



FOUR CORNERS REGIONAL AIRPORT

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AGENDA

City of Farmington Airport Advisory Commission

January 13, 2015



AIRPORT DIVISION; GENERAL SERVICES DEPARTMENT

A G E N D A

Airport Advisory Commission
Executive Conference Room – 800 Municipal Drive
January 13, 2015, at 4:00 p.m.

ITEM		PAGE
1.	Call Meeting to Order	
2.	Approval of Agenda	
3.	Approval of Minutes from the November 11, 2014 Airport Advisory Commission Meeting	1
4.	Information and Update on property located at 1899W. Navajo	
5.	Operations Report (Mike Lewis)	4
6.	Business From: Chairman Members Staff Floor	
7.	Adjournment	

For information regarding any item scheduled on this Agenda, please contact the Airport Manager's Office at (505) 599-1394.

ATTENTION PERSONS WITH DIABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

M I N U T E S AIRPORT ADVISORY COMMISSION

November 11, 2014
Regular Meeting

The Airport Advisory Commission of the City of Farmington met on Tuesday, November 11, 2014, at 4:00 PM, in the Executive Conference Room in the Municipal Building, 800 Municipal Drive, Farmington, New Mexico.

Members Present:

Chairman Terry Simcoe
Chairman Pro-Tem Tony Bennett
John Arrington
Steve White

Members Absent:

Wayne Mangum
Richard Neely

Staff Present:

Bob Campbell
Mike Lewis
Dee Dee Moore

Others Present:

Jaade Plante – Atlantic Aviation
Felicia Bekis – Atlantic Aviation
Donal Key

Call to Order

The meeting was called to order at 4:02 p.m. by Chairman Simcoe, there being a quorum present; the following proceedings were duly had and taken.

Approval of the November 11, 2014 Agenda

Commissioner Arrington made a motion to approve the agenda. The motion was seconded by Commissioner White and the motion passed by a unanimous voice vote of 3-0.

Approval of the Minutes of the October 14, 2014 Regular Meeting of the AAC

Commissioner White made a motion to approve the minutes of the October 14, 2014, regular meeting of the AAC. The motion was seconded by Commissioner Bennett and passed by a unanimous voice vote of 3-0.

Discussion Regarding the Cancellation of the December 9, 2014 Meeting

Chairman Simcoe opened the discussion regarding keeping the December 9, 2014 meeting or cancelling the meeting due to the holidays. He added that if something important were to require action, a special meeting could be called. Chairman Simcoe asked if the issues surrounding Mr. Beard's property appraisal would need to be addressed in December. Airport Manager Mike Lewis stated that the processes regarding that property are in progress. He believes that by the time the FAA processes the information it will be closer to the January 2015 regular meeting date. He added that there have been no immediate issues related to Mr.

Beard's property. Commissioner White stated that he will not be able to attend the January 2015 meeting. Commissioner Arrington made the motion to cancel the December 9, 2014 meeting of the Airport Advisory Commission. The motion was seconded by Commissioner Bennett and passed by a 3-0 vote.

Operations Report

Mr. Lewis informed the Commission that the large runway, 7-25, overlay project has been completed and operational for 1½ weeks. He has received feedback from the pilots stating that it is a good job. He indicated that he has received the final correction closeout letter and that there were areas of paint that needed to be touched-up. Mr. Lewis stated that he is trying to find funding for major painting to the center/side lines and the taxiway, which would be painted over the existing markings.

Chairman Simcoe asked if the 5-23 would need to be sealed first. Mr. Lewis stated that he will be meeting with the Engineers on November 17, 2014 and can ask them about that, and if the overlay is needed at this time.

Mr. Lewis stated that during Taxiway B restoration 11 core samples were drilled and refilled with bentonite clay. However those cores have expanded and are now pushing up into the taxiway. All 11 areas have been re-excavated to remove the bentonite clay and refilled with concrete as of Friday, November 7, 2014.

Mr. Lewis stated that the FAA had provided permission for staff to re-write the Airport Security Plan (ASP) and the plan will be re-issued after final approvals are received from the FAA.

Mr. Lewis reported that enplanements are only up 12 over the previous month, but flight cancellations due to the loss of the pilots had an effect on deplanements. Staff is hopeful that December and January number will improve.

