

Administrative Services Department

September, 2013

The September 2013 **Gross Receipts Tax** report is shown below. September reflects July business activity.

	<u>Month</u>	<u>YTD</u>
September FY14 GRT Received (Gross)	\$ 4,026,354	\$12,245,420
September FY14 Budget	\$ 3,785,401	\$11,950,468

Budget to Actual

Month of September	6.4%
Fiscal Year to Date	2.5%

GRT - Major Sectors

Month-Over-Month Comparison

September - FY2014

Single Month	Sept. FY14	Sept. FY13	\$ Change	% Change
Mining, Oil, Gas	\$ 184,219	\$ 170,225	\$ 14,000	8%
Construction	184,775	256,774	\$ (72,000)	(28%)
Manufacturing	112,308	143,609	\$ (31,000)	(22%)
Wholesale Trade	204,682	215,721	\$ (11,000)	(5%)
Retail	1,619,575	1,575,237	\$ 44,000	3%
Prof, Scientific, Technical	223,120	179,046	\$ 44,000	25%
Healthcare & Assistance	343,810	322,653	\$ 21,000	7%
Accommodations / Food Svc.	314,594	310,137	\$ 4,000	1%
Other Services	417,652	446,665	\$ (29,000)	(6%)
Misc./ Unclassified	421,618	372,694	\$ 49,000	13%
Total	\$ 4,026,354	\$ 3,992,762	\$ 33,000	1%

GRT - Major Sectors

Year-Over-Year Comparison

September FY 2014

3 Month Period	FY14 YTD	FY13 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 569,419	\$ 530,830	\$ 39,000	7%
Construction	628,647	814,299	\$ (186,000)	(23%)
Manufacturing	428,516	525,392	\$ (97,000)	(18%)
Wholesale Trade	571,407	587,368	\$ (16,000)	(3%)
Retail	4,847,835	4,838,219	\$ 10,000	0%
Prof, Scientific, Technical	646,035	616,582	\$ 29,000	5%
Healthcare & Assistance	1,044,275	1,022,319	\$ 22,000	2%
Accommodations / Food Svc.	965,115	954,693	\$ 10,000	1%
Other Services	1,342,719	1,404,364	\$ (62,000)	(4%)
Misc./ Unclassified	1,201,452	1,132,172	\$ 69,000	6%
Total	12,245,420	12,426,238	(181,000)	(1.5%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Management., Entertainment

- ✚ 23 new business registrations were issued during the month of September, 2013.
- ✚ One solicitor license was issued to Steven Wilson (Wilson Company/Legal Shield). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- ✚ 68 requests to inspect public records were processed.
- ✚ Participated in the New Mexico Mission of Mercy event at McGee Park on Friday, September 13 and Saturday, September 14.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

10/8/13 CC

*Minutes – 9/17/13 WS & 9/24/13 CC

*Bid – Switches, Disconnects, Padmount Switchgear, Reclosers and Sectionalizers (Dunn)

*Lease Agreement – Animas Lodge #15 (Baird)

Resolution approving the amended electric utility rates (Sims)

Closed/Open – RFP - construction of Fire Station One and a Fire Administration Building (Potter)

10/15/13 WS

US 64 & Southwest Annexation proposals (Holton)

Housing Code ordinance (Mayes)

Cancellation of the 11/26/13 & 12/24/13 Council Meetings (Mayes)

Closed/Open – Construction of Fire Station 1 and Fire Administration Building (Potter)

10/22/13 CC

*Minutes – 10/1/13 WS & 10/8/13 CC

Proclamation “Extra Mile Day” (November 1) (Mayor)

P & Z x3 (Holton)

Report from Airport Manager on future of the airport and current operations (Gressick)

Airport Master Plan (Gressick)

11/5/13 WS

Bid – Transformers non-VMI (Dunn)

11/12/13 CC

11/19/13 WS – [Burnham out](#)

11/26/13 CC – [Cancel due to Thanksgiving?](#)

12/3/13 WS

Resolution – 2014 Regular Municipal Election (D. Smylie)

Precinct Worker Compensation (D. Smylie)

Administration Activities:

1. Staff is working on three possible annexation proposals.
2. Departmental staff attended the following trainings: Pictometry; New Mexico League of Zoning Officials; and, San Juan Technology Conference.

