

CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
March 1, 2011 – 9:00 a.m.

DEPARTMENT HEAD REPORTS

1. Proclamation declaring March, 2011 as “Purchasing Month” (Mayor)
2. Employee of the Month Program awards (Employee Council President Annette Lobato)
3. Presentation of fundraising efforts by Connie Mack World Series for capital improvements to Ricketts Park (Steve Gates and Richard Neely)

Action Requested of Council:

Approval of the improvements plan and fundraising efforts being proposed by the Connie Mack World Series Committee.

Background/Rationale:

Spectator improvements are being proposed for Ricketts Park through fundraising efforts and in-kind donations.

Staff Recommendation:

Approval of the improvements plan and fundraising efforts being proposed by the Connie Mack World Series Committee.

4. Resolution approving the Airport/Municipal Drive Resurfacing Project (Apache Street to Gladden Drive) and accepting funds from the New Mexico Department of Transportation’s 2011/2012 Cooperative Agreement Program (CO-OP) (Jeff Smaka)

Action Requested of Council:

Adopt Resolution No. 2011-1384.

Background/Rationale:

The New Mexico Department of Transportation (“NMDOT”) sends out an annual request for projects and staff has identified a project to resurface Airport/Municipal Drive from Apache Street to Gladden Drive. The subject resolution is required as part of the submittal package requesting such funds. An application to repave/resurface Airport/Municipal Drive from Apache Street to Gladden Drive will be submitted, requesting funding in the amount of \$288,167.70 (\$216,125.78 from NMDOT; \$72,041.92 City match). If successful in the application process, the project work will be scheduled as soon as possible after receiving a fully executed contract from NMDOT.

Staff Recommendation:

Adopt Resolution No. 2011-1384.

Instructions Upon Approval:

Authorize Mayor to sign resolution and submit application.

Budgetary Impact:

\$72,041.92 local match is required from the 201 Fund.

5. A resolution establishing a policy regarding Council approval of contracts and leases (Jay Burnham)

Action Requested of Council:

Consideration of adoption of resolution.

Background/Rationale:

In order to be consistent and to provide staff with direction on what agreements, contracts and leases require Council approval and which can be approved administratively, it is necessary to adopt a policy specifically stating which documents need to go to Council for approval.

Staff Recommendation:

Adopt resolution.

Instructions Upon Approval:

Implement policy.

6. Metropolitan Planning Organization Major Thoroughfare Plan (Martin Lucero)

Action Requested of Council:

Approval of the Metropolitan Planning Organization (“MPO”) Major Thoroughfare Plan (“MTP”).

Background/Rationale:

The purpose of the MPO MTP is to coordinate and establish a regional plan for the acquisition, preservation, and protection of existing and future rights-of-way from building encroachment and to ensure that roads function as intended. The goal of the MPO MTP is to build upon local Major Thoroughfare Plans and establish a transportation system that is adequate to serve local and regional transportation needs. The MPO MTP will provide a coordinated framework for roadway planning as the three cities grow closer together.

After several months of input and development with local stakeholders and the MPO Technical and Policy Committees, the MPO Policy Committee adopted the MPO MTP on September 9, 2010. A revised alternative for potential future roads in the Northeast part of Farmington was approved as an amendment on January 20, 2011.

This MTP is the first one approved by the MPO. It incorporates the road network and classifications of the Farmington MTP, but it also includes additional regional roads that have been identified that are intended to supplement the Farmington MTP.

Staff Recommendation:

Receive a report describing a general overview of the MPO MTP, which will include existing and proposed road classifications. The discussion will also highlight how the MPO MTP differs from the Farmington MTP and staff will then seek approval of the MPO MTP.

Instructions Upon Approval:

Use the MPO MTP as a long-range planning tool.

Budgetary Impact:

No immediate impact.

7. Cost/Benefit Analysis of the Proposed Southwest Annexation (Mary Holton)

Action Requested of Council:

Discussion and authorization for staff to proceed with an annexation proposal.

Background/Rationale:

At Council's direction, staff has developed a cost/benefit analysis on the possible annexation of approximately 1,138 acres of land located south and west of the City.

Staff Recommendation:

Authorize staff to proceed with an annexation proposal.

Instructions Upon Approval:

Staff from the Community Development Department will proceed with updating the area's ownership data, contacting all property owners in the affected area to formally ask if they would like to participate in an annexation, and completing an annexation proposal.

Budgetary Impact:

Tasks are within current budget.

COUNCIL AND OTHER BUSINESS

CLOSED MEETING

8. To discuss request for proposals for vendor-managed inventory for wood distribution poles.
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9. Request for proposals for vendor-managed inventory for wood distribution poles (Kristi Benson)

Action Requested of Council:

Approve recommendation to award the contract.

Background/Rationale:

Proposals for vendor-managed inventory for wood distribution poles (Electric Utility/Electrical Warehouse) were opened on January 14, 2011 with two offerors participating.

Staff Recommendation:

The evaluation committee recommends that the contract be awarded to McFarland Cascade Holdings, Incorporated based upon the pricing schedule for services.

Instructions Upon Approval:

Award contract.

10. Status report on the San Juan River Water Rights Adjudication (Jay Burnham and Richard Cole)

Action Requested of Council:

Information only.

Background/Rationale:

The City's attorney in the San Juan River water rights adjudication, Richard Cole, wishes to update the Council on the status of the adjudication.

Budgetary Impact:

None. Ongoing litigation expenses are budgeted to be paid by the Water Fund.

CLOSED MEETING

11. To receive advice from the City's legal counsel concerning a matter of pending litigation (San Juan Water Commission v. D'Antonio)

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

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