

CITY OF FARMINGTON  
INTER-OFFICE MEMORANDUM

TO: Mayor Roberts and City Council

FROM: Kristi Benson, CPPB  
Purchasing Supervisor

DATE: November 3, 2011

SUBJECT: Rental Vehicle Concession Operation, Four Corners Regional Airport  
Letters of Interest #12-90587

USING DEPARTMENT: General Services

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A legal notice for letters of interest was published on September 4, 2011 for firms interested in participating in the proposal process for a Rental Vehicle Concession Agreement. A letter of interest was to be submitted by 5:00 p.m. on September 20, 2011. One response was received from EAN Holdings, LLC d/b/a Alamo Rent-A Car, National Car Rental and Enterprise Rent-A-Car.

The Airport Advisory Commission approved the agreement unanimously at the meeting held on October 19, 2011.

The Central Purchasing Department concurs with the recommendation from the General Services Department to award the agreement to EAN Holdings, LLC with a monthly rental payment amount of \$2500.00 monthly, or; ten percent (10%) of Operator's Gross Revenues, whichever is greater. This rental payment amount is consistent with the rental amounts being required of the other operators currently leasing a counter at the Four Corners Regional Airport.

The agreement is for a three (3) year lease effective December 1, 2011 and ending on January 31, 2014 which is also the same term ending date of the current operator rental vehicle concession leases.

The Off-Airport Location Rental Vehicle Concession Permit, Contract #09-74613 by and between the City of Farmington and Enterprise Leasing Company-West will be terminated before the lease effective date of December 1, 2011.

Eddie Smylie, (Presenter)  
Consent Agenda/Council Meeting 11/08/11

xc: H. Andrew Mason, CPFO, Administrative Services Director  
Robert G. Campbell, Acting Director of General Services  
Ben Trujillo, Airport Manager  
File No. 12-90587