MPO TECHNICAL COMMITTEE AGENDA

May 8, 2019
10:00 a.m.

Commission Chambers
Aztec City Hall
201 West Chaco Street
Aztec, New Mexico
AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
May 8, 2019   10:00 AM

This regular meeting will be held in Commission Chambers at Aztec City Hall, 201 West Chaco, Aztec, New Mexico.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PAGE</th>
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<tr>
<td>1. Call to Order: Call meeting to order</td>
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<tr>
<td>2. Minutes: Approve the minutes from the April 10, 2019 Technical Committee Meeting.</td>
<td>15-21</td>
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<td>3. TIP Project Updates from Technical Committee Members: Members will provide updates on their TIP projects.</td>
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| 5. Reports from NMDOT  
a. Update from District 5 (David Quintana)  
b. Update from the Planning Bureau (Joseph Moriarty) | |
| 6. Committee Member Discussion Item(s)  
No additional discussion items were presented by Technical Committee members | 4 |
| 7. Information Items  
a. TIP Amendment #7 & New FFY2020-2025 Transportation Improvement Program (TIP) (attachment)  
b. Annual FMPO’s Quality Assurance Review (QAR)  
c. MTP Report  
d. NMDOT Traffic Counts  
e. TAP/RTP/CMAQ Application Update (attachment)  
f. TAM Plan Adoption  
g. NMDOT Call for Projects to apply for State-funded grants (attachment) Presented by: Mary L Holton, AICP | 5-13 |
| 8. Business from Chairman, Members, and Staff | |
| 9. Public Comment on Any Issues Not on the Agenda | |
| 10. Adjournment | |

The public body may only take action on an item if it is listed for action on the publicly noticed agenda.

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Assistant at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Assistant if a summary or other type of accessible format is needed.
Subject: Status of TIP Projects
Prepared by: MPO Staff
Date: May 8, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO’s MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

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PROJECTS CURRENTLY ON FMPO TIP

- Aztec
  F100091 - East Aztec Arterial Phase II
- Bloomfield
  F100300 - East Blanco Bridge
- Farmington
  F100099 - Foothills Drive Enhancement Phase II
  F100100 - East Pinon Hills Blvd Extension Phase I
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  F100132 - 20th Street Phase III
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  TF00001 - Red Apple Transit
- San Juan County
  F100021 - East Pinon Hills Blvd Extension Phase III
  F100240 - Glade Run Recreation Area Trails
  F100270 - Kirtland Schools Walk Path System
  F100290 - CR 5500 Bridge Replacement
- NMDOT
  F100112 - US64 Phase V
  F100113 - US64 Phase VI

CURRENT WORK

- Top Regional Priority Projects
  - East Arterial Route Phase II
  - Pinon Hills Boulevard Bridge Phases I & II
- Kirtland School Walk Path System
  - Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
  - Integration of all FMPO TIP projects on to new eSTIP website.
  - Public eSTIP website can be viewed at https://estip.dot.state.nm.us/

**INFORMATION ITEM**

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.
PRESENTATION

A copy of the Transportation Research Board (TRB) publication “Critical Issues in Transportation 2019” was included within the email for your agenda. This reading was selected as it “poses a series of challenging questions about potential critical issues that may arise 10 to 20 years into the future.” This subject is especially important as the MPO begins preparing for the development of its 2045 MTP.

The authors advise that “Changes are coming at transportation from all directions, including potentially revolutionary technologies such as drones and automated vehicles, rapid innovations in urban transportation services, unreliable funding for infrastructure and operations, and possible changes in national policies affecting trade, climate, environmental protection, and sources of energy. The potential consequences of these changes could make future congestion, fuel consumption, and emissions either markedly better or markedly worse. Correspondingly, these potential changes could positively or adversely affect commercial truck, rail, aviation, and waterborne networks, with significant implications for the delivery of goods and services, personal travel, and the economy.”

Sections in the reading include Transformational Technologies and Services; Serving a Growing and Shifting Population; Energy and Sustainability; Resilience and Security; Safety and Public Health; Equity; Governance; System Performance and Asset Management; Funding and Finance; Goods Movement; Institutional and Workforce Capacity; and, Research and Innovation.

