



FOUR CORNERS REGIONAL AIRPORT

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A G E N D A

City of Farmington Airport Advisory Commission

March 10, 2015



AIRPORT DIVISION; GENERAL SERVICES DEPARTMENT

A G E N D A

Airport Advisory Commission
Executive Conference Room – 800 Municipal Drive
March 10, 2015, at 4:00 p.m.

ITEM

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes from the January 13, 2015 Airport Advisory Commission Meeting
4. Election of Officers
5. Operations Report (Mike Lewis)
6. Business From:
 - Chairman
 - Members
 - Staff
 - Floor
7. Adjournment

For information regarding any item scheduled on this Agenda, please contact the Airport Manager's Office at (505) 599-1394.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

MINUTES AIRPORT ADVISORY COMMISSION

January 13, 2015 - Regular Meeting

The Airport Advisory Commission of the City of Farmington met on Tuesday, January 13, 2015, at 4:00 PM, in the Executive Conference Room in the Municipal Building, 800 Municipal Drive, Farmington, New Mexico.

Members Present:

Chairman Terry Simcoe
Chairman Pro-Tem Tony Bennett
John Arrington
Wayne Mangum
Richard Neely

Members Absent:

Steve White

Staff Present:

Bob Campbell
Jennifer Breakell
Mike Lewis
Dee Dee Moore

Others Present:

Jaade Plante
Donal Key

Call to Order

The meeting was called to order at 4:00 p.m. by Chairman Simcoe, there being a quorum present; the following proceedings were duly had and taken.

Approval of the January 13, 2015 Agenda

Commissioner Neely made a motion to approve the agenda. The motion was seconded by Commissioner Arrington and the motion passed unanimously by a vote of 4-0.

Approval of the Minutes of the November 11, 2014 Regular Meeting of the AAC

Commissioner Arrington made a motion to approve the minutes of the November 11, 2014, regular meeting of the AAC. The motion was seconded by Commissioner Neely and passed by unanimously by a vote of 4-0.

Discussion of the Property Located at 1899 W. Navajo

Airport Manager Mike Lewis reminded the Commission that the Airport Master Plan included this property for acquisition. Paul Hewitt completed his appraisal and a letter from the City has been sent to the FAA to apprise them of the decision to purchase this property. Mr. Lewis informed the Commission that NEPA requires studies regarding endangered species, wetlands and environmental. There is also a requirement for a review appraisal of the current appraisal.

Access for the environments site evaluation will be performed by Animas Environmental Services and will be included in the ODO being forwarded to the State and the FAA. Mr. Lewis stated that there are about 20 steps that will need to be completed before the paperwork is complete. Commissioner Arrington asked if this item would need to be included on the next agenda for the Commission to give their approval for the purchase of this property. Mr. Lewis stated that it would be better to wait to see what the State decides to do, but that the FAA is motivated to move forward.

Commissioner Neely asked if the appraiser was familiar with commercial and industrial properties. Mr. Lewis advised the Commission that the same Appraiser was being used as before.

Mr. Lewis stated that the new consultant engineering firm, Armstrong Consultants, is working out well. Chairman Simcoe asked if the funding for the purchase is out of the normal budget or will it go to the legislature. Mr. Lewis felt it would be through the normal budget process.

Mr. Lewis shared that the bid process for refurbishing the hangers is currently being done. Also, the bid process for the waste material is in progress. Mr. Tubbs' hangar has the framing and insulation complete. Commissioner Arrington added that they have been very accommodating in not interrupting other aircraft owner's movements in that area. He added that they will be able to place three planes in the hangar.

Mr. Lewis shared his meeting with Guidance Aviation regarding the opportunity to provide space for a helicopter training facility. The company is also working with San Juan College for the availability of classroom space. Commissioner Bennett was concerned about the number of flights a day (300-400). He added that he had contacted the tower at Love Field in Prescott, AZ to obtain that number and felt that the quantity of flights should be looked at in evaluating this endeavor. If the flights would not be over the existing flight path, he feels it would be great to see a school here. Mr. Lewis added that those types of considerations could be made a part of any agreement with the company, including adherence to the City Code in regards to noise. Assistant City Manager Bob Campbell stated that this Commission will be actively involved with any proposal before it goes to the City Council.