Building Inspections Activities:Permits were issued for the following projects:

1. Interior remodel at 622 West Maple Street, Suite "B", for San Juan Medical Group.
2. Tenant improvement remodel at 121 West Main St for Mon's Spanish Grill.
3. Interior remodel at 1601 North Dustin Avenue, Suite "C", for Oasis Church.
4. Interior remodel at 3125 Bloomfield Highway for Bubble City.
5. Interior remodel at 901 North Tucker Avenue for Solga and Jakino, PA.
6. Four (4) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans on an addition for Big Bounce at 3050 East 20th Street, Suite "G".
2. Revised plans on an interior remodel for Ace Hardware at 3030 East Main Street, Suite "F".
3. Revised plans on a new building for United Pentecostal Church at 1900 Fairview Avenue.
4. Revised plans on a new building for Nearly Famous and Totally Glamorous at 2700 Hutton Road.
5. Medical office building for Presbyterian Medical Services at 1001 West Broadway.
6. Revised plans on an addition at 703 North Dustin Avenue.
7. Interior remodel at 3451 East Main Street for Red Lobster.

The Division issued a total of 77 building permits with a valuation of \$1,400,854, completed 8 final inspections of new single family residences, 3 final inspections for a commercial building, and performed a total of 668 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 3 rezone petitions; 2 SUP petitions; 3 ARB variance petitions; 1 liquor license waiver; 9 summary plats; 2 zoning verification letters; 16 business license zoning verifications; 1 liquor certification letter; 4 address verification/assignments; 1 electrical affidavits; 17 UDC violation complaint inspections; 10 UDC violation complaint re-inspections; 8 zoning code violation letters; 8 well site inspections; 1 well modification permit; reviewed 83 sets of building permit plans for UDC compliance; and, met with 75 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to provide assistance to the MRA Commission on various projects and proposals.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to work on outreach for work products associated with the 2014-2018 Consolidated Plan, including the administration of a fair housing survey.
2. Staff is beginning to develop the 2013 Consolidated Annual Performance and Evaluation Report (CAPER) which will be presented to the City Council in December.

Metropolitan Planning Organization (MPO) Activities:

1. On September 19, the Policy Committee discussed concerns the Technical Committee has relating to NMDOT District 5 regarding regional priorities and maintenance. It was agreed a work session will be held to further discuss the concerns and to develop solutions.
2. Staff assisted with student arrival counts at all four schools participating in the Safe Routes to School program. Volunteers counted students who were dropped off, those who took the bus, and those who walked and biked.
3. For the regional traffic model update, staff provided the consultant with peak hour traffic volumes. The consultant worked with staff on making minor revisions to TAZ boundaries for better distribution of traffic during the assignment phase.
4. A Complete Streets Advisory Group meeting was held on September 16. The members developed titles and definitions for land use context areas and road types.

Administration

1. Completed statutory requirements for proposed electric rate increase.

Business Operations

1. Ongoing NMMEA FY2013 financial statement preparation for auditor.
2. Rules and Regulations presented at PUC meeting
3. Utility Assistance Administrative procedure written
4. Second dark fiber leasing contract in place

Customer Care

1. Fixed minor glitches on IVR system and automatic reports will now be sent. Immediately following any issues with the IVR system, management will be notified by email.
2. PBX phone line being monitored to track calls by department.

Compliance – NERC/WECC, Environmental, Safety:

1. CIP Audit Sept 3-13: Audited 31 requirements in 8 Standards
2. Annual Discharge Monitoring Reports (digital) Submitted to EPA on 9/23/2013 and 9/25/2013 for Animas and Bluffview Plants as required by the Multi-Sector Group Storm Water Permit, respectively
3. Conducted annual SWPPP inspections and documented potential findings for Animas and Bluffview Plants

Engineering:

1. Sixteen (16) distribution structures and ten (10) transmission structures have been completed by Ward Electric.
2. A project to scan non-digitized COF Drawings, especially ROW and easement plats, has started. 375 COF Drawings have been scanned which is estimated at 40% of all COF Drawings.
3. Tesla Motors has contacted FEUS to install a 500kVA pad mount transformer to serve a specific model of Tesla electric vehicle.

Transmission and Distribution:**Construction/Maintenance:**

Line Construction work load is heavy, receiving a large amount of new construction work orders.

