The March 2018 Gross Receipts Tax report is shown below. March reflects January business activity.

<table>
<thead>
<tr>
<th></th>
<th>Month</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>March FY18 GRT Received (Gross)</td>
<td>$ 3,938,655</td>
<td>$ 39,882,630</td>
</tr>
<tr>
<td>March FY18 Budget</td>
<td>$ 4,081,390</td>
<td>$ 37,861,963</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Budget to Actual</th>
<th>$ Over / (Under) Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month of March</td>
<td>(3.5%)</td>
<td>($ 142,735)</td>
</tr>
<tr>
<td>Fiscal Year To-Date</td>
<td>5.3%</td>
<td>$ 2,020,667</td>
</tr>
</tbody>
</table>

GRT - Major Sectors
Month-Over-Month Comparison
March - FY2018

<table>
<thead>
<tr>
<th>Single Month</th>
<th>March FY18</th>
<th>March FY18</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>205,398</td>
<td>162,143</td>
<td>43,000</td>
<td>27%</td>
</tr>
<tr>
<td>Construction</td>
<td>187,349</td>
<td>242,307</td>
<td>(55,000)</td>
<td>(23%)</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>187,324</td>
<td>97,873</td>
<td>89,000</td>
<td>91%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>138,459</td>
<td>114,749</td>
<td>24,000</td>
<td>21%</td>
</tr>
<tr>
<td>Retail</td>
<td>1,484,089</td>
<td>1,439,664</td>
<td>44,000</td>
<td>3%</td>
</tr>
<tr>
<td>Prof, Scientific, Technical</td>
<td>289,262</td>
<td>178,093</td>
<td>111,000</td>
<td>62%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>333,774</td>
<td>361,406</td>
<td>(28,000)</td>
<td>(8%)</td>
</tr>
<tr>
<td>Accommodations / Food Svc.</td>
<td>348,579</td>
<td>346,521</td>
<td>2,000</td>
<td>1%</td>
</tr>
<tr>
<td>Other Services</td>
<td>304,834</td>
<td>329,415</td>
<td>(24,000)</td>
<td>(7%)</td>
</tr>
<tr>
<td>Misc./ Unclassified</td>
<td>459,588</td>
<td>452,662</td>
<td>7,000</td>
<td>2%</td>
</tr>
<tr>
<td>Total</td>
<td>$ 3,938,655</td>
<td>$ 3,724,833</td>
<td>$ 214,000</td>
<td>5.7%</td>
</tr>
</tbody>
</table>

GRT - Major Sectors
Year-Over-Year Comparison
July - March FY2018

<table>
<thead>
<tr>
<th>9 Month Period</th>
<th>FY18 YTD</th>
<th>FY17 YTD</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>$ 2,339,225</td>
<td>$ 992,144</td>
<td>$ 1,347,000</td>
<td>136%</td>
</tr>
<tr>
<td>Construction</td>
<td>2,756,683</td>
<td>2,552,632</td>
<td>204,000</td>
<td>8%</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>1,428,370</td>
<td>1,349,973</td>
<td>78,000</td>
<td>6%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>1,234,831</td>
<td>1,085,552</td>
<td>149,000</td>
<td>14%</td>
</tr>
<tr>
<td>Retail</td>
<td>15,893,048</td>
<td>15,486,533</td>
<td>407,000</td>
<td>3%</td>
</tr>
<tr>
<td>Prof, Scientific, Technical</td>
<td>1,749,860</td>
<td>1,564,148</td>
<td>186,000</td>
<td>12%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>2,753,976</td>
<td>3,127,305</td>
<td>(373,000)</td>
<td>(12%)</td>
</tr>
<tr>
<td>Accommodations / Food Svc.</td>
<td>3,516,921</td>
<td>3,372,758</td>
<td>144,000</td>
<td>4%</td>
</tr>
<tr>
<td>Other Services</td>
<td>3,900,530</td>
<td>2,945,464</td>
<td>955,000</td>
<td>32%</td>
</tr>
<tr>
<td>Misc./ Unclassified</td>
<td>4,309,186</td>
<td>3,843,563</td>
<td>466,000</td>
<td>12%</td>
</tr>
<tr>
<td>Total</td>
<td>$ 39,882,628</td>
<td>$ 36,320,072</td>
<td>$ 3,563,000</td>
<td>9.8%</td>
</tr>
</tbody>
</table>

### Requests for Information

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>29</td>
<td>39</td>
<td>54</td>
<td>43</td>
<td>33</td>
<td>61</td>
<td>39</td>
<td>66</td>
<td>49</td>
<td>36</td>
<td>39</td>
<td>30</td>
</tr>
<tr>
<td>2018</td>
<td>42</td>
<td>56</td>
<td>47</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

### Business Registration

#### New Registrations

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>22</td>
<td>34</td>
<td>49</td>
<td>40</td>
<td>41</td>
<td>30</td>
<td>36</td>
<td>27</td>
<td>29</td>
<td>34</td>
<td>27</td>
<td>34</td>
</tr>
<tr>
<td>2018</td>
<td>48</td>
<td>26</td>
<td>32</td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

#### Renewals

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>514</td>
<td>222</td>
<td>247</td>
<td>75</td>
<td>14</td>
<td>18</td>
<td>6</td>
<td>9</td>
<td>3</td>
<td>2</td>
<td>19</td>
<td>1884</td>
</tr>
<tr>
<td>2018</td>
<td>591</td>
<td>224</td>
<td>182</td>
<td></td>
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</tr>
</tbody>
</table>

### Liquor Licenses

#### New Licenses

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>2018</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

#### Renewals

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>34</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>2018</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Renewals are due in February, June & October depending on the type of State License issued.

