

**CITY OF FARMINGTON  
CITY COUNCIL WORK SESSION AGENDA  
February 18, 2020 – 9:00 a.m.**

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**DEPARTMENT HEAD REPORTS**

1. Employee of the Month Program award (Employee Council Secretary David Florez)
2. Presentation of the FY2019 audit performed by CliftonLarsonAllen LLP and consideration of Resolution No. 2020-1740 accepting and approving the FY2019 audit (Teresa Emrich, Matt Bone and Laura Beltran-Schmitz) -----1

Action Requested of Council:

Accept the FY2019 audit and Comprehensive Annual Financial Report (CAFR) as compiled by the City's Finance Division and approved by the New Mexico State Auditor and adopt Resolution No. 2020-1740.

Background/Rationale:

In accordance with Audit Rule 2019 2.2.2 NMAC, once an audit report is officially released to an agency by the state auditor, the audit report shall be presented by the independent auditor at a quorum of the governing authority of the agency. New Mexico State Statute NMSA 12-6-3 requires that the financial affairs of every agency be audited each year by an independent auditor approved by the State Auditor.

Staff Recommendation:

Accept the FY2019 audit/Comprehensive Annual Financial Report and adopt Resolution No. 2020-1740.

Instructions Upon Approval:

Resolution No. 2020-1740 will be submitted to the State Department of Finance and Administration as required.

3. Consideration of Resolution No. 2020-1741 authorizing the City to enter into a contract with the New Mexico Non-Metro Area Agency on Aging (Natalie Spruell) ----2

Action Requested of Council:

Adopt Resolution No. 2020-1741.

Background/Rationale:

The contract will provide congregate and home-delivered meals, respite, homemaker and senior companion services to San Juan County seniors

delivered through the Aztec, Blanco, Bloomfield, Lower Valley and Bonnie Dallas Senior Centers.

Staff Recommendation:

Adopt Resolution No. 2020-1741.

Budgetary Impact:

None; all costs required will be funded by the grant provided by the New Mexico Non-Metro Area Agency on Aging.

4. Consideration of the recommendation from the Parks, Recreation and Cultural Affairs Commission to modify the access fee, address safety concerns and create an Aqua Park at Lake Farmington (Shaña Reeves and David Burke)

Action Requested of Council:

Provide direction to staff regarding the proposed modified access fee, the purchase of public safety equipment and the creation of a mid-level Aqua Park at Lake Farmington.

Background/Rationale:

Council approved swimming in Lake Farmington except in designated no swimming areas on January 28, 2020. As Lake Farmington evolves as a recreational amenity, staff continues to refine the operational flow of the lake, evaluate the safety of its recreational users and identify activities that are attractive to locals and tourist.

Staff Recommendation:

Approve the modified access fee, the purchase of public safety equipment and the creation of a mid-level Aqua Park at Lake Farmington for the 2020 summer season.

Instructions Upon Approval:

Staff will implement the modified access fee, purchase public safety equipment and a mid-level aqua park structure and develop a fee structure for the Aqua Park to be presented for Council's consideration at a future date.

5. Update on the Joint Intervention Program (JIP), Sobering Center, winter shelter, Alternative Response Unit (ARU) and Park Ranger Unit (Julie Baird and Laura Ann Crawford, Presbyterian Medical Services)

Action Requested of Council:

Information only.

6. Consideration of the Intergovernmental Agreement for Behavioral Health Services (Joint Intervention and Sobering Programs) between the City, San Juan County, San Juan Regional Medical Center and Presbyterian Medical Services (Julie Baird)-----3

Action Requested of Council:

Approve the Intergovernmental Agreement for Behavioral Services.

Background/Rationale:

The agreement provides for the continued operation of the Joint Intervention Program (JIP), Sobering Center and winter shelter.

Staff Recommendation:

Approve the Intergovernmental Agreement for Behavioral Services.

Budgetary Impact:

\$457,876.94 from the General Fund and \$300,000 from the State of New Mexico Detoxification Grant will be utilized for operation of the Joint Intervention Program and the Sobering Center and \$110,000 from the General Fund will be utilized for operation of the winter shelter.

7. Presentation regarding the Fire Department's mitigation project in Berg Park near the Nature Center (David Burke)

Action Requested of Council:

Information only.

8. Bid for the multi-term contract for ductile iron poles (Kristi Benson)-----4

Action Requested of Council:

Approve recommendation for award.

Background/Rationale:

Bids opened February 11, 2020 for the multi-term contract for ductile iron poles (Electric) with two bidders participating.

Staff Recommendation:

Award the multi-term contract to Western United Electric Supply as the lowest and best bidder meeting specifications after application of the in-state and Veterans preferences (\$87,728 annually).

Instructions Upon Approval:

Award the contract.



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**COUNCIL BUSINESS**

9. Appointment to the Administrative Review Board (Mayor)

**AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

RESOLUTION NO. 2020-1740

A RESOLUTION ACCEPTING AND APPROVING THE FISCAL YEAR 2019 AUDIT

WHEREAS, the City of Farmington is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2019; and

WHEREAS, the Governing Body of the City of Farmington has directed the accomplishment of the audit for FY2019 be completed; and

WHEREAS, this audit has been completed and presented to the City of Farmington Governing Body per the December 24, 2019 Letter from the Statute Auditor authorizing release of the FY2019 audit; and

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that "Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable."

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the City of Farmington does hereby accept and approve the completed audit report and findings as indicated within this document.

That a copy of this Resolution shall be forwarded to the Department of Finance and Administration for state review and approval.

PASSED, SIGNED, APPROVED AND ADOPTED this 18<sup>th</sup> day of February, 2020.

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Nate Duckett, Mayor

SEAL

ATTEST:

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Dianne Smylie, City Clerk



## State of New Mexico Office of the State Auditor

CONSTITUENT SERVICES  
(505) 476-3821

Via Email

December 24, 2019

SAO Ref. No. 6068

Nate Duckett, Mayor  
City of Farmington

nduckett@fmtn.org

Re: Authorization to Release FY2019 City of Farmington Audit Report

The Office of the State Auditor (OSA) received the audit report for your agency on 12/2/2019. The OSA has completed the review of the audit report required by Section 12-6-14(B) NMSA 1978 and 2.2.2.13 NMAC. This letter is your authorization to make the final payment to the Independent Public Accountant (IPA) who contracted with your agency to perform the financial and compliance audit. In accordance with the audit contract, the IPA is required to deliver to the agency the number of copies of the report specified in the contract.

Pursuant to Section 12-6-5 NMSA 1978, the audit report does not become a public record until five days after the date of this release letter, unless your agency has already submitted a written waiver to the OSA. Once the five-day period has expired, or upon the OSA's receipt of a written waiver:

- the OSA will send the report to the Department of Finance and Administration, the Legislative Finance Committee and other relevant oversight agencies;
- the OSA will post the report on its public website; and
- the agency and the IPA shall arrange for the IPA to present the report to the governing authority of the agency, per 2.2.2.10.M(4) NMAC, at a meeting held in accordance with the Open Meetings Act, if applicable.

The IPA's findings and comments are included in the audit report on pages 166-172. It is ultimately the responsibility of the governing authority of the agency to take corrective action on all findings and comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian S. Colón".

Brian S. Colón, Esq.  
State Auditor

cc: CliftonLarsonAllen, LLP