1. Storm related work, mainly repairing power pole damage and washouts due to isolated flooding.
2. Cannery Court phase 3 underground project completed.
3. Continuing with rebuild on Turley circuits 4401 and 4402, 95% complete.
4. Continuing Middle Mesa 3-phase conversion.
5. Begin major line maintenance work on 115kv line from Bergin to Kutz.
6. Continuing upgrade work on Fruitland substation.

Relay/Meter:

1. Completed commissioning of mobile sub at Lee Acres Substation.

Generation:

2. BV Phase 2 anti-icing project in progress (site work underway).
3. NPDES engineering services contract (Kiewit) draft deliverables received with review in-progress.
4. Navajo turbine runner fabrication/installation contract awarded (Canyon Hydro).
5. BV cooling tower refurb and APP cooling tower refurb/demo contracts awarded (Cooling Tower Depot).
6. On-going SJGS Global Settlement Group negotiations attended.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – Zero; Bluffview total estimated gas sale – 26,700 mmbtu.
2. Animas total estimated gas buy – Zero; Bluffview total estimated gas buy – Zero.

Control Center:

1. Beginning pre-audit data request for WECC/NERC O&P compliance audit.
2. Working on completion of RFP for Outage Management call system.
3. Preparation for factory testing of new master station SCADA system.

Operating Statistics:

Animas Plant MWh: 14,055 Bluffview Plant MWh: 36,147 Navajo Plant MWh: 5,700
 San Juan Plant MWh: 24,267 WAPA MWh: 6,002 Purchase Power MWh: 9,599
 Peak Demand MWh: 182 Percent incr(decr): 0.5%
 Monthly System Energy MWh: 94,799 Percent incr(decr): (1.56%)

System Outages:

1. Pump Canyon Substation outage due to birds on main transformer bushings.
2. Mesa Substation circuit 2201 locked out two separate times ; due to failed cross arm and a broken tree limb that fell across main 3-phase line.
3. Animas to Chaco 69kv line relayed open due to lightning strike.

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	5
Vehicle Fires	4
Brush/Grass Fires	0
Rubbish/Dumpster Fires	0
Other Fires	3
Rescue/Emergency Medical	393
False Alarms	34
Mutual Aid Given	3
Hazardous Materials Response	5
General Hazard Response	11
Other Responses	212
<i>TOTAL</i>	<i>670</i>

TRAINING

- Firefighting Training: Ventilation and Forcible entry training at an acquired structure located at 125 Manana Place
- Engineer Training: Unit placement and driving course
- Officer Training: Vent limited fire presentation by Cpt. Mike Stahl
- EMS Shift Training: Multi Causality Incident training, performed by Cpt. Sharp
- Technical Rescue Quarterly Training: Team performed quarterly training to a three day confined space training
- Continued meetings to prep for joint San Juan County Fire and Farmington Fire Auto X (auto extrication) class to be held in the fall
- ARFF Quarterly Training
- Technical Rescue: Equipment maintenance conducted by C-Shift personnel
- Hazardous Materials: Equipment maintenance conducted by A-Shift personnel
- Wildland Team: Equipment maintenance conducted by B-Shift personnel

MISCELLANEOUS

- Numerous public events and station tours, including participation in wet downs, San Juan IPA physical fitness for Children safety presentations, HazMat demo and presentation at Raytheon, and multiple fire safety talks.
- All departmental personnel participated in an annual fitness evaluation.
- EMT Standby for Piedra Vista High School football games.
- FFD participation in the unveiling of War Portrait 911 Memorial.
- FFD participation in the Mission of Mercy dental clinic, provided fire standby.
- Annual pump testing.
- On-going Fire Company Business Inspection program.
- High School Senior Project Mentoring meetings with enrolled high school students.
- Fire Department members participated with S.W.A.T. monthly training activities.
- Members of the Fire Department, in coordination with the Police Department and the Office of Emergency Management, performed hazard assessment for Farmington Schools.
- LEPC Planning meeting for large scale multi-agency exercise in October.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 645
- Service Calls Completed 14

Building & Maintenance Division:

- Active Job Orders 228
- Completed Job Orders (Month) 137
- Completed Job Orders (YTD) 1,168

Red Apple Transit Division:

- Ridership (Month) 10,930
- Ridership (YTD) 105,384

Maintenance Projects:

- Started upgrades to Fire Station #5 bathrooms and storage
- Fire Station #4 carpet and outside fencing project completed
- Worked on replacing foundations at the Fruitland Substation
- Installed new electrical service at Safety City
- Rerouted roof drains at Vehicle Maintenance to bypass the broken sections under the slab. We are getting engineer proposal for determining the extent of void under the slab caused by broken roof drain
- Responded to facility needs associated with recent storms addressing flooding and roof leaks and electrical problems cause by flooding or lightning.