MPO Staff invites you to read the publication noting what the MPO will most likely need to address in the development of the new MTP. Please come to the meeting prepared to discuss the issues you believe will challenge the MPO in the future.
DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.
INFORMATION ITEMS

a. **TIP Amendment #7, New FFY2020-2025 Transportation Improvement Program (TIP)**. It is noted that there were no project change forms received by FMPO for the formal TIP Amendment #7 to the FFY2018-2023 TIP.

   The remaining amendment cycles (#8 and #9) for the FFY2018-2023 TIP have been cancelled so that we can start the FFY2020-2025 TIP Adoption Process, which will begin in late May with the Call for Projects and will end with the final consideration by both the Technical and Policy Committees in August 2019. A schedule for this TIP Adoption is attached for your review.

b. **Annual FMPO Quality Assurance Review (QAR)**. The MPO’s Annual Quality Assurance Review (QAR) was held on April 10. We are expecting Joseph Moriarty’s written evaluation soon.

c. **MTP Report**. MPO Staff continues to work on the draft PPP and the MTP Scope of Work. The Draft PPP will be distributed as soon as possible.

d. **NMDOT Traffic Counts**. Staff advised last month “the NMDOT Traffic Monitoring section is in the process of annualizing all of the 2018 traffic counts. During then March MPO Quarterly, Sean Noonen/NMDOT reported that FMPO’s data is expected to be released in April, and that the 2019 locations will be coordinated with the MPO (including the Tech Committee) very soon.” Staff asked for an update from Sean and he responded, “Our Roadway Inventory Program is putting together a geodatabase that will include the 2018 traffic count data that includes our traffic section ID, our route naming convention and the local street names. In the meantime I have attached a shapefile and kmz file for your service area with 2018 traffic data. The shapefile does not include the local street names.” The files were forwarded to you in case you wanted the data quicker and your entity has GIS capabilities, and to the GIS Division with the City of Farmington so that they can provide that assistance to the MPO.

e. **TAP/RTP/CMAQ Application Update**. Please congratulate San Juan County and the City of Farmington on their recent Transportation Alternatives Program (TAP) and Recreational Trails Program (RTP) grant awards for the following projects: Glade Run Recreation Area Trails, Kirtland School Multi-Use Trail, and Foothills Drive Enhancement Phase III! The federal funding for the three FMPO projects totals more than $1.3M. Way to go Fran, Nick, and Virginia! A copy of Selection Process and Feedback from NMDOT is attached. We have not yet received any information on the CMAQ application.
f. **TAM Plan Transit Performance Targets Adoption.** This item will return next month, as the FTA requires that the MPO adopt these targets annually by June 30. Andrew has advised that the Red Apple’s Targets have not changed.

g. **Call for Projects.** NMDOT has announced its call for projects. Local and tribal governments in New Mexico are eligible to apply for state funded grants. Applications are due to NMDTO by June 14, 2019 and require a number of steps prior to submittal. See the attached letter for details.

h. **Staff Training.** MPO Staff will travel to Santa Fe for FHWA Grants Management Training (2 CFR 200) and NMDOT eSTIP training May 14-16. A representative from the MPO’s fiscal agent will also attend the FHWA training.
**TIP Adoption Schedule**
for the
Farmington MPO
FFY 2020-FFY 2025

<table>
<thead>
<tr>
<th>Call for TIP Projects</th>
<th>Completed Application &amp; A-1340 Forms Due to MPO</th>
<th>Presentation of Proposals to TC</th>
<th>PPM Review</th>
<th>Technical Committee Review &amp; Public Hearing</th>
<th>Public Comment Period</th>
<th>Policy Committee Meeting For Approval</th>
<th>Submit to NMDOT</th>
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<td>5/20/19</td>
<td>6/7/19</td>
<td>7/10/19</td>
<td>7/11-8/13/19</td>
<td>8/14/19</td>
<td>7/21-8/19/19</td>
<td>8/22/19</td>
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Signed: ______________________________

Mary L Holton, AICP
MPO Officer
Selection Process:
In this most recent call for projects, NMDOT received 38 Transportation Alternatives applications requesting over $28 million in federal funds for FFY2020+. NMDOT planning staff and a multidisciplinary team at each NMDOT Region Design Center conducted an internal assessment of the applications for eligibility and completeness. The Construction and Civil Rights Bureau (CCRB) evaluated applicants for compliance with Federal Americans with Disabilities Act (ADA) and Title VI requirements. Finally NMDOT’s Financial Management team reviewed each applicant for adequate financial controls and audit findings. If you have any questions regarding this process, please contact Maggie Moore, 505-470-4705 to discuss.