### Visitors “Checked In” at City Hall

<table>
<thead>
<tr>
<th></th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>July</th>
<th>Aug</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>126</td>
<td>144</td>
<td>111</td>
<td>112</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2018</td>
<td>140</td>
<td>117</td>
<td>121</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

4/24/18 CC
*Minutes - 4/10/18 CC
*Declaration of surplus property (Benson)
*Bid for a multi-term contract for meters (Benson)
*Bid for 115kV post top insulators (Benson)
*Bid for water service line rehabilitation (Potter)
*Confirmation of the appointment of Alternate Municipal Judges (Liese)
Proclamation declaring April 2018 as “Fair Housing Month” (Mayor)
Proposed annexation discussion - Pruitt property (Holton)
Presentation and direction to staff regarding the 30% design drawings for Complete Streets (Roach)
Reappointment to CRC (Mayor)
Budget Adjustment #4 (Emrich)
Presentation regarding Byron’s House of Hope (Mayes/Pat Gross, Brian Myers and Larry Moore)
Proposed ordinance re: NMFA Drinking Water Loan (discussion) (Breakell)
Closed/Open - RFQP for professional engineering services for the airport (Benson)

5/1/18 SP WS - Advertised
Budget Hearing #3 – Presentation of the Preliminary Budget (Emrich)

5/8/18 CC
*Minutes - 4/17 WS and 4/24 CC
*Memorandum of Agreement for donation of property by Oldcastle Materials (Styron)
*Liquor Hearing Officer’s Recommendation - Premier Distributing (Smylie)
Proclamation declaring May 13-19, 2018 as “Transportation Week” (Mayor)
Proclamation declaring May 20-26, 2018 as “Public Works Week” (Mayor)
Action on proposed annexation - Pruitt property (Holton)
LEDA ordinance update - permission to draft (Mayes)
Ordinance re: NMFA Drinking Water Loan (final action) (Breakell)
Closed - acquisition of real property (Totah Theater) (Baird)

5/15/18 WS
Proclamation declaring May 19, 2018 as “Kids to Parks Day” (Mayor)
Resolution – Preliminary Budget (Emrich)

5/22/18 CC
Resolution – Final Budget (Emrich)
CD Administration Activities:
Staff assisted drafting the intergovernmental services agreement for administrative and management services of the MPO by the NWNMCOG, and began processing an annexation request.

Building Inspections Activities:
Permits were issued for the following projects:
1. Tenant Improvement, Bistro, 3000 E. 20th Street, Suite D-1.
2. Tenant Improvement, Vapors Vape Shop, 3010 E. 20th Street.
3. Tenant Improvement, Southwest Sleep, 3401 N. Butler, Suite 103.
4. Tenant Improvement, Interior remodel for Ziems Four Corners, 5700 E. Main Street.
5. Tenant Improvement, Addition for Cascade Water, 214 S. Fairview Avenue.
6. Tenant Improvement, Addition/Remodel for Four Corners Ambulatory Surgery Ctr., 2300 E. 30th Building A.
7. Tenant Improvement, Bistro, Case De Abique, 205 W. Broadway.
8. Tenant Improvement, Legacy Lending, 3030 E. Main Street, Suite R2.

Plans ready to permit:
1. New Construction, Ortega Metal Works, 780 S. Miller Avenue.

Plans are currently under review for the following projects:
1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
3. New Construction, La Quinta Inn & Suites, 4300 English Road.
4. Tenant Improvement, First Steps Daycare, 2600 North Sullivan Avenue.
5. New Construction, United Pentecostal Church, 1900 Fairview Avenue.

The Division issued a total of 84 building permits with a valuation of $3,015,694.00, issued 8 building permits for new single-family homes, 1 building permits for new commercial construction, performed 5 final inspections of new single-family homes, 0 final inspection for new commercial construction, and performed a total of 442 inspections. The Division also processed 13 public record requests.

Planning Division Activities:
1. Planning Staff accepted, reviewed, processed, and/or presented the following: 1 final plat petition; 1 rezone petition; 1 special use permit; 1 variance petition; 4 summary plats; 2 administrative adjustments; 1 business license zoning verifications; 10 address verification/assignments; 4 zoning verification letters; 11 UDC violation complaint inspections; 8 UDC violation complaint re-inspections; 7 zoning code violation letters; reviewed 48 sets of building permit plans for UDC compliance; and, met with 98 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission, the engineering consultant, and other City departments and outside agencies.

Community Development Block Grant (CDBG) Activities:
1. Staff continues to complete the 2017 Annual Action Plan tasks and to update project activities in IDIS.
2. City Council approved the 2017 Action Plan substantial amendment to reallocate remaining funds from the 2010 Action Plan to the Boys and Girls Club Teen Center Expansion Project.
3. Staff participated in the San Juan County Home Builders Expo to promote the City’s CDBG Program and to Further Fair Housing.

Metropolitan Planning Organization (MPO) Activities:
1. The Technical Committee met on March 14 to hear a presentation on the Red Apple Transit Operational Analysis Study and to discuss updates to their TIP Projects.
2. The Technical Committee subcommittee on MPO Project Prioritization began meeting on March 19.
3. Staff continues preparing the draft FFY2019-FFY2020 Unified Planning Work Program (UPWP) that begins October 2018 and is due to NMDOT by the end of this month.
4. Staff met with the Bike and Pedestrian Plan Update consultant to discuss data needs on March 20. The project’s kick-off is scheduled for April 11.
Administration
1. Budget preparation completed for presentation to PUC at the April meeting.
2. Meetings related to Reliability Coordinator (RC) functions.
3. Meeting with Western Area Power Authority on Balancing Authority (BA) functions.

Business Operations
- Updated the new service manual.
- NMMEAA Audit Completed and finalized in the month of March.
- There were 69 service requests taken during the month. Increase with spring season.

Customer Service
- Completed the sanitation audit, and created a weekly report to help ensure databases are reconciled.
- Posted a customer service associated position. Posting closed on April 6th.

Compliance, Environmental, Safety
1. Safety: 5 Incidents/ 2 OSHA Recordable Injuries in March.
2. Safety: Safety Institute on site for an assessment.
4. Compliance: Completed evaluation and recommendation to award related to the Mock Audit Contractor.
5. Compliance: Work to complete TOP-10 prior to effective date.
6. Environmental: RATA’s completed at both Animas and Bluffview plant.
7. Environmental: Work to assist generation division with environmental aspects of the new generation project.

Engineering:
1. West Fork SCADA is up, running. All relays were connected via Ethernet so all data can be seen at on time. A first in FEUS.
2. Yearly FERC form 715 was filed.
3. Pole testing request for proposal has been published.

