The May 2018 Gross Receipts Tax report is shown below. May reflects March business activity.

<table>
<thead>
<tr>
<th></th>
<th>Month</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>May FY18 GRT Received (Gross)</td>
<td>$4,591,516</td>
<td>$48,506,236</td>
</tr>
<tr>
<td>May FY18 Budget</td>
<td>$4,011,546</td>
<td>$45,952,558</td>
</tr>
</tbody>
</table>

**Budget to Actual $ Over / (Under) Budget**

- Month of May: 14.5% over budget $579,970
- Fiscal Year To-Date: 5.6% over budget $2,553,678

### GRT - Major Sectors
#### Month-Over-Month Comparison
May - FY2018

<table>
<thead>
<tr>
<th>Single Month</th>
<th>May FY18</th>
<th>May FY17</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>$213,834</td>
<td>$225,460</td>
<td>$(12,000)</td>
<td>-5%</td>
</tr>
<tr>
<td>Construction</td>
<td>227,273</td>
<td>266,322</td>
<td>$(39,000)</td>
<td>-15%</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>191,063</td>
<td>149,283</td>
<td>42,000</td>
<td>28%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>180,067</td>
<td>175,755</td>
<td>4,312</td>
<td>2%</td>
</tr>
<tr>
<td>Retail</td>
<td>1,896,648</td>
<td>1,820,188</td>
<td>76,460</td>
<td>4%</td>
</tr>
<tr>
<td>Prof, Scientific, Technical</td>
<td>211,143</td>
<td>209,647</td>
<td>1,496</td>
<td>0%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>381,464</td>
<td>381,265</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Accommodations / Food Svc.</td>
<td>454,052</td>
<td>412,179</td>
<td>41,873</td>
<td>10%</td>
</tr>
<tr>
<td>Other Services</td>
<td>374,396</td>
<td>422,927</td>
<td>(48,531)</td>
<td>-11%</td>
</tr>
<tr>
<td>Misc./ Unclassified</td>
<td>461,576</td>
<td>472,808</td>
<td>(11,232)</td>
<td>-2%</td>
</tr>
</tbody>
</table>

**Total** $4,591,516 $4,535,834 $56,000 1.2%

### GRT - Major Sectors
#### Year-Over-Year Comparison
July - May FY2018

<table>
<thead>
<tr>
<th>11 Month Period</th>
<th>FY18 YTD</th>
<th>FY17 YTD</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>$2,756,560</td>
<td>$1,291,915</td>
<td>$1,464,645</td>
<td>113%</td>
</tr>
<tr>
<td>Construction</td>
<td>3,166,258</td>
<td>2,997,484</td>
<td>168,774</td>
<td>6%</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>1,732,669</td>
<td>1,600,569</td>
<td>132,100</td>
<td>8%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>1,537,055</td>
<td>1,395,478</td>
<td>141,577</td>
<td>10%</td>
</tr>
<tr>
<td>Retail</td>
<td>19,410,043</td>
<td>18,845,679</td>
<td>564,364</td>
<td>3%</td>
</tr>
<tr>
<td>Prof, Scientific, Technical</td>
<td>2,153,083</td>
<td>1,949,212</td>
<td>203,871</td>
<td>10%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>3,439,215</td>
<td>3,842,887</td>
<td>(403,672)</td>
<td>-11%</td>
</tr>
<tr>
<td>Accommodations / Food Svc.</td>
<td>4,378,166</td>
<td>4,124,737</td>
<td>253,429</td>
<td>6%</td>
</tr>
<tr>
<td>Other Services</td>
<td>4,736,947</td>
<td>3,672,030</td>
<td>1,064,917</td>
<td>29%</td>
</tr>
<tr>
<td>Misc./ Unclassified</td>
<td>5,196,238</td>
<td>4,716,599</td>
<td>479,639</td>
<td>10.0%</td>
</tr>
</tbody>
</table>

**Total** $48,506,234 $44,436,590 $4,070,644 9.2%

## Requests for Information

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>29</td>
<td>39</td>
<td>54</td>
<td>43</td>
<td>33</td>
<td>61</td>
<td>39</td>
<td>66</td>
<td>49</td>
<td>36</td>
<td>39</td>
<td>30</td>
</tr>
<tr>
<td>2018</td>
<td>42</td>
<td>56</td>
<td>47</td>
<td>45</td>
<td>49</td>
<td>54</td>
<td>43</td>
<td>66</td>
<td>36</td>
<td>39</td>
<td>39</td>
<td>30</td>
</tr>
</tbody>
</table>

## Business Registration

### New Registrations

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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</thead>
<tbody>
<tr>
<td>2017</td>
<td>22</td>
<td>34</td>
<td>49</td>
<td>40</td>
<td>41</td>
<td>30</td>
<td>36</td>
<td>27</td>
<td>29</td>
<td>34</td>
<td>27</td>
<td>34</td>
</tr>
<tr>
<td>2018</td>
<td>48</td>
<td>26</td>
<td>32</td>
<td>36</td>
<td>39</td>
<td>514</td>
<td>222</td>
<td>247</td>
<td>75</td>
<td>14</td>
<td>18</td>
<td>6</td>
</tr>
</tbody>
</table>

### Renewals

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>514</td>
<td>222</td>
<td>247</td>
<td>75</td>
<td>14</td>
<td>18</td>
<td>6</td>
<td>9</td>
<td>3</td>
<td>2</td>
<td>19</td>
<td>1884</td>
</tr>
<tr>
<td>2018</td>
<td>591</td>
<td>224</td>
<td>182</td>
<td>136</td>
<td>37</td>
<td>514</td>
<td>222</td>
<td>247</td>
<td>75</td>
<td>14</td>
<td>18</td>
<td>6</td>
</tr>
</tbody>
</table>

## Liquor Licenses

### New Licenses

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>2018</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>1</td>
</tr>
</tbody>
</table>

### Renewals

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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<th>Oct</th>
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<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>34</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19</td>
</tr>
<tr>
<td>2018</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

Renewals are due in February, June & October depending on the type of State License issued.