The ATO is up over last year and year to date. Mr. Lewis stated that the military flights are strong and contribute to those numbers. Mr. Lewis indicated that the report shows that all car rental payments are all at the minimum and staff has begun receiving actual revenue from all agencies. Airport Administration has received a request from EAN Holdings to reduce the minimum from \$25,000; however, staff has declined this request at this time.

A conversation with Great Lakes indicated that they were happy about the election results and believed that this will work in their favor, but not until after the first of the year. Great Lakes reported that they has lost seven captains and had to pre-cancel 30 flights in November.

In regards to the Jesse Beard property, the new engineering firm, Armstrong, will meet with the appraiser to make sure that any FAA criteria is addressed in the appraisal.

Ms. Jaade Plante of Atlantic Aviation stated that their fuel flowage was lower this month because of the cancellation of the 17 flights by Great Lakes.

Mr. Lewis informed the Commission that he met with the owner of Zebra's regarding the downward turn of business. Chairman Simcoe stated that it seemed the business was better when there was external advertising. Mr. Lewis stated that the billboard advertising was curtailed after discussion by the City Council. He added that there have been 5-6 new restaurants that have opened in the last 3-6 months and that Zebra's will be trying to use the UFC events to draw clients to the restaurant.

Business from the Chairman:

Chairman Simcoe wanted to personally thank all the veterans that have served for our country and have taken such pride in our community. He reminded everyone of the cancellation of the December 9, 2014 meeting.

Business from the Members:

There was no business from the members.

Business from the Staff:

There was no business from the members.

Business from the Floor:

Mr. Donal Key asked if the meeting with the engineering firm on the 17th was to discuss relocating the T-Hangars or if it was only regarding construction type projects. Mr. Lewis stated that he is still working on getting the CAD files from the previous engineering firm and would be discussing all possible projects at this meeting. Mr. Lewis stated that all of this information would work hand in hand with a revised Airport Master Plan. Assistant City Manager Bob Campbell stated that funding is for the current fiscal year ending June 30, 2015.

Mr. Key asked about refurbishing some of the hangars. Chairman Simcoe suggested that there may be state money available because of the safety aspect of some of the older hangars.

Adjournment:

There being no further business to come before the Commission the meeting was adjourned at 4:46 pm.

