

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
JUNE 27, 2019

Policy Members Present: Sherri Sipe, City of Aztec
Jeanine Bingham-Kelly, City of Farmington
Sean Sharer, City of Farmington
Julie Baird, City of Farmington
Larry Hathaway (Alt.), San Juan County
David Quintana, NMDOT District 5

Policy Members Absent: Curtis Lynch, City of Bloomfield
John Beckstead, San Juan County
Glojean Todacheene, San Juan County

Staff Present: Mary Holton, AICP, MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Joseph Moriarty, Planning Liaison, NMDOT (via phone)
Andrew Montoya, Red Apple Transit Manager

1. CALL TO ORDER

Chair Sharer called the meeting to order at 1:40 p.m.

2. APPROVE THE MINUTES MAY 23, 2019 POLICY COMMITTEE MEETING

Mr. Hathaway moved to approve the minutes from the May 23, 2019 Policy Committee meeting. Commissioner Sipe seconded the motion. The motion passed unanimously.

3. FTA REQUIREMENT FOR THE MPO TO ANNUALLY ADOPT TRANSIT PERFORMANCE TARGETS FOR RED APPLE AND POLICY COMMITTEE RESOLUTION 2019-5 TO ADOPT THOSE PERFORMANCE TARGETS

Subject:	FTA Requirement for the MPO to Annually Adopt Transit Performance Targets for Red Apple and Policy Committee Resolution 2019-5 to Adopt those Performance Targets
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 27, 2019

BACKGROUND

- In January 2017, the Federal Transit Administration and David Harris/NMDOT informed FMPO of requirements of the Transit Asset Management (TAM) Final Rule and the Metropolitan and Statewide and Nonmetropolitan Transportation Planning Final Rule published in 2016.
- The TAM Final Rule required transit providers to set performance targets for state of good repair by January 1, 2017. The Planning Rule required each MPO to establish targets no later than 180 days (June 30, 2017) after the date on which the relevant state or provider of public transportation established its performance targets. The FTA requires MPOs to adopt Performance Targets annually.
- The FMPO Policy Committee adopted the original TAM Performance Measures on June 14, 2017.
- The Technical Committee will consider recommending approval of proposed PC Resolution 2019-5 on June 12, 2019 to re-adopt the targets.
- Andrew Montoya/Red Apple advises that there were no changes to the targets from last year. You are referred to him regarding Red Apple's current Transit Asset Management (TAM) Plan.
- At their meeting on June 12, the Technical Committee forwarded a recommendation of approval to the Policy Committee.

ACTION ITEM

- Hold a public hearing on proposed PC Resolution 2019-5.
- The Technical Committee and MPO Staff recommend that the Policy Committee approve proposed Policy Committee Resolution 2019-5.
- The adoption of the Transit Performance Targets is due to NMDOT on June 30, 2019.

APPLICABLE CITATIONS

- 49 CFR Part 625

DISCUSSION: Ms. Holton reported that adoption of the transit performance targets are adopted annually in June. She turned the discussion over to Andrew Montoya:

Mr. Montoya referred to the Transit Asset Management (TAM) Plan on Page 4 of the meeting Agenda and reviewed the Plan and the targets:

The Transportation Asset Management (TAM) Plan is mandated by the FTA to illustrate how the federal funds the Red Apple Transit system receives are being spent. The Plan is to prioritize funding for the assets when they pass their useful life benchmark (ULB). The ULB is based on a certain vehicle reaching a certain age. However, if the vehicle has fewer miles driven than another, it will not be prioritized to be replaced ahead of the vehicle with more miles. Mr. Montoya stated the vehicles are reviewed for number of miles driven as well as repairs/maintenance issues to determine which vehicle needs replaced.

Objective: to order buses based on priority as close to their ULB as possible;

Target: to have no more than four buses exceeding their ULB based on budget and funding (not all buses will be ordered upon their ULB). Based on the

Red Apple fleet size, they are authorized to have four buses as spares and those that pass their ULB will become the spares;

Performance Measures: no more than four vehicles exceeding their ULB in the fleet annually and to replace buses passed their ULB within 12 months.

Mr. Montoya noted that currently there are no buses past their ULB even the spares. A new Dial-A-Ride van has already been ordered as the paratransit van is operating at capacity and has 30 individuals on a waiting list for service.

Goal: by having this Plan, all buses will be prioritized and replaced when they pass their ULB.

Mr. Montoya explained that when a vehicle becomes a spare it is switched from a revenue vehicle to a non-revenue vehicle. As an example, two of the five trolleys have exceeded their ULB, but they are kept and used for special events.

Chair Sharer opened the public hearing. No comments were received, so Chair Sharer closed the public hearing.