## Visitors “checked in” at City Hall

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>126</td>
<td>144</td>
<td>111</td>
<td>112</td>
<td>112</td>
<td>126</td>
<td>144</td>
<td>111</td>
<td>112</td>
<td>112</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>140</td>
<td>117</td>
<td>121</td>
<td>124</td>
<td>167</td>
<td>140</td>
<td>117</td>
<td>121</td>
<td>124</td>
<td>167</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

7/10/18 CC - Rob out
*Minutes - 6/19/18 WS & 6/26/18 CC
Recognition of Farmington Indian Ambassador (Mayor)
P&Z x1
Intergovernmental Services Agreement between NWNMCOG & MPO (Baird)
Revised JPA to add the Town of Kirtland to the MPO (Holton)
Public Hearing re: Substantial Amendment to the 2017 CDBG Annual Action Plan (Clashin)
Ordinance - amendments to Economic Development Act (final action) (Breakell)

7/17/18 WS - Rob out
Consideration of cancellation of the August 28 regular CC meeting (Baird)

7/24/18 CC
Recognition of Keely Stockham (Mayor)
No P&Z (7/12/18 mtg canceled)

8/14/18 SP WS - 1:30 p.m. - Advertise (venue to be determined)
Strategic planning session (Mayes)

8/14/18 CC

8/21/18 WS
Financial report for the 12 months ending June 30, 2018 (Mason/Erickson)

8/28/18 CC - Cancel due to NMML Annual Conference?
CD Administration Activities:
Staff continued to assist with the drafting the intergovernmental services agreement for administrative and management services of the MPO by the NWNMCOG, and to process an annexation petition.

Building Inspections Activities:
Permits were issued for the following projects:
1. New Construction United Pentecostal Church, 1900 Fairview Avenue.

Plans ready to permit:
1. New Construction, Ortega Metal Works, 760 South Miller Avenue.

Plans are currently under review for the following projects:
1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
3. New Construction, La Quinta Inn & Suites, 4300 English Road.
4. Tenant Improvement, for First Steps Daycare, 2600 North Sullivan Avenue.
6. New Construction, DaVita Dialysis Center, 4525 Rowe Avenue.
7. Tenant Improvement, Xfinity, Animas Valley Mall, 4601 East Main Street, Suite 140.

The Division issued a total of 114 building permits with a valuation of $2,360,692, issued 3 building permits for new single-family homes, issued 1 building permit for new non-residential construction, performed 2 final inspections of new single-family homes, performed 2 final inspections for non-residential construction, and performed a total of 529 inspections. The Division also processed 5 public record requests.

Planning Division Activities:
Planning Staff accepted, reviewed, processed, and/or presented the following: 1 ARB Appeal; 1 rezone petition; 1 variance petition; 2 summary plats; 1 annexation plat; 3 administrative adjustments; 10 business license zoning verifications; 7 address verification/assignments; 1 zoning verification letters; 35 Annual Oil & Gas well site inspections; 11 well bond reduction inspections and approvals; 6 UDC violation complaint inspections; 8 UDC violation complaint re-inspections; 6 zoning code violation letters; 3 public records requests; reviewed 114 sets of building permit plans for UDC compliance; and, met with 111 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:
1. Staff continues to complete the 2017 Annual Action Plan tasks and to update project activities in IDIS.
2. Staff received direction from City Council on May 22 on the reallocation of the 2017 Annual Action Plan’s capital funding. The preparation of the substantial amendment has started and is scheduled for Council consideration in July.
3. Staff received notification from HUD of the 2018 CDBG allocation and has started preparing the 2018 Annual Action Plan, which is due to HUD in August.

Metropolitan Planning Organization (MPO) Activities:
1. The Technical Committee met on May 9 and the Policy Committee met on May 24. Both committees considered Amendment #3 to the FFY2018-2023 Transportation Improvement Program (TIP), and reviewed the proposed FFY2019-FFY2020 Unified Planning Work Program (UPWP).
2. The Policy Committee additionally finalized the proposed JPA and Committee Bylaws revisions to add Kirtland to the MPO for consideration of adoption by both committees in June.
Administration
1. Initiated negotiations with the IBEW 611 related to annual wage reopener, and the system operator group.
2. Meetings related to the western energy system in terms of evaluating options for a reliability coordinator.
3. FY19 Budget was approved by city council.

Business Operations
- End of year budgeting and forecasting work.
- There were 53 customer new service requests in the month of May.
- Work released to the line department includes changes at the county poultry/rabbit barn, a new concrete mixing plant, and electrical changes at the City of Farmington 4C water pump station.

Customer Service
- Continued work related to water billing to ensure accuracy and support our customer’s needs.
- Interviews were completed and offers have been made related to new customer service associates.

Compliance, Environmental, Safety
1. Safety: 2 Incidents/ 0 OSHA Recordable Injuries in May.
2. Safety: Attended New Mexico Workers Compensation Conference.
5. Compliance: CIP-007 R2: patch mitigation completed.
6. Environmental: Contractor submitted archaeological test plan to state for review of the reciprocating engine site.
7. Environmental: Assisted engineering with environmental impact assessment related to the upcoming capital project of the new Twin Peaks substation.

Engineering:
1. West Fork relay replacement capital project reach full completion in the month of May.
2. The PT/CT equipment related to the Williams Field Service Milagro Plant project was received.

Customer Inquiries: 53  Estimates: 35  Work Orders Written by EE: 30  Transformer Checks: 18
Meter/Quad Spots: 0  Easements Obt: 12  Work Orders Released by EE: 42  Easements Renewed: 0

Transmission and Distribution:
Construction/Maintenance:
1. Overhead installation of 33 poles and 8,500 ft. of line was completed for the Navajo Housing Authority.
2. Three phase overhead conversion to tie circuits 11-01 and 48-05 together is complete 52,000 ft. of line installed.
3. Foundation electrical work completed on the AMI metering pilot project.
4. Began maintenance work on Bergin to Lee Acres 69kV transmission line.

Maintenance WOs Completed: 107  Tree Trimming WOs Completed: 165
Customer Trouble calls: 64  Street Light locations maintained: 73

Relay/Substation/Meter:
1. Relay: Continued testing on Lake View capital relay replacement project.
2. Relay: Began required compliance testing at Bergin and Vista stations.
4. Substation: Supported complete dress out of transformers at Cottonwood substation.
5. Meter: Continued work on installation of communication equipment for the AMI pilot project area.
6. Meter: Installed City of Aztec Back up Meter.