Customer Inquiries: 69
Estimates: 44
Work Orders Written by EE: 29
Transformer Checks: 19
Meter/Quad Spots: 0
Easements Obt: 2
Work Orders Released by EE: 22
Easements Renewed: 0

Transmission and Distribution:
Construction/Maintenance:
1. Two Overhead Three phase transformer bank installation completed.
2. Inspection of underground circuit 6-09 is 90% complete.
3. BOR overhead project completed including installation of 141,340 of new cable and 120 poles installed.
4. 115 KV Line Maintenance completed on Potter to Hart Canyon.

Maintenance WOs Completed: 66
Customer Trouble calls: 49
Tree Trimming WOs Completed: 111
Street Light locations maintained: 57

Relay/Substation/Meter:
1. Relay: West Fork Completed wiring the panels and green lining the drawings.
2. Relay: Completed fiber path for San Juan County Sheriff’s Department from Kirtland to Aztec.
3. Substation: Annual testing completed on batteries, and Testing and CT replacement at Westfork Substation.
4. Meter: Established advanced metering field specification for pole mounted equipment.

New Service Installations: 7
Meters Tested: 47
Power Quality Checks: 6
Meters Verified: 387
Tampering: 3
Disconnect Tags Mailed: 5061
Field Disconnect Notices: 1185  Electric Re-reads: 64  After-hours Reconnects: 195
Regular Hours Reconnects: 31  Water Re-reads: 95

Generation:
1. Owners engineering kick off meeting held March 13th. On site meeting scheduled for April 10th.
2. Bluffview spring outage completed consisting of GSU fire protection, Borescope inspection of the gas turbine, mapping of the unit, and various balance of plant activities.
3. Work completed on Navajo station valve repair with flows increasing to bring the unit on line.

Fuel Sales & Purchases:

SCADA/EMS/Control Center:
1. OSI SCADA Cutover is complete. Working to resolve issues with AGC.
2. Interviewed for Senior System Operator Position.

System Outages:
1. March had two circuit outages within the month. One related to wind and debris, the second related to equipment failure on substation scheduled for retirement.

Operating Statistics:

<table>
<thead>
<tr>
<th>Statistic</th>
<th>March 2018</th>
<th>March 2017</th>
<th>% Increase/(Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animas Plant MWh</td>
<td>0</td>
<td>483</td>
<td>N/A</td>
</tr>
<tr>
<td>Bluffview Plant MWh</td>
<td>24,417</td>
<td>41,257</td>
<td>(40.1%)</td>
</tr>
<tr>
<td>Navajo Plant MWh</td>
<td>0</td>
<td>6,582</td>
<td>N/A</td>
</tr>
<tr>
<td>San Juan Plant MWh</td>
<td>26,138</td>
<td>20,496</td>
<td>27.52%</td>
</tr>
<tr>
<td>WAPA MWh</td>
<td>8,576</td>
<td>5,645</td>
<td>51.9%</td>
</tr>
<tr>
<td>Purchase MWh</td>
<td>19,289</td>
<td>16,170</td>
<td>19.28%</td>
</tr>
<tr>
<td>Purchase Power Cost</td>
<td>$621,537</td>
<td>$705,554</td>
<td>(11.91%)</td>
</tr>
<tr>
<td>Avg. Purch. Power Price</td>
<td>$32.22</td>
<td>$47.34</td>
<td>(31.94%)</td>
</tr>
<tr>
<td>Peak Demand Mw</td>
<td>134</td>
<td>131</td>
<td>2.29%</td>
</tr>
<tr>
<td>Total MWh System Energy</td>
<td>87,017</td>
<td>82,564</td>
<td>5.39%</td>
</tr>
</tbody>
</table>
CALL TYPE | NUMBER OF RESPONSES
--- | ---
Structure Fires | 6
Vehicle Fires | 4
Brush/Grass Fires | 12
Rubbish/Dumpster Fires | 2
Other Fires | 0
Rescue/Emergency Medical | 535
False Alarms | 23
Mutual Aid Given | 2
Hazardous Materials Response | 5
General Hazard Response | 12
Other Responses | 223

TOTAL | 824

TRAINING

- EMS Training: Joint FD, PD, and EMS Active shooter training.
- EMS Training: EMS Training Cardiovascular emergencies by Greg Brown.
- Company Training: Firefighter roof rescue training, conducted by Cpt. Daniels.
- Company Training: Theoretical and field hydraulic calculations, by Eng. Mordecki.
- Company Training: Annual fire department wildland pack test, conducted by the shift’s fitness coordinators.
- Company Training: Confined space training at the Scott and San Juan Splash pad vault.
- FFD member attended Peer support training in Boulder, Co.
- FFD member attended the New Mexico State RMP meeting in Albuquerque.
- Scheduled Maintenance:
  - Technical Rescue Team Maintenance: C-Shift
  - Hazmat Team Maintenance: B-Shift
  - Wildland Team Maintenance: A-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include participation in the Farmington, Bloomfield, and Aztec High School Career Fair, provided EMT standby for the Travel across New Mexico Event at the Farmington Socorro fields.
- Three FFD Team members participated with FPD’s S.W.A.T. monthly training activities.
- FFD hosted EMT students from San Juan College, for course required ride-along hours.
- FFD hosted Four Corners Wildfire Academy.
- Hosted a Safer New Mexico Car Seat Clinic at Fire Station #2.
- Completed annual Company Officer assessment process.
- Completed annual Wildland Seasonal assessment process.
- Completed hiring process for Wildland Coordinator position.
- FFD members attended the San Juan County Homeland Security luncheon.
- FFD members attended the San Juan Safe Schools Initiative at San Juan College.
General Services Department

March, 2018

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division: Mar 2017  Mar 2018
- Vehicle Job Orders Completed 579  477
- Service Calls Completed 18  79
- PM Services Completed 108  12

Building & Maintenance Division:
- Active Job Orders 274  112
- Completed Job Orders (Month) 103  120
- Completed Job Orders (YTD) 319  280

Maintenance Projects:
Seasonal HVAC maintenance – duct cleaning
Painting in PD
Aquatic Center Roof – additional, significant damage uncovered, under discussion to proceed.
Delta Controls training (energy upgrade related)

