



**MINUTES**  
**Metropolitan Redevelopment Agency**  
**Board of Commissioners**  
September 19, 2023  
4:00 p.m.

**Members Present:** Jill Tanis – Chair  
Doug Dykeman – Vice Chair  
Ruth Brooks – Commissioner  
Tara Taylor – Commissioner  
Beth McNally – Commissioner

**Members Absent:** None

1. **CALL TO ORDER**

The meeting was called to order by Chair Jill Tanis at 4:00 p.m., and there being a quorum of members present, the following proceedings were duly had and taken.

2. **APPROVAL OF MINUTES**

Ruth Brooks moved to approve the minutes of the August 15, 2023 regular meeting. Beth McNally seconded the motion. Motion carried.

3. **ONGOING BUSINESS**

Warren Unsicker, Economic Development Director, gave a brief update on the Animas Action Plan and received some feedback from the commissioners. Sites Southwest is working on finalizing the draft plan and is hoping to present it sometime in October. Beth McNally shared her thoughts on having the City install sidewalk infrastructure on their undeveloped properties.

Warren gave an update on the MRA incentives for Aveda Salon and introduced a new request from Kurt Cook (515 Investments) for MRA incentives to replace the parking lot at 515 E. Main Street. Beth McNally moved to approve the recommendation of an award up to \$250,000. Doug Dykeman seconded the motion. Motion Carried.

Warren discussed the City-owned property at 744 W. Animas Street. The City is in the process of requesting letters of interest from the community to renovate or demolish the building.

4. **CITY STAFF UPDATES**

**Economic Development** – Warren briefly mentioned some educational seminars that he and Karen Lupton are working on to help with downtown building vacancy.

Planning – None.

Administration – Shaña Reeves, Assistant City Manager, and some of the commissioners discussed the success of the NMML Annual Conference hosted by the City. Shaña also shared some issues regarding the general public using the electrical system at Orchard Plaza.

5. MAIN STREET ADVISORY BOARD BUSINESS

Karen Lupton, Downtown Coordinator, attended the New Mexico MainStreet Summer Institute in Carlsbad. Karen also asked for feedback regarding the annual workplan before the NMMS accreditation meeting in October.

Doug Dykeman discussed his desire to see the City install informational plaques at historical sites.


6. NEW BUSINESS – Tara Taylor talked about the issues with semi-trucks in the roundabouts downtown, specifically with trucks coming north on Miller Ave. from the bypass.

7. BUSINESS FROM THE FLOOR – None.

8. ADJOURNMENT

There being no further business to come before the Committee, and upon motion duly made and seconded, the meeting was adjourned.

  
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Jill Tani, Chair

  
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Kay Rose, Liaison