TAP funds are awarded through a competitive application process whereby project applications are scored and ranked according to criteria, outlined in the FFY20/21 NMDOT Active Transportation and Recreational Programs Guide. The TAP Scoring Committee met on March 19th, to score and rank the eligible applications. We assembled an ad-hoc committee of:
- Jessica Hunter, NMDOT CCRB
- Joseph Moriarty, NMDOT Planning, FMPO Liaison
- Luke Smith, NMDOT D3 TLPA Coordinator
- Andrew Wray, Mesilla Valley MPO Planner
- Eric Ghahate, Northern Pueblos RTPO Planner

Feedback:
The details of how projects were scored and ranked are contained in the FFY20/21 NMDOT Active Transportation and Recreational Programs Guide. Entities could receive 0-3 points for each narrative question based on the following:

3 points: The application demonstrates a thorough understanding of how this factor applies, and provides clear and compelling documentation on how the project meets and exceeds the factor.
2 points: The application demonstrates a basic understanding of this factor, and provides minimal documentation on how the project meets the factor.
1 point: The application demonstrates very little understanding of this factor, and does not provide any documentation on how the project meets the factor.
0 points: Does not meet factor.

Attributes of Higher-Scoring Applications:
The following is a list of attributes observed in higher scoring applications:
- Project appeared in numerous planning documents, and the supporting documentation was provided.
- Application included supporting documentation for all or most of the narrative questions contained on the application, allowing it to score 3 points each on those questions.
- Application demonstrated a thorough understanding of questions and was able to effectively explain how the project would contribute to the goals of each scoring factor.

Attributes of Lower-Scoring Applications:
The following is a list of attributes observed in lower scoring applications:
- Project did not appear in planning documents, or supporting documentation was insufficient or not provided.
- Application did not include supporting documentation for many of the narrative questions on the application, receiving 2 or less points.
- Application demonstrated a minimal understanding of questions or did not effectively explain how the project contributed to the goals of each scoring factor.
• Project scope not well defined or inconsistent, making evaluation challenging.

Additional Notes:

Project Merit: The competitive process is not intended to evaluate the *inherent* merit of a particular project, but rather to be a forum for entities to *demonstrate* the merit of their project. All of the projects that applied for funding have merits, particularly to their local residents. The competitive process provides a mechanism for determining which projects to award given limited funding.

Planning Points: When projects have many partners and are included in planning documents or studies, it demonstrates community support for that project, and shows how a project helps meet the goals of a community or region. Adopted plans go through robust public involvement processes, and are formally adopted by councils, commissions, and agencies. To provide the greatest benefit to communities, as well as to help ensure successful projects, NMDOT’s goal is to fund projects that meet local needs and desires and that have broad community support.

Federal eligibility and requirements: The Transportation Alternatives Program is a federally funded program. Federal funds are encumbered with many additional requirements that entities must meet in order to receive funds. These include ADA, Title VI, and financial fitness requirements. If entities were shown to not meet all of these requirements at the time applications were received, they were not considered for funds.
April 30, 2019

RE: Call for Projects

Metropolitan and Regional Transportation Planning Organizations:

The New Mexico Department of Transportation (NMDOT) is pleased to announce its call for projects. Local and tribal governments in New Mexico are eligible to apply for state funded grants. Eligible projects are in the following categories: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking.

For qualified projects, funding will be available via a disbursement program that will pay for up to between 75% and 95% of the project costs and will require up to a 5% to 25% match from the grantee. Grantees may provide more than 5% to 25% of the total project cost. If the grantee anticipates funding any part of the project with federal funds at any point in the project, the project must comply with all federal requirements. The grant funds awarded must be spent by January 2024. The State Transportation Commission (STC) selects the project.

