

A G E N D A

... for the Regular Meeting of the Farmington City Council to be held at 6:00 p.m., Tuesday, September 24, 2019 in the Council Chamber, City Hall, 800 Municipal Drive, Farmington, New Mexico. . . .

1. Roll Call and Convening the Meeting:
2. Invocation: Pastor Eva Yanes of Crossroads Community Church.
3. Pledge of Allegiance:
4. Acceptance of Consent Agenda: Those items on the agenda that are marked with an asterisk (*) have been placed on the Consent Agenda and will be voted on without discussion with one motion. If any item proposed does not meet with approval of all Councilors or if a citizen so requests, that item will be heard under Business from the Floor.
5. *Approval of Minutes for:
 - (a) the Regular Meeting of the City Council held September 10, 2019; and-----7
 - (b) the Regular Work Session of the City Council held September 17, 2019. -----8
6. *Approval of Bid for transmission structures for Cottonwood Substation (Electric) being awarded to Klute, Inc. as the sole bid is fair and reasonable and in the best interest of the City (\$413,653.49). Bids opened September 17, 2019. -----1
7. *Approval of Intergovernmental Agreement for Animal Care and Control between the City and San Juan County for operation of an animal care facility and services, including but not limited to, spay and neuter, adoption, rescue, transportation and disposal services for San Juan County animals. -----2
8. *Approval of Warrants up to and including September 21, 2019.
9. Recommendation from the Planning and Zoning Commission: -----3

Acceptance of Consent Agenda: The item marked with an asterisk (*) has been placed on the Planning and Zoning Commission Consent Agenda and will be voted on with one motion without discussion. If the item does not meet with approval of all Councilors or if a citizen so requests, that item will be removed from the Consent Agenda and heard in regular order.

- *(1) Adoption of the recommendation from the Planning and Zoning Commission as contained within the Community Development Division Petition Report to approve Petition No. ZC 19-75 from Donna Brimhall, represented by Sakura Engineering & Surveying, requesting a zone

change from the SF-10, Single-Family Residential, District to the GC, General Commercial, District for vacant property located at 6610 East Main Street, subject to:

- (a) the property owner constructing 5-foot wide sidewalks along the property boundary upon development of a commercial use on the property;
- (b) all commercial development complying with the supplemental drainage requirements of Section 5.7.3 of the Unified Development Code (“UDC”);
- (c) the property owner complying with any additional non-residential standards of the City Code and the UDC; and
- (d) the property owner obtaining an updated highway access permit from the New Mexico Department of Transportation to allow access for a second business at the shared access point prior to obtaining a building permit.

The recommendation of the Planning and Zoning Commission passed by a vote of 6-1 on September 12, 2019. (Beth Escobar)

- 10. Recommendation from the Public Utility Commission for approval of the installation locations of four public dual port and one utility use single port electric vehicle charging stations and the charging station usage rate of \$1.25 per hour. (Hank Adair) -----4

11. New Business:

- (a) Mayor
 - (1) Reappointments to the Metropolitan Redevelopment Agency Commission and the Parks, Recreation and Cultural Affairs Commission.
- (b) Councilors
- (c) City Manager
 - (1) Acknowledgement of the Department of Finance and Administration’s approval of the City’s Fiscal Year 2020 Budget, as required by Section 6-6-5 of New Mexico State Statutes. -----5
- (d) City Attorney
 - (1) Proposed Ordinance – Discussion
-authorizing the City of Farmington (“Borrower”) to enter into a loan agreement with the New Mexico Environment Department (“NMED”) for the purpose of obtaining project loan funds in the principal amount of \$2,000,000 plus 2.375 percent accrued interest; designating the use of the funds for the purpose defined in the most current project description form as approved by NMED; declaring the necessity for the loan; providing that the loan will be payable

and collectible solely from the Borrower's pledged revenues;
prescribing other details concerning the loan and the security for
that purpose (Final Action October 8, 2019)-----6

(e) City Clerk

12. Business from the Floor:

- (1) Items removed from Consent Agenda for discussion.
- (2) Any other Business from the Floor.

13. Adjournment.

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

CITY OF FARMINGTON
INTER-OFFICE MEMORANDUM

TO: Mayor Duckett and City Council

FROM: Kristi Benson, CPPO, CPPB *KB*
Chief Procurement Officer

DATE: September 19, 2019

SUBJECT: Transmission Structures for Cottonwood Substation, Bid #20-133622

USING DEPARTMENT: Electric Utility

=====

A bid opening was held on September 17, 2019 for Transmission Structures for Cottonwood Substation. One bidder responded.

The Central Purchasing Department concurs with the recommendation from the Electric Utility to award the bid to Klute, Inc. from York, NE, as submitting the only responsive bid which is considered to be fair and reasonable meeting specifications for a total awarded amount of \$413,653.49. The single response documentation memo is attached. The bidder did not qualify for the In-State or Veterans Preference.

Kristi Benson (Presenter)
Consent Agenda/Council Meeting/September 24, 2019

Copy to:
Teresa Emrich, Administrative Services Director
Hank Adair, Electric Utility Director
John Armenta, Electric Engineering Manager

File – 20-133622

CITY OF FARMINGTON
CENTRAL PURCHASING
INTER-OFFICE MEMORANDUM

TO: Transmission Structures for Cottonwood Substation, #20-133622
FROM: Emily Milne, Buyer II
DATE: 9/19/2019
SUBJECT: Single Response Documentation

=====

56 Companies were notified of this solicitation.

The following firms were contacted regarding this solicitation and requested information regarding their decision not to respond to the above bid.

Their decision was based on the following:

- (1) McKinley Sales Company, Chuck McKinley: Falcon Steel America was sold to a new company and was unable to get a quote together. Galvanizers had an extremely long lead-time so they did not bid.
- (2) Border States Electric Supply, Robert Williams: Did not get information back from Manufacturer before bid opening.
- (3) Western United Electric, Bob Martini: They received a no bid from their manufacturer, Valmont.
- (4) Wesco Utility, Mark Baragary: Fell through the cracks on their end. I added another user on their account in our electronic bidding system per Wesco request.

xc: Kristi Benson, CPPO CPPB, Chief Procurement Officer


(KEB/EM)