Status of Construction Projects:

- Animal Shelter: Jaynes has completed the building. Some additional site work including the move of the Spay and Neuter Clinic is remaining. The cages and kennels will be on site mid-October for installation.
- Museum Expansion: Mick Rich Construction is proceeding on schedule with construction. Tie-ins to existing building are complete. Access and fire alarm systems are being finalized for installation.
- Fire Station #1: The request for proposals for the construction of Fire Station #1 was extended to October 1. Proposals will be distributed to the evaluation committee for review and the committee is scheduled to meet on Oct. 9 to complete ranking.

Four Corners Regional Airport**September, 2013**

(Percentage Change YTD)

Enplanements:	1,216	Down 17.96 %
Deplanements:	1,259	Down 14.99 %
Air Traffic Operations:	2,986	Down 1.5%
Fuel Flowage (gallons):	42,626	Down 16.6%
Car Rental Revenue :	\$11,023.38	Down 6.5%
Restaurant:	\$6,185.15	Down 20.8%

PERSONNEL DIVISION**Job Openings:**

- Regular/Full-Time – 15
- Temporary/Part-Time – 4
- Inter-Department Full-Time – 2
- Total = 21 open positions

Terminated Employees: 6 Full-time; 11 Temporary/Seasonal

New Employees Hired: 10 Full-time; 16 Part-Time/Seasonal

PAYROLL***PP# 19***

Direct Deposits	892
Regular Checks	110
Total Checks printed	1002***
Gross Pay	\$1777888.83
Net Pay	\$1147812.72
Regular Employees	715
Temporary Employees	292

PP# 20

Direct Deposits	903
Regular Checks	98
Total Checks printed	1001**
Gross Pay	\$1764792.50
Net Pay	\$1139154.50
Regular Employees	711
Temporary Employees	288

** *Note: This includes supplemental and garnishment/child support checks*

*** *Note: This includes supplemental checks for clothing allowance for Police and Fire.*

HR GENERAL

- Develop social media advertising strategy for recruitment utilizing LinkedIn
- Continue creation of Volunteer application process
- Cross-train staff and reassign responsibilities

Computer Operations Division:

- Upgraded the iSeries production environment for SungardHTE to version 9.1.1
- Applied the latest IBM Cumulative operating system fixes to the Test iSeries partition
- Refreshed the Test iSeries Partition with the SungardHTE version 9.1.1 software
- Continued work with Grumman/Northern to resolve FTP transmission issues for the weekly LiNX data extract
- Ran various cost allocation reports for Finance
- Performed monthly MIMIX status checks
- Various helpdesk call/emails.
- System administrator tasks including the monitoring of iSeries security, data backup and replication, journal and spool file cleanup, job management and overall system health.

Daily Enterprise Operations and Tasks:

- Daily dispersion of helpdesk calls and requests for computer issue resolution.
- Performed daily tasks of enterprise system operation, maintenance, and recovery.

Application Development and Projects:

- Upgraded all domain controllers to Windows Server 2008 R2 Standard.
- Upgraded Active Directory to Windows 2008 R2.
- Upgraded DFS namespaces to Windows 2008.

C2G UT on-line payment counts - a growth of 134 C2G customers in 1 month

- 18,808 Customers have started the enrollment process
- 16,678 Customers have completed the enrollment process
- 2,130 Customers had a problem with the enrollment process and have not called for help
- 2,734 C2G Utility customers made payments in the amount of \$526,253.02

C2G Business License on-line Renewal counts

- 229 Businesses have renewed their licenses via the web for a total of \$7,795.00

Selectron IVR Utility payments

- 549 IVR Utility customers made payments in the amount of \$352,892.53

System i usage statistics

- Active users – 691
- Total Interactive Sessions - 45,060
- Average response time - 0.03 seconds
- Network Core upgrade completed.
- Safety City added to city network.
- Gmail conversion for Fire
- Meetings on Telestaff and Firehouse cloud
- Installed new switches at Animal Shelter and Gateway Museum

Police IT:

