

CITY OF FARMINGTON
INTER-OFFICE MEMORANDUM

TO: Mayor Roberts and City Council

FROM: Kristi Benson, CPPB
Purchasing Supervisor

DATE: October 20, 2011

SUBJECT: Administration and Operation of a Winter Shelter "The Roof"
Letters of Interest #12-90546

USING DEPARTMENT: General Services

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A legal notice for letters of interest was published on August 28, 2011 for firms interested in participating in the proposal process for "The Roof" agreement. A letter of interest was to be submitted by 5:00 p.m. on September 15, 2011. One response was received from The Salvation Army, the current contract provider.

The Central Purchasing Department concurs with the recommendation from the General Services Director to award the agreement to The Salvation Army for a total awarded amount of \$57,000. The agreement is effective as of the 1st day of November, 2011 and shall continue, subject to the provisions of Article 9 and Article 10, until March 31, 2014, subject to appropriation of funding by the City Council, unless terminated as provided in the agreement.

Kristi Benson, CPPB (Presenter)

Consent Agenda/Council Meeting October 25, 2011

xc: H. Andrew Mason, CPFO, Administrative Services Director
Robert G. Campbell, Acting Director of General Services
File No. 12-90546dg