Operations Report

Mr. Lewis stated that the number of boardings was up a bit in December and that hopefully, with a new congress in place, it will be the best time for a move to see about a regulation change to operate 19 seats. Chairman Simcoe added that this is not just happening to small airports and even Wilmington, Delaware has lost traffic. Mr. Lewis added that he is hopeful about the change and says it looks promising.

The enplanements were up even with 13 cancellations. None of the cancellations were for maintenance issue but were all crew related. Debbie Meador, Great Lakes Manager, stated that most cancellations are at the beginning of the year, and that pre-cancelling flights helps them avoid having to re-accommodate passengers at the airport. Commissioner Neely stated that out of Durango, he had half of his trips (out of 8) cancelled, but not because of weather. Commissioner Arrington stated he had the same issue in Denver.

Mr. Lewis shared that the Air Traffic numbers are down some in December, and for the year. This averages to about only four flights a day.

The lower fuel flowage for the month is directly related to the reduced number of Great Lakes flights for the month. Ms. Jaade Plante shared that Atlantic Aviation is currently trying to sell off the higher priced currently fuel inventory, and replace with the lower cost of fuel, so they are ordering less fuel at this time. Commissioner Arrington asked about researching different vendors for a better fuel price. Ms. Plante stated that they are currently getting their fuel from Albuquerque, the same location that Durango receives their fuel from.

Mr. Lewis stated that the Car Rental has remained at the minimum revenue for the whole year.

Mr. Lewis shared that Zebra's business was down approximately 20% from last year and that last years numbers were down 20% from the previous year. He is hoping that there is a resolution to this downturn.

Business from the Chairman:

There was no business from the Chairman.

Business from the Commissioners:

There was no business from the Commissioners.

Business from the Staff:

Mr. Lewis stated that Four Corners Regional Airport was not chosen for the 2015 AOPA Fly-in.

Business from the Floor:

There was no business from the Floor.

Adjournment:

There being no further business to come before the Commission the meeting was adjourned at 4:45 pm.