- 466 trouble calls (18 call outs)
- 155 Video requests (34 internal, 121 external); 4 server PMs
- 11 PC PMs; 21 Laptop updates; 16 User security files adjusted
- Setup 3 new PCs; Setup 9 new Laptops; Added 6 new users; Added 4 new cellular phones.
- Completed Body Worn Camera Project
- Continuing backup/emergency generator project

Farmington Public Library

Total number of operating hours:	252
People served:	29,807
<i>Daily average:</i>	<i>1,065</i>
Materials checked out: <i>(includes downloadable media)</i>	36,544
<i>Daily average:</i>	<i>1,305</i>
Computer users:	5,948
<i>Daily average:</i>	<i>212</i>
Public Wifi logins:	2,759
<i>Daily average:</i>	<i>92</i>
Farmington Public Library Programs:	
Total number of programs:	80
Total number of attendees:	1,069

Shiprock Branch Library

Total number of operating hours:	80
People served:	1,769
<i>Daily average:</i>	<i>88</i>
Materials checked out:	365
<i>Daily average:</i>	<i>18</i>
Computer users:	651
<i>Daily average:</i>	<i>33</i>
Shiprock Branch Library Programs:	
Total number of programs:	37
Total number of attendees:	19

Power Library

Total number of operating hours:	36
People served:	854
Materials checked out:	0
Computer users:	277
Power Library Programs:	
Total number of programs:	36
Total number of attendees:	854

Patron Comments:

“I WANTED TO GIVE A BIG ATTA BOY TO WHOEVER IS RESPONSIBLE FOR MAINTAINING THE MENS ROOM AT THE MAIN LIBRARY IN FARMINGTON. IT IS ALWAYS A PLEASURE TO USE THE RESTROOM HERE AS IT LOOKS AND SMELLS CLEAN ALL THE TIME. THANK YOU” – Steven

“It would be nice if the [Shiprock] library was open as before regular time 8-6.....limiting the hours of your service I know have some impact of your customers.....if the hours are limited to only 4 hours a day, might as well shut down”
- Venora

(Month last year) (Month this year)

<u>Aquatic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Lifeguard Certification	no class	4	N/A	12
Swimming Lessons	74	59	310	291
Public Swimming Single Payment	1,917	1,468	12,128	12,063
Public Swimming Pass Users*	498	142	2,011	788
Aquacise (Lions)	481	381	1,373	1,486
Arthritis (Lions)	172	143	372	476

Note: *In June of 2012, we promoted half price pass sale which increased the number of pass holders per family. Lions Pool was closed for 3 weeks during FY13 to re-plaster to pool surface. We are short staffed on Swimming Lesson Instructors so we are not able to offer as many classes as we did last year.

<u>Bonnie Dallas</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Congregate Meals Served	3,444	3,333	10,574	10,599
MOW Deliveries*	2,150	2,395	5,923	7,233
Silver Fitness Center	403	384	1,426	1,753

Note: September the Silver Fitness Center enrolled 20 new members and the lunch program added 72 new members.

Our numbers were affected by the closing of Wall Avenue September 9 through September 20.

<u>Civic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Total Festival (1 day)	2625	4000	N/A	N/A
Menopause the Musical	N/A	650	N/A	N/A
SJ Wildlife Federation Gun & Knife Show-2480		1190	N/A	N/A
Jehovah's Witnesses	2125	900	N/A	N/A
SW Catholic Conference	850	1200	N/A	N/A
Room Rentals - Paid Events	53	46	184	154
Free Events/Meetings	53	50	168	144

Note: Please note Total Festival is split with one day in August and one day in September. The number above only reflects the September attendance.

<u>Crouch Mesa</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Daily Use	Not open	61	Not open	673

Note: Facility was closed all but two days in September due to water pipe break.

<u>Clean and Beautiful</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY12</u>	<u>YTD FY13</u>
Keep It Clean	11	17	25	33

Note: Due to Crouch Mesa Facility being closed, both Clean & Beautiful Programs were conducted at SPCC.

<u>Indian Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Indian Center Total Customers	2,579	2,285	8,590	10,565
Restaurant Customers	1,525	1,813	4,835	5,481

Note: October 12th is the Fall Navajo Song & Dance. Visit the Indian Center's website on the City of Farmington homepage for hours and the monthly restaurant menu. New and returning customers continue to utilize facility and restaurant services.

Marketing

Special projects: Master Plan coordination of invitational focus groups, and public meetings. *No survey numbers at this time.*

Note: Ongoing distribution of Media Releases, and related materials for all department events.