Status of Construction Projects:
Containment and new fuel tanks for Pinon Hills - 90%
Install new concrete, support beams and power for scoreboard at Worley Field – 95%
Awaiting final inspection and certificate of occupancy at new Lab (old animal shelter remodel)
College softball field electrical install – 100% - complete
Civic Center Construction - 33%
City Hall Remodel – Re-bid, opens 4/18. Gen Svcs begin some exterior demolition
Energy Upgrade Project – 87%. Upgrades in progress at Gateway Museum

Emergency Management:
Purchase life packs for Council Chambers
Discussion of emergency plan and training for Council Chambers
Ongoing flaring operations/notifications for Enterprise Products
Attend full scale drill planning meeting

Red Apple Transit:
Ridership Numbers:
  Blue: 3246
  Green: 1540
  Purple: 1243
  Red: 776
  Yellow: 1622
  Saturday: 533
  Aztec: 649
  Kirtland: 405
  Bloomfield: 0 (Bloomfield Route Cancelled until further notice)
  Dial A Ride: 449

Total Ridership this Month: 10,463
Total Ridership this Month Last Year: 11,537

Total Ridership Year to Date: 29,161
Total Ridership Year to Date Last Year: 30,527
Ads
Advertising frames for City department use.

<table>
<thead>
<tr>
<th>Bus #</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>10275</td>
<td>Open</td>
</tr>
<tr>
<td>10276</td>
<td>Maurice Sendak Library Sign</td>
</tr>
<tr>
<td>10418</td>
<td>Open</td>
</tr>
<tr>
<td>10419</td>
<td>Maurice Sendak Library Sign</td>
</tr>
<tr>
<td>10420</td>
<td>Open</td>
</tr>
<tr>
<td>10500</td>
<td>Maurice Sendak Library Sign</td>
</tr>
<tr>
<td>10501</td>
<td>Open</td>
</tr>
<tr>
<td>10502</td>
<td>Open</td>
</tr>
<tr>
<td>10541</td>
<td>Maurice Sendak Library Sign</td>
</tr>
</tbody>
</table>

Procurement
RFP #18-122960 – Operational Analysis for the Transportation Hub Center was awarded to KFH Group in February. The study is analyzing a proposed downtown location to determine changes needed to move from its existing location at Orchard Plaza. The study is required to pursue future grants for funding of a transportation hub. KFH Group recently conducted a public group discussion about how to improve the Red Apple Transit Routes and services and the discussion will be presented to the council and in their final report.

Procurement
RFP #18-124451R – Public Transit Services contract is awarded to Capacity Builders Inc. (CBI) (i.e. Lou Go’s). After an extensive search to find the right contractor for Red Apple Transit, CPI was the best qualified for the contract. The have the right staff, experience, CDL qualified drivers, and Para-transit certified drivers. Also, they are a local business so they take personal pride in serving the community. CBI is undergoing the transitioning phase with the outgoing contractor. CBI will be ready to begin the contact services on 1 June 2018.
<table>
<thead>
<tr>
<th></th>
<th>Current Year March 2018</th>
<th>Percentage of Change</th>
<th>Previous Year March 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Air Traffic Operations:</td>
<td>2,599</td>
<td>-15.53%</td>
<td>3,077</td>
</tr>
<tr>
<td>Y-T-D Traffic Operations:</td>
<td>8,152</td>
<td>2.41%</td>
<td>7,960</td>
</tr>
<tr>
<td>Monthly Fuel Flowage (gals):</td>
<td>15,625</td>
<td>-31.25%</td>
<td>22,727</td>
</tr>
<tr>
<td>Y-T-D Fuel Flowage (gals):</td>
<td>72,004</td>
<td>-1.33%</td>
<td>72,975</td>
</tr>
<tr>
<td>Monthly Car Rental Revenue:</td>
<td>$3,750.00</td>
<td>-25.00%</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Y-T-D Car Rental Revenue:</td>
<td>$12,500.00</td>
<td>-16.67%</td>
<td>$15,000.00</td>
</tr>
</tbody>
</table>

* EAN gone
PERSONNEL DIVISION

Job Postings:
Regular/Full-Time - 20
Temp/Seasonal - 18
Inter-Department - 3
Inter-Division - 6

New Hires:
Temporary/Seasonal - 36
Regular/Full-Time - 5

Terminated:
Temporary/Seasonal - 13
Regular/Full-Time - 13

PAYROLL

<table>
<thead>
<tr>
<th></th>
<th>PP# 5</th>
<th>PP# 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Direct Deposits</td>
<td>201</td>
<td>205</td>
</tr>
<tr>
<td>Regular Checks</td>
<td>68</td>
<td>75</td>
</tr>
<tr>
<td>Emailed Direct Deposits</td>
<td>710</td>
<td>710</td>
</tr>
<tr>
<td>Total Checks printed</td>
<td>979**</td>
<td>990**</td>
</tr>
<tr>
<td>Gross Pay</td>
<td>$ 1,855,296.45</td>
<td>$ 1,860,821.66</td>
</tr>
<tr>
<td>Net Pay</td>
<td>$ 1,211,878.68</td>
<td>$ 1,224,888.89</td>
</tr>
<tr>
<td>Regular Employees</td>
<td>724</td>
<td>722</td>
</tr>
<tr>
<td>Temporary Employees</td>
<td>260</td>
<td>268</td>
</tr>
</tbody>
</table>

** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL

- Handling of personnel and labor matters
- Project Search Assessments- Working with Famington Municipal Schools on placing students with disabilities into internship like positions within the City.
- Provided training on personnel rules related to sick leave
- Review and development of ongoing HR Policies & Procedures
- Prepare a strategic planning session for HR department.
- Budget Prep
Application Services Division

High-Level Projects and Activities

- Responded to a broad range of help desk requests
- Continued rebuilding systems and applications impacted by ransomware
- Continued working on AS400 system hardware upgrade
- Continued migrating various applications to new virtual servers
- Rebuilt LaserVault iSeries backup system
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:
- 309 tickets created
- 231 tickets closed
- Average satisfaction rating of 4.6 (out of 5) based on 8 responses

GIS Services Division

High-Level Projects and Activities

- Continued working to restore GIS systems impacted by ransomware
- Labeled sub-divisions in GIS data with current names, blocks, and lots for 51 subdivisions
- Continued training of GIS new hire
- Improved Water/Wastewater & Storm map for Public Works
- Created online map for Animal Shelter to track animals from Kirkland area
- Completed, printed, and laminated maps for Traffic Division.

