

Work Session of the City Council, City of Farmington, New Mexico, held Tuesday, December 15, 2009 at 9:00 a.m. in the Executive Conference Room at City Hall, 800 Municipal Drive, Farmington, New Mexico, in full conformity with the rules, regulations and ordinances of the municipality.

At such meeting the following were present, constituting a quorum:

MAYOR	William E. Standley
COUNCILORS	Dan Darnell Mary M. Fischer (arrived late) Jason Sandel
ABSENT	George F. Sharpe, Councilor

Constituting all the members of the Governing Body.

Also present were:

CITY MANAGER	Rob Mayes
ASSISTANT CITY MANAGER	Bob Campbell
CITY ATTORNEY	Jay B. Burnham
CITY CLERK	Dianne Fuhrman
DEPUTY CITY CLERK	Melody Coyner

EMPLOYEE OF THE MONTH PROGRAM AWARDS

Employee Council President Annette Lobato recognized Aquatic Center Front Desk Clerk Gwen Johnson and Aquatics Director Shaña Reeves as the Employee of the Month award recipients for September and December, 2009, respectively. The recipients were presented with plaques and gift certificates.

The Mayor and Council expressed their appreciation to the award recipients for their dedication to the City.

GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE CITY OF FARMINGTON COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2008 AND THE DISTINGUISHED BUDGET PRESENTATION AWARD FOR THE CITY OF FARMINGTON FISCAL YEAR 2009 ANNUAL BUDGET

Mayor Standley announced that the City of Farmington has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for fifteen consecutive years and the Distinguished Budget Presentation Award for twelve consecutive years, noting that Farmington is one of only seven municipalities in the state to receive both awards. Administrative Services Director Andy Mason proudly introduced Controller Eric Schlotthauer, Enterprise Accountant Sheree Wilson, Staff Accountants Teresa Emrich and Sarah Talley, Financial Accountant Steve Ellison and Financial Analyst Molly Bondow. The Mayor and Council commended them for their professionalism and expertise and the presentation was concluded with a hearty round of applause.

FEES/PIÑON HILLS GOLF COURSE

Parks, Recreation and Cultural Affairs Director Jeff Bowman reminded the Council that in February, 2009 the Council approved a four-year plan to institute incremental annual fee increases at Piñon Hills Golf Course in an effort to keep up with the higher costs of doing business. Noting that the number of golf rounds played both locally and nationally is dropping due to current economic conditions, he stated that the Parks, Recreation and Cultural Affairs Commission ("PRCAC") is concerned that this trend will intensify during the winter season. As a result, he announced that the PRCAC is recommending that the proposed fee increase be delayed until July, 2010 at which time the economic conditions can be reassessed.

Councilor Sandel suggested that the PRCAC review park shelter reservation fees to determine if, in conjunction with the current economy, they adversely effect the use of park shelters. However, he commended the PRCAC and staff for making the recommendation to delay the proposed increase in golf fees.

Thereupon, a motion was made by Councilor Darnell, seconded by Councilor Sandel to delay the proposed January, 2010 fee increase at Piñon Hills Golf Course until July, 2010, as recommended by the Parks, Recreation and Cultural Affairs Commission, and upon voice vote the motion carried unanimously.

ECONOMIC DEVELOPMENT DEPARTMENT GRANT AGREEMENT/CERTIFIED COMMUNITIES INITIATIVE

Margaret McDaniel, Executive Director for San Juan Economic Development Service ("SJEDS"), reported that SJEDS applied for grant funding on behalf of the cities of Aztec, Bloomfield and Farmington and San Juan County through the Certified Communities Initiative ("CCI"). Noting that each entity was awarded \$4,000, she suggested that the monies be combined for the purpose of conducting an industrial park site study for the entire area and that SJEDS be authorized to conduct the study. Furthermore, she assured the Council that if the grant funding is rescinded for some reason, SJEDS is committed to completing the study and will pay all costs associated with it. She requested approval of the Grant Agreement between the City and the Economic Development Department.

Ms. McDaniel responded to questions from the Council concerning potential industrial park sites and the status of a similar study that was conducted 12 years ago.

Councilor Fischer arrived at 9:22 a.m.

In response to inquiry from Councilor Sandel, Ms. McDaniel announced that the grant funding can be used for purposes other than the industrial park site study, but explained that it cannot be used to purchase equipment or for direct marketing campaigns.

In response to inquiry from Councilor Fischer, Ms. McDaniel stated that SJEDS would be willing to assist with the development of the Farmers' Market, but suggested that the growers contact the Small Business Development Center first.

Thereupon, a motion was made by Councilor Darnell, seconded by Councilor Fischer to approve the Economic Development Department Grant Agreement, as presented, and upon voice vote the motion carried unanimously.

BID/MULTI-TERM CONTRACT FOR UNIFORMS

Purchasing Supervisor Kristi Benson reported that bids for a multi-term contract for the purchase of uniforms (Administrative Services/Central Warehouse) opened on December 1, 2009 with eight bidders participating. She recommended that the bid be awarded to the lowest and best bidders per category after application of five percent in-state preference (Categories A, B and E - Arrow Uniform, \$14,760.90; Categories C and D - Promotional Designs, \$5,748.02). She also recommended that the bids received from Safe and Security (Categories B and E) and from Durango Embroidery (Category D) be rejected for not being in the best interest of the City; and that the entire bids received from G & K services and Unifirst Corp. be rejected for being non-responsive.

Thereupon, a motion was made by Councilor Fischer, seconded by Councilor Darnell to award the bid for a multi-term contract for uniforms, as recommended by the Purchasing Supervisor, and upon voice vote the motion carried unanimously.

