

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
July 10, 2019

Technical Members Present: Steven Saavedra, City of Aztec
Jason Thomas, City of Bloomfield
Nica Westerling (Alt), City of Farmington
Dan Flack, Town of Kirtland
David Quintana, NMDOT District 5 (via phone)
Andrew Montoya, Red Apple Transit
Fran Fillerup, San Juan County
Nick Porell, San Juan County

Technical Members Absent: Helen Landaverde (Alt), City of Farmington

Staff Present: Mary Holton, MPO Officer
June Markle, Administrative Assistant

Staff Absent: None

Others Present: Joseph Moriarty, Liaison, NMDOT Planning Bureau
Larry Hathaway, San Juan County
Scott Martin, San Juan County
Glojean Todacheene, San Juan County
Commissioner
Robert Kuipers, Northwest RTPo Program Manager &
other members of the RTPo

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE JUNE 12, 2019 TECHNICAL COMMITTEE MEETING

Mr. Fillerup moved to approve the minutes from the June 12, 2019 Technical Committee meeting. Mr. Montoya seconded the motion. The motion to approve the minutes passed unanimously.

3. FY2020-2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT

Subject:	FFY2020-2025 Transportation Improvement Program (TIP) Development
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	July 10, 2019

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next four (4) years.
- Projects included in the TIP must be regionally significant and fiscally constrained.
- The TIP adoption process includes updating project information, adding new projects, and developing a TIP priority list.
- A Call for Projects was issued on May 20, 2019 to start the new TIP adoption process.
- There were no new projects to the TIP, therefore the PPM Review was not required.

CURRENT WORK

- Staff has continued to discuss updates to current projects and/or new projects with the entities, Red Apple Transit, and NMDOT.
- The TIP has been developed based on this input. There are a total of 15 projects proposed for the new TIP.
- The STIP is scheduled to be updated with FHWA by NMDOT in August 2019.
- The new TIP needs to be submitted to NMDOT by August 9, 2019.
- A 30-day public comment period on the new TIP opened on June 23. Public hearings will be held during the July 10 Technical Committee meeting and a Special Policy Committee meeting on July 25, 2019.

FUNDING AND FISCAL CONSTRAINT

- The TIP is required to be fiscally constrained. The projects listed have identified detailed funding sources as required.

ACTION ITEM

- MPO Staff recommends that the Technical Committee review the projects and consider recommending approval of the draft FFY2020-2025 TIP and the Self-Certification for the new FFY2020-2025 to the Policy Committee.

APPLICABLE CITATIONS

- 49 CFR Parts 625 and 630.

DISCUSSION: Ms. Holton reported that the proposed FFY2020-2025 TIP has been reviewed over the past few meetings. Beginning on Page 3 of the Agenda is the current TIP project list, the public notice advertising the new TIP, the individual project description sheets, proposed Policy Committee Resolution 2019-7, and the Self-Certification for the FFY2020-2025 TIP. The list of the 15 projects to be included on the proposed FFY2020-2025 TIP are available at: https://www.fmtn.org/DocumentCenter/View/19797/Draft-FFY2020-2025-TIP_61819.

Ms. Holton asked that each Technical Committee member review their projects to ensure they are correct. Staff does recommend the Technical Committee recommend approval to the Policy Committee.

Mr. Saavedra stated that the City of Aztec is still trying to get clarification on the capital outlay funding awarded to them for the Aztec East Arterial project. Ms. Holton

replied that there would be four amendment cycles during FFY2020 and an amendment to this project can be made during one of those cycles. Chair Porell said he thought capital outlay funding would likely be awarded in September.

The Committee discussed a retention pond and piping project that was receiving capital outlay funding, but the contract for the project had to be obtained through NMDOT even though it was not a transportation project. Even requesting clarification from the capital outlay oversight group has not provided any definitive answers.

Chair Porell opened the public hearing. No comments were received. Chair Porell closed the public hearing.

ACTION: Mr. Thomas moved to recommend approval of the draft FFY2020-2025 TIP and Policy Committee Resolution 2019-7 to the Policy Committee. Ms. Westerling seconded the motion. The motion to recommend approval passed unanimously.