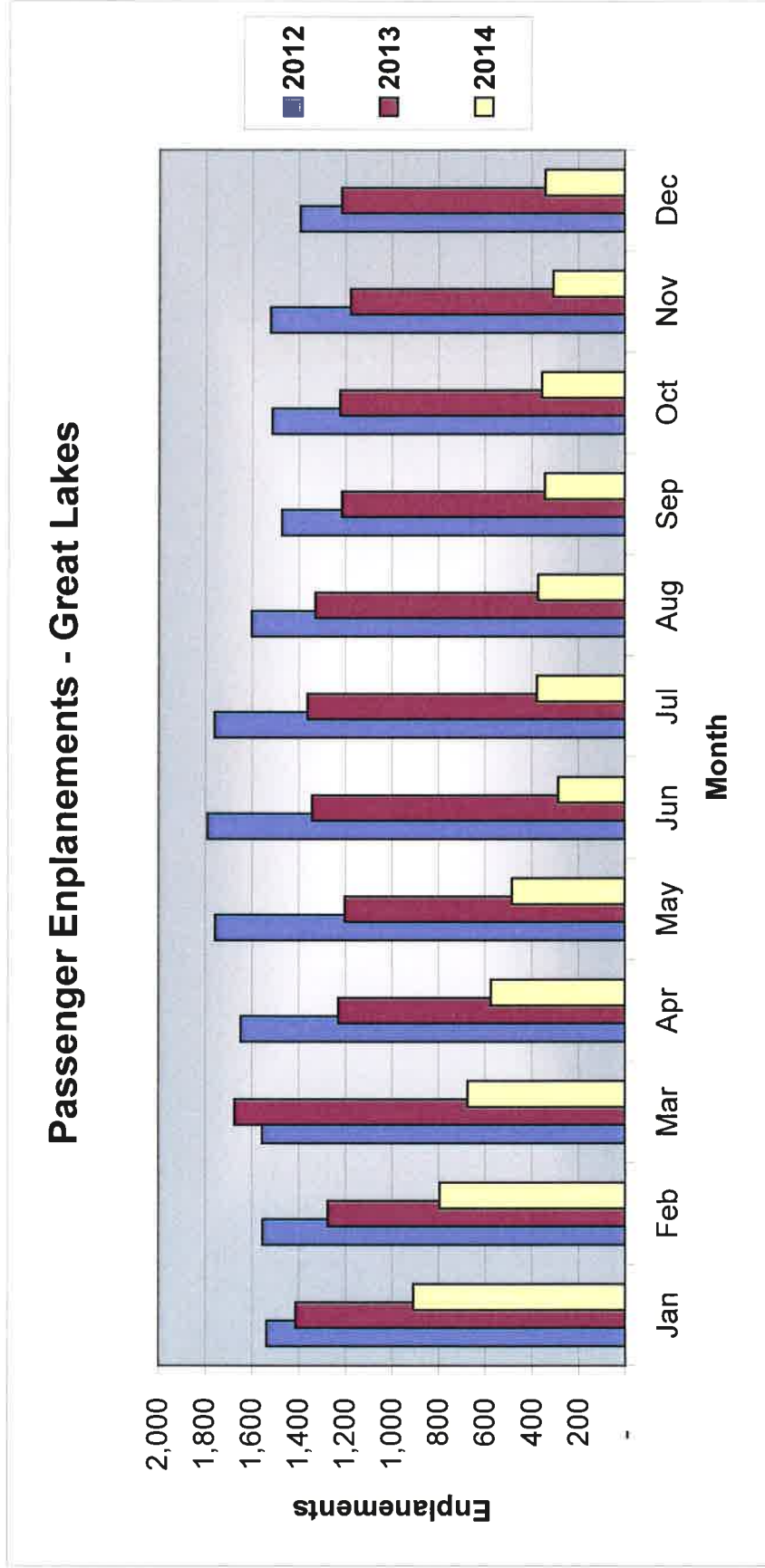
Terry Simcoe – Chairman

Dee Dee Moore – Administrative Aide

OPERATIONS REPORT

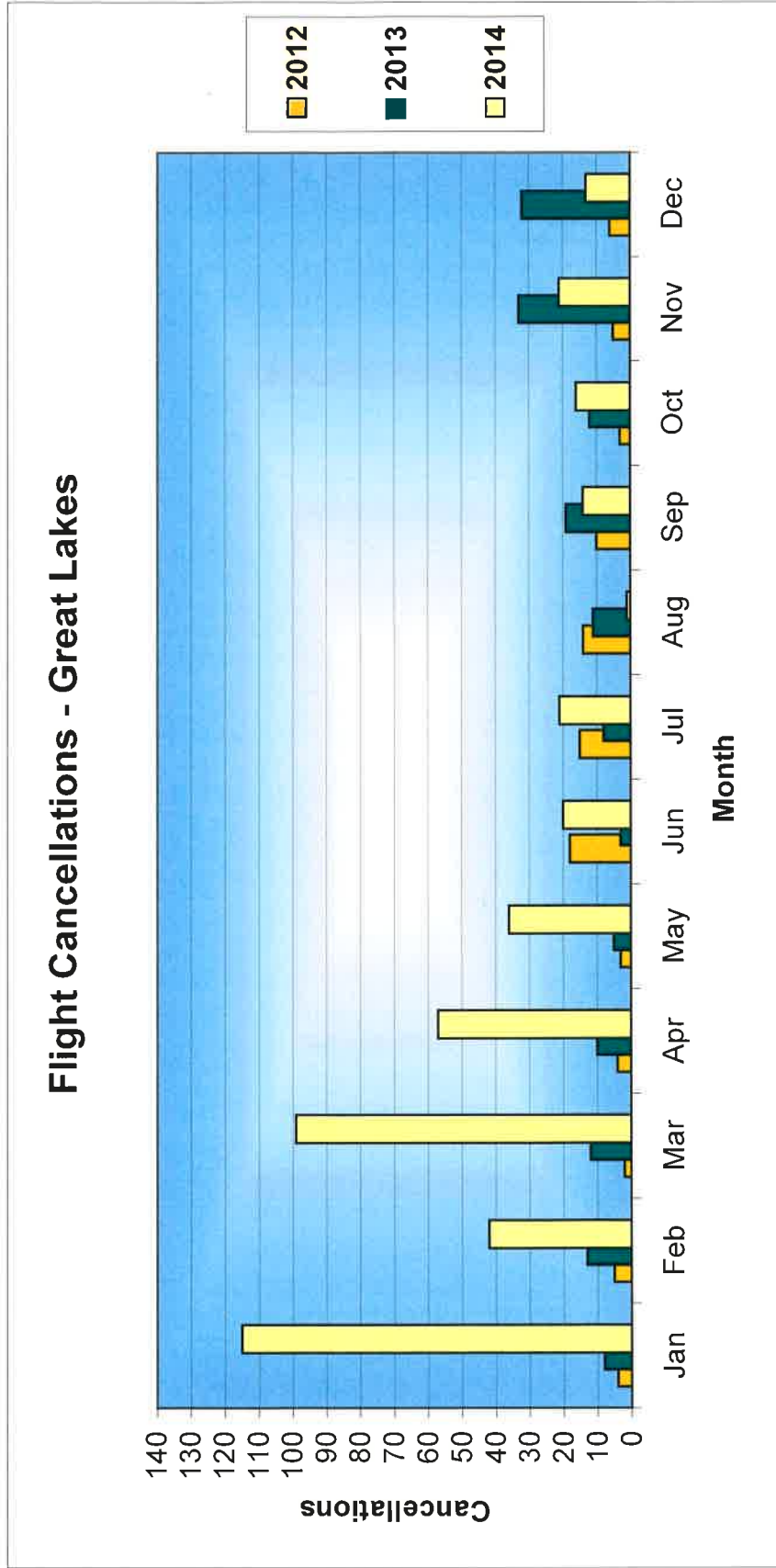
**DECEMBER 2014
&
YEAR TO DATE 2014**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	1,537	1,554	1,556	1,647	1,757	1,789	1,760	1,601	1,472	1,514	1,522	1,393
2013	1,412	1,277	1,674	1,230	1,203	1,343	1,362	1,329	1,216	1,224	1,178	1,217
2014	908	795	674	574	485	286	377	372	344	356	307	341



