

TENNIS COURTS RESURFACING  
PRE-BID MEETING  
Project 092304/Contract Control #09-75840

July 21, 2008

10:30am

PRESENT WERE:

Lone Mountain Contracting, RC Baldonado

**City of Farmington Representatives**

Parks and Recreation, Jim Henrie  
Parks and Recreation, Rick Willard  
Purchasing, Kristi Benson

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KRISTI: There's a sign-in sheet. We're here for the Pre-bid meeting for the Tennis Court Resurfacing. These tennis courts are at Brookside Park and Mossman/Gladden Park. Mossman being an alternate to Brookside. We are recording the meeting and will transcribe those. We will put them out on the website as soon as they're transcribed. Give us a few days to get them done. If you don't see them on the website, please give us a call and we'll get them to you.

INTRODUCTIONS:

Kristi Benson with the City of Farmington Purchasing Department  
R.C. Baldonado, Certified Track Builder with Lone Mountain Contracting  
Rick Willard with City of Farmington Parks Operations, Assistant Superintendent  
Jim Henrie, Superintendent with Parks

PROJECT SUMMARY, RICK: We spec'd out the Premier Court Resurfacing System for the tennis courts. There's three courts at Brookside Park and an alternate at Mossman/Gladden Park which is a two-court system. In the contract it states that a representative from Premier Courts Systems will be onsite during the installation of the court system. That's a must. It comes with a 25-year warranty on the court.

BID DOCUMENTS, KRISTI: We do have this bid opening on July 30<sup>th</sup> which is next Wednesday at 2:00pm so you will need to have your bid into the Central Purchasing Office (805 Municipal Drive) before 2:00pm. It is a public opening. If you want to stay for it, you can. The bids will be read at that time. We'll either open the bids in this conference room (1<sup>st</sup> Floor Conference Room, 805 Municipal Drive) or downstairs in that conference room (Annex Conference Room, 805 Municipal Drive).

**Contractor's Drug Testing Policy and Procedures:** The awarded contractor must submit a drug-free workplace policy to the City within 24 hours of notice of award. The CDL probably won't be applicable in this one. It's just to and from the courts, not having to deal with big trucks. Contractor must have in place a drug/alcohol free workplace policy that applies to all employees of the work-site and shall include provisions for reasonable suspicion, pre-employment, and post accident drug/alcohol testing. That will have to be approved before you can get on site.

**Registration with the Department of Workforce Solutions:** Any bidder and subcontractor has to be registered with the labor department if their bid is going to be \$50,000 or more. If you are a prime contractor and not registered, we can't accept your bid. It has to be done before you submit a bid.

**Contractor's List of Subcontractors:** We don't like any deviations from that unless it's approved by Purchasing. There is a process that the procurement code dictates that if you change a subcontractor we have to go through a process in order to do that. So we have to know if you want to change.

**Contract Time/Liquidated Damages:** To be completed by October 1 of 2008. And that's after the notice to proceed. Looks like we don't have any liquidated damages, so hopefully we have plenty of time to get this bid and get it done before October 1<sup>st</sup> and we won't run into any weather issues.

**RICK:** The system has to go down with fairly warm temperatures anyway. Are you familiar with the Premier Court?

**R.C.:** Yes.

**Wage Rates (Kristi):** There are wage rates in the bid package and we will require you to submit payroll every week so we know that those wages are being followed.

Certificates of insurance will be required also. The requirements are in the conditions of contract.

#### TECHNICAL SPECS:

**RICK:** All the technical specifications are in the document for the Premier Court System.

**R.C.** I have one question on Mossman. The posts are starting to lean. Are you guys going to be addressing that at all?

**RICK:** Yes, we probably will.

**R.C.:** You probably put an overlay on that as well. The posts are pretty low.

RICK: I'll have to revisit that. I don't think we put an overlay on that.

JIM: If it was, it was an asphalt type overlay.

RICK: So we'll revisit Mossman and straighten the posts.

KRISTI: So that's something you want the contractor to do?

RICK: No. We'll take care of straightening the posts.

We'll be supplying you with on-site water.

KRISTI: We have the technical specs under TS-1. It gives a little drawing in there also.

RICK: It's not to scale, but it has the dimensions on there.

KRISTI: Any other questions you have.

RICK: If you have any questions in the future, our numbers are in the document.

KRISTI: If you have any questions, give us a call and then we can get Rick or Jim on the line.

Addendum One changed the engineer's estimate. They have \$75,000 for Brookside and \$45,000 for Mossman now. They had \$100,000 for each, but they've changed that now.

**- END OF MEETING -**

Transcribed by Jennifer Rowland  
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