ANIMAL SHELTER INTERGOVERNMENTAL SERVICES AGREEMENT

Assistant City Manager Bob Campbell explained that the previous agreement between the City and San Juan County ("County") for animal shelter services required the County to pay an incremental annual increase based on a set dollar amount, but did not represent the County's actual usage of the animal shelter. He requested approval of a proposed Animal Shelter Intergovernmental Services Agreement that requires the County to pay their proportionate share of actual total costs for usage

of the animal shelter, noting an increase in revenue to the City of approximately \$71,000.

Following consideration, a motion was made by Councilor Fischer, seconded by Councilor Darnell to approve the Animal Shelter Intergovernmental Services Agreement, as presented, and upon voice vote the motion carried unanimously.

PROPOSED ORDINANCE/ANNEXATION/HARPER HILL/PETITION NO. ANX 09-02

Community Development Director Michael Sullivan introduced a proposed ordinance providing for the annexation of 15.81 acres, more or less, of land located on Harper Hill, west of Boyle Road and north of Comanche Street. He explained that a review of city boundaries in preparation for the upcoming municipal election has revealed that a small triangle of land, mapped as being within the city limits since 1967, was not described in Ordinance No. 435, as adopted by the Council in November, 1967. He noted that the mapping error has been carried forward on City maps for more than 40 years and stated that the proposed ordinance is necessary to formally correct the error. He requested permission to proceed with publication of a Notice of Intent to Consider said ordinance.

Thereupon, a motion was made by Councilor Darnell, seconded by Councilor Fischer to direct staff to publish notice of intent to consider adoption of the proposed ordinance in accordance with State Statutes. The roll was called with the following result:

Those voting aye:	Dan Darnell Mary M. Fischer Jason Sandel
Those voting nay:	None
Those absent:	George F. Sharpe

The presiding officer thereupon declared that three Councilors having voted in favor thereof, the said motion carried.

PROPOSED ORDINANCE DEALING WITH AMENDMENTS TO THE UNIFIED DEVELOPMENT CODE

City Attorney Jay Burnham introduced a proposed ordinance amending certain sections of the Unified Development Code. He requested permission to proceed with publication of a Notice of Intent to Consider said ordinance.

Thereupon, a motion was made by Councilor Darnell, seconded by Councilor Sandel to direct the City Attorney to publish notice of intent to consider adoption of the proposed ordinance in accordance with State Statutes. The roll was called with the following result:

Those voting aye:	Dan Darnell Mary M. Fischer Jason Sandel
Those voting nay:	None
Those absent:	George F. Sharpe

The presiding officer thereupon declared that three Councilors having voted in favor thereof, the said motion carried.

COUNCIL BUSINESS

La Plata Ranch Development

Councilor Sandel asked that staff provide the Council with the information that was requested at the December 8, 2009 regular City Council meeting concerning the proposed La Plata Ranch Development prior to the January 5, 2010 Work Session when the issue will be presented for final action. Furthermore, he asked that staff contact the developer to determine the repercussions if action upon the proposed development is further delayed.

Navajo Preparatory School

Mayor Standley announced that he recently attended a function at Navajo Preparatory School ("Navajo Prep") celebrating the completion of a \$40 million upgrade to the campus and happily reported that 90 percent of the students that graduate from that facility go on to college. He encouraged staff, the Council and potential candidates for municipal office to tour the facility.

CLOSED MEETING

Motion made by Councilor Darnell, seconded by Councilor Sandel to close the meeting to discuss request for proposals for an Affordable Housing Strategic Plan. The roll was called with the following result:

Those voting aye:	Dan Darnell Mary M. Fischer Jason Sandel
Those voting nay:	None
Those absent:	George F. Sharpe

The presiding officer thereupon declared that three Councilors having voted in favor thereof, the said motion carried.

The Mayor convened the closed meeting at 9:45 a.m. with Councilors Darnell, Fischer and Sandel being present.

Following the closed meeting, during which meeting the matter discussed was limited only to that specified in the motion for closure, motion was made by Councilor Darnell, seconded by Councilor Fischer to open the meeting for further business, and upon voice vote the motion carried unanimously.

The open meeting was reconvened by the Mayor at 10:04 a.m. with Councilors Darnell, Fischer and Sandel being present.

REQUEST FOR PROPOSALS FOR AN AFFORDABLE HOUSING STRATEGIC PLAN

Purchasing Supervisor Kristi Benson announced that proposals for an Affordable Housing Strategic Plan (Community Development) opened on November 18, 2009 with eight offerors participating. She recommended that the contract be awarded to Sites Southwest as the top evaluated firm based on the pricing schedule for services.

Community Development Director Michael Sullivan explained that the area to be considered in developing the proposed Affordable Housing Strategic Plan is consistent with the boundaries of the Farmington Metropolitan Planning Organization which includes the cities of Aztec, Bloomfield and Farmington and the unincorporated territory in between them. He noted that the proposed plan will be funded through monies from the Community Development Block Grant (CDBG) program, the New Mexico Mortgage Finance Authority and San Juan County. Furthermore, he noted that an affordable housing strategic plan is required by the Mortgage Finance Authority in order for the City to be eligible for other affordable housing programs.

Expanding on Mr. Sullivan's comments, Councilor Darnell announced that the proposed plan will identify affordable housing needs in Farmington.

Thereupon, a motion was made by Councilor Darnell, seconded by Councilor Sandel to award the proposal for an Affordable Housing Strategic Plan to Sites Southwest, as recommended by the Purchasing Supervisor, and upon voice vote the motion carried unanimously.

There being no further business to come before the Council, a motion was made by Councilor Darnell, seconded by Councilor Sandel to adjourn the meeting at 10:15 a.m., and upon voice vote the motion carried unanimously.

APPROVED this 12th day of January, 2010.

William E. Standley, Mayor

SEAL

ATTEST:

Dianne Fuhrman, City Clerk