AGENDA

......for the regular meeting of the Public Utility Commission of the City of Farmington, Wednesday, January 9, 2019 at 3:00 pm in the Executive Conference Room, City Hall, 800 Municipal Dr., Farmington, New Mexico.

I. GENERAL
   A. Roll Call
   B. Convening of Meeting by Dr. James Spence, Chair
   C. Minutes of December 12, 2018 regular meeting submitted for approval ... 1

II. BUSINESS

   A. Water/Wastewater Report – Jeff Smaka (5 min)................................. 2
   B. Water/Wastewater Operations Report – Ron Rosen (5 min)................. 3
   C. Electric Utility Report – Brandon Hill (5 min)................................. 4
   D. Director’s Report – Hank Adair (5 min)......................................... 5

III. ADJOURNMENT

   The next regular meeting will be on February 13, 2019

The City of Farmington will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. If you need to request that an accommodation be made, please notify the Electric Administration office (599-1160) at least 24 hours prior to the meeting.
BOARD OF PUBLIC UTILITY COMMISSION

The regular meeting of the CITY OF FARMINGTON BOARD OF PUBLIC UTILITY COMMISSIONERS was held Wednesday, December 12, 2018 at 3:00 p.m., in the Executive Conference Room, City Hall, 800 Municipal Dr., Farmington, New Mexico in full conformity with the laws and ordinances of the Municipality.

GENERAL

Commission members present:  
James Spence  
Jeff Parkes  
Marty Johnson  
Gordon Glass  
Alex Uhl  
Tory N. Larsen  
Kyle Westall  
Connie Dinning  
Joanne Duckwitz

City personnel present:  
Electric Utility Director  
Hank Adair  
Electric Generation Manager  
Britt Chesnut  
Customer Service  
Nicki Parks  
Electric Business Operations  
Brandon Hill  
Public Works Department  
David Sypher  
JACOBS  
Ron Rosen  
City Attorney  
Jennifer Breakell  
Administrative Services  
Andy Mason  
Administrative Services  
Sheree Wilson  
PUC Secretary  
Amy McKinley

Guests:  Dean Roquemore, JACOBS

Chair Spence called the meeting to order at 3:00 pm with a quorum present to conduct the business of the Commission.

Chair Spence asked for a motion to approve the Minutes of the November 14, 2018 meeting of the Public Utility Commission and Commissioner Duckwitz made this motion; Commissioner Uhl seconded. Upon voice vote the motion to approve the Minutes of the November 14, 2018 PUC meeting passed.

BUSINESS

Water/Wastewater Report:
Mr. Jeff Smaka was attending an out of town conference and was therefore unavailable to provide verbal details regarding the Public Works Water/Wastewater divisions report for November.

Water/Wastewater Operations Report:
Mr. Ron Rosen offered a review of the water/wastewater operations activities for November, 2018.

Commissioner Uhl asked how the NPDES permit was increased from 400 mg/l to 497 mg/l for the WWTP effluent. Mr. Rosen briefly reviewed the EPA laws that stated municipalities or industries would not increase the salinity level more than 400 mg/l. He said the City of Farmington made concerted efforts to lower the TDS levels and was unable to reach this 400 mg/l mark; the city received an administrative order followed a consent order from the EPA. City staff and personnel from OMI met repeatedly with EPA personnel and were able to negotiate permit relief which provided the increase in permit salinity levels. Mr. Rosen said the EPA did mandate the City of Farmington enforce stricter local limits on industries that discharge into the wastewater treatment facility. The new limits affected the Animas and Bluffview power plants and these facilities were no longer allowed to discharge to the wastewater treatment plant. The
Bluffview Plant received its own NPDES permit and built its own discharge line into the San Juan River. Because the Bluffview Plant discharges less than the 1 million gallons per day limit, the TDS rule does not apply. Regarding the Animas Power Plant, the permit restrictions were going to be so strong regarding facility improvements that it was determined to move the Animas Plant into a simple cycle peaking unit.