NMDOT must provide a list of potential projects to the STC by August 1, 2019. In order to meet this deadline and streamline this process, the NMDOT will work directly with the Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Organizations (RTPOs) to create the list of potential projects and application packages. The NMDOT is also encouraging the MPOs and RTPOs to use their existing lists of prioritized projects to help determine regional priorities. For MPOs, this list is the current prioritized project list created as part of your Transportation Improvement Program (TIP) development. For RTPOs, this list is your current Regional Transportation Improvement Program Recommendations (RTIPR). Using these lists will ensure that there is a higher degree of project readiness because the projects are already determined to be feasible by the NMDOT District, and these projects are determined to be a regional priority and have likely received approval by the policy board/committee of the MPO or RTPO.

Although the NMDOT is requesting that MPOs/RTPOs use their existing prioritized project lists, MPOs/RTPOs are encouraged to reach out to potential grantees with projects not currently on the TIP or RTIPR.

1 Most potential grantees may apply for hardship if they are unable to pay the required match. During the call for projects, potential grantees must indicate in their cover letter if they intend to apply for hardship. If the NMDOT selects a potential grantee for funding, the potential grantee will go through the hardship application process at that time. The Department of Finance and Administration (DFA) conducts the hardship determination process using the same process as used for the Local Government Road Fund. Tribal governments are not eligible to apply for a hardship.
If potential grantees would like to apply for available funds, they must prepare/update and submit the following documents (application package) to the appropriate MPO/RTPO:

1. Cover letter including: (1) brief overview of project; (2) whether the potential grantee intends to apply for hardship (match waiver); (3) the timeframe in which the potential grantee is prepared to spend the grant funds, if received (project readiness); and (4) whether the project falls into category (a) or (b):
   a) Project is located on or within locally-owned right-of-way and the project does not include federal funds; or
   b) Project is located within or on NMDOT owned right-of-way or is an NHS route and/or may include federal funds;

2. Project must fall into one or more of the following categories, including: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular use for travel, ingress, egress and parking;

3. Project Feasibility Form (PFF) signed by District representative (MPOs that conduct a different process for determining feasibility do not need to include a signed PFF); if the project does not have a signed PFF but is in an RTPO area or an MPO area that uses PFFs, then the potential grantee must work with the District on the PFF at the application update meeting (see below);

4. Project Prospectus Form (PPF);

5. Resolution of Sponsorship from their governing body, indicating the availability of the 5% match. Alternatively, the potential grantee may submit an official letter signed by the potential grantee’s chief executive or official with budget authority, indicating the availability of the 5% match;

6. Map of project location; and

7. (If applicable) Letters of support from entities that own the project right-of-way, if the applying potential grantee does not own all of the project right-of-way. This includes getting a letter from the NMDOT District if the project is partially or fully within NMDOT right-of-way.

The PFF and PPF are available on the NMDOT local government webpage: [http://dot.state.nm.us/content/nmdot/en/POD_Pubs.html](http://dot.state.nm.us/content/nmdot/en/POD_Pubs.html).

Once the MPO/RTPO has the PPFs (and PFFs as necessary), they and the potential grantees must meet with the appropriate NMDOT District to review the projects. This meeting is an opportunity to (re)review the feasibility of the application and update the project costs estimates. Once the NMDOT District (re)reviews the PFFs and PPFs, and the potential grantees update the PFFs accordingly, the MPO/RTPO must submit the updated application packages in PDF form to NMDOT’s FTP site by June 14, 2019. The MPO/RTPO planner also must upload the list of prioritized projects or RTIPR to NMDOT’s FTP site. Directions for uploading documents to the FTP site are forthcoming.
While each MPO/RTPO may create their own timeline to provide the final applications to NMDOT by June 14, 2019, below is example timeline that MPOs/RTPOs may elect to use:

