

CITY OF FARMINGTON  
800 MUNICIPAL DRIVE  
FARMINGTON, NM 87401  
(505) 599-1106

Please complete the form below, sign and fax it to the City Clerk at (505) 599-1113.

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**REQUEST TO INSPECT PUBLIC RECORDS**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

Pursuant to the Public Record Inspection Act, I would like to inspect the following records (be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that I have the right to inspect existing records during regular business hours. I further understand that the City is under no obligation to produce or generate materials or information that does not now exist. I agree to pay a minimum of 50 cents per page for any copies I request.

\_\_\_\_\_  
Signature

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**FOR OFFICE USE ONLY**

To: \_\_\_\_\_

Extension: \_\_\_\_\_

The above request is:

Approved

Disapproved for the following reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Clerk