New Service Installations: 11  Meters Tested: 80  Power Quality Checks: 0
Meters Verified: 0  Tampering: 0  Disconnect Tags Mailed: 5225
Field Disconnect Notices: 1974  Regular Hours Reconnects: 37  After hours Reconnects: 297
Generation:
1. Working to complete the crane replacement capital project at Bluffview Generation facility. Only walkway replacement remains.
2. Rebuild has continues on the Animas Hydro station rebuild. Currently restacking the turbine.
3. Completed rewrite of the generation clearance procedure and in review by staff.

Fuel Sales & Purchases:
1. Animas total estimated gas sale – 139,500 mmbtu  
   Bluffview total estimated gas sale – zero mmbtu.
   Bluffview estimated gas buy back – zero mmbtu.

SCADA/EMS/Control Center:
1. Negotiations began related to the system operator group with the IBEW.

System Outages:
1. The month of May had only one significant circuit outage. An outage south of Aztec on 5/18/18. The cause was heavy winds blew a metal storage shed into the distribution lines. Outage duration 66 minutes.

Operating Statistics:

<table>
<thead>
<tr>
<th>Statistic</th>
<th>May 2018</th>
<th>May 2017</th>
<th>% Increase/(Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animas Plant MWh</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Bluffview Plant MWh</td>
<td>40,145</td>
<td>39,884</td>
<td>0.65%</td>
</tr>
<tr>
<td>Navajo Plant MWh</td>
<td>8,997</td>
<td>18,836</td>
<td>(52.23%)</td>
</tr>
<tr>
<td>San Juan Plant MWh</td>
<td>20,776</td>
<td>20,207</td>
<td>2.81%</td>
</tr>
<tr>
<td>WAPA MWh</td>
<td>8,400</td>
<td>7,280</td>
<td>15.38%</td>
</tr>
<tr>
<td>Purchase MWh</td>
<td>6,324</td>
<td>15,860</td>
<td>(60.12%)</td>
</tr>
<tr>
<td>Purchase Power Cost</td>
<td>$210,795</td>
<td>$750,350</td>
<td>(71.91%)</td>
</tr>
<tr>
<td>Avg. Purch. Power Price</td>
<td>$33.33</td>
<td>$47.76</td>
<td>(30.21%)</td>
</tr>
<tr>
<td>Peak Demand Mw</td>
<td>147</td>
<td>141</td>
<td>4.25%</td>
</tr>
<tr>
<td>Total MWh System Energy</td>
<td>84,345</td>
<td>83,476</td>
<td>1.15%</td>
</tr>
</tbody>
</table>
CALL TYPE | NUMBER OF RESPONSES
---|---
Structure Fires | 5
Vehicle Fires | 1
Brush/Grass Fires | 14
Rubbish/Dumpster Fires | 6
Other Fires | 1
Rescue/Emergency Medical | 582
False Alarms | 26
Mutual Aid Given | 2
Hazardous Materials Response | 7
General Hazard Response | 14
Other Responses | 247

TOTAL | 905

TRAINING

- EMS Training: Trauma Emergencies conducted by San Juan College.
- Company Training: CO poisoning, conducted by Captain Lesscher.
- Company Training: Wildland makeup refresher, conducted by Wildland team members.
- Company Training: SCBA Confidence Course, conducted by Captain Mitchel.
- FFD received delivery of a new Type 3 fire engine for wildland deployments.
- FFD member attend wildland training in Salida, Co. for portable pumps and type one firefighter training.
- FFD members and Councilor Rogers attended the Fire Ops 101, a Union sponsored educational event for elected officials, held at the Albuquerque Training Academy.
- FFD wildland team conducted their annual refresher training.
- Technical Rescue Team completed their annual swiftwater refresher training.
- 3 FFD members completed annual FAA required live burn training in Dallas, Tx.
- 10 FFD members completed a intro to fire origin and cause class conducted at San Juan College.
- Scheduled Maintenance:
  - Technical Rescue Team Maintenance: B-Shift
  - Hazmat Team Maintenance: A-Shift
  - Wildland Team Maintenance: C-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include participation in the FHS standby for graduation fireworks, Memory Garden’s Flag display, Get Mom down, a memorial dedication for Lt. Rohwer, EMS and Fire Standby for River Fest.
- FFD participated in the Firefighter Jobs Demands Analysis evaluation conducted by City Safety.
- Attended meetings to discuss the downtown construction project.
- FFD members attended the quarterly county wide EMS meeting.
- FFD members traveled to Santa Fe to meet with the State Forester to discuss operations for the wildland fire season.
- FFD member attended at quarterly San Juan College EMS Advisory board meeting.
- FFD members attended the Safe Schools meeting.
- The City Manager conducted several “Firehouse Coffee” question and answer sessions with on duty crews.
- FFD members attended LEPC full scale drill meetings.
- FFD attended the quarterly CHAP meeting hosted by the Salvation Army.
- FFD members attended the Metro Chief’s meeting in Rio Rancho, NM.
- Hosted a Safer NM Car Seat Clinic at Fire Station 2.
(Yearly Totals Are Calendar Year)

VEHICLE MAINTENANCE DIVISION:  

- Vehicle Job Orders Completed 466 * NFR
- Service Calls Completed 19 “
- PM Services Completed 88 “

*NFR – No figures reported

BUILDING & MAINTENANCE DIVISION:  

- Active Job Orders 102 197
- Completed Job Orders (Month) 73 76
- Completed Job Orders (YTD) 522 449

Maintenance Projects:  
Seasonal swamp cooler & HVAC maintenance  
Safety City Gate installation  
Alarm/Computer maintenance  
Transformer pad at 4C Pump station  
Carpet replacement at E3

Status of Construction Projects:  
Civic Center Construction – 63% - Exterior site work continue. Demo exhibit Hall.  
City Hall Remodel – 15%. Demolition and concrete work ongoing.  
Energy Upgrade Project – 97%. Commissioning and testing. Upgrades in progress at Gateway Museum  
Boys & Girls Club Teen Addition – Design process

Emergency Management:  
IAP’s – Freedom Fest  
Monitor drought conditions and incoming Hurricane Bud remnants  
Preparations and notifications for Emergency Alert for Stage 2 water shortage  
Monitor 416 & Burro Fire for resources, watershed and downstream impacts

RED APPLE TRANSIT:  

Ridership Numbers:  
Blue: 3200  
Green: 1693  
Purple: 1339  
Red: 692  
Yellow: 1568  
Saturday: 397  
Aztec: 631  
Kirtland: 391  
Bloomfield: 0  (Bloomfield Route Cancelled until further notice)  
Dial A Ride 387

Total Ridership this Month: 9,502  
Total Ridership this Month Last Year: 10,856

Total Ridership Year to Date: 48,488  
Total Ridership Year to Date Last Year: 51,156
Ads
Advertising frames for City department use.

