



**MINUTES**  
**Metropolitan Redevelopment Agency**  
**Board of Commissioners**  
**July 18, 2023**  
**4:00 p.m.**

**Members Present:** Jill Tanis – Chair  
Doug Dykeman – Vice Chair  
Beth McNally – Commissioner  
Tara Taylor – Commissioner

**Members Absent:** Ruth Brooks – Commissioner

1. **CALL TO ORDER**

The meeting was called to order by Chair Jill Tanis at 4:00 p.m., and there being a quorum of members present, the following proceedings were duly had and taken.

2. **APPROVAL OF MINUTES**

Beth McNally moved to approve the minutes of the June 20, 2023 regular meeting as presented. Tara Taylor seconded the motion. Motion carried.

3. **RECOGNITION OF SERVICE**

Mayor Duckett gave a brief message, recognizing the service of the Commissioners.

4. **ONGOING BUSINESS**

Warren Unsicker, Economic Development Director, gave an update on the Animas Action Plan. He will be meeting with Sites Southwest to discuss their engagement summary, which details all of the activities and feedback received so far. Jill Tanis and Beth McNally asked if the City could send out information once the Animas Action Plan is complete.

5. **CITY STAFF UPDATES**

Warren Unsicker discussed potential projects in the Animas district, including a multi-family project. The City also owns some property in the hospital district (744 W. Animas) and will be requesting Letters of Interest to attract developers. Beth McNally asked if the Purchasing Division could provide an overview of different procurement methods as more opportunities are made available after the Animas Action Plan is finalized.

Beth Escobar, Planning Administrator, said they are working on moving the draft International Property Maintenance Code forward to adoption, which will allow more ability to monitor and solve commercial and residential property maintenance issues. Beth answered various questions from the Commission.

Shaña Reeves, Assistant City Manager, provided information regarding the right-of-way from Apache St. to Wall Ave. that Beth McNally had requested in the last meeting. It will be revisited at a later date. Shaña also discussed the New Mexico Municipal League annual conference, which the City of Farmington is hosting at the end of August.

6. MAIN STREET ADVISORY BOARD BUSINESS

Karen Lupton, Downtown Coordinator, said a draft of the annual workplan will be provided at the next meeting. Also, the first meeting of the Arts & Cultural District coordinating council will be in August.

7. NEW BUSINESS

Alise Rodney, with Aveda Salon, presented a proposal for MRA incentives for the renovation of 118 W. Main St., which includes plumbing, electrical, ADA requirements, etc. Doug Dykeman moved to approve the recommendation of no more than 50% of the total renovation cost. Beth McNally seconded the motion. Motion carried.


8. BUSINESS FROM THE FLOOR

There was some discussion about the Brownfield grant and the timing of the application. It was the consensus of the commission to postpone the application until 2024.

9. ADJOURNMENT

There being no further business to come before the Committee, and upon motion duly made and seconded, the meeting was adjourned.

  
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Jill Tanis, Chair

  
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Kay Rose, Liaison