

**CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
May 17, 2011 – 9:00 a.m.**

DEPARTMENT HEAD REPORTS

1. Employee of the Month Program awards (Employee Council President Annette Lobato)
2. An ordinance amending Section 23-2-7 of the City Code to provide for an increase in residential and commercial charges for sanitation service (Jay Burnham)

Action Requested of Council:

Grant permission to publish Notice of Proposed Ordinance.

Background/Rationale:

The solid waste sanitation disposal services contract between the City and Waste Management of New Mexico, Inc., dated July 1, 2008 requires annual rate adjustments based on the CPI-U information from the Department of Labor, Bureau of Labor Statistics and an adjustment based on changes in fuel costs. Certain rates and fees for sanitation service need to be amended to bring charges in line with the provisions of the contract. The proposed amendments to Section 23-2-7 of the City Code will allow the City to fulfill its obligations under the contract.

Staff Recommendation:

Grant permission to publish Notice of Proposed Ordinance.

Instructions Upon Approval:

Publish notice of proposed ordinance with final action scheduled for June 14, 2011. The new rates will become effective the first billing cycle in July.

Budgetary Impact:

Revenue neutral except for increase in rates for City facilities.

3. Proposal from Waste Management to assume the responsibility of constructing the recycling facility and consideration of Second Addendum to Refuse Collection Contract (Jeff Smaka)

Action Requested of Council:

Approve the Proposal and Second Addendum to Refuse Collection Contract.

Background/Rationale:

The first Addendum to the Refuse Collection Contract was entered between the City and Waste Management in 2008 in order to institute curbside recycling service. The Addendum provided that the City would construct a new recycling facility within 26 months of the date of the Addendum. The City has not yet started construction. Since 2008, a portion of the additional fee imposed on residential customers to pay for the curbside recycling service has been set aside as a revenue source to finance the cost of the facility. Waste Management has come forward with a proposal that instead of the City constructing a recycling center in Farmington, that Waste Management construct a recycling facility at the San Juan County Landfill. In return, the City would transfer the funds accumulated to date, and the portion of the fees set aside for that purpose in the future, to Waste Management to reimburse them for their costs in constructing the facility. Because the facility would no longer be located in Farmington, the proposal includes a requirement that Waste Management operate a drop off center at its Farmington property. To effectuate this proposal in the event the Council approves it, a Second Addendum to our contract with Waste Management has been prepared and is attached as backup material to this agenda.

Staff Recommendation:

Approve the Proposal and Second Addendum.

Instructions Upon Approval:

Execute Second Addendum.

Budget Impact:

No immediate impact. The fee to construct the facility is currently being charged and will be a pass-through to Waste Management. There is a potential for significant long-term savings to the City.

4. Discussion of the proposed Municipal Operations Center west expansion and remodel and construction of a large truck bay for Vehicle Maintenance (Maude Grantham-Richards)

Action Requested of Council:

Approve the issuance of a Request for Proposals for architectural services for development of a complete set of design documents to enable the bidding of the construction and remodel of the west end of the Municipal Operations Center ("MOC") building and the construction of one, multiple truck maintenance bay to allow Vehicle Maintenance to work on large electric utility vehicles.

Background/Rationale:

In mid-2004 the Electric Utility building, which also houses the Streets and

Traffic divisions, was expanded and renovated to house Customer Service and the System Operations Control Center. Office spaces and conference rooms were included in the new construction and the remodel. Due to structural issues on the west end of the facility, little work was done at that time.

Six years have passed since the MOC remodel/construction project was completed. The area at the west end of the building needs to be expanded and remodeled to enable crews to bring field equipment inside to work on such items as transformers, relay panels, etc. Contemplated in this remodel are:

- 12' bay doors to allow for the loading and unloading of equipment from trucks;
- Overhead cranes and winches;
- Hazardous material storage; and
- Offices, bathrooms, day room/kitchen, conference rooms.

A project budget of \$3,500,000 is being requested and was included in the FY 2012 proposed budget. The projected expenditure is anticipated to be approximately \$3,086,000 for the MOC west-end expansion and remodel and \$434,000 for the large vehicle maintenance bay and contract management fees.

Please see the attached agenda material.

5. Open meetings resolution setting and establishing a regular meeting day, time and place for the City Council Work Session meetings pursuant to City Council Resolution No. 96-844 as ratified and amended (Jay Burnham)
6. An ordinance prohibiting texting while driving (Jay Burnham)

Action Requested of Council:

Grant permission to publish Notice of Proposed Ordinance.

Background/Rationale:

At an earlier meeting, the Council, by consensus directed staff to prepare an ordinance making it unlawful in the City of Farmington to send and receive text messages while driving a motor vehicle.

Staff Recommendation:

Grant permission to publish Notice of Proposed Ordinance.

Instructions Upon Approval:

Proceed with publication of Notice of Proposed Ordinance with final action scheduled for June 14, 2011.

Budgetary Impact:

Very small. The Police Department may spend additional man hours enforcing the ordinance.

7. Resolution No. 2011-1395 adopting an official preliminary budget for Fiscal Year 2012 (Rob Mayes)

Action Requested of Council:

Adopt Resolution No. 2011-1395 adopting an official preliminary budget for the City of Farmington, New Mexico for Fiscal Year 2012 and requesting State approval.

Background/Rationale:

The Department of Finance and Administration requires a resolution from the Council adopting the preliminary budget.

Staff Recommendation:

Adopt Resolution No. 2011-1395.

Instructions Upon Approval:

The Administrative Services Division will submit the resolution and preliminary budget to the Department of Finance and Administration.

Budgetary Impact:

Establishes Preliminary Budget for FY12.

COUNCIL AND OTHER BUSINESS

CLOSED MEETING

8. To discuss bargaining strategies preliminary to collective bargaining negotiations (IBEW).
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