- Upon receipt of this letter:
  - MPO/RTPO staff reviews current prioritized projects list or current RTIPR and reaches out to potential grantees with projects to inform them of the call for projects and ask them to: (1) update or complete the PPF (and PFF if not previously obtained); (2) get a resolution or letter of sponsorship; and (3) and get letters of support for ROW (if applicable);
  - MPO/RTPO staff schedule meeting with potential grantees and appropriate NMDOT District, to take place between May 27 and June 7.
- May 24, 2019: Updated/completed PPFs (and PFFs if not previously obtained) due to MPO/RTPO Planner; MPO/RTPO Planner distributes to NMDOT District for review prior to meeting.
- May 27-June 7, 2019: MPO/RTPO, potential grantees, NMDOT District and NMDOT Planning Liaison meet to go over applications and update as necessary. This may be one group meeting per MPO/RTPO, rather than individual meetings.
- From date of the meeting through June 12, 2019: potential grantees may make additional updates (if necessary) to application materials, and send their complete and final application packages to MPO/RTPO.
- June 14, 2019: MPO/RTPO transmit final application packages to NMDOT via FTP site (directions forthcoming).

Thank you for your assistance in awarding the available funds. NMDOT appreciates the responsiveness of the MPOs and RTPOs during this process, in order to ensure that it awards the available funds to projects that meet regional priorities that are processed and vetted through MPO and RTPO planning processes.

If you have any questions regarding this program, please contact Clarissa Martinez in the NMDOT Project Oversight Division at (505) 699-9946 or clarissa.martinez@state.nm.us. For additional support and questions about the application process, please contact your NMDOT Gov’t to Gov’t Planning Liaison.

Sincerely,

Michael R. Sandoval
Cabinet Secretary

Copy via Email: Trent Doolittle, D1 District Engineer
Tim Parker, D2 District Engineer
Ken Murphy, D3 District Engineer
James Gallegos, D4 Acting District Engineer
Paul Brasher, D5 District Engineer
Larry Maynard, D6 District Engineer
David Trujillo, Special Projects Engineer
Ken Baca, General Counsel
Mallery Manzanares, Budget Director
Marcos Trujillo, Project Oversight Division Director
Tamara Haas, Asset Management & Planning Division Director
Rebecca Maes, STIP Coordinator
Jessica Griffin, Statewide Planning Bureau Chief
Clarissa Martinez, State Programs Coordinator
Jolene Herrera, STIP Staff Manager
Rosa Kozub, Gov’t to Gov’t Unit Supervisor
The minutes from the

April 10, 2019

Technical Committee meeting

are on the following pages.
Technical Members Present: 
Jason Thomas, City of Bloomfield
Helen Landaverde (Alt), City of Farmington
Virginia King, City of Farmington
Dan Flack, Town of Kirtland
David Quintana, District 5, NMDOT
Andrew Montoya, Red Apple Transit
Fran Fillerup, San Juan County
Nick Porell, San Juan County

Technical Members Absent: 
Steven Saavedra, City of Aztec

Staff Present: 
Mary Holton, MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent: 
Jeff Kiely, Exec. Director, NWNMCOG

Others Present: 
Joseph Moriarty, Planning Liaison, NMDOT
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE MARCH 13, 2019 TECHNICAL COMMITTEE MEETING

Mr. Montoya moved to approve the minutes from the March 13, 2019 Technical Committee meeting. Mr. Fillerup seconded the motion. The motion to approve the minutes passed unanimously.

3. STATUS OF TIP PROJECTS

Subject: Status of TIP Projects
Prepared by: MPO Staff
Date: April 10, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP,
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- **Top Regional Priority Projects**
  - East Arterial Route Phase II-
  - Pinon Hills Boulevard Bridge Phases I & II
  - Kirtland School Walk Path System
- **Surface Transportation Program Funds (STP)** - funds can be used to repair structurally deficient bridges.
- **Integration of all FMPO TIP projects on to new eSTIP website.**

Current Work

- **Public eSTIP website can be viewed at** [https://estip.dot.state.nm.us/](https://estip.dot.state.nm.us/)

### INFORMATION ITEM

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.
**DISCUSSION:** The Technical Committee members presented their project updates:

**City of Farmington - Virginia King**

Foothills Drive Enhancement - Phase II  
All of the temporary construction permits (TCP) but one have been received. This project is expected to go before Farmington City Council for approval and be completed by May.

20th Street - Phase III  
The consultant is expected to submit the maps to the right-of-way bureau with appraisals to follow.

Pinon Hills Boulevard - Phases I and II  
No report

**San Juan County - Nick Porell**

Pinon Hills Boulevard - Phase III  
Project is currently with the right-of-way bureau for approval.