4. FMPO & NWRTPO INTRODUCTIONS AND OPPORTUNITIES FOR FUTURE COLLABORATION

Subject:	FMPO and NWRTPO Introductions and Opportunities for Future Collaboration
Prepared by:	Robert Kuipers, RTPO Program Manager
Date:	July 10, 2019

PRESENTATION

Mr. Robert Kuipers, the RTPO Program Manager, will introduce RTPO Committee members and staff to the FMPO Technical Committee to begin to build a relationship between the agencies and to understand commonalities on how they might collaborate on transportation opportunities in the region.

The RTPO is encouraged and directed in its annual Regional Work Program to “Coordinate the RTPO’s planning program with other RTPOs and any Metropolitan Planning Organizations (MPOs) or other agencies impacted by and or associated with activities contained in the RWP”.

DISCUSSION: Mr. Kuipers said he and the other RTPO members hoped to build a strong working relationship between the RTPO and the FMPO and to begin looking at future opportunities for collaboration on transportation projects within the region. As an example he mentioned the needed safety and traffic flow improvements for the intersection of NM 371 and N 36. Chair Porell noted that this project has already been awarded capital outlay money with Navajo DOT overseeing the project design. Another example would be roads improved to the MPO boundary and, if there was a connection to a major RTPO corridor, the RTPO might want to extend the improvements into the

more rural nearby area. Although the opportunities for collaboration might be few, Mr. Kuipers thought it was important to bring up the discussion.

RTPO Members who participated in the meeting with Mr. Kuipers: Jeff Irving, NWRTPO Chair, McKinley County Road Superintendent, Alicia Santiago, City of Gallup Public Works Department, Don Jaramillo, City of Grants Projects Manager, Larry Joe, Northern Navajo, Navajo DOT, Dave Deutsawe, Pueblo of Acoma Public Works Department, Trina Martin, Ramah Navajo Chapter, Gary Porter, Cibola County Transportation Director, Neala Krueger, NMDOT Planning Division Liaison to a number of RTPOs, JoAnn Garcia, NMDO District 6 Liaison to NWRTPO, and Marticia Holiday, NMDOT District 6.

Chair Porell said that the new Public Works Engineer for San Juan County, Scott Martin, would be participating with the RTPO as the County's new representative.

5. STATUS OF TIP PROJECTS

Subject: Status of TIP Projects
Prepared by: MPO Staff
Date: July 10, 2019

BACKGROUND
<ul style="list-style-type: none"> ▪ The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives. ▪ The Technical Committee will consider recommending approval to the Policy Committee of the new FFY2020-2025 TIP at this meeting.

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

INFORMATION ITEM
<ul style="list-style-type: none"> ▪ This is an information item only. Committee members will have an opportunity to provide any needed feedback/updates regarding current TIP project status and details. ▪ Once the new TIP is adopted, the full list of projects will updated prior to the committee's August meeting so that the full review can resume.

DISCUSSION: With the adoption of a new TIP under consideration, current project updates could wait until after the new TIP has been adopted unless something critical needs to be addressed today. The Technical Committee was agreeable to postponing the discussion on project updates until August.

6. REPORTS FROM NMDOT

Joseph Moriarty - Planning Bureau

Mr. Moriarty had no Planning updates to report.

David Quintana - District 5

Mr. Quintana stated that the project for the intersection of NM 371 and N 36 is under development and is at approximately 30% design. This will be amended and added into the new TIP during the first amendment cycle. Navajo Nation DOT will be taking the lead on the project design while NMDOT will lead the project construction.

Paving on US 64 is ongoing and on schedule; completion is also on schedule.

Replacement of the bridge in La Plata has about 75 days until completion.

The NM 170 mill and fill project from mileposts 2-8 on NM 170 is expected to begin on July 22. There will be one lane road closure using a pilot car during the construction.

Mr. Quintana reported that all project applications submitted for the state's call for projects have been forwarded to Planning. Each District was asked to rank their list of projects in order of District priority. This was completed and submitted to POD. From there the applications will go to the Secretary and then to the Transportation Commission for consideration in August.

Mr. Quintana said there has been no word on filling the Transportation Commissioner vacancy for District 5.