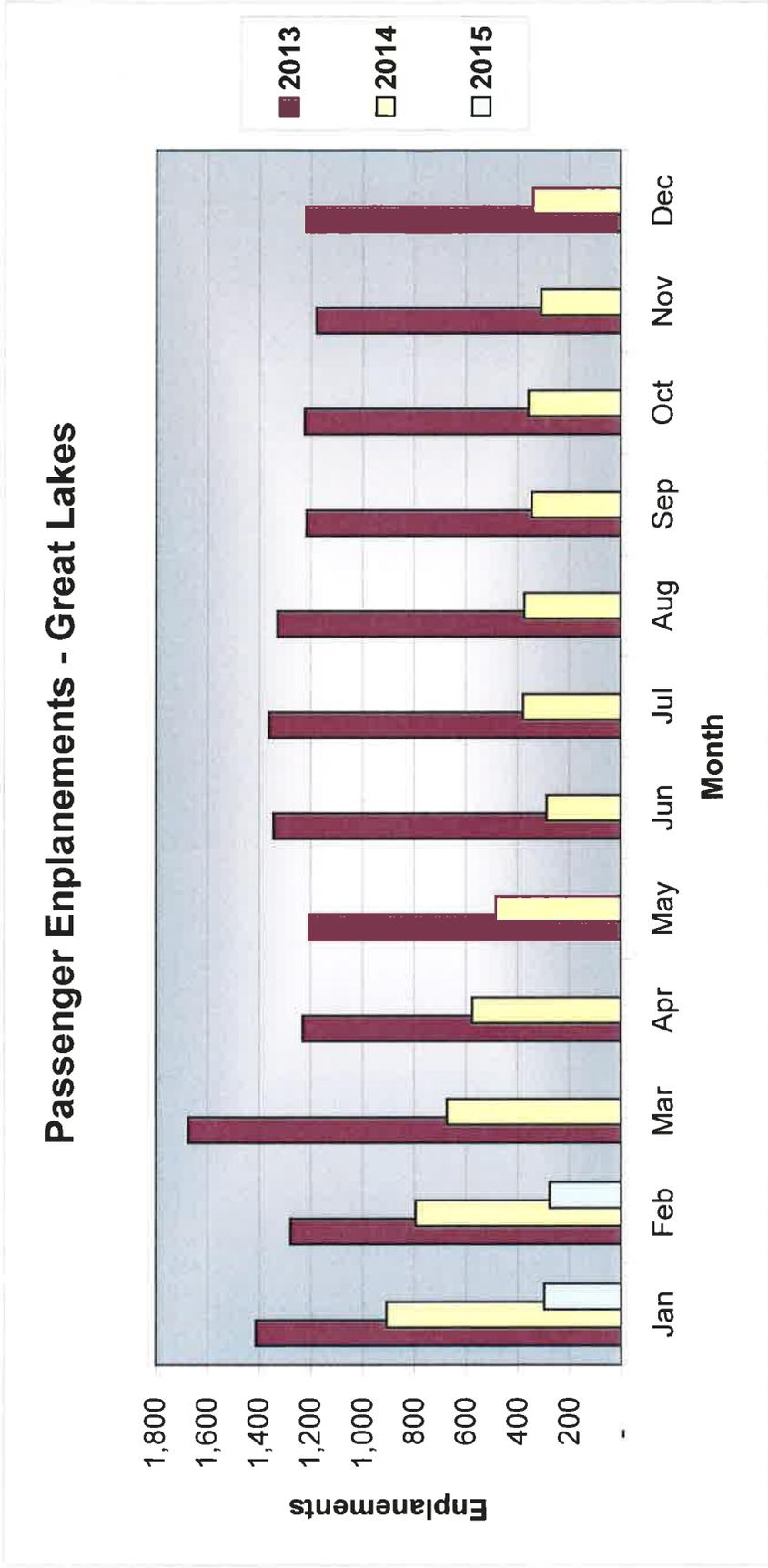
Terry Simcoe – Chairman

Dee Dee Moore – Administrative Aide

OPERATIONS REPORT

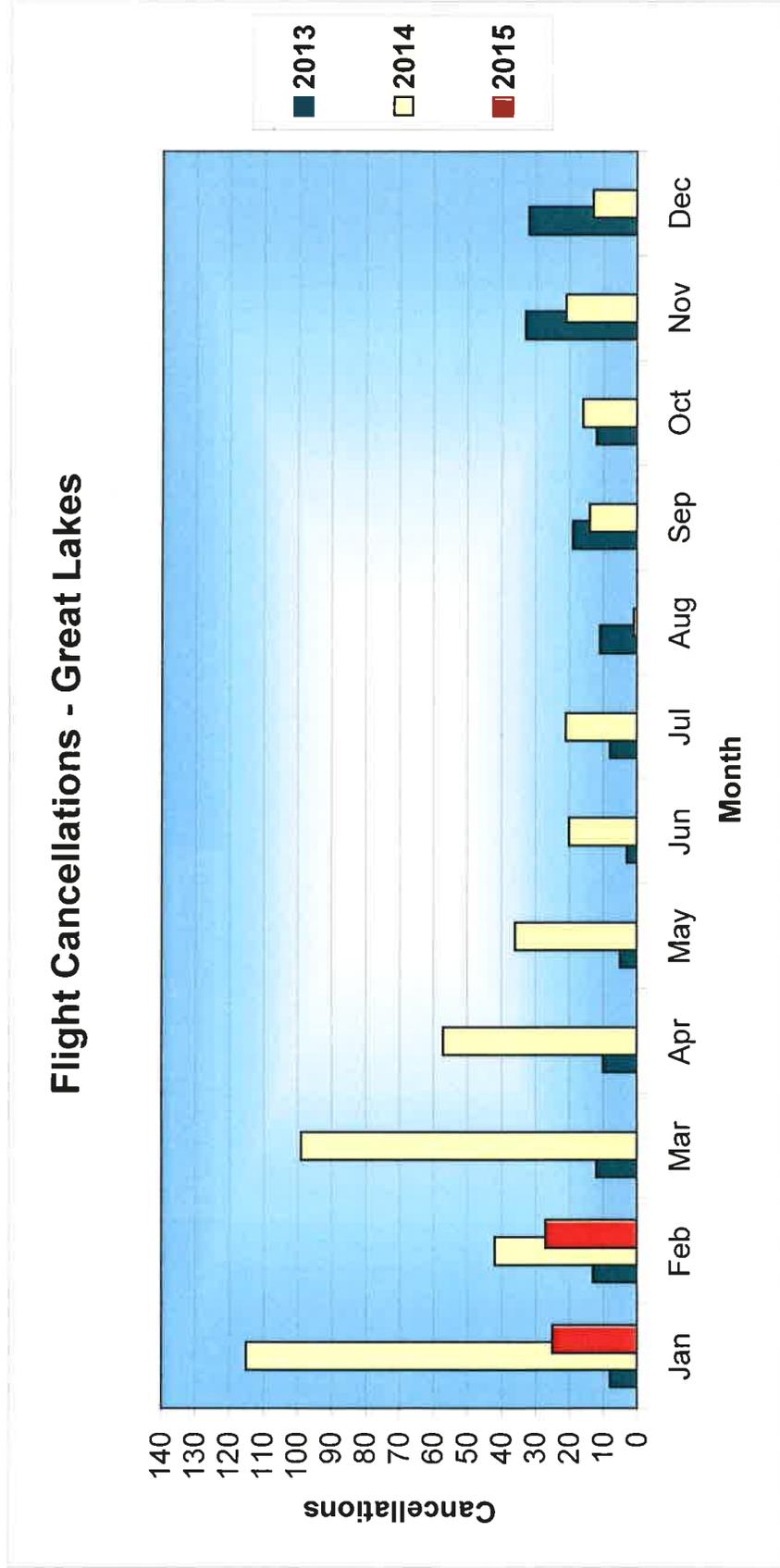
**JANUARY 2015
&
FEBRUARY 2015**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	1,412	1,277	1,674	1,230	1,203	1,343	1,362	1,329	1,216	1,224	1,178	1,217
2014	908	795	674	574	485	286	377	372	344	356	307	341
2015	297	275										