Infrastructure Services Division

High-Level Activities and Projects

- Responded to a broad range of escalated technical issues
- Continued rebuilding COF server systems impacted by ransomware
- Continued customizing and configuration of Cylance AV system
- Added additional tape backup systems to CH data center
- Continued planning implementation of various software tools to monitor and report on system/account changes
- New snapshots and clones made of all virtual servers
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

Technical Services Division

High-Level Activities and Projects:

- Setup new users and responded to helpdesk calls for various departments
- Continued working on client computer issues
- Continued working on projects for Civic Center, Brookside, Elec Sub and Wastewater
- Working with other IT divisions on implementing Cylance AV
- Implemented 10 GB Ethernet in server room for faster backups and response times
- 373 Trouble Calls for FPD and 24 call outs. Working on domain upgrade for FFD
- Continued planning upgrade of Avaya Voicemail System
Library

March, 2018

FPL Library Visitors: 28,712
Power Library Visitors: 980

FPL Number of Hours Open: 284
Power Library Number of Hours Open: 65

Materials checked out: 25,787
Daily Average: 872

Downloadables Checked Out: 5,588
Daily Average: 193

FPL Computer users: 4,162
Power Library Computer Users: 359

FPL Attendance: 5,098
Power Library Attendance: 968

FPL Number of Programs: 178
Power Library Number of Programs: 60

“I am a HUGE fan of the Farmington Public Library and think it is an amazing resource for our area.”
- Bruce, via email

Library Volunteers

Volunteers This Month: 19
Volunteer Hours This Month: 104
Volunteers This Month Last Year: 28
Volunteer Hours This Month Last Year: 161
**Administration**

- Rock Garden at Animas River is complete
- San Juan College athletic fields lights are installed
- Outdoor water park is out for proposals
- PRCA team is preparing for Re-Accreditation with CAPRA

**Lake Farmington**

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Vehicle Day**</td>
<td>8,669 ($43,301)</td>
<td>N/A</td>
<td>174 ($857)</td>
<td>N/A</td>
</tr>
<tr>
<td>Commercial Vehicle Day</td>
<td>6 ($120)</td>
<td>N/A</td>
<td>0 ($0)</td>
<td>N/A</td>
</tr>
<tr>
<td>Season Pass</td>
<td>53 ($2,645)</td>
<td>N/A</td>
<td>0 ($0)</td>
<td>N/A</td>
</tr>
<tr>
<td>Night Fishing</td>
<td>82 ($410)</td>
<td>N/A</td>
<td>9 ($45)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Total Revenue**

- $46,476

**Note:** Manne red season at Lake Farmington ended October 29th. The Beach is closed for the season, opening back up Memorial Day Weekend. *There was an error in reporting of last year’s Beach hourly average numbers. The correct numbers are listed above. **This report does not include watercraft inspection numbers from 2016.

**Aquatic Center**

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Safety Instructor Course</td>
<td>10</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lifeguard Certification</td>
<td>19</td>
<td>11</td>
<td>5</td>
<td>11</td>
</tr>
<tr>
<td>Swimming Lessons</td>
<td>1,238</td>
<td>1,110</td>
<td>89</td>
<td>88</td>
</tr>
<tr>
<td>Public Swim Single Payment (FAC)*</td>
<td>23,561*</td>
<td>24,931*</td>
<td>4288*</td>
<td>4,423*</td>
</tr>
<tr>
<td>Pass Usage*</td>
<td>1,546*</td>
<td>1,674*</td>
<td>123*</td>
<td>148*</td>
</tr>
<tr>
<td>Aquacise (Lions)</td>
<td>4,208</td>
<td>3,583</td>
<td>608</td>
<td>441</td>
</tr>
<tr>
<td>Arthritis (Lions)</td>
<td>1,120</td>
<td>1,001</td>
<td>112</td>
<td>115</td>
</tr>
</tbody>
</table>

**Note:** FAC had 546 lap swimmers and 215 water rockets rentals during the month of March. Lions Pool had 408 lap swimmers and 406 water therapy participants. Lion’s pool Aquacise saw a large increase in numbers from last year due most likely to consistent instructors. The Farmington Aquatic Center had conducted more Lifeguarding classes this year.

*These numbers are for FAC only.

**Bonnie Dallas Senior Center**

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Congregate Meals Served</td>
<td>42,097</td>
<td>38,669</td>
<td>4,551</td>
<td>4,453</td>
</tr>
<tr>
<td>Home Delivered Meals</td>
<td>19,680</td>
<td>21,165</td>
<td>2,404</td>
<td>2,273</td>
</tr>
<tr>
<td>Silver Fitness Center</td>
<td>8,567</td>
<td>9,254</td>
<td>1,181</td>
<td>1,267</td>
</tr>
</tbody>
</table>

**Note:** The flooring remodel project began and was completed during the month of March. During the remodel, the meal program moved across the street to our dance hall in the fitness center. Attendance during the week of March 19 – March 23 was lower than normal but rebounded after we returned to the main dining hall on Monday, March 26. Many thanks to Carpet one for their exceptional, timely work. The relocation for a week to the Activity Center also brought new people to the fitness center. 33 new passes were sold for the month showing an increase.