<u>Museum</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Museum General Attendance	17,385	20,886	29,063	37,001
Volunteer Hours	328	350		
Museum Store Revenue	\$2,977	\$4,239		
Adventure in the Arts (attendance as of 8/31)		944		

Note: "Handmade" and "An Adventure in the Arts" were two art exhibits showcased at the Museum. Construction on the new wing continued with installation of more roof components and the walls beginning to be enclosed with plywood. "Real Night at the Museum" was presented on Sept 28th with over 550 attending in conjunction with the Antique Tractor & Engine show.

Parks Operations

Flood Damage: 1,070 man hours were expended repairing flood damaged areas to 20 parks, 5 city properties, Airport medians, and Main Street medians.

Construction: After a portion of the field had sunk, crews excavated, filled and laid 52 pallets of sod on softball field #7 at the Sports Complex.

Field Prep: Crews continue to prep fields for Fall Ball (softball, baseball, soccer and football). Fields at the Sports Complex were prepped for a major Softball Tournament.

Setup/Misc.: Crews assisted setup and tear down of 5 special events: Totah Festival, 2 events at Sycamore Park Community Center; Boys & Girls Club BBQ; and the Antique Power & Tractor show. Teams have been formed to work on the department's Master Plan Condition Assessments in all of our parks.

<u>Pinon Hills</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Golf Rounds	4,005	3,367	12,864	11,790
Tournaments/Participants	4/724	3/329	10/1,246	11/1,119
Pro Shop Commission	\$2,208	\$1,676	\$7,627	\$7,325
Food & Beverage Commission	\$4,527	\$3,801	\$14,249	\$12,327
Golf Revenue	\$113,385	\$97,966	\$359,845	\$325,936
Total Facility Revenue	\$120,120	\$103,443	\$381,721	\$345,588

Note: Rounds were down 15% - considerably above the national average of -8%. However, the biggest difference in FY13 and FY12 was that 2 tournaments normally held in September were moved to earlier in the year; had they remained in September, our numbers across the board would have been almost the same as last year.

<u>Recreation Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Racquetball Courts	266	303	1,188	1,123
Gym:				
• Open	434	488	1,479	1,377
• Programs	606	720	1,890	2,194
Customer Contacts (counter)	504	409	1,924	2,171
Special Events/Athletics				
• Punt, Pass, & Kick Event			14 participants	15 participants

Note: For the first time through the Recreation Center, the After School Quick Start Tennis Program was offered at the LaPlata Tennis Complex for children and youth in September. This initial year and month for the program had 16 registered participants.

<u>Sycamore Park Community Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Adult Activities	39	137	270	473
Kids Activities	261	701	1,992	3,367
Facility Rentals	78	82	265	280
Visiting Patrons	7,440	8,248	26,821	32,814
Yard Sale & Craft Fair	619	779		
Family Campout	14	23		

Note: Increase in visiting patrons is from Crouch Mesa Community Center's children being bused to Sycamore Park Community Center due to being closed.

Records and Evidence:

130 accidents processed
431 adult arrests (45 were DWI arrests)
621 traffic citations
65 municipal citations
672 offense reports
266 warrants issued
Evidence technicians processed 353 pieces of evidence/property
Total number of items in evidence is currently at 17,775

Patrol:

On September 14, 2013, at 1343 hours, Day Shift Officers were dispatched to an armed subject with a firearm in the area of Glade Lane and Palmer Avenue. While en route, officers were advised that a shot had been fired and a female had possibly been assaulted. While the victim and witnesses were being interviewed, officers continued to search the area for the alleged suspects. At approximately 1404 hours, officers were informed armed subjects had entered a home at 1008 Glade Lane, Apartment #8. The caller advised two males and a female entered his home and were waving a gun. Although the descriptors were vague in both incidents, officers located a male and female armed with a firearm, along the wash at Brook Haven Park-East. The subjects were taken into custody without incident and were ultimately found to be connected to both incidents. The firearm turned out to be a pellet handgun, which looked as real the firearm it replicated.

Detectives:

A Farmington couple was arrested Friday evening on suspicion of child abuse. Twenty-three-year old Angel Arellano obtained custody of his son in February of this year. The Children Youth and Families Division (CYFD) became involved with the family in May due to a medical incident that left the 1-year-old child blind and paralyzed.