<table>
<thead>
<tr>
<th>Bus #</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>10275</td>
<td>Public Works Water Shortage Stage 1</td>
</tr>
<tr>
<td>10276</td>
<td>Public Works Water Shortage Stage 1</td>
</tr>
<tr>
<td>10418</td>
<td>Public Works Water Shortage Stage 1</td>
</tr>
<tr>
<td>10419</td>
<td>Public Works Water Shortage Stage 1</td>
</tr>
<tr>
<td>10420</td>
<td>Open (Frame needs repair)</td>
</tr>
<tr>
<td>10500</td>
<td>Open (Frame needs repair)</td>
</tr>
<tr>
<td>10501</td>
<td>Farmington Civic Center Comedy Tour</td>
</tr>
<tr>
<td>10502</td>
<td>Public Library 2018 Summer Reading Program</td>
</tr>
<tr>
<td>10541</td>
<td>Farmington Civic Center Comedy Tour</td>
</tr>
</tbody>
</table>

Procurement
RFP #18-122960 – Operational Analysis for the Transportation Hub Center was awarded to KFH Group in February. The study is analyzing a proposed downtown location to determine changes needed to move from its existing location at Orchard Plaza. The study is required to pursue future grants for funding of a transportation hub. The study will be completed in June.

Procurement
RFP #18-124451R – Public Transit Services contract is awarded to Capacity Builders Inc (CBI) (i.e Lou Gos). CBI has the right staff, experience, CDL qualified drivers, and Para-transit certified drivers to fulfill the contract. Also, they are a local business so they take personal pride in serving the community. CBI is undergoing the transitioning phase with the outgoing contractor. CBI will begins the contact services on 1 June 2018.

Riverfest Red Apple Transit Express
Riverfest had 50 riders this year compared to 110 riders last year.
## Four Corners Regional Airport
### Monthly Report - May 2018
(Current Month Percentage & Y-T-D Percentage Change)

<table>
<thead>
<tr>
<th></th>
<th>Current Year May 2018</th>
<th>Percentage of Change</th>
<th>Previous Year May 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Air Traffic Operations:</td>
<td>3,304</td>
<td>-8.55%</td>
<td>3,613</td>
</tr>
<tr>
<td>Y-T-D Traffic Operations:</td>
<td>14,235</td>
<td>1.77%</td>
<td>13,987</td>
</tr>
<tr>
<td>Monthly Fuel Flowage (gals):</td>
<td>15,704</td>
<td>-46.19%</td>
<td>29,185</td>
</tr>
<tr>
<td>Y-T-D Fuel Flowage (gals):</td>
<td>119,237</td>
<td>-3.53%</td>
<td>123,600</td>
</tr>
<tr>
<td>Monthly Car Rental Revenue:</td>
<td>$3,750.00</td>
<td>-25.00%</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Y-T-D Car Rental Revenue:</td>
<td>$20,000.00</td>
<td>-20.00%</td>
<td>$25,000.00</td>
</tr>
</tbody>
</table>

* EAN gone
PERSONNEL DIVISION

Job Postings:
Regular/Full-Time - 15
Temporary/Seasonal - 24
Inter-Division - 3
Inter-City - 3

New Hires:
Temporary/Seasonal - 53
Regular/Full-Time - 7

Terminated:
Temporary/Seasonal - 37
Regular/Full-Time - 8

PAYROLL

<table>
<thead>
<tr>
<th></th>
<th>PP# 9</th>
<th></th>
<th>PP# 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Direct Deposits</td>
<td>239</td>
<td>Printed Direct Deposits</td>
<td>225</td>
</tr>
<tr>
<td>Regular Checks</td>
<td>67</td>
<td>Regular Checks</td>
<td>82</td>
</tr>
<tr>
<td>Emailed Direct Deposits</td>
<td>727**</td>
<td>Emailed Direct Deposits</td>
<td>715</td>
</tr>
<tr>
<td>Total Checks printed</td>
<td>1033**</td>
<td>Total Checks printed</td>
<td>1060**</td>
</tr>
<tr>
<td>Gross Pay</td>
<td>$1896342.07</td>
<td>Gross Pay</td>
<td>$1912366.82</td>
</tr>
<tr>
<td>Net Pay</td>
<td>$1245420.32</td>
<td>Net Pay</td>
<td>$1258205.19</td>
</tr>
<tr>
<td>Regular Employees</td>
<td>720</td>
<td>Regular Employees</td>
<td>721</td>
</tr>
<tr>
<td>Temporary Employees</td>
<td>302</td>
<td>Temporary Employees</td>
<td>320</td>
</tr>
</tbody>
</table>

** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL

- Labor negotiations
- Prepare for City wide mandatory trainings
- Personnel Matters
**Application Services Division**

**High-Level Projects and Activities**
- Responded to a broad range of help desk requests
- Continued rebuilding systems and applications impacted by ransomware
- Successfully migrated the HTE system to a new IBM iSeries hardware platform
- Working with several departments on creating new reports
- Started planning for IBM Global Mirror implementation – DR for HTE
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts**
- 372 tickets created
- 389 tickets closed
- Average satisfaction rating of 4.7 (out of 5) based on 9 responses

**GIS Services Division**

**High-Level Projects and Activities**
- Worked with the Electric Utility setting up Futura Catalyst, reviewing RFP for new mobile mapping program, and troubleshooting issues with ArcFM Mobile.
- Worked with Public works getting the Distribution map set up with water, storm water, sewer and gas lines for editing and viewing for various users.
- Printed and laminated Storm Drainage Maps for Public Works.
- Updated the Facilities Map and printed for Traffic.
- Updated Code Compliant and Zoning maps and printed for Code Compliance.
- Updated Red Apple Maps for printing and created, printed, and laminated 40"x60" Red Apple Transit map.

