MINUTES

Tuesday, June 18, 2013
4:00 pm at the Farmington Public Library
Staff Conference Room

FARMINGTON PUBLIC LIBRARY ADVISORY BOARD

Members present: Mary Keller, Maryann Thompson, Paula Nickerson, Judy Castleberry, Dale Anderson, Dick Gerding

Staff present: Jenny Lee Ryan, Karen McPheeters

I. Call to Order

Judy Castleberry, President

II. Amendments to and/or approval of the minutes of the previous meeting

- a. Motion to approve minutes made by Paula
 - i. Seconded by Mary
 - ii. Approved by board

III. Old Business

- a. Review of statistics and monthly report to the City Manager
 - i. Statistics are following budget trends

IV. New Business

- a. Open Meetings Resolution
 - i. Motion to approve made by Dick
 - ii. Seconded by Dale and MaryAnn
 - iii. Approved by board
- b. Director's Report
 - i. Budget FY2014 final result
 - A. Library budget reduced about \$200,000 overall
 - B. Shiprock hours to be reduced to 4 hours a day, starting after the Labor Day weekend closure
 - a. 20 hours per week until March
 - b. Monday Friday 2pm to 6pm
 - C. Farmington hours to be reduced by 5 hours per week, starting after the Labor Day weekend closure
 - a. Winter Hours Monday-Thursday 9am to 8pm
 - b. Saturday mornings 10am to 5pm
 - D. Staffing
 - a. 2 full time staff members to be replaced
 - i. Losing two librarians,

- 1. In addition to 6 full time positions that have been vacant for several years
- ii. Will be advertising nationally to recruit librarians
- ii. Strategic planning to take place in next year
- iii. Budget FY 2013
 - A. This year's budget 100%-93%
 - B. One more payroll
- iv. Summer Reading
 - A. Registration
 - a. Teen 362
 - b. Youth 4,394
 - c. Adult 418
 - d. Shiprock 327
 - B. Slightly lower than last year
 - C. Governor is promoting a separate summer reading program with Dept. of Tourism and Dept. of Education
 - a. Farmington Public Library received 25 brochures to distribute in San Juan County
- v. Homeschool groups
 - A. Board member Dick Gerding assisted in resolution
 - B. Homeschool event 106 attended
 - a. Positive outcome from those who attended
- vi. Board members expressed appreciation for library director and staff
- c. Other business for discussion
 - i. Election of Chair and Vice Chair will take place during next meeting

V. Adjournment

Next meeting August 20, 2013

Maryan Thompson Vichar - 8/20/2013

Name Title Date