

**CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
October 17, 2023 – 9:00 a.m.**

DEPARTMENT HEAD REPORTS

1. Roll Call and Convening the Meeting (Mayor)
2. Presentation and direction to staff regarding the Lions Pool replacement site. (Natalie Spruell)

Action Requested of Council:

Provide direction to staff.

Background/Rationale:

FBT Architects was hired to conduct a feasibility study on a replacement pool for the current Lions Pool and will be presenting the results of multiple on-site community meetings and survey conducted in August 2023. The next step required is to identify a location site before the schematic design process can begin.

3. Presentation regarding the 30% design drawings for Gateway Park. (Julie Baird)

Action Requested of Council:

Provide direction to staff.

4. Consideration of Resolution No. 2023-1927 authorizing the establishment of two special revenue funds and one capital projects fund, approving the second revision to the FY2024 budget and requesting State approval. (Cory LeClaire) -----1

Action Requested of Council:

Adopt Resolution No. 2023-1927.

Background/Rationale:

The attached resolution, budget adjustment and recap sheet detail the various revenue and expense accounts requiring adjustment including the authorization of one special revenue fund in accordance with the State Auditor Rule 2.2.2.10 O.

Staff Recommendation:

Adopt Resolution No. 2023-1927.

Instructions Upon Approval:

The FY24 second budget adjustment will be submitted to State Department of Finance and Administration for review and approval.

Budgetary Impact:

All necessary revenue and expense budget adjustments are reflected.

COUNCIL BUSINESS

CITY MANAGER BUSINESS

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

RESOLUTION NO. 2023-1927

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF TWO SPECIAL REVENUE FUNDS AND ONE CAPITAL PROJECTS FUND AND APPROVING THE SECOND REVISION TO THE FY2024 BUDGET AND REQUESTING STATE APPROVAL

WHEREAS, the City Council of the City of Farmington hereby finds that it is necessary and proper to make this second revision to the City's FY2024 budget due to various revenue and expense budget adjustments; and

WHEREAS, revenue will be increased by \$18,217,815 for a total revenue budget of \$365,606,867 and expenditures will increase by \$9,648,565 for a total expenditure budget of \$367,216,096; and

WHEREAS, the DPS Law Enforcement Retention Fund is hereby created and established in order to account for the revenues and related expenditures in a transparent manner; and

WHEREAS, the Law Enforcement Recruitment Fund is hereby created and established in order to account for the revenues and related expenditures in a transparent manner; and

WHEREAS, the East Piñon Hills Boulevard Extension Fund is hereby created and established in order to account for the revenues and related expenditures in a transparent manner; and

WHEREAS, the City Council of the City of Farmington hereby finds that it is necessary and proper to authorize the establishment of the special revenue funds and capital project fund; and

WHEREAS, the City wishes to comply with the State Auditor rule 2.2.2.10 O. requiring the authorization of all special revenue and capital funds; and

WHEREAS, it will be necessary to include this authorization and resolution number in the annual audit report; and

WHEREAS, the City has sufficient financial resources to fund this revision; and

WHEREAS, it is necessary to submit these budget adjustments to the New Mexico Department of Finance and Administration for review and approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Farmington:

That the attached second revision to the City of Farmington's FY2024 Budget is hereby approved; and

That a copy of this Resolution and the approved budget revision shall be forwarded to the Department of Finance and Administration for state review and approval.

PASSED, APPROVED, SIGNED AND ADOPTED this 17th day of October, 2023.

Nate Duckett, Mayor

SEAL

ATTEST:

Andrea Jones, City Clerk

FY2024 BUDGET REVISION # 2

(E) FUND TITLE	(F) FUND NUMBER	(G) UNAUDITED BEGINNING CASH BALANCE @ JULY 1	(H) BUDGETED REVENUES	(I) BUDGETED TRANSFERS	(J) BUDGETED EXPENDITURES	(K) ESTIMATED ENDING FUND CASH BALANCE	(L) LOCAL RESERVES UNAVAILABLE FOR BUDGETING	(M) ADJUSTED ENDING CASH RESERVES
General Fund	101	9,411,108	63,399,688	7,320,123	70,838,413	9,292,506	5,903,201.08	3,389,305
GRT-Streets	201	4,210,546	12,162,199	(625,404)	13,591,906	2,155,435		2,155,435
GRT-Parks	202	1,255,969	2,934,996	(88,326)	3,647,969	454,670		454,670
GRT-Public Safety	203	262,358	2,874,486	(259,782)	3,015,147	(138,085)		(138,085)
GRT-Community Transformation & Economic Diversification	204	4,418,459	5,750,225	(2,122,502)	5,986,799	2,059,383		2,059,383
Library Gifts and Grants	213	67,539	139,370	-	133,770	73,139		73,139
Parks/Rec Gifts and Grants	214	850,565	2,909,578	745,790	3,527,385	978,548		978,548
County Wide Senior Services	216	(55,170)	766,812	(245,790)	521,022	(55,170)		(55,170)
Museum Gifts and Grants	217	130,456	251,300	-	77,300	304,456		304,456
CARES Act/ARPA	218	253,502	-	(251,230)	-	2,272		2,272
Red Apple Transit	221	35,860	958,896	576,156	1,535,052	35,860		35,860
General Gov'n't Grants	222	(243,579)	714,960	5,219	612,060	(135,460)		(135,460)
CDBG Grants	223	(96,684)	706,627	-	609,943	0		0
Lodgers Tax	230	432,791	1,643,700	-	1,430,534	645,957		645,957
Convention Center Fee	231	207,276	717,750	(712,738)	-	212,288		212,288
State Police Protection	240	-	283,500	-	283,500	-		0
Law Enforcement Recruitment/Retention Fund (LERRF)	241	23,559	112,550	(23,560)	112,550	(1)		(1)
DPS Law Enforcement Retention Fund (DPS LERF)	242	-	-	23,560	23,560	-		0
Law Enforcement Recruitment Fund (LERF)	243	-	1,837,500	-	1,837,500	-		0
Police Gifts and Grants	245	-	808,194	46,864	855,058	-		0
Region II Narcotics	246	24,745	514,488	30,000	544,488	24,745		24,745
COPS Grant	248	(60,000)	172,765	57,588	230,353	(60,000)		(60,000)
Law Enforcement Block Grant	249	0	117,652	-	117,652	0		0
State Fire	250	458,728	875,431	(492,612)	783,381	58,166		58,166
Penalty Assessment	251	7,308	155,100	-	155,050	7,358		7,358
Fire Gifts/Grants	255	(375,151)	2,783,912	19,524	2,795,928	(367,643)		(367,643)
Wildland	256	50,166	356,853	518,362	486,853	438,528		438,528
LG Abatement Opioid	270	310,598	1,176,210	(1,475,347)	-	11,461		11,461
Cannabis Excise Tax	280	-	258,825	(251,060)	7,765	-		0
Public Works Capital Grants	401	(325,557)	5,938,577	798,183	6,411,202	1		1
GRT Bond Projects	402	449,643	-	-	449,643	(0)		(0)
GRT 2017/2018 Capital Bond Projects	403	-	-	-	-	-		0
East Piñon Hills Boulevard Extension	405	-	38,543,755	193,065	38,736,820	-		0
General Gov'n't Fund 408	408	5,157,733	75,000	(3,069,807)	953,673	1,209,253		1,209,253
Airport Grants	409	309,443	1,681,148	46,190	1,808,501	228,280		228,280
MRA	411	12,311	1,260	-	58	13,513		13,513
Parks Development Fees	412	82,295	5,200	-	82,295	5,200		5,200
Convention Center Capital Project	415	18,789	500	-	-	19,289		19,289
Debt Service	501	-	-	5,164,279	5,164,279	-		0
Electric Enterprise	601	72,764,156	145,743,241	(2,556,474)	133,642,884	82,308,039	34,049,840	48,258,200
Water Enterprise	602	21,110,986	35,570,523	(1,278,221)	34,246,513	21,156,775		21,156,775
Wastewater Enterprise	603	15,524,841	13,326,832	(592,050)	14,841,848	13,417,775		13,417,775
Sanitation Enterprise	604	2,539,848	7,998,536	(1,500,000)	6,595,620	2,442,764		2,442,764
Health Insurance	701	2,331,334	11,338,728	-	10,521,822	3,148,240		3,148,240
								0
Page Total		141,556,768	365,606,867	-	367,216,096	139,947,539	39,953,041	99,994,498
Grand Total								