Chair Porell reported that the County Manager, City of Farmington Mayor, and several County Commissioners have expressed concern over the overgrown weeds in the medians along the state highways. He asked if Mr. Quintana knew what NMDOT's schedule was for mowing the medians or if there was a specific schedule. Mr. Quintana said he would look into the issue and report back to the Committee.

Mr. Fillerup asked if the project on NM 170 would have signage on the roadway during construction to notify motorists of the one-lane roadway and pilot car. He thought this information would be of special interest to the farmers/land owners and first responders needing to travel the roadway. Mr. Quintana replied that there would be typical work zone signage would be posted and he would look into what additional notifications could be made and will provide that information to the MPO to forward to the Technical Committee. *(Email update from Mr. Quintana later the same day: message boards will be posted two weeks prior to the beginning of construction and that the construction is now scheduled to begin on August 5.)*

7. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	July 10, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

8. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	July 10, 2019

INFORMATION ITEMS

- a. **Consultation on the Public Participation Plan (PPP).** The proposed PPP has been revised to address many of the issues raised in the MPO's recent Annual Quality Assurance Review (QAR). Joe has reviewed the proposed PPP, and has made suggestions to broaden the MPO's consultation process and notice locations. As a result, MPO staff is asking for your input regarding:

If there should be any additional locations added to the following list for public notices:

- Aztec City Hall, 200 W Chaco, Aztec, NM
- Bloomfield City Hall, 915 N First St., Bloomfield, NM
- Farmington City Hall, 800 Municipal Dr., Farmington, NM
- Kirtland Town Hall, 47 RD 6500, Kirtland, NM
- San Juan County Administrative Building, 100 S Oliver, Aztec, NM
- Aztec Public Library, 319 S Ash, Aztec, NM
- Bloomfield Public Library, 333 S 1st Street, Bloomfield, NM
- Bloomfield Senior Center, 124 Ash Ave., Bloomfield, NM 87413
- Farmington Public Library, 2101 N Farmington Ave, Farmington, NM
- Farmington Civic Center, 200 W Arrington, Farmington, NM
- Bonnie Dallas Senior Center, 109 E. La Plata St., Farmington, NM
- Farmington Indian Center, 100 E Elm St, Farmington, NM
- Sycamore Park Community Center, 1051 Sycamore St, Farmington, NM
- Aztec Senior Center, 101 S Park, Aztec, NM
- Bloomfield Multi-Cultural Center, 333 S 1st Street, Bloomfield, NM
- San Juan Center for Independence, 1204 San Juan Blvd, Farmington, NM
- San Juan County Housing Authority, 7450 E. Main St., Suite C, Farmington, NM

Additionally, are there any neighborhood organizations and/or civic organizations that should be added to the MPO's consultation lists?

DISCUSSION: Ms. Holton reported that a draft of the Public Participation Plan (PPP) has been provided to Joe Moriarty for his review. With his recommendations provided, she is working to finalize the PPP draft and get it out for the required 45-day review period. Ms. Holton wanted to consult with the Technical Committee to get their input on the list of locations for publication noted above that includes those currently used for CDBG purposes. Ms. Holton asked if there were additional locations where noticing of the PPP should be included.

Some of the additional locations recommended by the Technical Committee included:

- Educational institutions - all San Juan College campuses, UNM branch/Highlands on 30th Street in Farmington;
- Transit stops - will work with Andrew Montoya on gathering this list;
- Neighborhood or civic organizations - Steven Saavedra offered to coordinate with one in Aztec that meets at Aztec's City Hall.

Ms. Holton explained that it is important to capture as many people as possible especially minorities, low income, and elderly. Mr. Fillerup commented that the list presented was very comprehensive.

Chair Porell asked what documents are included in the posting. Ms. Holton replied that the agenda, draft PPP and information on where/when the final document would be available for viewing. Chair Porell thought it might be beneficial to include a short description of what the MPO is and what it does since he thought there were likely many people who know little about the MPO.

9. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no business from the Chairman, Members and Staff.

10. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

11. ADJOURNMENT

Mr. Flack moved to adjourn the meeting. Mr. Saavedra seconded the motion. The motion passed unanimously and Chair Porell adjourned the meeting at 10:32 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant