CITY OF FARMINGTON
INTER-OFFICE MEMORANDUM

TO: Mayor Roberts and City Council

FROM: Edward Smylie, CPPO
Purchasing Officer

DATE: July 18, 2013

SUBJECT: Leasing Services for Golf Carts, Bid #14-99567

USING DEPARTMENT: Parks, Recreation, and Cultural Affairs

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A bid opening was held on July 16, 2013 for Leasing Services for Golf Carts. One bidder responded.

The Central Purchasing Department concurs with the recommendation from the Parks, Recreation, and Cultural Affairs to award the bid to California First National Bank, contingent upon executing a lease agreement, from Irvine, CA as submitting the only responsive bid which is considered to be fair and reasonable meeting specifications for a total awarded amount of $315,227.04, plus estimated applicable taxes of $16,155.39. The single response documentation memo is attached.

Edward Smylie (Presenter)

Consent Agenda/Council Meeting 7/23/13

xc: H. Andrew Mason, CPFO, Administrative Services Director
Cory Syron, PRCA Director
Chris Jones, Golf Course Manager
File – 14-99567

CITY OF FARMINGTON
CENTRAL PURCHASING
INTER-OFFICE MEMORANDUM

TO: Leasing Services for Golf Carts, #14-99567

FROM: Jennifer Rowland, Buyer II

DATE: July 16, 2013

SUBJECT: Single Response Documentation

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One hundred (100) companies were notified of this solicitation.

The following firms were contacted regarding this solicitation and requested information regarding their decision not to respond to the above bid.

Their decision was based on the following:

(1) VGM financial Services/Aaron: Couldn't accept City's terms and conditions in bid documents. His understanding was, the City wouldn't accept any exceptions to the City's terms and conditions.

(2) Wells Fargo/Adam Kinny: Due to an oversight by Wells Fargo, he didn't receive the City's bid solicitation for Golf Cart Leasing Services.

(3) PNC Financial Services/Tom Wiegle: Non-response to the City's invitation to bid, is due to an oversight by PNC's Municipal leasing folks regarding the due date.

(4) Fleetwood Leasing LLC/Scott Miller: Usually their firm partners with the golf cart supplier and submits pricing as a total package.

xc: Edward Smylie, Purchasing Officer

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(Initial/Concur)