FY2024 BUDGET REVISION # 2

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#	<u>FUND</u>	<u>PROGRAM/PROJECT</u>	<u>FUND DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>DFA FUND</u>
1.	203	Security Camera System - Capital Outlay	203 Public Safety GRT Fund	203-0000-334.10-36	180,899		299
	203	Security Camera System - Capital Outlay	203 Public Safety GRT Fund	203-4010-421.70-31		167,570	299
	223	CDBG Grant	223 CDBG Fund	223-0000-331.10-31	277,028		302
	223	CDBG Grant	223 CDBG Fund	223-5010-463.30-92		181,204	302
	245	Purchase & Equip Police Vehicles - Capital Outlay	245 Police Gifts and Grants Fund	245-0000-334.10-36	496,000		299
	245	Purchase & Equip Police Vehicles - Capital Outlay	245 Police Gifts and Grants Fund	245-4010-421.70-10		496,000	299
	248	COPS Grant - School Violence Prevention Program	248 COPS Fund	248-0000-3xx.xx-xx	87,500		299
	101	COPS Grant - School Violence Prevention Program Match	101 General Fund	101-4005-421.82-25		57,588	110
	249	Bulletproof Vest Grant	249 Justice Assistance Grants Fund	249-0000-331.xx-xx	45,800		299
	249	Bulletproof Vest Grant	249 Justice Assistance Grants Fund	249-4010-421.60-28		45,800	299
	250	Adjust State Fire Revenue to Grant Award	250 State Fire Fund	250-0000-3xx.xx-xx	42,762		209
	250	Adjust State Fire Expenditures to Grant Award	250 State Fire Fund	250-4510-422.xx-xx		351,881	209
	250	Transfer Wildland FY2023 ending cash balance to 256 Fund	250 State Fire Fund	250-4510-442.82-33		388,362	209
	256	Transfer Wildland FY2023 ending cash balance from 250 Fund	256 Wildland Fire Fund	256-0000-391.67-00	388,362		209
	255	Self-Contained Breathing Apparatus - Capital Outlay	255 Fire Gifts and Grants Fund	255-0000-334.10-36	589,694		209
	255	Self-Contained Breathing Apparatus - Capital Outlay	255 Fire Gifts and Grants Fund	255-4510-422.70-10		589,694	209
	255	Hazardous Materials Response Truck - Capital Outlay	255 Fire Gifts and Grants Fund	255-0000-334.10-36	100,000		209
	255	Hazardous Materials Response Truck - Capital Outlay	255 Fire Gifts and Grants Fund	255-4510-422.70-10		100,000	209
	255	Fire Engines - Capital Outlay	255 Fire Gifts and Grants Fund	255-0000-334.10-36	1,990,000		209
	255	Fire Engines - Capital Outlay	255 Fire Gifts and Grants Fund	255-4510-422.70-10		1,990,000	209
	255	Bunker Gear - Firehouse Subs Public Safety Grant	255 Fire Gifts and Grants Fund	255-0000-365.70-00	34,750		209
	255	Bunker Gear - Firehouse Subs Public Safety Grant	255 Fire Gifts and Grants Fund	255-4510-422.60-50		34,750	209
	255	Civitan Park Mitigation - NM Counties Grant	255 Fire Gifts and Grants Fund	255-0000-331.30-00	9,091		209
	255	Civitan Park Mitigation - NM Counties Grant	255 Fire Gifts and Grants Fund	255-4510-422.60-06		9,091	209
	255	DHS Training Grant	255 Fire Gifts and Grants Fund	255-0000-3xx.xx-xx	79,801		209
	255	DHS Training Grant	255 Fire Gifts and Grants Fund	255-4510-422.50-xx		72,393	209
	101	DHS Training Grant Match	101 General Fund	101-4510-422.82-34		19,524	110
	401	TAP Grant	401 Public Works Capital Grants Fund	401-0000-331.20-52	238,643		304
	409	Taxiway B & G Relocation & Construction - FAA Grant	409 Airport Grants	409-0000-3xx.xx-xx	540,554		399
	409	Taxiway B & G Relocation & Construction - FAA Grant	409 Airport Grants	409-3250-495.72-16		540,554	399
	101	Taxiway B & G Relocation & Construction - Match	101 General Fund	101-3250-495.82-27		41,490	110
	412	Zone 1	412 Park Development Fees Fund	412-3510-450.70-60		571	399
	412	Zone 2	412 Park Development Fees Fund	412-3510-452.70-60		(1,993)	399
	412	Zone 3	412 Park Development Fees Fund	412-3510-453.70-60		3,530	399
					5,100,884	5,088,009	

FY2023 budget rollover and FY2024 grants/capital outlay funding.