On September 18, Arellano and his 21-year-old girlfriend, Leilah Hastings, took the child to a doctor appointment in Albuquerque. During the appointment, Arellano was advised that the child was in poor health and needed to be taken to the emergency room. The child was admitted to the Pediatric Intensive Care Unit at the UNM Children's Hospital. An evaluation revealed that he had a skull fracture and multiple broken bones. The child was placed on life support, which was removed on Friday September 27. His status is unknown at this time.

Arrest warrants were obtained by Farmington Detectives for Arellano and Hastings for abuse of a child resulting in great bodily harm. Albuquerque police arrested Arellano and Hastings on the outstanding warrants. Each suspect is being held on a \$750,000 bond.

SWAT and Bomb Squad:

The SWAT Team received another armored vehicle to supplement our existing SWAT BEARCAT. The new vehicle was obtained through a military surplus disposition service and is called a Mine Resistant Ambush Protected vehicle or MRAP. The vehicle is valued at \$658,000.00 and was free to the City of Farmington as a select law enforcement agency due to our participation and adherence to the requirements of this military program. The MRAP can hold approximately 20 students in an emergency situation and can be used for rescue situations in the event of a school incident or similar type of situation. The vehicle is also tall enough for SWAT personnel to easily access second and third story windows on building for rescue or entry during an incident that may be too dangerous for other rescue personnel to approach.

Members of the Bomb Squad attended an advanced explosive breaching school in Boston, Massachusetts, as well as the International Association of Bomb Technicians and Investigators conference in Colorado Springs. The Bomb Squad was able to train with other EOD teams including Fort Carson and share work tactics in dealing with different situations. Both of these trainings were funded through Homeland Security Funds at no cost to the city.

- 2013 Street Resurfacing: *Cutler Repaving*: scheduled through end of October: Schwartz, Butler, Dustin. The following streets have been completed: Apache, Wall, Airport Drive, Maple, Clayton, and Tucker); *Intermountain Slurry*: rescheduled to Spring 2014.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans in process; NMDOT -- FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); Tiger 5 application submitted, City was not successful in award.
- Storm Cleanup: *FEMA 2010* all work complete; preparing reimbursement requests; *September 2013* – street division crews continue sweeping, blading, and cleaning street crossings while Consolidated Constructors is working on emergency repairs at various locations.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, IC Tank to 20th Street* – water and miscellaneous utility replacement -- 98% complete; final tie-in to be completed this fall when water demand is lower.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, completed, awaiting final invoice from contractor.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler; resurfacing complete, awaiting invoice.
- COF Master Drainage Plan: City Council Work Session presentation will be scheduled.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed, awaiting NMDOT approval for bid process; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; Lee Engineering completed design; awaiting NMDOT approval for bid process. Anticipated bidding for projects spring 2014 with construction summer 2014.
- East Main Adaptive Traffic Signal Control System: URS revised report submitted to NMDOT for review and approval. Additional information requested by FHWA, URS working on response.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings, Detector Loop installations and stop bar installations all in progress. Fall paint run to begin October 7. SJRMC, Maple Street overlay completed, crosswalk bars marked, patterned thermoplastic markings on order. Mickey Drive warrant study at Main Street and condition report at Carl complete. Continue working on proper integration between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor.
- Streets: Heavy Equipment and truck crews are rebuilding and blading dirt streets after the rainstorms and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers are cleaning up after the storm, sweeping residential areas and arterial streets. Roadside crews are spraying herbicides on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews continue repairing sidewalk and curb and repairing washed out areas.

Compliance Division Activities:

- Attended Pre-bid and construction project meetings.
- Attended the ASSE (American Society of Safety Engineers) Chapter meeting
- Attended the LEPC (Local Emergency Planning Committee) Meeting
- Attended the Four Corners Safety Network Meeting
- Attended a variety of city department safety meetings and responded/conducted training in response to requests (Drug and Alcohol Free Workplace Training for Employees, Confined Space Training, Hurt man Rescue)
- EHS Team Monthly Meeting
- Hazard Waste Pickup
- Performed Noise Level Survey on Fire Department Equipment

September Training Sessions Attendance:

TRAINING COURSE	ATTENDANCE
Global Harmonization (Hazard Communication)	45
Hazard Recognition and Personal Protective Equipment	14
Total	59

September Incidents:

- 16 Incidents reports received with 5 of them OSHA recordable: PD - 4, FEUS - 1
- YTD OSHA Recordable incidents: 45