Mr. Rosen took a few minutes to recognize Mr. Dean Roquemore who will retire after 45 years of dedicated service to the City of Farmington.

Electric Utility Report:
Mr. Brandon Hill offered the electric utility report for the month of October, 2018. He reported total GWH Sales for October was 79 GWH; 19 GWH for Residential, in line with the last two years; 33 GWH for Commercial, also in line with the last two years; 28 GWH for Industrial which is down a bit as it has been over the past few months. Regarding Capital Expenditures, Mr. Hill noted that for October $1.2 million was expended with a budget estimate of $3 million; year to date $4.6 million has been spent against a $13 million budget.

Director’s Report:
Mr. Hank Adair offered information on the activities of the utility for the month of November 2018. Mr. Adair noted there was an outage in November at the Foothills substation related to the load tap changer (LTC) on the transformer. Staff was able to move load to other circuits to restore power to the affected customers and was then able to replace the LTC.

Mr. Adair noted that work orders were released for a new Dollar General Store and the city’s 4P Pumping Station project.

Regarding Generation sources, the Navajo Plant continues to be off-line due to work being performed by the USBR. Mr. Adair noted that meetings continue regarding the new generation source.

Mr. Adair congratulated the FEUS crews who once again won First Place for floats in the Christmas Parade.

ADJOURNMENT
There being no further business to come before the Commission, upon motion duly made and seconded, the meeting was adjourned at 3:30 p.m.

Approved this 9th day of January, 2019.

_________________________________________
James Spence, MD, Chair
Waste Water Treatment Plant. Phase III - Construction of WWTP Phase III improvements to provide redundancy at the WWTP and maintain compliance with EPA permit. NMED approved funding the wastewater treatment plant upgrade through the Clean Water State Revolving Loan Fund (CWSRF) program. Contract awarded to RMCI Inc. from Albuquerque; Contractor Mobilized on August 22, 2016; Medium Rate Activated Sludge (MRAS) Basin #1 - MRAS basin placed into service September 12th; 2017; MRAS Basin #2 - Basin placed into service November 13, 2017. MRAS Basin #3 - completed; Final Clarifier #1 - Placed into service November 15, 2017; Final Clarifier #2 - Placed into service August 29th; Final Clarifier #3 - Placed into service November 15, 2017; DWAS Tank - Placed into service March 14, 2018; Solids Handling Building - placed into service; UV Building - placed into service. Primary Clarifier B - Placed into service February 2018. Primary Clarifier A - Placed into service in March 2018. Project issued substantial completion June 21, 2018. RMCI working on as-built drawings and project closeout documents.

- Engineering Design Contract.
  1. 2P Waterline Replacement Project - Phase I - Project funding under DWSRF program through NMED/ NMFA. City Council awarded contract to TRC Construction, Flora Vista, NM for $3,040,950.71; Estimated completion June 2019; On (US 64): waterline installation completed; NMFA approved change order - added the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, Dustin) to expend the projected cash balance on streets adjacent to the project. TRC Construction working on Griffin - 95% complete, S. Graham Rd. - 96% complete; Plum St - 95% complete; Bramble - 95% complete; Poplar - 98% complete; Dustin - 0% complete; Contractor working on service lines to meter cans.
  2. 2P Waterline Replacement Project - Phase II - funding under DWSRF program through NMED/ NMFA; NMFA board approved a 25% grant recommendation ($898,900) - Construction contract awarded to TRC Construction Inc., NTP July 9th; Contract time 270 days; Contractor working on installing waterline on McCormick School Road - 92% complete, Murray Drive - 45% complete.
  3. 2P Waterline Replacement Project - Phase III - Beginning at the intersection of US64/Camina Flora along Bloomfield Blvd to McCormick School Rd., Hutton Ave. from US64 to Southside River Rd., Don Roven from US64 to end of street, Carlton Ave from US64 to Bloomfield Blvd. - Project funding under DWSRF program through NMED/ NMFA; 25% ($725,000) grant recommendation. City Council approved moving forward in the NMFA loan process. Estimated Cost $2.9 million. CWE design completed. City and NMFA loan documents process completed. Project set for construction in 2019.
  4. La Plata Highway (Phase I) Pinon Hills Blvd to Coyote Dr. - Project redesign for water line replacement and NMDOT permitting; CWE working on waterline design - 30% complete. CWE working with NMDOT on permitting requirements dealing with the archeology along the proposed waterline replacement.