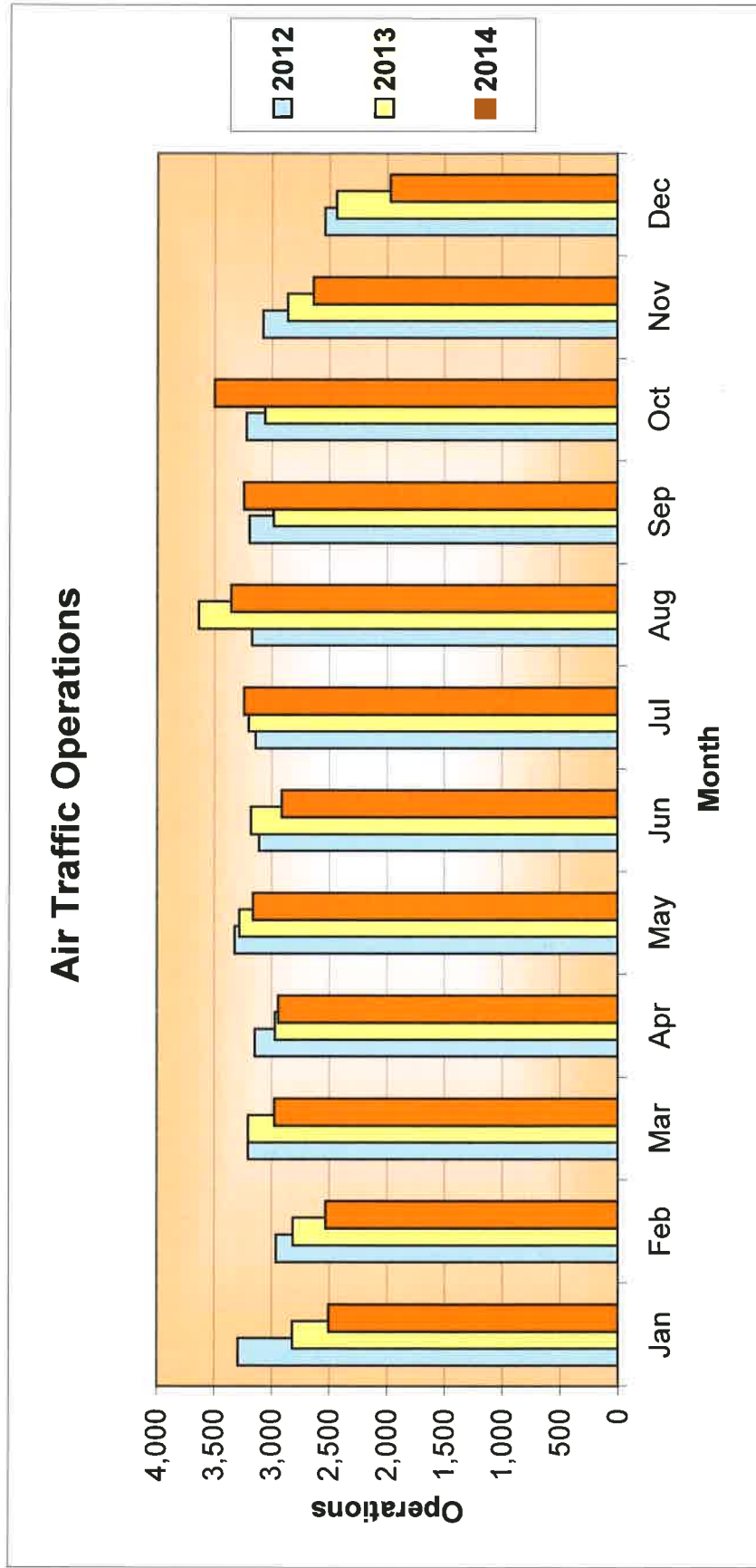
Y-T-D	2012	19,102	2013	15,665	2014	5,819
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	4	5	2	4	3	18	15	14	10	3	5	6
2013	8	13	12	10	5	3	8	11	19	12	33	32
2014	115	42	99	57	36	20	21	1	14	16	21	13



