

Work Session of the City Council, City of Farmington, New Mexico, held virtually using Zoom at <https://us02web.zoom.us/j/87634270585> at 9:00 a.m. on Tuesday, September 15, 2020. The virtually open work session was held in full conformity with the laws and ordinances and rules of the Municipality.

Upon roll call, the following were found to be present, constituting a quorum:

MAYOR	Nate Duckett
COUNCILORS	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino

constituting all the members of the Governing Body.

Also present were:

CITY MANAGER	Rob Mayes
ASSISTANT CITY MANAGER	Julie Baird
CITY ATTORNEY	Jennifer Breakell
CITY CLERK	Andrea Jones
DEPUTY CITY CLERK	Anita Vigil

COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS FUNDS FOR PUBLIC SERVICE PROJECTS

Providing opening remarks, Assistant City Manager Julie Baird reminded the Council that proposals for the Community Development Block Grant ("CDBG") 2020 Annual Action Plan for public service projects opened on August 6, 2020 with 12 offerors participating and that eight of the offerors were awarded at the September 8, 2020 regular City Council meeting. Ms. Baird reported that the remaining four offerors qualified for CDBG Coronavirus Funds ("CDBG-CV") authorized by the Coronavirus Aid, Relief, and Economic Security ("CARES") Act and she announced that \$229,696 is available for award. She pointed out that staff has recommended that the award amount for San Juan County Partnership, Inc. be increased by \$25,000 and that \$102,852 be awarded to ECHO, Inc. to provide rent, mortgage and utility assistance.

City Manager Rob Mayes announced that staff is expecting to receive at least one additional distribution of CDBG-CV funds and he noted that this item will likely come before the Council for consideration in the near future.

Mayor Duckett requested that staff add an announcement to the City's website informing the community that additional resources are being made available and provide contact information to the appropriate agencies.

Following brief discussion, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to award \$20,000 to Family Crisis Center; \$21,844 to Navajo United Methodist Center; \$45,000 to People Assisting the Homeless (PATH); \$40,000 to San Juan County Partnership, Inc.; and \$102,852 to ECHO, Inc. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay:	None
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The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.



COMMUNITY DEVELOPMENT BLOCK GRANT 2020 ANNUAL ACTION PLAN CAPITAL PROJECT FUNDS

Assistant City Manager Julie Baird provided the Council with a spreadsheet illustrating staff's recommendations for disbursement of \$1.18 million of Coronavirus Aid, Relief, and Economic Security ("CARES") Act funding received by the City. She pointed out that the recommended funding for shelter, rent, mortgage and utility assistance was approved by the Council in the previous agenda item and she explained that staff will present the recommended capital projects.

Utilizing a PowerPoint presentation, Deputy Fire Chief Robert Sterrett reminded the Council that the current Alternative Response Unit's ("ARU") vehicles are repurposed Red Apple Transit buses and he pointed out that both ARU units are high in mileage and require approximately \$18,000 in annual maintenance. Mr. Sterrett provided the current number of transports and the types of calls for service and he stated that a more "purpose-driven" vehicle with an appropriate configuration would be extremely beneficial to the ARU program, noting that a new unit could be obtained for \$149,500.

Responding to multiple questions from Mayor Duckett, Mr. Sterrett reported that the ARU's minimal calls for service between 2:00 a.m. and 10:00 a.m. do not support a 24-hour operational schedule and he clarified that the purchase of a new unit would replace one of the existing units.

Referring to a PowerPoint presentation, Community Works Director David Sypher presented the Americans with Disabilities Act ("ADA") pedestrian improvements in the Animas District and he pointed out that Option B only addresses improvements on Animas Street for a cost of \$133,000 to accommodate the limited remaining funds. He reported that there is approximately \$76,000 remaining from the 2014-2017 CDBG grant awards and noted that those funds could be reassigned to this project to complete all of Option B and a portion of Option A.

Ms. Baird explained that any approved allocation of the CDBG 2020 capital funds would require the inclusion of the projects into the CDBG 2020 Annual Action Plan along with a public input period and public hearing and would then be presented for consideration to the Council in October.

Following brief consideration, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to direct staff to allocate \$150,000 of the CDBG 2020 capital funds to purchase a new ARU unit and the remaining funds for ADA improvements in the Animas District; and to direct staff to reallocate any unused funds from the 2014-2017 CDBG awards to complete as many of the unfinished ADA pedestrian improvements in the Animas District as possible. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay:	None
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The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

BID/RELAYS FOR THE HOOD MESA SUBSTATION

Acting Chief Procurement Officer Rosalyn Potter reported that bids for the purchase of relays for the Hood Mesa Substation (Electric) opened on September 8, 2020 with four bidders participating. She recommended that the bid be awarded to Western United Electric Supply on its low bid meeting specifications after application of the in-state and Veterans preferences of \$47,634.04.