ACTION: Commissioner Sipe approve the proposed Red Apple Transit performance targets and Policy Committee Resolution 2019-5. Mr. Quintana seconded the motion. The motion passed unanimously.

4. PROPOSED POLICY COMMITTEE RESOLUTION 2019-6 – ENCOURAGE NMDOT TO REPAIR AND REBUILD NEW MEXICO STATE HIGHWAY 173

Subject:	Proposed Policy Committee Resolution 2019-6 Encourage NMDOT to Repair and Rebuild New Mexico State Highway 173
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 27, 2019

BACKGROUND

- At the Technical Committee meeting on May 8, 2019, residents and members of the community came forward to present their safety concerns with NM 173.
- A 15-page petition signed by community members and visitors was presented requesting that the State Engineer and NMDOT investigate and resolve their safety concerns on NM 173.
- The Technical Committee recommended drafting a Policy Committee Resolution in support of safety improvements to NM 173.
- The Technical Committee recommended approval of proposed PC Resolution 2019-6 to encourage action on NM 173 by NMDOT on June 12, 2019.

ACTION ITEM

- The Technical Committee and MPO Staff recommend that the Policy Committee approve proposed Policy Committee Resolution 2019-6.

- The adoption of proposed Policy Committee Resolution 2019-6 will then be forwarded to NMDOT.

APPLICABLE CITATIONS

- 23 CFR Part 450.316

DISCUSSION: Ms. Holton reported that the public's safety concerns for the state of repair on NM 173 was brought up at the Technical Committee meeting on May 8. Proposed Policy Committee 2019-6 was then presented at the June meeting and they recommended Policy Committee approval. At the May 8 Technical Committee meeting, the public presented a 15-page petition seeking repairs to NM 173 from NMDOT. Ms. Holton stated that this project is on the current TIP and will remain on the new FFY2020-2025 TIP.

Mr. Quintana reported that NMDOT that there is a safety project for NM 173 and he will be initiating an RFP to study the entire corridor (18 miles) outside of the proposed project plan which is just a few miles. This project is scheduled for 2022 for design pending the utility certification. District 5 is currently going through an encroachment hearing with the new gas company owners and is working with the City of Aztec to move water lines. Once these hurdles are cleared, the project could go almost immediately.

ACTION: Mr. Hathaway moved to adopt Policy Committee Resolution 2019-6. Commissioner Sipe seconded the motion. The motion passed by a vote of 5 to 1 (Mr. Quintana abstained).

5. FMPO LETTER OF SUPPORT FOR THE PINON HILLS BLVD/CR 3900 JOINT BUILD TRANSPORTATION DISCRETIONALLY GRANTS PROGRAM APPLICATION

Subject:	FMPO Letter of Support for the Pinon Hills Blvd/CR 3900 Joint BUILD Transportation Discretionary Grants Program Application
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 27, 2019

BACKGROUND

- The City of Farmington and San Juan County are applying for a joint BUILD grant for the Pinon Hills Blvd/CR 3900 project.
- The FMPO has been asked for a Letter of Support for this BUILD grant application.

ACTION ITEM

- MPO Staff recommends that the Policy Committee consider authorizing the Committee Chair to sign the Letter of Support for the joint BUILD grant application.
- The Letter of Support will then be forwarded to the City of Farmington and San Juan County.

APPLICABLE CITATIONS

- 23 CFR 450.310; FMPO Committee Bylaws and Operation Procedures

DISCUSSION: Ms. Holton said the MPO had received a request from the City of Farmington for a letter of support for the City's and San Juan County's joint BUILD grant for the Pinon Hills Boulevard/CR 3900 project. Due to the timing of the initial request, the Technical Committee did not see the proposed letter, but during the discussion under the Information Items, Staff did confer with them and there was consensus in support of issuing the letter. Staff is requesting that the Policy Committee authorize the Chair to sign the letter of support for the joint BUILD grant application.

NMDOT's BUILD grant is a more discretionary funding source and replaced the old TIGER grant process. The joint application will be submitted once the letter of support can be included.

ACTION: Commissioner Sipe moved to authorize the Policy Committee Chair to sign the Letter of Support for the joint BUILD grant application. Councilor Bingham-Kelly seconded the motion. The motion passed unanimously.

6. REPORTS FROM NMDOT

District 5 – David Quintana

Mr. Quintana reported on the project feasibility meeting held in May to review the applications submitted for the state's recent call for project. Each of the five planning agencies in District 5 received approximately \$1.7 million. For those projects requesting substantial funding, District 5 was recommending they be revised for preliminary engineering and to get the project shovel-ready in anticipation of potential additional funds being made available in 2020. Mr. Quintana stated that the Transportation Commission would be making the final decisions on which applications to grant funding, but hoped they would take the District's recommendations.

