

CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
November 15, 2011 – 9:00 a.m.

DEPARTMENT HEAD REPORTS

1. Recognition of the Purchasing Division for receiving the Distinguished Achievement of Excellence in Procurement Award by the National Purchasing Institute (Mayor)
2. Discussion of the City Major Thoroughfare Plan (Mary Holton)

Action Requested of Council:

Staff is presenting information for discussion and Council direction.

Background/Rationale:

The Metropolitan Planning Organization (MPO) presented revisions to the regional Major Thoroughfare Plan (MTP) to the Council on October 25, 2011. The Council approved those revisions with the exception of the removal of Glade Road and with a recommendation to the MPO Policy Committee that Glade Road be put back on the MPO MTP as a proposed collector.

Staff is presenting the City's MTP for discussion and direction prior to staff beginning the MTP amendment process.

Staff Recommendation:

None.

3. An ordinance amending Section 2-3-96 of the City Code pertaining to the appointment of the city clerk (Jay Burnham)

Action Requested of Council:

Grant permission to publish Notice of Proposed Ordinance.

Background/Rationale:

Section 2-3-96(a) of the City Code states that the city clerk shall be appointed by the mayor with the approval of the city council and shall act under the supervision of the city manager. During an annual evaluation of the city clerk, it was noted that this is the only appointed officer that works under the direct supervision of the city manager. In order to maintain consistency as other appointed officers within the City, Council has requested, with the concurrence of the city manager, that the city clerk's supervision be under the direction of the mayor and city council.

Staff Recommendation:

Grant permission to publish Notice of Proposed Ordinance.

Instructions Upon Approval:

Proceed with publication of Notice of Proposed Ordinance with final action scheduled for December 13, 2011.

Budgetary Impact:

None.

4. An ordinance authorizing the City to enter into a loan agreement with the New Mexico Environment Department for the purpose of obtaining wastewater construction loan funds in a principal amount not to exceed \$5,500,000; designating the use of the loan funds for the purpose of financing the cost of improving the City's sanitary sewer system by extending, enlarging, bettering, repairing and otherwise improving the City's existing Wastewater Treatment Plant; declaring the necessity for the loan; providing that the loan will be payable and collectible solely from the net revenues to be derived from the operation of just the City sanitary sewer system which is a part of the City utility system; prescribing other details concerning the loan and the security therefore; and otherwise relating to the foregoing and this ordinance. (Jay Burnham)

Action Requested of Council:

Grant permission to publish Notice of Proposed Ordinance at such time as the draft ordinance is approved.

Background/Rationale:

As was reported to Council at its November 1, 2011 Work Session, the City has been recently informed that the third phase of the planned improvements to the Wastewater Treatment Plant is an eligible project to be financed through a loan from the Clean Water State Revolving Loan Fund (CWSRF) administered by the New Mexico Environment Department (NMED). The projected cost of the project is \$5.5 million. The loan would be at 3% interest for 20 years.

The loan must be authorized by ordinance. The ordinance is being prepared by the City's special bond counsel, Mike Groshek of Sherman and Howard, because the ordinance must be written in such a way as to conform with the provisions of the indentures previously issued in connection with the City's outstanding utility bonds.

Mr. Groshek has prepared a notice of intent to adopt the ordinance containing a summary of the proposed ordinance, but has not finalized the draft ordinance itself because it must be in a form that is approved by NMED. The Council is being asked to grant permission to publish the notice of intent to adopt at such time as the draft ordinance is approved. The ordinance will then be scheduled for adoption at a meeting at least two weeks after publication of the notice.

Staff Recommendation:

Grant permission to publish Notice of Proposed Ordinance at such time as the draft ordinance is approved.

Instructions Upon Approval:

Proceed with publication of Notice of Proposed Ordinance.

5. Discussion of Capital Projects and Infrastructure Investment Plan (Rob Mayes)

Action Requested of Council:

Staff is requesting general direction on how the Council would like to move forward procedurally in this matter. Additionally, staff is requesting a list of other projects that the Council would like to receive additional analysis and cost projections on, so that the items may be placed on the list for consideration.

Background

Financial Consultant Paul Cassidy was scheduled to give an in-depth analysis on financing options available to the City at today's Work Session. However, staff was directed at the November 1, 2011 Work Session to postpone this presentation and to analyze and provide a report on eight specifically requested financing options prior to Mr. Cassidy's presentation. That analysis is provided for today's meeting.

Staff Recommendation:

Authorize staff to schedule Paul Cassidy to make a presentation at the December 6, 2011 Work Session.

COUNCIL AND OTHER BUSINESS

6. Consideration of cancellation of the December 27, 2011 regular City Council meeting (Mayor)

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.