**Infrastructure Services Division**

**High-Level Activities and Projects**
- Responded to a broad range of escalated technical issues
- Continued customizing and configuration of Cylance AV system
- Continued planning for firewall replacement
- Installed new backup equipment at MOC for increased recovery options
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

**Technical Services Division**

**High-Level Activities and Projects**
- Setup new users and responded to helpdesk calls for various departments
- Worked on Windows 10 hardware / application compatibility issues
- Continued working on projects for Civic Center, Traffic, and AMI
- 8 new computer, 2 printers, and 1 plotter installed
- Migrated new Avaya Voicemail system to virtual platform
- 285 Trouble Calls for FPD and 22 call outs. MDT’s and mounts shipped for FFD
- 0 new virus or malware infections
"I attended the lectures and trip to Crow Canyon to view the local rock art. It was the first I’ve ever attended and I really enjoyed it. I liked how we were able to go with someone who was familiar with the area and knowledgeable. I hope that you continue these sorts of lectures and trips in the future." - Lee, via email

"My wife and I attended David Casey’s presentation on the rock art of Crow Canyon on Thursday, May 10 and then went on the field trip with David on Saturday, May 12. We really enjoyed both and learned a lot. Just wanted to say thanks to the library for hosting and to Matt for assisting." - Thurman, via email

EPL LIBRARY VISITORS: 24,033
DAILY AVERAGE: 858

POWER LIBRARY VISITORS: 661
DAILY AVERAGE: 74

FPL COMPUTER USERS: 3,923
DAILY AVERAGE: 140

POWER LIBRARY COMPUTER USERS: 308
DAILY AVERAGE: 876

DOWNLOADABLES CHECKED OUT: 37,853
DAILY AVERAGE: 240

POWER LIBRARY MATERIALS CHECKED OUT: 22
DAILY AVERAGE: 816

FPL ATTENDANCE: 2,788

FPL NUMBER OF PROGRAMS: 90

POWER LIBRARY ATTENDANCE: 667
POWER LIBRARY NUMBER OF PROGRAMS: 39

LIBRARY VOLUNTEERS

VOLUNTEER HOURS THIS MONTH LAST YEAR: 94

Volunteers this month last year: 23

VOLUNTEER HOURS THIS MONTH: 103

Volunteers this month: 20
Administration
- Lake Farmington dry camp ground under construction
- Broke ground on Brookside Bay Waterpark
- Re-Opened the Civic Center Theater
- RFP on street for North Trail Deign and Park

Lake Farmington

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Vehicle Day**</td>
<td>12,382 ($61,863)</td>
<td>2,542 ($12,705)</td>
<td>2,843 ($14,215)</td>
<td>1,906 ($9,515)</td>
</tr>
<tr>
<td>Commercial Vehicle Day</td>
<td>6 ($120)</td>
<td>3 ($60)</td>
<td>0 ($0)</td>
<td>2 ($40)</td>
</tr>
<tr>
<td>Season Pass</td>
<td>175 ($8,730)</td>
<td>119 ($5,900)</td>
<td>104 ($5,190)</td>
<td>83 ($4,100)</td>
</tr>
<tr>
<td>Night Fishing</td>
<td>137 ($685)</td>
<td>18 ($90)</td>
<td>25 ($125)</td>
<td>13 ($65)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$71,398</strong></td>
<td><strong>$18,755</strong></td>
<td><strong>$19,530</strong></td>
<td><strong>$13,720</strong></td>
</tr>
</tbody>
</table>

The Beach

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Beach (Hourly avg.)</td>
<td>125</td>
<td>150</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>The Beach (Peak hours 2-4pm total)</td>
<td>7,072</td>
<td>7,108</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Note: 2018 season for “The Beach” is May 26 - September 3. *There was an error in reporting of last year’s Beach hourly average numbers. The correct numbers are listed above.

Aquatic Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Safety Instructor Course</td>
<td>10</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lifeguard Certification</td>
<td>28</td>
<td>11</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Swimming Lessons</td>
<td>1,494</td>
<td>1,228</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Public Swim Single Payment (FAC)*</td>
<td>31,019*</td>
<td>31,257*</td>
<td>4,540*</td>
<td>3,490*</td>
</tr>
<tr>
<td>Pass Usage*</td>
<td>1,877*</td>
<td>1,972*</td>
<td>152*</td>
<td>185*</td>
</tr>
<tr>
<td>Aquacise (Lions)</td>
<td>5,361</td>
<td>4,291</td>
<td>576</td>
<td>376</td>
</tr>
<tr>
<td>Arthritis (Lions)</td>
<td>1,355</td>
<td>1,222</td>
<td>100</td>
<td>121</td>
</tr>
</tbody>
</table>

Note: FAC had 606 lap swimmers and 244 water rocket rentals during the month of May. Lions Pool had 402 lap swimmers and 382 water therapy participants. Lion’s pool Aquacise saw a large increase in numbers from last year due most likely to consistent instructors. Water Rockets increased due to school group bookings during May. More school groups booked this year compared to 2018 due to 4 extra school days in 2018 in May. No Swim Lessons are offered in May. *These numbers are for FAC only.

Bonnie Dallas Senior Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Congregate Meals Served</td>
<td>52,094</td>
<td>47,062</td>
<td>5,044</td>
<td>4,478</td>
</tr>
<tr>
<td>Home Delivered Meals</td>
<td>24,316</td>
<td>25,337</td>
<td>2,398</td>
<td>2,016</td>
</tr>
<tr>
<td>Silver Fitness Center</td>
<td>11,948</td>
<td>11,442</td>
<td>1,188</td>
<td>1,105</td>
</tr>
</tbody>
</table>

Note: The Four Corners Games, in Association with the Senior Olympics, concluded May 18th with the fun day and awards. There were a total of 100 participants in our local games. There were 29 new participants who had not been involved before and everyone enjoyed the games.