The projects deemed feasible and recommended to be considered for funding were:

- City of Bloomfield - East Blanco Bridge
- San Juan County - CR5500 Bridge
- City of Aztec - Road Diet
- City of Farmington – Pinon Hills Boulevard Phase I and San Juan Boulevard Resurfacing

- The City of Kirtland submitted an application to fund their portion of the required local match for the Kirtland Walk Path. Mr. Quintana reported that the funding was not eligible for this use

US 64 Phases V and VI are on schedule. The contractor is expected to commence paving on June 28 and that will continue over the next five days.

Construction of the La Plata Bridge is ongoing. They are awaiting approval of the scheduled for the pre-stressed concrete beams to be mobilized. There are about 85 days remaining on this contract.

Work to repave NM 170 from approximately milepost 2 to 8 is expected to begin on July 22. During the construction, the road will be down to one lane with a pilot car.

NMDOT has applied for a BUILD grant for US 64 from Shiprock to Arizona. A study is ongoing and it is planned to be a phased project similar in design to the current ongoing US 64 project.

Planning Bureau – Joseph Moriarty

Mr. Moriarty thanked the MPO Staff and the agencies for their response to, and handling of, the state's recent call for projects. He hopes this will become a recurring funding opportunity.

The Planning Bureau provided information on the draft PM 1 Safety Targets for FFY2020 to MPOs. NMDOT must adopt the targets via the Highway Safety Improvement Program by August 31, whereas MPOs have until February 27, 2020 to adopt the state's targets or establish their own targets.

7. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	June 27, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Policy Committee members for inclusion in the Agenda.

8. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	June 27, 2019

INFORMATION ITEMS

- a. **NMDOT's State Call for Projects.** A total of seven (7) projects were submitted before the May 24 initial deadline. Following the Feasibility Meeting, which was held on June 6, with follow-up by District 5 with the MPO on June 14, a total of five projects were revised by the applicants and deemed feasible by NMDOT District 5. The projects submitted to NMDOT on the June 14 deadline by the MPO include Aztec Road Diet TIA, Bloomfield East Blanco Bridge, Farmington San Juan Blvd Resurfacing, Farmington Pinon Hills, and San Juan County CR 5500 Bridge.
- b. **Review of Projects to be listed in the New FFY2020-2025 TIP.** Attached is a list of projects on the current FFY2018-FFY2023 TIP and the proposed projects to be listed on the new FFY2020-FFY2025 TIP.
- c. **Special Policy Committee Meeting.** A Special Policy Committee Meeting has been scheduled for Thursday, July 25, 2019 at 1:30 p.m. at the MPO Office. This special meeting is required to adopt the new FFY2020-2025 Transportation Improvement Program (TIP).
- d. **Annual FMPO Quality Assurance Review (QAR).** The MPO's Annual Quality Assurance Review (QAR) was held on April 10. A copy of the written evaluation is attached for your review.

- e. **Update on the 2045 MTP.** A verbal report will be provided at your meeting.

DISCUSSION:

- a. Ms. Holton reported that NMDOT's deadline to provide the submitted applications to the Secretary is August 1. As noted earlier, the State Transportation Commission will be making the final selection of awards. That work should be completed by early fall.
- b. There are 15 projects in the new FFY2020-2025 TIP. All of these projects are on the current FFY2018-2023 TIP so none were required to go through the prioritization methodology as that has been completed previously. The list of projects on the current TIP is on Page 27 of the Agenda with the pending list of projects for the new TIP shown on Page 28 of the Agenda. The only NMDOT District 5 project currently shown is NM 173.
- c. A Special Policy Committee meeting has been scheduled for July 25 at 1:30 p.m. at the MPO Office to consider adoption of the new FFY2020-2025 TIP. Adoption of the new TIP must be provided to NMDOT's STIP Group by August 1. For details on an individual project, please contact Ms. Holton.
- d. A copy of the MPO's Annual Quality Assurance Review (QAR) written evaluation is attached on Pages 29-39 of the Agenda.
- e. The Public Participation Plan (PPP) needed to be updated prior to any work beginning on the 2045 MTP. Staff addressed some of the issues raised in the recent QAR as the draft PPP was developed. Mr. Moriarty also provided his comments and recommendations to the draft. The 2045 MTP is going through the City of Farmington's RFP process and is coming together.

9. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Commissioner Sipe commented on the number of traffic counters she has seen in the Aztec area. Ms. Holton said the state's traffic division was in the process of conducting the 2019 traffic counts for the MPO.

There was no additional business from the Chairman, Members and Staff.

10. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda

11. ADJOURNMENT

Chair Sharer adjourned the meeting at 2:10 p.m.



Sean Sharer, Policy Committee Chair



June Markle, Administrative Assistant