

**M I N U T E S**  
**AIRPORT ADVISORY COMMISSION**  
**February 14, 2023**

The Airport Advisory Commission of the City of Farmington met on Tuesday, February 14, 2023 at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM.

**Members Present:**

Mark Gordon  
 Via Phone Wayne Mangum, Pro Tem  
 Richard Roderick, Chairman  
 Via Phone Jonathan Rudolf

**Members Absent:****Staff Present:**

Julie Baird, Deputy City Manager  
 Mike Lewis, Airport Manager  
 Russel Frost, Deputy City Attorney

**Others Present:**

Justy Joe Antonio, Atlantic Aviation  
 Felicia Bekis, Atlantic Aviation  
 Bill Foutz, Airport Tenant

**Call to Order**

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:02 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

**Approval of the February 14, 2023 Agenda**

Chairman Richard Roderick asked for a motion to approve the agenda for February 14, 2023. A motion was made by Commissioner Jonathan Rudolf, and seconded by Commissioner Mark Gordon to approve the agenda for February 14, 2023 and passed by a vote of 4-0.

**Approval of the Minutes from the January 10, 2023 Regular Meeting of the AAC**

Chairman Richard Roderick asked for a motion to approve the minutes from January 10, 2023. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jonathan Rudolf to approve the minutes of the January 10, 2023 regular meeting of the AAC, and passed by a vote of 4-0.

**Operations Report**

Airport Manager Mike Lewis presented the statistics as they appear in the agenda. Airport Manager Mike Lewis gave a little additional information on each item. He asked if there were any questions, there were none.

**Additional Operations Information**

Airport Manager Mike Lewis reported on additional operational items not listed in the agenda.

- 1) Airport Manager Mike Lewis reported it was a very productive meeting in St. George, UT with SkyWest Airlines. Airline Consultant Arkstar is working through some prorated and minimum guarantee agreements with SkyWest. As soon as Four Corners Regional Airport gets a letter of intent, the TSA federalization process can begin.
- 2) TSA has indicated that it will take a year if they chose to federalize at all. They must do their own market analysis to determine if the market is viable long term, which will influence their decision to federalize. We may have to ask for assistance from our NM federal delegation. Manager Lewis explained the Moab Airport Manager was in a similar situation, and Senator Orrin Hatch was called upon for assistance to secure TSA operation.
- 3) There have been no laser flash incidents since the ones reported on Saturday evening, January 7<sup>th</sup>, 2023.
- 4) There was plowable snow on January 20<sup>th</sup>, 2023. Weather patterns seem to mostly be right on the edge of the snowstorm systems. Therefore, what weather will occur can never be predicted with accuracy. The long term forecast has indicated a wetter winter than normal. The southern Rockies are about 150% normal. So far, Navajo Lake is expected to rise 33 feet. There was a short discussion regarding local reservoir conditions and El Nino patterns and the time needed for recovery.
- 5) Airport Manager Mike Lewis noted current weather predictions indicate there could be a need for snow removal activity on the airfield Wednesday morning.
- 6) Manager Lewis and Chairman Roderick met with Warren Unsicker, Director of Economic Development, who has been assisting us in our quest to develop airfield Northside properties. Director Unsicker is currently attempting to establish contact with the primary landowner. From there, we may further explore options of access to that property.

- 7) Airport Manager Mike Lewis noted, typically in January and February, discussion points are focused on budget, and rates and charges. Manager Lewis is planning to keep budget items the same as last year, unless the commission feels an item discussion should be added to next month's agenda. Manager Lewis also recommended we keep airport lease rates and charges the same. There was a short discussion regarding the wisdom of not raising any rates or charges.
- 8) Manager Lewis told the AAC, Morey Havens has accepted one of the open posts to the commission. It was noted the qualities new commissioner Morey Havens will bring to the table as a local business owner, airplane owner, and airport tenant..

Airport Manager Mike Lewis asked if there were any questions.

Chairman Richard Roderick noted airport tenant Bill Foutz is in attendance and entertaining the possibility of filling the Airport Advisory Commission Alternate position.

Commissioner Jonathan Rudolf inquired what type of service SkyWest would provide. Manager Lewis responded service might start out with a couple of round trips to Denver, Colorado. Additionally, the airline would market 30 seats in a 50 passenger check which would be, not only comfortable for passengers, but would offset any weight and balance issues present during hot summer days. Other possibilities may be inclusion of routes to other cities. With Part 135 in place, there are more options, markets, and strong opportunities for buy-ins from other airlines such as American or United. Manager Lewis noted if TSA wasn't a factor, SkyWest would love to start next month. In order to move forward with TSA, a letter of intent is needed from SkyWest.

**Self-Serve Survey Question Discussion**

Chairman Richard Roderick presented his list of survey questions proposed for distribution. There was a short discussion if the questions presented were reasonable or if any decisions should wait till there was a full AAC complement of members. It was agreed by the commissioners the questions were fine and survey could be sent out. There was a short discussion as to how the survey would be disseminated, and how to capture the appropriate target market.

**Business from the Chairman:**

Chairman Richard Roderick said he had no more business, questions, or comments at this time and did anyone else. Airport Tenant Bill Foutz inquired if runway length was an issue for acquiring air service. There was a short discussion regarding airport revenues, profitability of building new hangars, available land development space north and south of the airfield.

Chairman Richard Roderick noted there would be more discussion regarding those topics in future meetings.

**Business from the Members:**

Chairman Richard Roderick asked if there were any questions from commission members. There were no more questions or comments.

**Business from the Staff:**

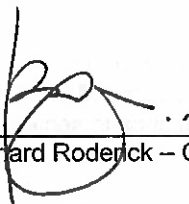
Chairman Richard Roderick asked if there were any questions from staff. There were no questions or comments.


**Business from the Floor:**

Chairman Richard Roderick asked if anyone from the floor. Airport Tenant Bill Foutz brought up alternative routes regarding accessing self-service fuel, discounts and a few local issues regarding self-service fuel. It was determined almost everyone here would support competitive self-serve fuel at Four Corners Regional Airport.

There were no more questions or comments.

There being no further business to come before the Commission, the February 14, 2023 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Jonathan Rudolf and seconded by Commissioner Mark Gordon at 4:30 p.m.

  
Richard Roderick – Chairman

  
Jody Carman – Administrative Aide