Civic Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Center Attendance</td>
<td>56,051</td>
<td>86,378</td>
<td>4,284</td>
<td>8,684</td>
</tr>
<tr>
<td>Lion’s Amphitheater Attendance</td>
<td>9,970</td>
<td>3,795</td>
<td>452</td>
<td>166</td>
</tr>
<tr>
<td>Paid Events</td>
<td>456</td>
<td>528</td>
<td>36</td>
<td>69</td>
</tr>
<tr>
<td>Free Events</td>
<td>387</td>
<td>502</td>
<td>17</td>
<td>42</td>
</tr>
<tr>
<td>Lion’s Amphitheater Events</td>
<td>23</td>
<td>29</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>Total Civic Center Events</td>
<td>843</td>
<td>1,030</td>
<td>53</td>
<td>111</td>
</tr>
<tr>
<td>Total Lion’s Amphitheater Events</td>
<td>23</td>
<td>29</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>Total No Shows/Canceled</td>
<td>31</td>
<td>52</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Total Actual Events- Combined</td>
<td>835</td>
<td>1,007</td>
<td>59</td>
<td>108</td>
</tr>
</tbody>
</table>

Note: May Civic Center events and attendance is down from last year due to construction. Theater re-opened with the Mark Wills concert.
Farmington Indian Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Customers</td>
<td>32,751*</td>
<td>32,979</td>
<td>3,569</td>
<td>4,248</td>
</tr>
<tr>
<td>Restaurant Customers</td>
<td>25,100*</td>
<td>26,110</td>
<td>2,798</td>
<td>2,537</td>
</tr>
</tbody>
</table>

Note: *Year-to-Date (YTD) numbers do not include customers served in December 2017, due to the effects of COF’s ransomware attack. FY 18’s Spring Mini-Contest Pow-Wow was hindered by high winds. Despite the wind, 400 people visited the event held at the Farmington Museum. The Indian Center remains popular with many new and returning customers; with the support of the Four Corners FIC continues to exceed projected revenue estimates.

Farmington Museum

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Museum General Attendance</td>
<td>102,753</td>
<td>106,192</td>
<td>11,337</td>
<td>8,922</td>
</tr>
</tbody>
</table>

Note: The Farmington Museum continues to showcase the “Dinosaurs of New Mexico” exhibit in conjunction with the Natural History Museum in Albuquerque. It contains many fossils from the Bisti Badlands area and a cast of the T-Rex creature known as the “Bisti Beast.” The exhibit “North, South, East, West: Maps of the Farmington Museum Collections” continues in the Energy Gallery. The “Handmade” show is still showing in the Atrium and is a companion exhibit to the “Handmade” publication of the art and artists of the Four Corners. The Farmington Museum presented a History Hike tour to Natural Bridges National Monument in Utah on May 12th. A Curator’s Choice lecture on the Gunfight at the OK Corral was presented on May 5th to a packed audience of over 100 attendees. E3 Children’s Museum & Science Center hosted Star Wars Day with over 400 people attending on May 4th. E3 also hosted the last Atomic Teen Science Cafe for the school season on May 11th. The Riverside Nature Center presented a series of Herb & Xeriscape Demonstration Garden tours.

Farmington Regional Animal Shelter

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake Dog / Cat</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Owner Surrender</td>
<td>1,514/1,039</td>
<td>1,311/999</td>
<td>137/42</td>
<td>155/137</td>
</tr>
<tr>
<td>O/S Return</td>
<td>29/18</td>
<td>25/9</td>
<td>0/0</td>
<td>2/2</td>
</tr>
<tr>
<td>Stray</td>
<td>1,826/1,689</td>
<td>2,069/1,593</td>
<td>154/239</td>
<td>210/192</td>
</tr>
<tr>
<td>Seized</td>
<td>84/6</td>
<td>96/13</td>
<td>8/1</td>
<td>10/1</td>
</tr>
<tr>
<td>Public S/N</td>
<td>788/649</td>
<td>778/561</td>
<td>84/42</td>
<td>90/40</td>
</tr>
<tr>
<td>Total Public S/N</td>
<td>1,437</td>
<td>1,340</td>
<td>126</td>
<td>130</td>
</tr>
<tr>
<td>TOTAL</td>
<td>4,241/3,401</td>
<td>4,279/3,175</td>
<td>383/324</td>
<td>467/372</td>
</tr>
</tbody>
</table>

Outcomes Dog / Cat

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopt</td>
<td>1,361/1,105</td>
<td>1,298/802</td>
<td>96/58</td>
<td>123/63</td>
</tr>
<tr>
<td>Transfer</td>
<td>941/582</td>
<td>892/524</td>
<td>63/73</td>
<td>78/37</td>
</tr>
<tr>
<td>Return to Owner (RTO)</td>
<td>657/64</td>
<td>670/49</td>
<td>74/4</td>
<td>76/6</td>
</tr>
<tr>
<td>Euthanized</td>
<td>512/1,133</td>
<td>609/1,138</td>
<td>38/136</td>
<td>54/112</td>
</tr>
<tr>
<td>Died</td>
<td>29/62</td>
<td>33/102</td>
<td>0/5</td>
<td>1/8</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3,324/2,880</td>
<td>3,351/2,587</td>
<td>257/273</td>
<td>332/226</td>
</tr>
</tbody>
</table>

Note: Our intake increased significantly at the end of May. We are still up about 100 animals compared to last year but down about 100 euthanasia’s. We are currently working on getting fully staffed for the summer months. We participated in Kid’s Fest again this year as well as hosted dog walking groups and school tours and events.

Parks Operations

Parks Maintenance and Construction: Lake Farmington was opened up for swimming at the beach. Four employee’s completed Leadership Training classes. Crews are placing timbers around the camping sites at Lake Farmington. Annual flowers were planted on the medians and in parks.

Graffiti: 35 reports received and 35 removed.

Vector: Continue spraying city buildings for pests, started spraying for mosquitos.
Parks Operations (cont’d)

Sports Fields: Ballfield usage for 645 games, 232 practices and 2 tournaments. Soccer complex usage for 10 games, 86 practices and 1 tournament. Tennis courts usage 4 time slots for games and 15 practices, 14 flag football scrimmages, 4 days of graduation on Ricketts.

Special Events: Riverfest, 2 Graduation party’s at Lions Wilderness, Mini POW WOW, Appreciation Picnic, Fiesta Days, F-cat swim meet, RC Park car races, Healing Fields, Teen Night, Rabies Clinic and Kid’s Fishing Derby.