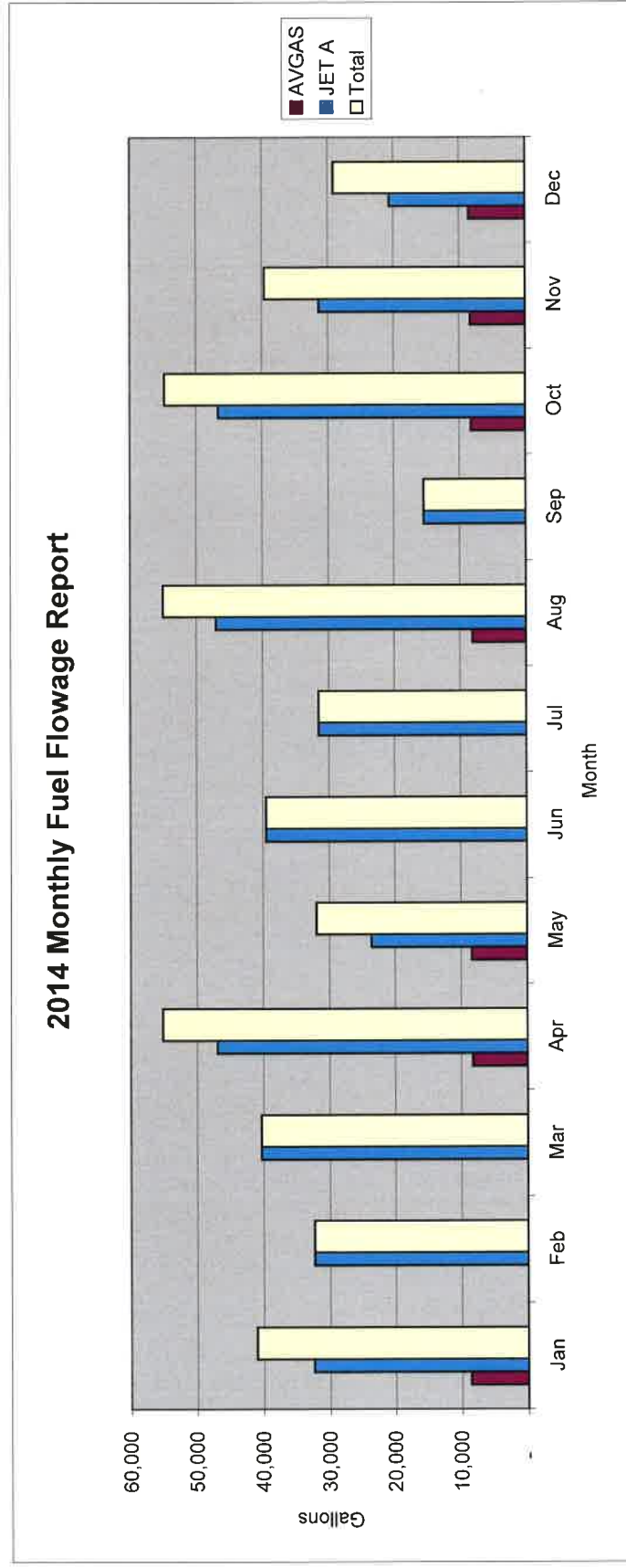
Y-T-D	2012	89	2013	166	2014	455
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	3,291	2,960	3,204	3,146	3,322	3,111	3,141	3,174	3,197	3,222	3,079	2,537
2013	2,818	2,815	3,204	2,970	3,282	3,181	3,202	3,635	2,986	3,061	2,862	2,438
2014	2,505	2,531	2,974	2,942	3,164	2,911	3,241	3,354	3,244	3,500	2,638	1,973