Glade Run Recreation Area Trails  
Field work has been completed. A submission for the environmental certification is expected soon.

Kirtland Schools Walk Path  
Following a winter shutdown, work started back up on March 25. Substantial completion is expected around April 19.

**CR 5500 Bridge Replacement**  
A 60% design meeting with NMDOT has been held. Still waiting for title reports for the land acquisition which will follow the FHWA handbook requirements.

**NMDOT - District 5 - David Quintana**

US 64 - Phases V and VI  
The consultant, Mountain States, is working on preliminary preparations for Phases V and VI of the US 64 widening. Expected completion is anticipated to be August 2020.

La Plata Bridge Replacement  
Work began on April 9 on the LaPlata Bridge replacement. Traffic will be reduced to one lane for the duration of the anticipated 150-day project.

**4. REPORTS FROM NMDOT**  
**David Quintana - NMDOT District 5**  
The State Legislature released $389,000,000 of one-time transportation funding, with $50,000,000 going to the local infrastructure fund. Most of the money will be going to the southern part of the state, District 5 expects to receive approximately $8,000,000 to be used for local government projects. These funds are a 95/5 split match with local entities only required to match 5%. Additionally, the funds can be used for bridges. District 5 will be working with the local entities to identify projects that could qualify for this funding which will be available in July.
Mr. Quintana commented that the new cabinet secretary, Michael Sandoval, has encouraged NMDOT divisions/departments to work toward being better partners with the local governments and agencies and to be a point of resource for them in seeking project funding.

Mr. Quintana said he would look into providing better signage at the intersection of US 64 and Andrea Drive. Chair Porell said that the Juvenile Services Administrator had reported that people were having trouble finding the office.

**Joseph Moriarty - Planning Bureau**

The TAP/RTP/CMAQ applications have been evaluated by the committee and the scores submitted. The Planning Bureau is finalizing the program of projects with the final list of projects expected to be released within a few weeks.

The Govt-to-Govt update on April 1 provided an updated list of those entities in compliance with Title VI and ADA program requirements. Except for Kirtland, the other public agencies in the FMPO are in compliance. Kirtland is working on developing their plans.

Mr. Moriarty reported on several trainings on the Open Meetings Act/Inspection of Public Records being held around the state by the New Mexico Attorney General’s office. All trainings are free of charge.

5. COMMITTEE MEMBER DISCUSSION ITEMS

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**DISCUSSION ITEMS**

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

6. INFORMATION ITEMS

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**INFORMATION ITEMS**

1. **Call for Projects.** Formal TIP Amendment #7 to the FFY2018-2023 TIP is now open and amendments to the FMPO TIP are now being accepted. TIP Change Request
Forms are due to the FMPO no later than April 24, 2019. Please let MPO Staff know if you have any questions or require assistance. The Technical Committee will review TIP Amendment #7 on May 8 with Policy Committee consideration taking place on May 23.

j. **Annual FMPO Quality Assurance Review (QAR).** The MPO’s Annual Quality Assurance Review (QAR) is scheduled with NMDOT for April 10.

k. **NMDOT Traffic Counts.** The NMDOT Traffic Monitoring section is in the process of annualizing all of the 2018 traffic counts. During then March MPO Quarterly, Sean Noonan/NMDOT reported that FMPO’s data is expected to be released in April, and that the 2019 locations will be coordinated with the MPO (including the Tech Committee) very soon.

l. **MPO Quarterly.** Ms. Holton attended the MPO Quarterly on March 13 via teleconference. The final draft agenda is attached for your review.

m. **Tribal/ Local Public Agency (T/LPA) Handbook Training.** This training, held in Farmington on March 27, was intended for Tribal/Local Public Agencies (T/LPA) who have projects currently funded or active applications currently submitted to the NMDOT for federal funds. The training is an all day, interactive forum to discuss the newly rewritten T/LPA Handbook and familiarize agencies and consultants with the Handbook, website, and new procedures and processes necessary to successfully complete federally funded transportation projects. Future training will be offered to all other T/LPAs who do not have a project programmed in the STIP but those who plan on applying for federal funding in the future.

n. **New NHI Courses.** Please see the enclosed for new classes offered by National Highway Institute.

o. **MTP Guidance.** MPO Staff plans up discuss questions with the Committee prior to proceeding with steps relating to beginning the 2045 MTP.