**Civic Center**

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR. FY18</th>
<th>MAR. FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Center Attendance</td>
<td>48,966</td>
<td>65,311</td>
<td>3,346</td>
<td>6,260</td>
</tr>
<tr>
<td>Paid Events</td>
<td>378</td>
<td>409</td>
<td>44</td>
<td>38</td>
</tr>
<tr>
<td>Free Events</td>
<td>331</td>
<td>408</td>
<td>40</td>
<td>56</td>
</tr>
<tr>
<td>Total Civic Center Events</td>
<td>709</td>
<td>817</td>
<td>84</td>
<td>94</td>
</tr>
<tr>
<td>Total No Shows/Canceled</td>
<td>28</td>
<td>39</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>Total Walk-In</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Actual Events</td>
<td>681</td>
<td>778</td>
<td>82</td>
<td>90</td>
</tr>
</tbody>
</table>

**Note:** March Civic Center events and attendance is down from last year due to construction, notable large events such as the Mayor’s Ball, Honor Orchestra and Dancing with the Farmington Stars were cancelled or held at other venues.
Farmington Indian Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR. FY18</th>
<th>MAR. FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Customers</td>
<td>26,361*</td>
<td>26,016</td>
<td>3,155</td>
<td>3,362</td>
</tr>
<tr>
<td>Restaurant Customers</td>
<td>19,827*</td>
<td>21,472</td>
<td>2,815</td>
<td>2,969</td>
</tr>
</tbody>
</table>

**Note:** The small decrease in customers served continues to be attributed to the 2017 transition to the department wide RecTrac system that does not calculate customers served, rather individual items sold. On a positive measurement note, FIC continues to exceed projected revenue estimates. Preparations for the May 2018 Spring Mini-Contest Pow-Wow are in full swing. Farmington American Ambassador 2019 applications for the June pageant are now available. Visit the City of Farmington’s homepage under City Services for the center’s hours, special events and restaurant menus.

Farmington Museum

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR. FY18</th>
<th>MAR. FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Museum General Attendance</td>
<td>84,568*</td>
<td>90,909</td>
<td>8,850</td>
<td>8,400</td>
</tr>
</tbody>
</table>

**Note:** The Farmington Museum opened a new “Dinosaurs of New Mexico” exhibit in conjunction with the Natural History Museum in Albuquerque. It contains many fossils from the Bisti Badlands area and a cast of the T-Rex creature known as the “Bisti Beast.” The Plein Air Painters of the Four Corners show continued in the Atrium and highlights artists from around the area that paint outdoors or in “Plein Air.” The Farmington Museum was also the site of the Mayor’s Ball this year with over 400 people attending on March 3rd. The Farmington Museum presented a Trading Post Tour on March 10th with 30 people attending. The tour included stops at Shiprock Trading Post, Valley Trading Post, Hogback Trading Post, and Teec Nos Pos Trading Post. Along the way we also visited the site of the original Teeq Nos Pos Trading Post and the abandoned Eddie Lake Trading Post in Waterflow. A March 17th Chautauqua was hosted titled “Boots, Suits and Citizens: New Mexico’s Unique Legislative Culture by New Mexico State Senator Dede Feldman. The E3 Children’s Museum & Science Center hosted making Leprechaun Traps on March 10th. The Children’s Museum also hosted an Atomic Teen Science Cafe on March 16th. The Riverside Nature Center opened its annual March Photo Show of photographs taken within Animas and Berg Parks in Farmington.

**Note:** *Denotes addition this month of 22,500 attendance from 2017 Growers’ Market.

Farmington Regional Animal Shelter

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR. FY18</th>
<th>MAR. FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake Dog / Cat</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Owner Surrender</td>
<td>1,240/942</td>
<td>1,061/809</td>
<td>140/56</td>
<td>126/58</td>
</tr>
<tr>
<td>O/S Return</td>
<td>29/18</td>
<td>22/1</td>
<td>1/1</td>
<td>1/0</td>
</tr>
<tr>
<td>Stray</td>
<td>1,548/1,348</td>
<td>1,681/1,266</td>
<td>166/79</td>
<td>217/63</td>
</tr>
<tr>
<td>Seized</td>
<td>66/5</td>
<td>73/12</td>
<td>3/2</td>
<td>7/2</td>
</tr>
<tr>
<td>Public S/N</td>
<td>623/562</td>
<td>606/473</td>
<td>103/42</td>
<td>74/35</td>
</tr>
<tr>
<td>Total Public S/N</td>
<td>1,185</td>
<td>1,080</td>
<td>145</td>
<td>109</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3,506/2,875</td>
<td>3,443/2,567</td>
<td>413/180</td>
<td>425/158</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR. FY18</th>
<th>MAR. FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcomes Dog / Cat</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adopt</td>
<td>1,143/1,018</td>
<td>1,047/699</td>
<td>127/48</td>
<td>131/37</td>
</tr>
<tr>
<td>Transfer</td>
<td>835/480</td>
<td>740/456</td>
<td>59/48</td>
<td>97/47</td>
</tr>
<tr>
<td>Return to Owner (RTO)</td>
<td>525/58</td>
<td>530/39</td>
<td>52/8</td>
<td>65/5</td>
</tr>
<tr>
<td>Euthanized</td>
<td>425/955</td>
<td>524/972</td>
<td>50/39</td>
<td>44/39</td>
</tr>
<tr>
<td>Died</td>
<td>25/56</td>
<td>31/93</td>
<td>1/0</td>
<td>0/3</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2,812/2,512</td>
<td>2,872/2,259</td>
<td>280/137</td>
<td>337/131</td>
</tr>
</tbody>
</table>

**Note:** There was a missing number in last year’s report for March. The numbers are correct above. The last two months we have had lower intake than last year, which has been a nice break. Adoptions continue to be good and our public spay and neuter program is booked for spays through May. We still have plenty of spots for neuters in May but are booked through April. Our 5th annual Bark in the Park will be held Saturday, April 28th in Animas Park.

Parks Operations

Parks Maintenance and Construction: All restrooms were pressured up and put into operation for the year. Irrigation water is on to all parks. More seasonal staff was hired to accommodate the increase in parks use. All parks were fertilized. Contractor has completed the installation of the field lights for the San Juan College soccer and softball fields. Construction of the Worley ballfield scoreboard started. Small engine mechanic was trained as a Toro Turf Equipment service technician.
Graffiti: 40 reports received and 40 removed.

Vector: Continue spraying city buildings for pests.