FY2024 BUDGET REVISION # 2

#	<u>FUND</u>	<u>PROGRAM/PROJECT</u>	<u>FUND DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>DFA FUND</u>
2.	204	Civitan Golf Course Equipment, Maintenance & Improvements <i>Council approved 8/15/2023</i>	204 Community Transformation & Economic Diversification Fund	204-3523-455.XX-XX		600,000	299
	204	301, 305, and 309 North Allen Ave. Property <i>Council approved 9/12/2023</i>	204 Community Transformation & Economic Diversification Fund	204-5305-411.70-80		420,000	299
	204	515 East Main St. Incentive <i>Council approved 9/26/2023</i>	204 Community Transformation & Economic Diversification Fund	204-1510-411.30-98		270,000	299
	204	Notice of Lien Payoff	204 Community Transformation & Economic Diversification Fund	204-0000-366.20-00	19,051		299
	204	Whitewater Park	204 Community Transformation & Economic Diversification Fund	204-5405-411.30-11		(500,000)	299
	204	Whitewater Park - Transfer to 214 Fund	204 Community Transformation & Economic Diversification Fund	204-3510-452.82-18		500,000	299
	214	Whitewater Park - Transfer from 204 Fund <i>Council approved 7/18/2023</i>	214 Parks/Rec Gifts and Grants	214-0000-391.62-00	500,000		299
	214	Whitewater Park - Gold King Mine Grant	214 Parks/Rec Gifts and Grants	214-0000-331.10-33	2,000,000		299
	214	Whitewater Park - Gold King Mine Grant	214 Parks/Rec Gifts and Grants	214-3561-451.70-60		2,000,000	299
					2,519,051	3,290,000	
FY2024 Council approved projects and operating expenditures and adjust CTED revenue and expenditures for FY2023.							
3.	242	Law Enforcement Retention Fund - Department of Public Safety	242 DPS Law Enforcement Retention Fund (DPS LERF)	242-0000-391.xx-xx	23,560		213
	241	Law Enforcement Recruitment and Retention Stipends - Department of Finance Administration	241 Law Enforcement Recruitment/Retention Fund (LERRF)	241-4010-421.82-xx		23,560	212
	242	Law Enforcement Retention Fund - Salaries and Benefits	242 DPS Law Enforcement Retention Fund (DPS LERF)	242-4010-421.xx-xx		23,560	213
					23,560	47,120	
Establish 242-DPS Law Enforcement Retention Fund to separate the Law Enforcement Retention Stipends.							
4.	243	Law Enforcement Recruitment Fund - Department of Finance Administration	243 Law Enforcement Recruitment Fund (LERF)	243-0000-334.10-00	1,837,500		212
	243	Law Enforcement Recruitment Fund - Department of Finance Administration	243 Law Enforcement Recruitment Fund (LERF)	243-4010-421.10-91		1,837,500	212
					1,837,500	1,837,500	
Establish 243-Law Enforcement Recruitment Fund.							

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FY2024 BUDGET REVISION # 2

#	<u>FUND</u>	<u>PROGRAM/PROJECT</u>	<u>FUND DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>DFA FUND</u>	
5.	402	Piñon Hills Golf Course Irrigation and Renovation Project	402 GRT Bond Projects Fund	402-3522-455.xx-xx		449,643	399	
						-	449,643	
Rollover budget for 2022 NMFA Bond.								
6.	401	Move budget for East Piñon Hills Boulevard Extension to new Fund	401 Public Works Capital Grants Fund	401-0000-331.20-49	(40,000,000)		304	
	401	Move budget for East Piñon Hills Boulevard Extension to new Fund	401 Public Works Capital Grants Fund	401-5245-434.71-49		(40,000,000)	304	
	405	East Piñon Hills Boulevard Extension Grant	405 East Piñon Hills Boulevard Extension Fund	405-0000-331.20-49	38,543,755		304	
	405	East Piñon Hills Boulevard Extension Grant	405 East Piñon Hills Boulevard Extension Fund	405-0000-391.61-00	193,065		304	
	405	East Piñon Hills Boulevard Extension - Transfer from 201 Fund	405 East Piñon Hills Boulevard Extension Fund	405-5245-434.71-49		38,736,820	304	
	201	Local Contribution - Transfer to 405 Fund	201 GRT-Streets Fund	201-5245-431.82-xx		193,065	216	
					(1,263,180)	(1,070,115)		
		Establish 405-East Piñon Hills Boulevard Extension Fund to separate the Piñon Hills Boulevard Extension project from the 401-Public Works Capital Grant Fund for transparency and reporting purposes.						
7.	601	Appropriation to Offset Higher Electricity Costs - Capital Outlay	601 Electric Utility Fund	601-0000-334.20-53	10,000,000		514	
	601	FY2024 Cost Allocation Transfer	601 Electric Utility Fund	601-6025-551.81-60		6,408	514	
					10,000,000	6,408		

Capital outlay funding awarded and adjust cost allocation transfer.