Piñon Hills Golf Course

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Rounds</td>
<td>31,430</td>
<td>28,890</td>
<td>3,811</td>
<td>3,723</td>
</tr>
<tr>
<td>Pro Shop Sales</td>
<td>$162,050</td>
<td>$139,156</td>
<td>$37,043</td>
<td>$30,695</td>
</tr>
<tr>
<td>Food &amp; Beverage Commission</td>
<td>$18,349</td>
<td>$20,165</td>
<td>$3,268</td>
<td>$2,989</td>
</tr>
<tr>
<td>Golf Revenue</td>
<td>$632,530</td>
<td>$642,000</td>
<td>$99,238</td>
<td>$90,096</td>
</tr>
<tr>
<td>Total Facility Gross Revenue</td>
<td>$812,929</td>
<td>$801,321</td>
<td>$139,549</td>
<td>$123,780</td>
</tr>
</tbody>
</table>

Note: May numbers showed a 13% increase over FY17, and for FY18 up a small 1.5%, but up nonetheless. PHGC was host to the 6A High School Championships as well as 5 other events which helped the numbers increase over last year. June brings 6 events total, including the Ladies Charity Classic and Ladies Four Corners Team Play. **Note - the numbers are correct on this report - made error corrections last in November 17 numbers**

Recreation Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Racquetball Courts</td>
<td>5,363</td>
<td>6,644</td>
<td>472</td>
<td>428</td>
</tr>
<tr>
<td>Gym:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Open</td>
<td>4,454</td>
<td>4,011</td>
<td>560</td>
<td>370</td>
</tr>
<tr>
<td>● Programs</td>
<td>20,189</td>
<td>18,858</td>
<td>2,321</td>
<td>1,978</td>
</tr>
<tr>
<td>Customer Contacts (counter)</td>
<td>6,406</td>
<td>6,081</td>
<td>680</td>
<td>596</td>
</tr>
<tr>
<td>● Riverfest 10K, 5K, 2-mile Walk</td>
<td>289</td>
<td>245</td>
<td>289</td>
<td>245</td>
</tr>
</tbody>
</table>

Note: May was another busy month for the staff at the Recreation Center as preparations for summer programs and hiring of summer seasonal employees were well underway. The Riverfest 10K, 5K, & 2-mile Walk was very successful this year with an increase of 44 over last year. As reflected in the numbers listed above, all of the activity areas at the Recreation Center saw a slight increase over May 2017.

Sycamore Park Community Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY18</th>
<th>YTD FY17</th>
<th>MAY FY18</th>
<th>MAY FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Activities</td>
<td>12,103</td>
<td>9,028</td>
<td>766</td>
<td>784</td>
</tr>
<tr>
<td>Kids Activities</td>
<td>17,463</td>
<td>12,397</td>
<td>947</td>
<td>576</td>
</tr>
<tr>
<td>Facility Rentals</td>
<td>633</td>
<td>665</td>
<td>72</td>
<td>59</td>
</tr>
<tr>
<td>Visiting Patrons</td>
<td>87,103</td>
<td>73,752</td>
<td>6,056</td>
<td>4,700</td>
</tr>
<tr>
<td>Mother Daughter Tea Party</td>
<td>111</td>
<td>125</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teen Night</td>
<td>27</td>
<td>34</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: May was pretty steady at Sycamore Park Community Center. We held two successful special events. The Mother Daughter Tea Party sold out in four (4) days; which we are looking to adding more tickets for next year’s event. We also held another Teen Night that included a weenie roast, s’mores and a glow in the dark scavenger hunt. We had a good group of teens that are looking forward to the next one. Staff is gearing up for summer. We are already seeing an increase of new kids participating in our activities. There was an increase in rentals this month due to the renovation of the Farmington Civic Center.
Statistic for the month:

Calls for Service 7,881
Arrests 347 (41 DWI)
Traffic Cites 989 (including written warnings)
Municipal Cites 92 (including Animal Control Citations)
Accidents 137 (1 fatal, 26 with injury, 56 property damage, 21 hit & run, 5 city vehicle, 28 on or involving private property, and 6 alcohol related)
Evidence Processed 786
Reports Taken 1,584
Code Violations 1,126

Major Events and Accomplishments:

In May, FPD hosted the annual Law Enforcement Memorial & Candlelight Vigil at the Farmington Museum at Gateway Park.

In May, FPD participated in the Children’s Hope Foundation’s annual Walk for Hope. Walk for Hope is a fundraising event benefitting the Children’s Hope Foundation by providing monetary assistance to cover travel expenses not covered by medical insurance for families with children receiving treatment for chronic illnesses.

In May, FPD responded to the 300 block of N. Court after receiving reports that a 15 year old welding student made weapons during class. The student fled the area after being confronted by the teacher. He was located at his residence and taken into custody.

In May, FPD responded to the area of Apache St. and Schwartz Ave. in reference to a vehicle versus pedestrian fatality. The driver of the vehicle admitted to detectives that he was “huffing” the contents of an air duster just prior to driving his vehicle. The vehicle side swiped another vehicle before leaving the roadway and striking the subject in her yard.

In May, FPD’s District Coordinator Unit was busy facilitating, and/or participating in the following events: Women with Insight training, mental health task force meetings, stranger danger presentation at Gold Star Academy, FPD Explorer meetings, safety assessment of the E3 Museum, Water in the Park initiative, safety training for the Boys and Girls Club, Riverfest event planning and security, and a bullying presentation at Pinon Hills Academy.
ENGINEERING DIVISION:

- **Foothills Enhancement Project** – Holmes to Lakewood
  - *Phase 1* - MAP Grant, $636,379; Bid Opened March 20, 2018, one bidder; Rebid opened April 16, award forwarded to Council May 1st. Bid award pending NMDOT concurrence, received. Construction scheduled to start June 11, 2018; Public kickoff meeting June 4th at 6 PM.
  - *Phase 2 and Phase 3* - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by July 15th and resubmitted to NMDOT. Utility Certifications in place, appraisals underway for Phase 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received ($188,636) for Phase II, Multi-use Path and MAP funds for roadwork for $166,171 with a local match of $27,465. Need $882,500 to fund Phase 2. Contract processed for MAP funds. Contract processed for TAP funds. Asking for funding to be moved to FFY19 due to right-of-way process. No contracts returned from NMDOT

- **20th Street Sidewalks, Fairview to Clayton, Ph 1 & Ph 2** – HO Construction, 100% complete; processing reimbursement requests.

- **20th Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 ($867,300) processed contract for design from NMDOT; awaiting executed contract from NMDOT; RFQP out for Design; pre-proposal meeting March 7th; bid opening March 22, 2018; Requesting permission from Council to negotiate with selected firm, April 10, 2018. Request to award to Council May 15th. Kick off meeting June 5th at 9 AM.