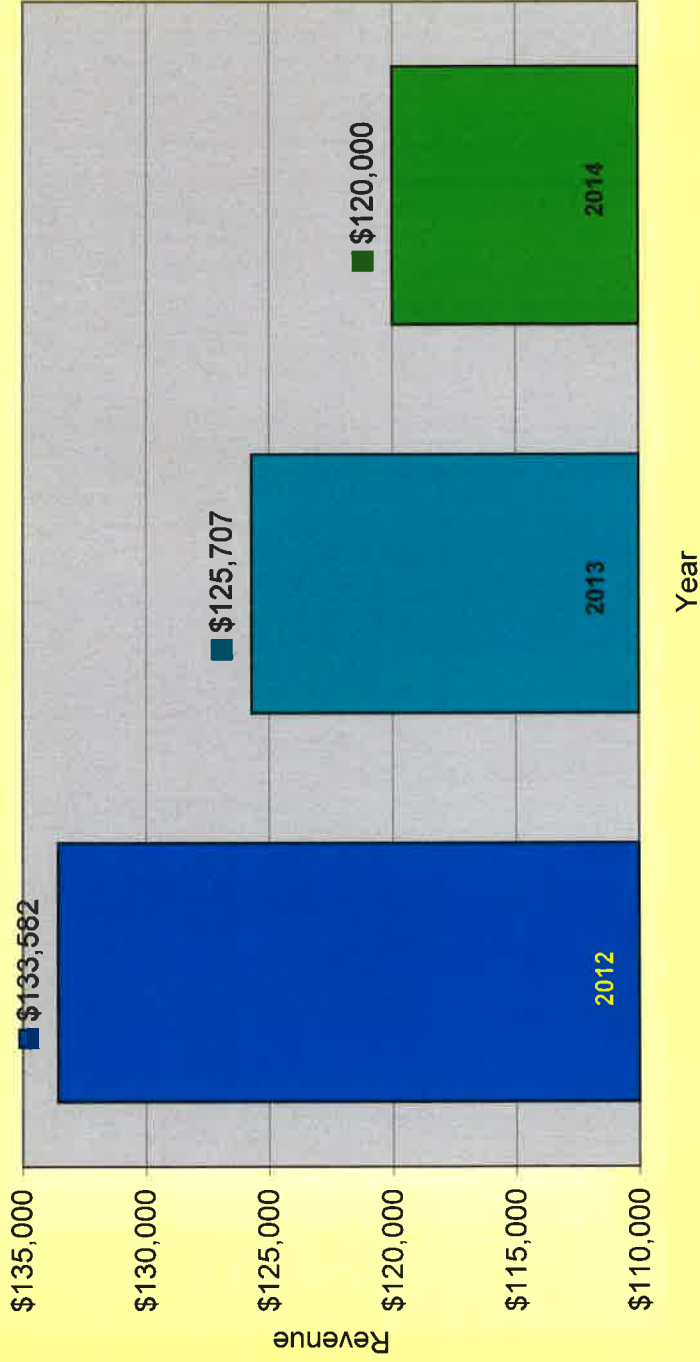
Y-T-D	2012	2013	2014
	37,384	36,454	34,977

