

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
January 9, 2019

Technical Members Present:

Steven Saavedra, City of Aztec
Virginia King, City of Farmington
Helen Landaverde (Alt), City of Farmington
Andrew Montoya, Red Apple Transit
Nick Porell, San Juan County

Technical Members Absent:

Jason Thomas, City of Bloomfield
Mary Holton, City of Farmington
Dan Flack, Town of Kirtland
David Quintana, NMDOT District 5
Fran Fillerup, San Juan County

Staff Present:

Jeff Kiely, Interim MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent:

None

Others Present:

Steve Morse, City of Aztec
Joseph Moriarty, Planning Liaison, NMDOT
Sky Tallman, CMAQ Coordinator, NMDOT
Nancy Lauro, Russell Planning & Engineering
Andrew Arnold, Intern, Russell Planning &
Engineering (phone)

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:05 a.m.

2. APPROVE THE MINUTES FROM THE DECEMBER 12, 2018 TECHNICAL COMMITTEE MEETING

Mr. Saavedra moved to approve the minutes from the December 12, 2018 Technical Committee meeting. Mr. Montoya seconded the motion. The motion to approve the minutes passed unanimously.

3. ANNUAL ELECTION OF OFFICERS

Subject:	Annual Election of Officers
Prepared by:	MPO Staff
Date:	January 9, 2019

BACKGROUND

- As outlined in the MPO Committee Bylaws, the annual Election of Officers occurs in January of the new year.
- Each January, the Technical Committee selects the Chair and Vice-Chair from their membership who will serve until the next annual election.
- The Chair presides over the meetings and is responsible for the other duties outlined in the Committee Bylaws and Operating Procedures document.
- The Vice-Chair presides over the meetings in the absence of the Chair.
- Nick Porell has been serving as the recent Technical Committee Chair; Jason Thomas has been serving as the current Vice Chair.

ELECTION

- Elections are to take place to select a Technical Committee Chair and Vice-Chair for 2019.

RECOMMENDATION

- It is recommended that the Technical Committee accept nominations and vote to elect the Chair and Vice-Chair for 2019.

DISCUSSION: In an effort to secure a stronger quorum before holding the annual election of officers, action on this agenda item was tabled until the February 13, 2019 meeting. Ms. King moved to table the election of officers until February; Mr. Saavedra seconded the motion and the motion was passed unanimously.

4. REPORT ON THE FMPO BICYCLE & PEDESTRIAN PLAN UPDATE

Subject:	Report on the FMPO Bicycle & Pedestrian Plan Update
Date:	January 9, 2019

MONTHLY REPORT

Ms. Nancy Dosedall Lauro, AICP and Senior Planner with Russell Planning & Engineering will call-in monthly with a report on the FMPO Bicycle & Pedestrian Plan Update.

At the December 12, 2018 meeting, the Technical Committee decided that January 9, 2019 would be the deadline for providing comments on the FMPO Bicycle & Pedestrian Plan Update to Russell Planning. This provides Russell Planning & Engineering with approximately one month to finalize the document prior to considered adoption on February 28, 2019 by the Policy Committee.

DISCUSSION: Ms. Lauro gave a PowerPoint presentation on Russell Planning's work on the 2018 FMPO Bicycle and Pedestrian Plan. Highlights from that presentation follow:

- Continuing a Tradition of Active Transportation Planning from 2008 to 2018
 - 30 years of effort by the FMPO, its member entities, and dedicated citizens to create a regional and robust active transportation network;
 - the 2018 Plan developed by researching previous planning documents, conducting interviews, examining existing conditions, performing data analysis, identifying infrastructure gaps and conflict areas, and organizing public outreach events;
 - The identified and recommended implementations and funding strategies are the result of a multi-layered approach combining new technologies with traditional planning techniques to produce a prioritized list of facility improvements for each FMPO member:
 - This update will act as a guiding document to help ensure that member entities can succeed in implementing the active transportation improvements listed in this Plan.
- Key Goals: Improving safety and connectivity, as well as expansion of areas;
- Key Opportunity: Linking residents to natural and recreational areas (Glade Run Recreational Area, San Juan and Animas Rivers, Lake Farmington, Aztec Ruins, Tiger Park, Vereda del Rio Trail, and Wilderness Park);
 - Use of facilities for commuting to work and health, but do not feel safe;
 - Strong advocacy group in the area although vehicle traffic seems to have overwhelmed the area;
 - Feel unsafe current facilities and traffic.
- Key Funding Strategies: Transportation is the primary purpose and regional significance:
 - Facility improvements that could achieve both criteria were given priority, as these were most likely to earn grant funding;
 - Use of project evaluation checklist designed to help guide grant applications by including criteria cited by NMDOT and USDOT.
- Document Design and Organization
 - Seven chapters;
 - Chapters build up to the list of prioritized improvements;
 - Final two chapters provide guidance on recommended facilities and funding strategies.
- Explanation of chapters: Planning Process, Opportunities and Constraints, Prioritized Improvements (including member entity maps and individual listing or projects), Policy & Facility Recommendations, Funding Strategies.

Several of the Technical Committee members had additional comments that they said they would send to Ms. Lauro by the end of the week. Ms. Lauro asked each of the members to please make sure to review the prioritized lists to ensure they are correct before the Plan is finalized.

5. NATIONAL PERFORMANCE MANAGEMENT MEASURES FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (PM 1)

Subject: National Performance Management Measures for Highway Safety Improvement Program (PM 1)
Prepared by: MPO Staff
Date: January 9, 2019

BACKGROUND

- 23 CFR §490 Subpart B - *National Performance Management Measures for Highway Safety Improvement Program (see attached).*
- The FHWA requires that MPOs establish targets for five (5) safety performance measures for all public roads in the MPO planning area within 180 days after the State establishes each target.
- The five Performance Measures to be considered are:
 - Number of Fatalities;
 - Number of Serious Injuries;
 - Fatalities per 100 Million vehicle miles travelled (VMT);
 - Serious Injuries per 100 Million VMT;
 - Number of Non-Motorized Fatalities and Serious Injuries.
- The first three targets are common measures and must be identical to the targets established for the Highway Safety Plan (HSP).
- MPOs may: Agree to support State target OR establish specific numeric targets for a safety performance measure (number or rate).
- Reporting is done on an annual basis, leaving the choice to adopt State standards vs. establish MPO specific targets up to the MPO Policy Committee each year.
- A 15-day public comment period will be held from January 6 to January 20, 2019.

CURRENT ISSUES & RECOMMENDATIONS

- This item was presented to the Policy Committee in November for their information only. It is being brought back to both the Technical and Policy Committees in January for their considered adoption.
- Staff recommends that the state standards be adopted for FFY2019.
- FMPO Policy Committee action is due no later than February 27, 2019.

FUTURE WORK

- The Technical Committee's support for the Policy Committee's upcoming decision on January 24 to adopt the State's standards for FFY19 will be sought during the January 10, 2019 Technical Committee meeting.
- The Safety Targets (along with the other Performance Management standards) will need to be amended into the MTP in the next amendment/update cycle.
- FMPO's MTP isn't due for an update until 2020. A resolution each year will suffice until then.

ATTACHMENTS

- Proposed Policy Committee Resolution 2019-1 with Exhibit A.

ACTION ITEM

- Hold a public hearing on proposed Policy Committee Resolution 2019-1 regarding adoption of NMDOT's FFY2019 PM-1 Performance Measure Targets.
- Consider recommending approval to the Policy Committee of proposed Policy Committee Resolution 2019-1 regarding adoption of the PM 1 Highway Safety Performance Measure Targets.

APPLICABLE CITATIONS

Requirement for MPOs to establish performance targets for Federal-aid highway measures and public transportation established by USDOT.

