

M I N U T E S
AIRPORT ADVISORY COMMISSION
April 11, 2023

The Airport Advisory Commission of the City of Farmington met on Tuesday, April 11, 2023 at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM.

Members Present:

Mark Gordon
Richard Roderick, Chairman
Jonathan Rudolf

Members Absent:

Bill Foutz, Alternate
Morey Havens
Wayne Mangum, Pro Tem

Staff Present:

Julie Baird, Deputy City Manager
Jody Carman, Airport Admin Aid
Russel Frost, Deputy City Attorney
Mike Lewis, Airport Manager

Others Present:

Jimmie Curley, Atlantic Aviation

Call to Order

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:00 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

Approval of the April 11, 2023 Agenda

Chairman Richard Roderick asked for a motion to approve the agenda for April 11, 2023. A motion was made by Commissioner Jonathan Rudolf, and seconded by Commissioner Mark Gordon to approve the agenda for April 11, 2023 and passed by a vote of 3-0.

Approval of the Minutes from the March 14, 2023 Regular Meeting of the AAC

Chairman Richard Roderick asked for a motion to approve the minutes from March 14, 2023. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jonathan Rudolf to approve the minutes of the February 14, 2023 regular meeting of the AAC, and passed by a vote of 3-0.

Operations Report

Airport Manager Mike Lewis presented the statistics as they appear in the agenda. There were short discussions regarding each item. There was also an updated No Worries gross sales chart presented.

Additional Operations Information

Airport Manager Mike Lewis reported on additional operational items not listed in the agenda.

- 1) Word from SkyWest regarding the start of service has not yet been received. A new certification to operate 30 seats in their 50 passenger jets must be in place. Airport Manager Mike Lewis noted he has a meeting tomorrow to brief Jim Dumont from Senator Heinrich's Office. Manager Lewis will connect him to Daniel Belmont, Director of Marketing at SkyWest, in order to facilitate an electronic meeting to assist with legislation to get the certification SkyWest needs.
- 2) Airport Manager Mike Lewis reported the airfield construction is progressing well. The very recent weather and the forecast is promising for progress to remain on, or slightly ahead of schedule. The completion time should be about 30 days.
- 3) April is on the schedule for the Airport Advisory Commission to decide if changes should be made to the FY24 airport budget. It was agreed earlier, to keep the budget unchanged year over year.
- 4) Warren Unsicker, Director of Economic Development and Russell Frost, Deputy City Attorney have been facilitating contact with the airport Northside property owner. Manager Lewis reported we are, at least, close to starting a conversation.
- 5) San Juan Rotary Club is entertaining hosting a Fly-In Drive-in event at the airport on September 23rd, 2023. Manager Lewis added he will be trying to attract aviation related participants.
- 6) Airport Manager Mike Lewis told the commission he is waiting for more information from the Director of the Mesa Pilot Development Program handling the Pipestrel aircraft pilot flight time generator system, regarding when and what support they may need from the airport. There was a short discussion regarding local interest and possible involvement for someone to be on the ground. Manager Lewis noted he would see about connecting the Mesa Pilot Development Program Director with local tenant and pilot Russell Gervase. There was a little discussion regarding the process.

Airport Manager Mike Lewis asked if there were any questions. There were no questions.

Self-Serve Fuel Survey Results and Discussion

Chairman Richard Roderick presented summary results to the Airport Advisory Commission. Chairman Roderick noted there was one JetA fuel request. He noted over 90% of the aircraft flown are owned by the person who flies the plane. The average for yearly hours of flight is 100. It was noted 89% of survey participants would use a self service fuel station at Four Corners Regional Airport. There was a short discussion regarding the results of bathroom access as 91% percent would use a restroom if provided.

Chairman Richard Roderick asked if the commission had any ideas of how to proceed with this information. There was a short discussion regarding who would pay for self service fuel access at Four Corners Regional Airport. It was decided to table the subject, lacking a current source of funding, to move forward. Airport Manager Mike Lewis added out of the 60 local airport tenants, only 23 responded.

Business from the Chairman:

Chairman Richard Roderick noted there was no change in SkyWest situation. Manager Lewis added he was looking at two (2) other small carriers flying RJs. Commissioner Jonathan Rudolf noted United was now providing service to Houston from DRO on Saturdays and Sundays. There was a short discussion regarding that route.

Chairman Richard Roderick said he had no more business, questions, or comments at this time.

Business from the Members:

Chairman Richard Roderick asked if there were any questions from commission members. There were no more questions or comments.

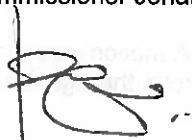
Business from the Staff:

Chairman Richard Roderick asked if there were any questions from staff. There were no questions or comments.

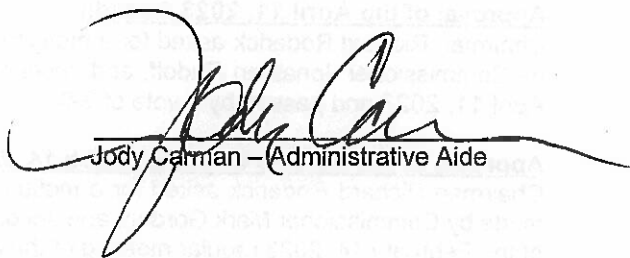
Business from the Floor:

Chairman Richard Roderick asked if anyone from the floor.

There being no further business to come before the Commission, the April 11, 2023 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Mark Gordon and seconded by Commissioner Jonathan Rudolf at 4:20 p.m.



Richard Roderick – Chairman



Jody Carman – Administrative Aide