Special Events: Family Bingo and Pizza night, San Juan Regional Science and Engineering Fair, Travel across New Mexico, Dumpster Weekend, Shiprock Veteran’s Parade, Easter Eggstravaganza

Piñon Hills Golf Course

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Rounds</td>
<td>22,582</td>
<td>20,573</td>
<td>2,620</td>
<td>2,707</td>
</tr>
<tr>
<td>Pro Shop Sales</td>
<td>$112,973</td>
<td>$95,968</td>
<td>$15,452</td>
<td>$9,451</td>
</tr>
<tr>
<td>Food &amp; Beverage Commission</td>
<td>$13,224</td>
<td>$14,935</td>
<td>$1,240</td>
<td>$1,348</td>
</tr>
<tr>
<td>Golf Revenue</td>
<td>$464,856</td>
<td>$483,399</td>
<td>$70,728</td>
<td>$74,617</td>
</tr>
<tr>
<td>Total Facility Gross Revenue</td>
<td>$591,053</td>
<td>$594,302</td>
<td>$87,420</td>
<td>$85,416</td>
</tr>
</tbody>
</table>

Note: A strong spring continued in March at Pinon Hills GC, with steady numbers across the board. API purchased an additional $5k in pro shop prizes for their May tournament this year, which helped the pro shop bottom line. April brings the start of tournament season, and preparation for the NM High School Golf Championship that will be held the first week of May. **Note - the numbers are correct on this report - made error corrections last in November 17 numbers**

Recreation Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Racquetball Courts</td>
<td>4,373</td>
<td>5,915</td>
<td>543</td>
<td>569</td>
</tr>
<tr>
<td>Gym:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Open</td>
<td>3,441</td>
<td>3,410</td>
<td>541</td>
<td>360</td>
</tr>
<tr>
<td>● Programs</td>
<td>16,929</td>
<td>16,037</td>
<td>2,250</td>
<td>2,373</td>
</tr>
<tr>
<td>Customer Contacts (counter)</td>
<td>5,144</td>
<td>5,088</td>
<td>405</td>
<td>711</td>
</tr>
<tr>
<td>● Family Bingo &amp; Pizza Night</td>
<td>374</td>
<td>269</td>
<td>54</td>
<td>58</td>
</tr>
<tr>
<td>● Spring Fling</td>
<td>25</td>
<td>18</td>
<td>25</td>
<td>18</td>
</tr>
<tr>
<td>● Tween Twilight Egg Hunt</td>
<td>100</td>
<td>101</td>
<td>100</td>
<td>101</td>
</tr>
</tbody>
</table>

Note: March was a busy month for the staff at the Recreation Center not only facilitating daily operations and the above Special Events, but also planning for the upcoming Summer Programs, hosting a San Juan Animal Vaccine Clinic which brought about 617 people and their dogs to the Center, and facilitating the end of the season City Volleyball League tournament play throughout the month.

Sycamore Park Community Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAR FY18</th>
<th>MAR FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Activities</td>
<td>10,235</td>
<td>5,689</td>
<td>2,185</td>
<td>614</td>
</tr>
<tr>
<td>Kids Activities</td>
<td>15,602</td>
<td>7,982</td>
<td>3,746</td>
<td>1,641</td>
</tr>
<tr>
<td>Facility Rentals</td>
<td>510</td>
<td>541</td>
<td>55</td>
<td>66</td>
</tr>
<tr>
<td>Visiting Patrons</td>
<td>74,991</td>
<td>56,377</td>
<td>12,424</td>
<td>6,785</td>
</tr>
<tr>
<td>St. Patrick’s Day Madness</td>
<td></td>
<td></td>
<td>187</td>
<td>147</td>
</tr>
<tr>
<td>Mother Son Dodgeball Tournament</td>
<td>72</td>
<td>63</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Life Skills Spring Break</td>
<td>15</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Easter Eggstravaganza</td>
<td>4,200</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: March was an extremely busy at Sycamore Park Community Center. We had three (3) successful special events plus hosting our Life Skills Spring Break activities and classes. All of our special events increased in participation this year. This year’s Easter Eggstravaganza was the largest we had since the beginning of this event. We had several groups of volunteers; the Farmington Police Department and the Army National Guard were in attendance to help make this event successful. Our daily visitation continues to increase with Open Gym for basketball players. Our soccer field and skate park is also being utilized more with the warmer weather. Facility rentals for this month were decreased due to the amount of special events held but we foresee rentals increasing due to the Civic Center construction.
Statistic for the month:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calls for Service</td>
<td>7,839</td>
</tr>
<tr>
<td>Arrests</td>
<td>493 (28 DWI)</td>
</tr>
<tr>
<td>Traffic Cites</td>
<td>1,595 (including written warnings)</td>
</tr>
<tr>
<td>Municipal Cites</td>
<td>102 (including Animal Control Citations)</td>
</tr>
<tr>
<td>Accidents</td>
<td>115 (0 fatal, 20 with injury, 56 property damage, 15 hit &amp; run, 3 city vehicle, 21 on or involving private property, and 5 alcohol related)</td>
</tr>
<tr>
<td>Evidence Processed</td>
<td>524</td>
</tr>
<tr>
<td>Reports Taken</td>
<td>1,431</td>
</tr>
<tr>
<td>Code Violations</td>
<td>651</td>
</tr>
</tbody>
</table>

Major Events and Accomplishments:

In March, FPD responded to the Motel 6 in reference to a male subject wanted out of Colorado for an Aggravated Battery with a Deadly Weapon incident. The male, just a few days prior, shot another individual multiple times in Ignacio, Colorado. FPD SWAT and Crisis Negotiators spent several hours trying to get the subject to surrender peacefully. The subject climbed into the ceiling vent. Fearing the subject may move into a different, occupied room, or escape, SWAT began attempts to remove the subject from the ceiling. The subject fell from the ceiling, immediately got up, and charged the SWAT officers with a knife. The subject was shot and later died at the SJRMC.

In March, FPD and McDonald’s hosted Coffee with a Traffic Supervisor. This initiative was started to take citizens’ traffic complaints in person. The citizens also get the benefit of meeting the supervisor responsible for traffic related issues in the city.

In March, FPD conducted sobriety checkpoints throughout the city. The purpose of the checkpoints is to help reduce the number of alcohol-related crashes and fatalities on our roadways.

In March, FPD’s Bomb Squad and Detective Division participated in Career Day at Esperanza Elementary School.

