

MINUTES

Meeting of the Farmington Public Library Advisory Board
Farmington Public Library 24 Person Conference Room
Tuesday, October 18, 2022, 4:00 pm

Members present: R. Scott Brannen, Rebecca Miller, Carmen Martinez, Philana Thompson, Michelle "La La" Foster

Staff present: Karen McPheeters, Ruth Gallegos

- I. Call to order- 4:02 – R. Scott Brannen
 - a. Introduction of new members
 - i. No new members to introduce tonight

- II. Action Items
 - a. Amendments to and/or approval of the minutes of the previous meeting
 - i. Motion to approve (after suggested edit is made) by Scott
 1. Becky noticed a minor edit that needed to be made and Ruth will fix before posting minutes
 - ii. Seconded by Michelle
 - iii. Unanimously approved by board members present
 - b. Policies up for discussion
 - i. Materials Selection Policy discussion
 1. Karen gave information about the process when patrons want to challenge a book from her experience
 2. Scott asked about purchase suggestions by patrons. Karen explained that the library would probably move back to this service at some point, but due to low staffing cannot offer it at the present time. The library is in the process of moving toward adding services back slowly after Covid.
 - a. Motion to approve the policy as distributed made by Carmen
 - b. Seconded by Philana
 - c. Unanimously approved by board members present
 - ii. Group Visit Policy discussion
 1. Scott asked what types of groups visit the library.
 2. Karen explained the types of groups that visit and the differences between utilizing a study room and a planned group visit.
 - a. Motion to approve the policy as distributed made by Scott
 - b. Seconded by Carmen
 - c. Unanimously approved by board members present
 - iii. Public Demonstration Policy discussion
 1. Karen gave details about demonstrations that happen at the library

2. Philana asked about the map and why there are two colors for restricted. It was explained that they are indoor and outdoor and everyone realized that the old map did not distinguish these categories but the new map does
 - a. Motion to approve the policy as distributed made by Philana
 - b. Seconded by Becky
 - c. Unanimously approved by board members present
- iv. Computer and Internet Policy Discussion
 1. Karen explained the changes that were made to the policy and why they were made
 - a. Motion to approve the policy as distributed made by Michelle
 - b. Seconded by Philana
 - c. Unanimously approved by board members present

III. Information Items

- a. Discussion of upcoming policies for review
 - i. Board will not review any policies in the next meeting
 - ii. Karen and Ruth will present any polices to be reviewed for the February meeting in December
- b. Community Analysis Needs Assessment review
 - i. Karen explained why the library completes the community assessment and strategic plan
 - ii. The board reviewed the assessment and strategic plan
 1. Carmen asked that we change Small Business Center to Small Business Development Center in community partners
 2. Ruth agreed to pass on the edit suggestion to Betty Decker, Library Deputy Director
- c. Library Director's Report
 - i. Posted Youth Services Coordinator position
 - ii. Finishing interviews for Public Technology Coordinator position
 - iii. Everbrite board is shipping and will be here soon
- d. Beanstack discussion
 - i. Scott would like to do some research and discuss Beanstack with library staff

IV. New Business

- a. Scott would like to look at an event for the board to attend
 - i. Ruth will bring an event list to the December meeting
 - ii. Will look at the Solstice event as a possibility

V. Adjourn – 5:32 pm

- a. Next meeting is Tuesday, December 20, 2022

Approved by board on December 20, 2022

R. Scott Brown President 12/20/22

Name

Title

Date

Neckell Seed vice president 12/20/2022

Name

Title

Date