

MINUTES

Meeting of the Farmington Public Library Advisory Board
Farmington Public Library Staff Conference Room
Tuesday, August 20, 2019, 4:00 pm

Members present: LaLa Foster, Karen Morrison, Paula Nickerson, Dick Gerding

Staff present: Jenny Lee Ryan, Karen McPheeters, Jeremy Jackson

- I. Call to order – 4:11 pm
- II. Amendments to and/or approval of the minutes of the previous meeting
 - a. Motion to accept minutes as distributed by Paula
 - i. Seconded by Karen
 - ii. Approved unanimously by board members present
- III. Action Items
 - a. Policy Review: Use of library premises for public demonstrations
 - i. Motion to approve with changes by Karen
 1. Seconded by Paula
 2. Approved unanimously by board members present
 - b. Policy Review: Interlibrary Loan
 - i. Motion to approve with changes made by LaLa
 1. Seconded by Paula
 2. Approved unanimously by board members present
- IV. Information Items
 - a. Library Director's Report
 - i. Status of strategic planning process with Bill Hidell
 1. Process is on hold due to ongoing budget discussions
 - a. Bill Hidell is planning a return visit to meet with Advisory Board – date to be determined
 - i. May include an open town hall
 2. Have been directed by City Manager to develop plan for 4% and 8% cut-Dick Gerding assisted with plan
 - a. 8% reduction does not appear to be feasible due to legal minimum requirements from New Mexico State Library
 - b. Have investigated changing legal service area, or fee structure and contracting library services
 - ii. Staffing
 1. COF hiring freeze is making it difficult to fill critical vacant positions
 2. Library is considering adjustment of staffing Power Library at Boys and Girls Club
 - a. Currently, staffing the Power Library costs the Farmington Public Library \$28k annually,

- b. FPL does not receive any of the money received by the Boys and Girls club from the Bayless foundation for the library
- c. Meeting is set to discuss the agreement between the Farmington Public Library and the Boys and Girls Club
- 3. No plan has been decided for minimum wage increase
- iii. Building and technology issues
 - 1. At least 5 screens are out – no money to replace them
 - 2. Self checks, gates, other equipment have reached end of life and will need to be replaced
 - a. Conversion to RFID gates will also include new self checks, desk operating system, and automated return
 - b. GO Bond and 213 (gifts and grants) have been expended
- iv. Some public concerns may be sent to advisory@infoway.org

V. New Business

- a. Resignation from Bill Diers
 - i. There are currently 2 vacancies on the board.
 - ii. If you know any who is interested
- b. Discussion of electric car charging stations
 - i. Article distributed to board
 - ii. Electric Utility would like to install 2 electric car charging stations at the library
 - 1. Maybe south parking lot?
 - 2. We are in an information gathering phase
 - a. Who would maintain equipment?
 - b. If there are problems, who should we call?
 - c. Can the library get a portion of the proceeds from sales? (Similar to Coke machine)
 - d. Discussion of location and how outdoor location may lend itself to damage
 - 3. The Library Advisory Board is looking forward to a formal presentation with more information.

VI. Adjourn - 5:30pm

- a. Next meeting is Tuesday, October 15, 2019
- Approved by board on December 17, 2019**


President 12-17-19

Name Title Date


VP
12-17-19

Name Title Date