

**CITY OF FARMINGTON  
CITY COUNCIL WORK SESSION AGENDA  
December 1, 2009 – 9:00 a.m.**

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**DEPARTMENT HEAD REPORTS**

1. Bid for purchase of automotive parts (Kristi Benson)

Action Requested of Council:

Approve recommendation for award.

Background/Rationale:

Bids opened November 18, 2009 with nine bidders participating.

Staff Recommendation:

Award the bid for purchase of automotive parts (Vehicle Maintenance) to the lowest and best bidders per category after application of five percent in-state preference (Categories 1 and 2 – San Juan Quality Parts, Inc., \$8,598.86; and Category 3 – Page Brake Warehouse, \$3,777.90), and to reject the bids received for Category 1 from Factory Motor Parts, Fleetpride, Inc., O'Reilly Auto Parts, Specialty Bulb Co., Inc. and U.S. Distributing, Inc.; the bids received for Category 2 from NDN, Inc. (dba Filter Supply) and U.S. Distributing, Inc.; and the bids received for Category 3 from Factory Motor Parts and U.S. Distributing, Inc. for being non-responsive and not quoting complete categories.

Instructions Upon Approval:

Issue purchase orders.

2. Report on stimulus and other funding (Bob Campbell)

Action Requested of Council:

Information only.

3. Precinct worker compensation (Dianne Fuhrman)

Action Requested of Council:

Authorize a \$10 payment for mileage to precinct board members who attend the 2010 Farmington municipal election training and a \$15 payment to alternate precinct workers who stand-by on election day.

Background/Rationale:

Section 3-8-19F of the Municipal Election Code allows the governing body to authorize payment for mileage to precinct board members who attend the municipal election training and compensation for alternate precinct workers who stand-by on election day.

The precinct board plays an essential role in the election process. Reimbursements entice workers to attend the all-important election training and ensure that alternates are available in the event that one of the precinct officials is unable to work. A maximum cost of \$1,100 would be incurred if these stipends are approved.

4. Emergency Operations Plan - San Juan County, City of Farmington, City of Aztec and City of Bloomfield (Terry Page)

Action Requested of Council:

Approve the plan.

Background/Rationale:

The Emergency Operations Plan is a joint effort between San Juan County, Farmington, Aztec and Bloomfield to develop procedures and guidelines that outline the actions to be taken by local government officials and cooperating private or volunteer organizations to: a) prevent avoidable disasters and reduce the vulnerability of San Juan County residents to any disasters that may strike; b) establish capabilities for protecting citizens from the effects of disasters; c) respond effectively to the actual occurrence of disasters; and d) provide for recovery in the aftermath of any emergency involving extensive damage within San Juan County.

Staff Recommendation:

Approve the plan.

Instructions Upon Approval:

Implement the plan.

5. New Energy Economy's petition to the Environmental Improvement Board (Maude Grantham-Richards)

Action Requested of Council:

Following a presentation of staff's position on the petition, the Council will be encouraged to support a letter-writing campaign by the public, allow the Electric Department to file comments opposing the petition, support the City filing comments in opposition of the petition, direct staff to draft a

resolution for Council consideration opposing the petition, and authorize the Electric Department to participate in and state its opposition through the Environmental Improvement Board's ("EIB") hearing process.

Background/Rationale:

Attached is a memorandum explaining the petition, the consequences being anticipated by a multitude of industries and providing additional information about the EIB and New Energy Economy ("NEE").

Recommendation from the Public Utility Commission:

The PUC agreed with staff's plan of action.

Instructions Upon Approval:

Proceed as directed by Council.

6. Proposed ordinance clarifying that a business license or business registration may be revoked for failure of the business to comply with state law; making it a violation of the peddlers and solicitors ordinance to fail to leave promptly or to solicit outside of permitted hours (Jay Burnham)

Action Requested of Council:

Grant permission to publish Notice of Proposed Ordinance.

Background/Rationale:

Although Section 8-3-9 of the Farmington City Code allows the City Clerk to revoke a business license or registration after notice and an opportunity for appeal, it is not clearly stated in that section that a license or registration can be revoked in the event the business fails to comply with the New Mexico Unfair Practices Act or other provisions of state law. Additionally, in order to protect citizens from unwanted solicitations, it is necessary to make revisions to Section 8-8-4 of the City Code by making it a violation for a peddler or solicitor to fail to immediately leave a residence after a sale is declined or when asked to do so, or for a peddler or solicitor to solicit outside of permitted hours.

Staff Recommendation:

Grant permission to publish Notice of Proposed Ordinance.

Instructions Upon Approval:

Publish Notice of Proposed Ordinance with final action scheduled for January 12, 2010.

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**COUNCIL AND OTHER BUSINESS**

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**CLOSED MEETING**

7. To receive advice from the City's legal counsel concerning a matter of threatened litigation (use of railroad right-of-way).

**AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.