

M I N U T E S
AIRPORT ADVISORY COMMISSION
February 12, 2019

The Airport Advisory Commission of the City of Farmington met on Tuesday, February 12, 2019, at 4:00 p.m., in the City of Farmington Executive Conference Room, 800 Municipal Drive, Farmington, New Mexico.

Members Present:

Richard Neely, Chairman
 Johnny Arrington, Pro Tem
 Mark Gordon
 Theresa Pacheco
 Richard Roderick

Members Absent:**Staff Present:**

Mike Lewis, Airport Manager
 Jody Carman, Administrative Aide
 Jennifer Breakell, City Attorney

Others Present:

Bruce Henry, Airport Tenant
 Felicia Bekis, Atlantic Aviation
 Marieanna Yazzie, Atlantic Aviation

Call to Order

The AAC meeting was called to order at 4:00 p.m. by Airport Advisory Commission Chairman Richard Neely, there being a quorum present the following proceedings were duly had and taken.

Approval of the February 12, 2019 Agenda

Chairman Richard Neely asked for a motion to approve the agenda for February 12, 2019. He asked if anyone had changes or wanted a discussion. A motion was made by Mark Gordon and seconded by Richard Roderick to approve the agenda for February 12, 2019 and passed unanimously by a vote of 5-0.

Approval of the Minutes from the January 8, 2019, Regular Meeting of the AAC

Chairman Richard Neely asked for a motion to approve the minutes from January 8, 2019. He asked if anyone had any changes or wanted a discussion. A motion was made by Richard Roderick and seconded by Theresa Pacheco to approve the minutes of the January 8, 2019 regular meeting of the Airport Advisory Commission and passed unanimously by a vote of 5-0.

Operations Report

Mike Lewis presented a quick overview of the charts included in the February 12, 2019 Full Agenda.

Additional Operations Information

- Airport Manager Mike Lewis offered congratulations to Theresa Pacheco for her appointment to regular Airport Advisory Commission Member from Alternate. Mike also introduced new Airport Advisory Member Mark Gordon to everyone in the room.
- Mike Lewis reported Archipele Technologies has not yet given the airport a check for deposit on Hangar 9. Mike explained he will give Archipele until this Friday, February 15th to secure the hangar with a deposit check. If that does not work out, Mike Lewis will continue the search for economically viable new tenants to occupy Hangar 9.
- Mike Lewis has contacted, via email and phone message, the experimental airship company SCEYE from Roswell to schedule the launch of their air balloon.
- The airport runway upgrade project is underway and on track. Mike Lewis presented a preliminary schedule regarding the updates to runways 5-23 and 7-25. There was a short discussion regarding Visual Approach Slope Indicator (VASI) to Precision Approach Path Indicator (PAPI) light upgrades on runway 5-23.
- This upgrade conversation segued to a short discussion regarding a contractor completing lighting upgrades as opposed to the FAA. Also discussed were possible routes, hubs, and new airline advertising.
- Mike Lewis reported City of Farmington dug test holes at end of runway 5-23 to locate sandstone levels to be sure material is not too close to the surface and to test dirt density.

- The Gary Mize hangar project broke ground today. Mike noted the general location for the new hangar to line up with the existing hangars. A short discussion ensued regarding gate access, fencing and possible parking areas. It was noted the property would be very easy to commercially develop. A few commission members inquired about lease terms and city ownership. Mike explained ground leases are offered for 25 years and after that time, the property and structures revert to city ownership. Some examples of existing ground leases were noted in the short discussion.
- The fixed base operation (FBO) request for proposal (RFP) is in progress. The deadline is the end of June, 2019.
- Mike reported that he met with a small airline company in Santa Fe last week, Advanced Air, that provides King Air 350 service to Albuquerque. Advanced Air is based in California and can provide air service from Farmington to Albuquerque for around \$300.00. Since there is no subsidy available, Mike noted this opportunity will most likely be passed by. Mike added Advanced Air was currently bidding on service to Albuquerque from Carlsbad, and that service would be subsidized. There was a short discussion regarding routes, Farmington airline history, and types of subsidy available to smaller airports.
- Mike Lewis explained that today, a new issue arose regarding our car rental concessions. It looks like Avis/Budget may be looking for alternative location to conduct business. Price breaks that would be fair to all car concessions were discussed. Mike Lewis will address the issue with City of Farmington purchasing on Wednesday morning. There was not enough information to consider any solutions or options.

Business from the Staff:

Chairman Richard Neely asked if there were any more questions from staff. There were no questions or comments.

Business from the Floor:

Chairman Richard Neely asked if anyone from the floor had something to say. There were no questions or comments.

There being no further business to come before the Commission, the February 12, 2019 meeting was adjourned by Chairman Richard Neely, the motion was made by Theresa Pacheco and seconded by Mark Gordon at 4:35 p.m.


Richard Neely – Chairman


Jody Garman – Administrative Aide