- 23 USC 134(h)(2)
- 49 USC 5303(h)(2)
- 49 USC 5304(d)(2)

Requirements to include discussion in the metropolitan and statewide improvement program as to how the planned program will achieve State/MPO targets:

- 23 USC 134(j)(2)(D)
- 23 USC 135(g)(4)
- 49 USC 5303(j)(2)(D)
- 49 USC 5304(g)(4)

DISCUSSION: Mr. Kiely reported that FHWA requires that MPOs to establish annual targets for five (5) safety performance measures as part of the National Performance Management Measures the Highway Safety Improvement Program (PM 1). These targets are for all public roads in the MPO planning area and must be adopted within 180 days after the State establishes each of their targets. The five measures to be considered are:

- Number of Fatalities;
- Number of Serious Injuries;
- Fatalities per 100 Million vehicle miles travelled (VMT);
- Serious Injuries per 100 Million VMT;
- Number of Non-Motorized Fatalities and Serious Injuries.

Mr. Kiely stated that during the MPO Quarterly held in December, there was concurrence by the other MPOs in the state to adopt NMDOT's targets. MPO Staff also recommends that the FMPO adopt the NMDOT performance measures for 2018.

Mr. Porell opened the public hearing. There were no comments received. Mr. Porell closed the public hearing.

Mr. Saavedra moved to recommend approval of Proposed Policy Committee Resolution 2019-1 regarding adoption of the PM 1 Highway Safety Performance Measures as presented. Mr. Montoya seconded the motion. The motion was passed unanimously.

6. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff
Date:	January 9, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

TRACKING INFORMATION (2018-2023 TIP)

Local Agreement Status (ARF)	ITS/Sys ENG Certification
ROW Certification	Public Involvement Certification
Design Completion 30 - 60 - 90%	
Environmental Certification	
Utilities Certification	
Railroad Certification	
Archeology Certification	

PROJECTS CURRENTLY ON FMPO TIP

- Aztec
F100091 - East Aztec Arterial Phase II
- Bloomfield
F100300 - East Blanco Bridge
- Farmington
F100099 - Foothills Drive Enhancement Phase II
F100100 - East Pinon Hills Blvd Extension Phase I
F100101 - East Pinon Hills Blvd Extension Phase II
F100132 - 20th Street Phase III
F100221 - Anesi Trail and Pedestrian Bridge
TF00001 - Red Apple Transit
- San Juan County
F100021 - East Pinon Hills Blvd Extension Phase III
F100240 - Glade Run Recreation Area Trails
F100270 - Kirtland Schools Walk Path System
F100290 - CR 5500 Bridge Replacement
- NMDOT
F100112 - US64 Phase V
F100113 - US64 Phase VI

CURRENT WORK

- Top Regional Priority Projects
 - East Arterial Route Phase II-
 - Pinon Hills Boulevard Bridge Phases I & II
 - Kirtland School Walk Path System

- Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
- Integration of all FMPO TIP projects on to new eSTIP website.
- Public eSTIP website can be viewed at <https://estip.dot.state.nm.us/>

INFORMATION ITEM

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

DISCUSSION: Mr. Kiely asked the Technical Committee members for their TIP project updates:

FARMINGTON - VIRGINIA KING

Foothills Drive Enhancement-Phase II

This project is in the acquisition phase.

Pinon Hills Boulevard Extension-Phases I and II

No report.

20th Street-Phase III

This project is at 60% design and the design meeting with NMDOT is scheduled for the week of January 21.

AZTEC - STEVEN SAAVEDRA

East Aztec Arterial-Phase II

All the property for this phase has been acquired and the documents sent to the title company. The City of Aztec is awaiting a response from NMDOT about the need to update the right-of-way maps to reflect the new owners.

RED APPLE TRANSIT - ANDREW MONTOYA

No update.

SAN JUAN COUNTY - NICK PORELL

Pinon Hills Boulevard Extension-Phase III

San Juan County is awaiting approval of the right-of-way maps from NMDOT. They are also pursuing acquisition based on the previous 60% design.

Glade Run Recreational Area

Extensive site tour by the consultant with BLM representatives in December. They have identified approximately 25 linear miles of trail that will now need archaeology study work done. Unfortunately, with BLM currently part of the government shutdown, San Juan County cannot get their concurrence on the linear miles selected.