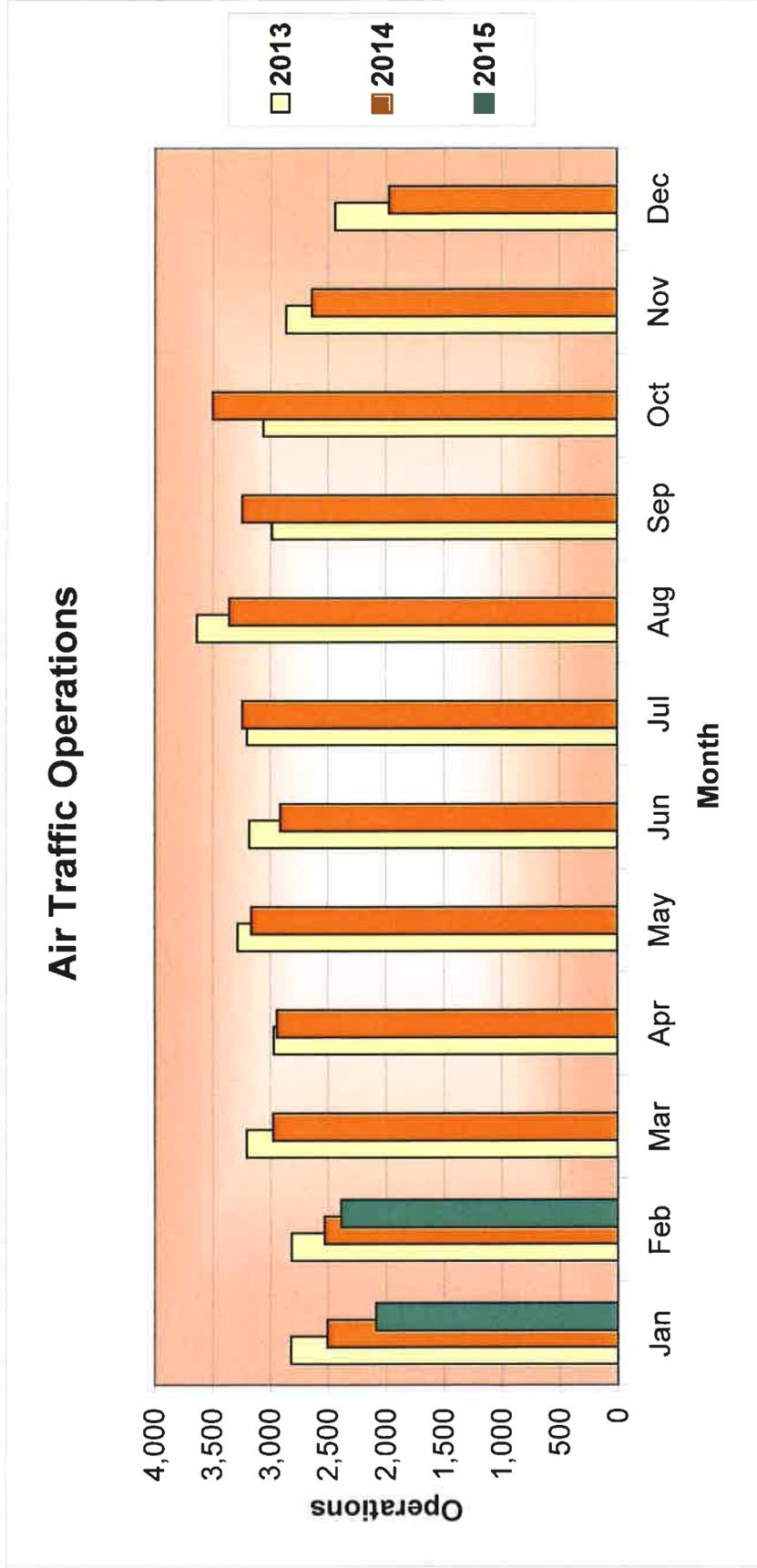
2012	19,102	2013	15,665	2014	5,819	2015	572
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	8	13	12	10	5	3	8	11	19	12	33	32
2014	115	42	99	57	36	20	21	1	14	16	21	13
2015	25	27										