**DISCUSSION:** Ms. Holton reported that the Call for Projects for TIP Amendment #7 would be sent out today. All TIP change forms will need to be in to Staff no later than April 24 for consideration during the May Technical and Policy Committee meetings.

Ms. Holton thanked all for their work last month to approve TIP Amendment #6 and Amendment #2 to the UPWP. The NMDOT deadlines for both were met.

The FMPO’s Quality Assurance Review (QAR) will be held at the MPO Office this afternoon with Mr. Moriarty and staff.

During the MPO Quarterly, Sean Noonan with NMDOT’s Traffic Bureau reported that the traffic count data collected in 2018 will be released in April. Mr. Noonan has also developed a list of locations for 2019 for the FMPO area. Ms. Holton advised that he provide that list to Staff so that it could be coordinated with the FMPO Technical Committee to ensure the entities’ needs were met. Mr. Noonan agreed.
Ms. Holton attended the MPO Quarterly via teleconference and a copy of the meeting agenda was provided on Page 12 of the Agenda. There was a lot of discussion on the MPOs beginning work on their 2045 MTPs. Due to a heavy snow storm in Santa Fe, many NMDOT Planning staff were unable to attend the Quarterly so there was very limited discussion and no significant NMDOT updates were provided. Ms. Holton advised that the next quarterly will be on June 5 in Farmington at the MPO Office. The committee thanked Ms. Holton for participating in the Quarterly even though she was out of town.

Ms. Holton has requested to receive some additional training on the eSTIP. NMDOT Planning is working to coordinate a convenient time for all interested MPOs.

Training on the Tribal/Local Public Agency (T/LPA) Handbook Training was held on March 27 and was well attended by local entities’ staff. Mr. Porell commented that there are now some more firmly published deadlines and he expressed concern that some could be unrealistic. Mr. Quintana said that NMDOT also needs to be flexible to help the entities get their projects completed. Mr. Porell also noted that cooperative agreements will no longer run on the standard federal fiscal year, but will be project based.

Ms. Holton said there was a list of NHI trainings on Page 13 of the Agenda. She said the MPO could host a training if members desired.

Ms. Holton said that Amendment #2 to the UPWP was to address the additional funding received from FHWA and FTA. The additional FTA funding is available for the MPO to use until the end of FFY2020 which will allow for the hiring and funding of a consultant for the entire MTP. Ms. Holton will work with the City of Farmington’s procurement staff to develop an RFP to solicit bids for this project. Ms. Holton asked if the Technical Committee members were comfortable acting as the steering committee for the MTP as well as sitting on the evaluation committee to select the consultant. Everyone agreed they were willing to participate in this process. Mr. Fillerup added that meetings outside of a regular Technical Committee meeting would be important to facilitate more detailed discussion without the pressure of concluding the meeting. He added that he thought an update to the travel demand model was essential. Mr. Bob Shull was not used to update the model for the 2040 MTP, but that is certainly needed for this 2045 MTP.

Ms. King asked about the hiring process for the MPO Planner. Ms. Holton reported that the NWNMCOG has re-advertised the position and is hopeful to find an Associate or Senior Planner candidate soon.

7. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Quintana noted that senators and representatives from the region, along with other agencies, were able to secure funding to proceed with the project for the intersection of N36 and NM 371. Navajo DOT will manage the project.

Ms. King asked if the additional funding under the local government transportation bill if funding also would include maintenance on bridges. Mr. Quintana said it could be
used for any projects: bridge maintenance, additional arterials, to make other projects whole or fix shortcomings. There will be a call for applications maybe in the next couple of months and then funds awarded this fall. Any funds must be spent by 2024.

There was no additional business from the Chairman, Members and Staff.

8. **PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA**

There was no comment on any issues not on the agenda.

9. **ADJOURNMENT**

Mr. Quintana moved to adjourn the meeting. Mr. Fillerup seconded the motion. The motion passed unanimously and Mr. Porell adjourned the meeting at 10:37 a.m.

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Nick Porell, Technical Committee Chair   June Markle, Administrative Assistant