Thereupon, a motion was made by Councilor Sharer, seconded by Councilor Jakino to award the bid for purchase of relays for the Hood Mesa Substation to Western United Electric Supply, as recommended by the Acting Chief Procurement Officer. The roll was called with the following result:



Those voting aye: Linda G. Rodgers  
Sean E. Sharer  
Jeanine Bingham-Kelly  
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

BID/MULTI-TERM CONTRACT FOR CROSSARMS AND BRACES

Acting Chief Procurement Officer Rosalyn Potter reported that bids for a multi-term contract for crossarms and braces (Electric) opened on September 10, 2020 with two bidders participating. She recommended that the bid be awarded to Western United Electric Supply on its low bid meeting specifications after application of five percent in-state preference of \$237,003.

Thereupon, a motion was made by Councilor Jakino, seconded by Councilor Rodgers to award the bid for a multi-term contract for crossarms and braces to Western United Electric Supply, as recommended by the Acting Chief Procurement Officer. The roll was called with the following result:

Those voting aye: Linda G. Rodgers  
Sean E. Sharer  
Jeanine Bingham-Kelly  
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

City Attorney Jennifer Breakell presented for discussion a proposed ordinance dealing with amendments to the Unified Development Code regarding signs. The title of such ordinance being:

AN ORDINANCE AMENDING SECTION 5.8 OF ARTICLE 5 OF THE UNIFIED DEVELOPMENT CODE REGARDING SIGNS

Following a brief overview provided by Ms. Breakell, Community Works Planning Manager Beth Escobar presented the Planning and Zoning Commission's recommendation to approve the proposed changes to the Unified Development Code ("UDC") regarding signs with the exception that the regulations do not apply to political signs located on private property and that no political signage be allowed on public rights-of-way.

Lengthy discussion ensued regarding political signs and works of art with no commercial message.

For the record, City Manager Rob Mayes announced that the changes to the sign ordinance will not go into effect until after the current election.

Following further discussion, it was the consensus of the Council to reschedule final action from the September 22, 2020 regular City Council meeting to the October 27, 2020 regular City Council meeting and to direct staff to publish an amended notice of intent to consider adoption of a proposed ordinance reflecting the new adoption date in accordance with State Statutes.

Ms. Breakell also presented for discussion a proposed ordinance increasing the residential and commercial charges for sanitation service. The title of such ordinance being:

AN ORDINANCE AMENDING SECTION 23-2-7 OF THE FARMINGTON CITY CODE ESTABLISHING RESIDENTIAL AND COMMERCIAL CHARGES FOR SANITATION SERVICE

There being no discussion, Ms. Breakell announced that the proposed ordinance will be presented for final action at the October 13, 2020 regular City Council meeting.



COMMENDATION OF CITY CLERK ANDREA JONES

Councilor Jakino extended her appreciation to City Clerk Andrea Jones for ensuring that the Council's virtually open meetings are recorded and audible for all participants during this unprecedented time.

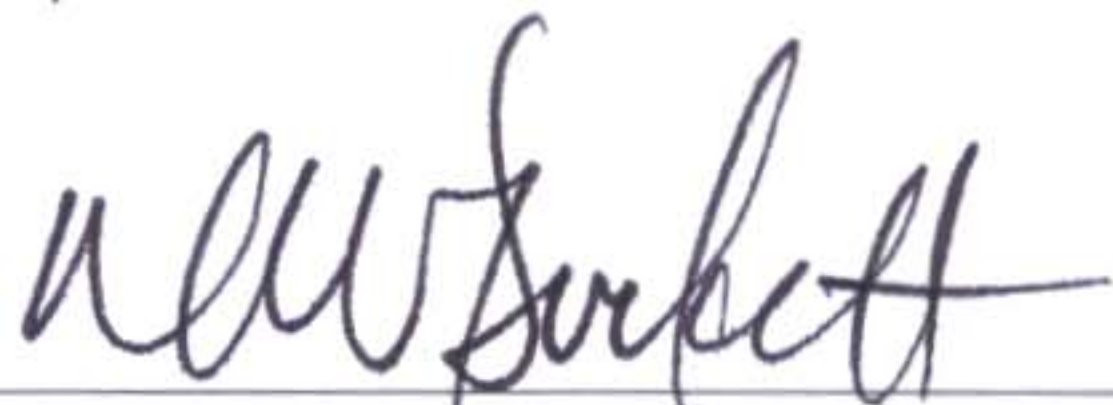
There being no further discussion, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to adjourn the meeting at 10:15 a.m. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay:	None
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The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

APPROVED this 13<sup>th</sup> day of October, 2020.

  
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Nate Duckett, Mayor

SEAL

ATTEST:

  
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Andrea Jones, City Clerk