Kirtland Schools Walk Path

Construction is approximately 75% complete, but the project is currently in a winter shutdown. Work will recommence in March with approximately three more weeks of construction needed to complete the project.

CR 5500 Bridge Replacement

Expecting to schedule the 60% design meeting with NMDOT sometime in February. There are still two small pieces of land to acquire.

NMDOT

There was no representative from District 5, but Mr. Porell noted that it appears that drainage and culvert work has begun on US 64 for Phases V and VI of that project.

7. REPORTS FROM NMDOT

Planning Division - Joe Moriarty

Mr. Moriarty introduced Sky Tallman who is the new CMAQ Coordinator for NMDOT and will be supporting the CMAQ program going forward.

Mr. Moriarty noted that Michael Sandoval is the new Cabinet Secretary for NMDOT.

Mr. Moriarty said that NMDOT's understanding is that FHWA is still staffed and open for business. No funding impacts to the MPOs are expected as the FFY2019 funds identified in each UPWP have been obligated and the MPOs have received their "notices for proceed" which means funds have been obligated and are available.

The NMDOT bike plan and public involvement plan are complete and will be posted on NMDOT's website within the next few days.

The FFY2019 first quarter reimbursement packets are due to Mr. Moriarty by January 25.

The Quality Assurance Review (QAR) is upcoming for the MPO. Mr. Moriarty asked MPO Staff to review page 82 and 83 of the PPM to plan for this meeting. The site visit will be scheduled during March-April time frame.

Mr. Porell asked again about the need to "Buy America". Shannon Glendenning had sent a response to Mr. Porell stating that NMDOT does not actively pursue exemptions, but Mr. Porell wondered if "Buy America" is included in the protocol. Mr. Moriarty said that Ms. Glendenning suggested that the vendor should be certified as "Buy America". Mr. Porell thought that it was unlikely that a truck could be purchased that was made entirely of American steel. Mr. Moriarty said he would see if he could get any additional information on this question.

District 5 - David Quintana

There was no representative from District 5 in attendance.

8. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	January 9, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

9. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	January 9, 2019

INFORMATION ITEMS

- a. **Report on FFY2020 PLUS CMAQ Non-Mandatory Program - Next Steps**
San Juan County's Diesel Replacement project was deemed feasible for the FFY2020 PLUS CMAQ Non-Mandatory Program. The completed application form and required materials (including Resolution of Sponsorship) as one PDF was submitted to MPO Staff by the December 3, 2018 deadline.

Staff submitted the completed CMAQ project application to NMDOT by the deadline of Thursday, December 27, 2018.

- b. **Update on MPO Officer search and interviews held.** The interviewing team interviewed two candidates on the afternoon of December 12. One candidate, although highly qualified, is a current PERA retiree who did not want to discontinue his PERA payments and re-enroll as a PERA regular employee. The second candidate had less experience, his employment history showed many short-term positions, and his salary requirement was significantly above the pay range for the position. The interviewing team met again on December 18 to review and discuss their thoughts on both candidates. It was decided to re-advertise the MPO Office and the Planner positions simultaneously.

DISCUSSION: Mr. Kiely reported on the list of 17 CMAQ project applications received by NMDOT and that will be under review for possible funding.

The review team for the MPO Officer looked at two candidates in December. One was a current PERA retiree and did want to go back to work for a public entity. The second applicant was liked, but he did not appear to be ready for the Officer position. He expressed a desire to be considered for a Planner position. Mr. Kiely reported that both the MPO Officer and Planner positions have been re-advertised and qualified applicants will be interviewed as soon as possible. Mr. Porell added that he thought it critical for the MPO to get an Officer or Planner on board and not to wait on the Officer position if a viable candidate for the Planner position applied.

10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Porell reported that Fran Fillerup was named as the new County Administrative Officer and Mr. Porell was promoted to the Public Works Director.

There was no additional business from the Chairman, Members and Staff.

11. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no comment on any issues not on the agenda.

12. ADJOURNMENT

Mr. Saavedra moved to adjourn the meeting. Ms. King seconded the motion. The motion passed unanimously and Mr. Porell adjourned the meeting at 10:40 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant