

LEGAL NOTICE
RENTAL VEHICLE CONCESSION OPERATION
FOUR CORNERS REGIONAL AIRPORT
LETTERS OF INTEREST

The City of Farmington (“City”), New Mexico, is seeking companies interested in providing rental vehicle services and related business activities to the residents of Farmington—as well as to the air traveling public at the Four Corners Regional Airport (“Airport”). Rental vehicle services at the Airport are essential for proper accommodation of the air traveling public and the provision of such services serves a public purpose.

The City shall enter into a non-exclusive agreement with a qualified company to operate rental vehicle services to be located within the Airport Terminal Building at 1300 West Navajo Drive. Rental vehicles services shall include the rental of automobiles, vans, pick-up trucks, four-wheel drive utility vehicles, and similar vehicles customarily rented to the public by airport vehicle rental service operators and shall include the incidental right to periodically sell vehicles from the Airport for the purpose of fleet modernization provided that no advertising for vehicle sales, markings, nor attention-getting devices shall be placed at or upon the Airport or upon any vehicle. The company shall be required to pay City \$30,000 per year (\$2,500 monthly), or ten percent (10%) of the company’s gross revenues, whichever is greater.

All or a portion of the agreement may be subject to Federal and/or State regulations. Additional requirements may be required due to these regulations. This may include, but not be limited to:

- Disadvantaged Business Enterprise (DBE) goals, and Equal Employment Opportunity;
- Required Contract Provisions - Title VI Civil Rights Act;
- Notice to Contractors – Non-Collusion Declaration
- Declaration of Non-Collusion for Award of Contract (form to be completed);
- Notice to Contractors – Certification for Federal-Aid Contract
- Disclosure of Lobbying Activities (form to be completed);
- Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.

If your firm is interested in providing a proposal for rental vehicle services to be conducted in strict compliance with the City’s Rental Vehicle Concession Agreement, please submit your letter of interest by 2:00 p.m. on September 20, 2011. Copies of the Rental Vehicle Concession Agreement can be obtained by contacting Denise Gibson at 505-599-1372. Firms interested in participating in the proposal process shall send their notifications in writing to the attention of: Denise Gibson, Buyer I, City of Farmington - Central Purchasing, 800 Municipal Drive, Farmington, NM 87401.

The City reserves the right to reject any and/or all Letters of Interest, to waive technicalities, to re-advertise, or to proceed otherwise when in the best interest of said City.

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