- **Villa View Detention Facilities** – TLC Plumbing and Utility from Albuquerque, NM - construction 100% complete; completing construction of the two change orders to include sidewalk along frontage of Greenwood Detention Pond, and, install curb and gutter along Rancho de Animas to protect newly installed storm drain. BHI will take the 60% conceptual design to 100% construction plans for the E. Main Street storm drain realignment. Did not receive ICIP funds for Phase II.

- **Broadway Bridge Repair** – Hasse Construction, started mid-May; completion June 25; traffic delays expected.

- **Pavement Management** – DTS - street survey contract completed third week of December; awaiting final report

- **Resurfacing List for FY18 and FY19**: finalized projects for remainder of FY18 funds. Working on FY19 list, only 1.4 million available due to reduced revenues (down from 3.7 mil).

WATER / WASTEWATER DIVISION:

**WATER PROJECTS:**


- **2P Waterline Project:**
  - *2P Phase 1* -- waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for $3,040,950.71; Waterline installation on US 64 completed; NMFA approved change order to add the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, S. Dustin) to expend the projected cash balance on streets adjacent to the project. Construction is anticipated to begin in June, dependent on material delivery. Estimated completion November 2018.
  - *2P Phase 2* -- waterline upgrade: notification received project approved by NMFA board for a 25% grant award of $898,900; Term, 22 years, 2% interest, estimated project cost $3.6 million – design –complete. Loan documents completed. Bid opening scheduled for June 11, 2018.
  - *2P Phase 3* -- waterline upgrade: Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City working with NMFA to finalize loan documents process. Project set for construction in 2019, estimated cost $2.9 M.

- **Polyline Replacement**, will continue in English Subdivision with new contract award scheduled for June 12, 2018.

- **Farmington Reach - Navajo Municipal Pipeline Project**: on hold, pending BOR completion of pipeline.

- **W. Main Street, Auburn Ave to Behrend Ave**: Replace existing 6” C.I. waterline with a 12” PVC waterline, construction 99% complete

- **N Dustin Ave, 18th St to Tycksen Dr**: Replace existing 4” & 6” C.I. waterline with a 12” PVC waterline, construction 95% complete
**WATER PROJECTS (cont’d):**

- **Behrend Ave, Main St to Apache St:** Replace existing 6” C.I. waterline with a 12” PVC waterline, construction 85% complete
- **N Schwartz Ave, Main St to Apache St:** Replace existing 6” C.I. waterline with a 12” PVC waterline, construction 10% complete

**SEWER PROJECTS:**

- **WWTP Phase III** – project probable cost $22 million – Contractor - RMCI, Inc. Albuquerque; 95% complete
  - *Medium Rate Activated Sludge (MRAS) Basin #1* – basin placed into service on September 12, 2017;
  - *MRAS Basin #2* – basin placed into service on November 13, 2017;
  - *MRAS Basin #3* – completed installing miscellaneous metals;
  - *Final Clarifier #1* – placed into service on November 15, 2017;
  - *Final Clarifier #2* – placed into service on August 29, 2017;
  - *Final Clarifier #3* -- placed into service on November 15, 2017;
  - *DWAS Tank* – placed into service on March 14, 2018;
  - *Solids Handling Building* – solids handling equipment placed into service, performance testing scheduled for June;
  - *UV Building* – UV equipment in service, performance testing scheduled for June.
  - *Primary Clarifier B* – placed into service February 2018;
  - *Primary Clarifier A* – placed into service April 2018;
- **Lift Station #9 Improvements** – design complete, working with Purchasing on bid documents, anticipate advertising in July.

**WATER & SEWER PROJECTS:**

- **West Main, 4100’ water and sewer replacement:** design complete; working with purchasing on Request for Proposal (RFP) / bid documents. Construction 2018.

**TRAFFIC DIVISION:**

- **Traffic Signal Techs:**
  - 5 emergency call-outs
  - 92 - NM811 calls (locate marking requests)
  - Monitor E Main corridor
  - Rebuild Aries communication system
  - Set up Centracs communication server
  - 9 control cabinet preventative maintenance completed
  - Downtown Project @ 9 intersections
  - Install new cabinet @ Broadway and Lake
  - Completed 20th / Hutton signal head upgrade
  - Traffic Accident @ 30th & Hutton – install temp signal cabinet
  - Type 1 pole knock down @ Apache Elementary School
  - Upgrade 1 message board to larger solar & battery capacity
- **Sign Techs:**
  - 27 new signs were upgraded / replaced
  - 33 traffic signs made
  - 86 maintenance work order tickets completed
  - 6 markings removal jobs completed
  - 133 stops for sight obstruction list
  - Curb paint: behind City Hall parking & refresh at Buena Vista / Apache
  - Provided traffic control devices for Country Club School fun run/walk
  - Provide traffic control: Down Town old car cruise event & Police event on Main Street @ Gateway Museum
  - Repair cross walks @ Fairview & 20th Street, damaged by storm drain project
  - Started City wide long line paint striping
  - Crews attended IMSA training in Albuquerque
  - Spring thermo-plastic crosswalks & stop bars completed by contractor
TRAFFIC DIVISION (cont’d):

- **Traffic Engineering:**
  Traffic Control Plans: 6 reviewed & approved for Southwest Safety; reviewed 2 for Four Corners Materials, and, 1 for Mark Uselman
  Traffic Studies: Completed Foothills speed study; Study for Main at Scott in progress
  F100200 Final Reimbursement – NMDOT requests
  Completed Traffic Control Permit for Streets Division
  Annual traffic control permit for Traffic Engineering Division in progress
  Reviewed & approved street closure for LGBTQ Pride Parade
  Manage 4 deployed message boards
  Work on striping changes for: Dustin, 30th to 38th & Broadway, Main to Lake

STREET DIVISION:

- **Heavy Equipment and Truck Crew**
  Graded 19,960 ft. of dirt streets, 244.5 man-hours; Completed Pryor drainage

- **Asphalt Crew**
  52 street cuts repaired with Hot Mix Asphalt; and 144 potholes repaired with bag mix and pothole machine

- **Sweepers & Roadside Crew**
  1,520 miles of residential and arterial streets swept; crews are herbicide spraying on city lots, drainages and right-of-ways

- **Concrete Crew**
  47.5 CY of maintenance concrete; and, 15 cy concrete for structural work