In March, FPD conducted round two of lunch duty at area elementary schools. The first event received such a positive response from the schools, the community, as well as from those who participated from the PD, the decision to participate a second time was easy.
ENGINEERING DIVISION:

- **Foothills Enhancement Project** – Holmes to Lakewood
  - *Phase 1* - MAP Grant, $636,379; Phase 1 property acquisition approved by City Council Dec. 13, 2016. Right-of-way certification received; Variance letter for driveways in excess of 8% approved; PS&E held October 19; time extension granted; received approval to advertise bid, NMDOT reviewed bid book; Bid Opened March 20, 2018, one bidder; Rebid, to open April 16.
  - *Phase 2 and Phase 3* - right of way maps for both phases finalized and appraisals for Phase 2 signed in August. Utility Certifications in place, appraisals underway for Phase 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received ($188,636) for Phase II, Multi-use Path and MAP funds for roadwork for $166,171 with a local match of $27,465. Need $882,500 to fund Phase 2. Contract processed for MAP funds. Contract processed for TAP funds.

- **20th Street Sidewalks, Fairview to Clayton, Ph 1 & Ph 2** – HO Construction, 100% complete; processing reimbursement requests.

- **20th Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 ($867,300) processed contract for design from NMDOT; awaiting executed contract from NMDOT; RFQP out for Design; pre-proposal meeting March 7th; bid opening March 22, 2018; Requesting permission from Council to negotiate with selected firm, April 10, 2018.

- **Villa View Detention Facilities** – TLC Plumbing and Utility from Albuquerque, NM - construction 99.5% complete; several punch list items will need to be addressed in the spring when hot mix asphalt is available. Did not receive ICIP funds for Phase II.

- **Broadway Bridge Repair** – Hasse Construction, scheduled to start mid-May; traffic delays expected.

- **Pavement Management** – DTS - street survey contract completed third week of December; awaiting final report

- **Resurfacing List for FY2018/ and FY19**:
  - finalized projects for remainder of FY18 funds. Working on FY19 list, only 1.5 million available due to reduced revenues (down from 3.5 mil).

WATER / WASTEWATER DIVISION:

**WATER PROJECTS**:

- **4P Pump Station**:
  - design 95% complete, final closing of AV Water property on City Council agenda in April, Project construction in 2018.

- **2P Waterline Project**:
  - **2P Phase 1** -- waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for $3,040,950.71; Construction schedule 200 days, estimated completion November 2017; Waterline installation completed; Final pay estimate on hold. Working with NMFA to expend project cash balance by adding additional waterline replacement in streets adjacent to the project. Design of those waterlines - 60% complete, anticipate construction in spring.
  - **2P Phase 2** – waterline upgrade: notification received project approved by NMFA board for a 25% grant award of $898,900; Term, 22 years, 2% interest, estimated project cost $3.6 million – design complete. Loan documents completed; Project construction summer 2018.
  - **2P Phase 3** – waterline upgrade: Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; Working with NMFA to complete process, estimated cost $2.9 M.

- **Polyline Replacement**:
  - On hold due to weather – will continue in English Subdivision when asphalt available

- **Farmington Reach - Navajo Municipal Pipeline Project**:
  - on hold, pending BOR completion of pipeline.
SEWER PROJECTS (Cont’d):

- Primary Clarifier A – sandblasting and coating of mechanism is 95% complete
- Lift Station #9 Improvements – design 95% complete, Construction 2018/2019
- East Sanitary Sewer Interceptor Rehab, Phase 1 – Contractor: AUI, Inc., Albuquerque, NM; Contractor completed installing 6250 feet of FRP pipe; manhole rehab with fiberglass inserts complete; Contractor is working on final pay estimate.

WATER & SEWER PROJECTS:

- West Main, 4100’ water and sewer replacement: design complete; awaiting NMDOT permit approval; Construction 2018.

TRAFFIC DIVISION:

- Traffic Signal Techs:
  9 emergency call-outs
  92 - NM811 calls (locate marking requests)
  Monitor E Main corridor
  Rebuild Aries communication system
  Continue recovery from virus attack on traffic signal computers
  9 control cabinet preventative maintenance completed
  Downtown Project @ Main & Airport
  Replace Type 1 pole @ Wildflower Parkway & Wildflower Mesa Dive
  20th / Hutton Signal head upgrade
  Replace Type 1 Beacon at Farmington Lake entrance (high wind)

- Sign Techs:
  24 new signs were fabricated/upgraded
  118 street name signs assembled
  21 maintenance tickets completed
  3 work orders for 17 new signs installed
  Repainted: City Councilors parking stalls
  Winter maintenance and cleaning of equipment
  93 locations laid out for ground markings contractor

- Traffic Engineering:
  Traffic Control Plans: 7 reviewed & approved (Southwest Safety)
  Traffic Counts: deployed 1 road tube counter: Knudsen AND deployed 5 turning movement cameras: Knudsen, Twin Peaks @ Troy King, Pinon Hills @ Troy King, Pinon Hills @ Sports Complex, and Pinon Hills @ 30th.
  Traffic Studies: English and Foothills
  Traffic Control Device Drawings: 30th Street at College; Bloomfield Blvd and Cortland Drive; Broadway and Southside River Road; and, Dustin Avenue
  F100200 Final Reimbursement – NMDOT requests
  Completed budget narratives
  Created new traffic control permit and supplemental document
  Managed 2 deployed message boards

STREET DIVISION:

- Heavy Equipment and Truck Crew
  Graded 990 ft. of dirt streets in 46 man-hours rebuilding Chokecherry Trail and Lion’s Trail; crews have been cleaning the Glade Arroyo

- Asphalt Crew
  23 street cuts repaired with Hot Mix Asphalt; and 5,355 potholes repaired with bag mix and pothole machine

- Sweepers & Roadside Crew
  1,802 miles of residential and arterial streets swept; completed pre-emergent herbicide spraying on city lots, drainages and right-of-ways; began spraying winter annuals while crews continue with weed and trash removal

- Concrete Crew
  31.5 CY of maintenance concrete; and, completed all the weir walls for Hood Arroyo
**Training Statistics**

Training Sessions: **25**

Number of Employees Trained: **248**

New Employee Orientation,

Noise and Hearing Conservation, Fire Extinguishers, Distracted Driving.

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**Noteworthy Safety Activities**

- New Employee Orientation.
- Attended and assisted with Department/Division safety meetings.

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**April is Distracted Driving Awareness Month.**

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**Spot Inspections**

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**Incidents 2018**

- **Completed**
- **Pending**

- **Jan**: 4
- **Feb**: 6
- **Mar**: 19

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**Safety Statistics are Preliminary and May Change Pending Final Review**