2012	89	2013	166	2014	455	2015	52
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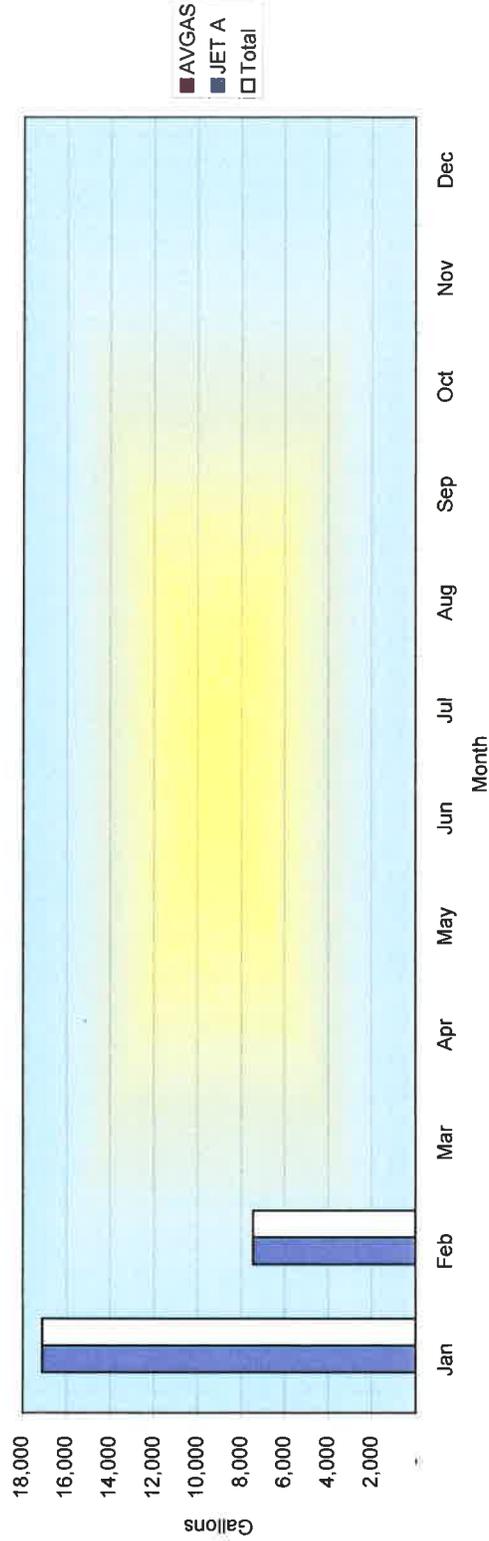
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	2,818	2,815	3,204	2,970	3,282	3,181	3,202	3,635	2,986	3,061	2,862	2,438
2014	2,505	2,531	2,974	2,942	3,164	2,911	3,241	3,354	3,244	3,500	2,638	1,973
2015	2,086	2,387										



2012	37,384	2013	36,454	2014	34,977	2015	4,473
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2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
JET A	17,103	7,456										
AVGAS	-											
Total	17,103	7,456	-	-	-	-	-	-	-	-	-	-

2015 Monthly Fuel Flowage Report



	2012	2013	2014	2015
JET A	582,277	504,790	406,968	24,559
AVGAS	74,271	65,514	58,207	-
Total	656,548	570,304	465,175	24,559