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
JET A	32,360	32,272	40,234	46,879	23,529	39,471	31,479	46,946	15,407	46,535	31,279	20,577
AVGAS	8,616	-	-	8,235	8,334	-	-	8,050	-	8,183	8,278	8,511
Total	40,976	32,272	40,234	55,114	31,863	39,471	31,479	54,996	15,407	54,718	39,557	29,088



	2012	2013	2014
JET A	582,277	504,790	406,968
AVGAS	74,271	65,514	58,207
Total	656,548	570,304	465,175

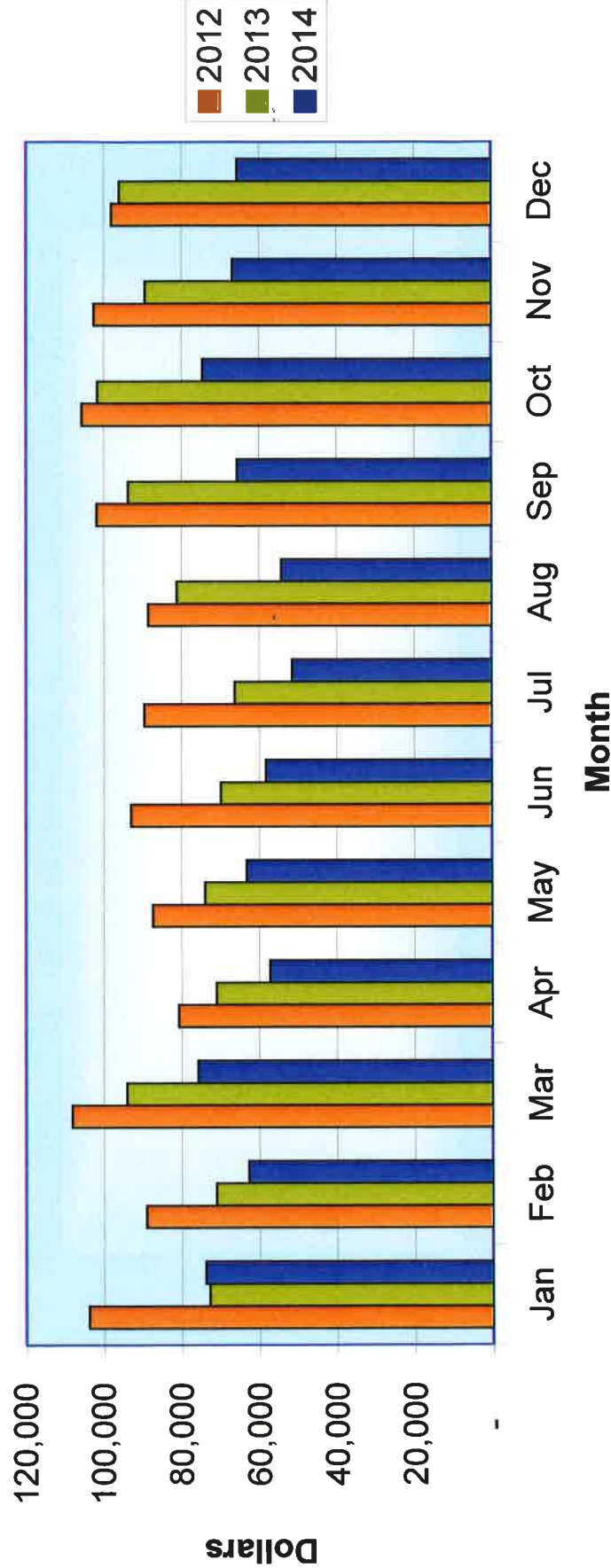
2014 Year To Date - Car Rental Revenues



Y-T-D	2012	133,582	2013	125,707	2014	120,000
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	103,915	89,013	108,221	80,704	87,344	92,963	89,491	88,525	101,868	105,691	102,604	98,020
2013	72,843	71,059	94,061	70,979	73,891	69,866	66,252	81,161	93,703	101,614	89,329	95,996
2014	73,868	62,791	75,760	57,199	63,215	58,270	51,468	54,208	65,642	74,527	66,871	65,681

Zebra's Gross Receipts



Y-T-D	2012	1,148,360	2013	980,754	2014	769,500
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