- Capital Project Review.
  1. Capital Improvement Project
  2. Renewal and Replacement
     - Wildflower Parkway - 4P Pump Station - Cheney-Walters-Echols (CWE) design completed. Bids opened June 26, 2018. - Contact awarded to RMCI. Contractor working on building pad & site grading – 50% complete.
     - W. Main Street - W. Murray Dr to Valley Vista Dr - Replace existing 6" CI waterline with a 12" PVC waterline & Replace existing 8" clay tile sewer line with a 15" PVC sewer line - City Council awarded contract on Nov 27 to AUI Inc. of Albuquerque. Pre-construction meeting scheduled for January 17, 2019.
     - W. Broadway - Miller to Auburn - Replacing 6" C.I. waterline with a 12" PVC
waterline - Construction 98% complete.
  ▪ W. Broadway - Schwartz to Lake Street - Replacing 6" C.I. waterline with a 12" PVC waterline - Construction 95% complete.
  ▪ S. Behrend Ave. - Main St to Broadway - Replacing 6" C.I. waterline with a 8" PVC waterline - Construction 98% complete.
  ▪ E. Main St. - Intersection of Pinion Hills Blvd - Replacing 16" steel waterline with 16" PVC waterline - Construction 90% complete.
  ▪ San Juan Blvd - Replacing 6" C.I. waterline with a 12" PVC waterline - Construction started in the Intersection of San Juan Blvd/ Butler Ave.; Construction 15% complete.
  ▪ Sullivan Ave. - 20th St. to Cliffside - Replacing 6" C.I. waterline with a 12" PVC waterline - Construction in spring 2019.
  ▪ Polyline Replacement
    ○ KG Sewer working in Park Lane Estates - 50% complete.

3. Pressure Reducing Valve (PRV)
   ▪ None

4. Sewer Lift Stations
   ▪ Lift Station 9 Improvements (109 Meadow View Dr.) - The project is to rehab of the existing lift station which includes the mechanical, pumping equipment, piping and electrical systems. Contract awarded to TRC Construction, Inc., Pre-construction meeting scheduled for January 9th, 2019. Anticipate construction spring 2019.
   ▪ Lift Station 12 Improvements (1214 Mossycup Dr.) - The project is to rehab of the existing lift station, which includes the mechanical, pumping equipment and electrical systems. Design - 75% complete, Construction in FY19.

   • Budget. - FY19 – PUC/City Council approved budget
   • COF Department Support. Survey support to acquire manhole data of sewer collection system.
   • Annual Utility Contract. - 2019 contract – preparing bid documents
   • Federal Funding -
     1. Water Projects – 2P Waterline Improvement Project
        ▪ Project to replace the existing 6" and 8" cast iron waterline (approximately 30,000 LF) along US 64 and various side streets. Project has been broken into three phases - Phase I - Estimated cost $3.2M, Phase II - Estimated cost $3.6M, Phase III - Estimated cost $2.9M.

- PROJECTS / INITIATIVES REQUIRING INTER-DIVISIONAL COORDINATION

- Farmington Reach – Navajo Municipal Pipeline.
  1. Working with Bureau of Reclamation and Navajo Tribe for agreements to transfer title to the City for the tank and pipeline project along with an Operation, Maintenance, and Replacement (OM&R) agreement as required by Federal law - March 2009.

- WWTP NPDES PERMIT - EPA. New NPDES permit went into effect on November 1, 2016 permit expires October 31, 2021. New NPDES permit modified total dissolved solids (TDS) requirement from 400 mg/l incremental increase to 497 mg/l incremental increase for WWTP effluent.

- Snowpack - Water Year 2019 - BOR reporting site:
  ▪ Animas River Basin - 79%
  ▪ San Juan River Basin - 69%

ATTACHMENTS
WATER USAGE - RESIDENTIAL CUSTOMERS
WATER USAGE - COMMERCIAL CUSTOMERS
WATER FUND (602) - RENEWAL & REPLACEMENT
WASTEWATER FUND (603) - RENEWAL & REPLACEMENT
GRAPH WATER REVENUE FY 15 - FY19
## WATER

### Renewal & Replacement

#### Water Fund - 602

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<th>REVENUES</th>
<th>FY15 Actual</th>
<th>FY16 Actual</th>
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<th>FY19 Y-T-D</th>
<th>FY19 Budget</th>
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- Main St. - Miller Ave to Auburn Ave. $2,500,000
- Main St. - Hallmarc Dr. to Kira Sr. $1,800,000
- San Juan Blvd - American Ave to Scott Ave. $1,600,000
- San Juan Blvd - Scott Ave to Butler Ave $700,000
- Dustin Av. - Navajo St to Apache St. $530,000
- Butler Av- Navejo to Apache St. $530,000
- Sullivan Ave - 20th St to Cliffside $400,000
- Sullivan Ave - Cliffside to 30TH St. $300,000
- Northwood Dr - Crescent Ave to 30th St. $130,000
- Polyline Service Replacement $350,000
- Line Abandonment $100,000
- Fire Hydrant 1960 Replacement $60,000

**WATER RENEWAL & REPLACEMENT**

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**FISCAL YEAR**

-2.3-
**WASTEWATER**

**Renewal & Replacement**

**Wastewater Fund - 603**

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**REVENUE TODATE**

$17,107,089

**PROJECTED REVENUE FY07 - FY19**

$19,599,170

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$11,017,001

**BUDGETED FY 19 PROJECTS**

- East Trunk Sewer Rehab - Phase 2: $2,000,000
- West Trunk Sewer Rehab: $2,500,000
- Manhole Rehab: $150,000
- Mainline Rehab - Robotic: $350,000
- $5,000,000

**PROJECTED EXPENDITURES FY07 - FY19**

$16,017,001

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**WASTEWATER RENEWAL & REPLACEMENT**

![Graph showing revenue and expenditures over fiscal years FY15 to FY19]

- Revenue
- Expenditures

**FISCAL YEAR**

- FY15
- FY16
- FY17
- FY18
- Y-T-D
- FY19

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-2.4-
## Total Water Revenue Per Month

**FY15 - FY19**

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**TOTAL:**
- **Budget:** 14,076,459
- **Actual:** 16,099,657
- **Revenue:** 17,921,830
- **Budget:** 21,736,116
- **Actual:** 10,298,302

## BUDGET TO ACTUAL COMPARISON PER MONTH

## REVENUE PER CLASS/CUSTOMERS

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**TOTAL:**
- **Budget:** 15,629,040
- **Actual:** 18,044,223
- **Revenue:** 16,667,881
- **Budget:** 20,037,123
- **Actual:** 17,921,830
- **Revenue:** 24,192,701
- **Budget:** 21,736,116
- **Actual:** 10,298,302

## SCHEDULE OF CUSTOMERS

- **R** = Residential
- **GS** = General Service,
  Single (commercial)
- **CU** = Contract Users (bulk water users)
- **REC** = Recreational/Raw
  Water/Water Users
  (city facilities and
  Fire Hydrants)
- **R & R** = Renewal & Replacement
- **OTHER** = Miscellaneous