

**M I N U T E S**  
**AIRPORT ADVISORY COMMISSION**  
**August 13, 2019**

The Airport Advisory Commission of the City of Farmington met on Tuesday, August 13, 2019, at 4:00 p.m., in the Four Corners Regional Airport Conference Room, 1296 W. Navajo, Farmington, New Mexico.

**Members Present:**

Richard Neely, Chairman  
 Johnny Arrington, Pro-Tem  
 Mark Gordon  
 Theresa Pacheco  
 Richard Roderick  
 Jon Rudolf, Alternate

**Members Absent:****Staff Present:**

Mike Lewis, Airport Manager  
 Jody Carman, Administrative Aide  
 Julie Baird, Assistant City Manager

**Others Present:**

Felicia Bekis, Atlantic Aviation  
 Marieanna Yazzie, Atlantic Aviation  
 Bruce Henry, Tenant

**Call to Order**

The AAC meeting was called to order at 4:00 p.m. by Chairman Richard Neely, there being a quorum present the following proceedings were duly had and taken.

**Approval of the August 13, 2019 Agenda**

Chairman Richard Neely asked for a motion to approve the agenda for August 13, 2019. He asked if anyone had changes or wanted a discussion A motion was made by Theresa Pacheco and seconded by Johnny Arrington to approve the agenda for August 13, 2019 and passed unanimously by a vote of 6-0.

**Approval of the Minutes from the July 9, 2019, Regular Meeting of the AAC**

Chairman Richard Neely asked for a motion to approve the minutes from July 9, 2019. He asked if anyone had any changes or wanted a discussion. A motion was made by Richard Roderick and seconded by Theresa Pacheco to approve the minutes of the July 9, 2019 regular meeting of the Airport Advisory Commission and passed unanimously by a vote of 6-0.

**Operations Report**

Mike Lewis presented the airport operational statistics as they appear in the agenda. There was a little discussion regarding high operation numbers and that a few small adjustments were needed for the new trend line charts.

**Additional Operations Information**

Mike Lewis reported on additional operational items not listed in the agenda.

1. Mike Lewis announced he would attend the City Council meeting this evening to get approval for the runway construction bid, as it came in a little over budget. There was a short discussion regarding how to budget upon the start of the reconstruction.
2. It was noted there were still some details needing resolution in order to get the runway construction process moving forward. However, the project is still on track. The FAA should provide the AIP grant offer this week. Work on the runway is scheduled to begin in the middle of September, 2019.
3. The annual FAA, Part 139 Inspection is scheduled for next Tuesday, August 20 and continue through Thursday, August 22, 2019.
4. Due to falling gross receipts tax (GRT) revenues we have had to tighten the airport budget, specifically the travel line item has been slightly affected. Mike Lewis noted we might look at a 5% revenue hike on the hangar leases in the near future, if the GRT continues to fall.
5. We should be completing a lease with Guardian Air Ambulance company for the small side of Hangar 9 by the end of the week. They will most likely occupy that section of the hangar within 60 days. They will bring one (1) Pilatus. The question was brought up regarding the possibility of Vernon voicing concerns, or might there be ramifications, as a lease for Hangar 9 was denied to them. Mike Lewis explained there will be 10-12 staff members employed at Guardian and relocating to the area, and there is only one Vernon pilot at this time.
6. An appraisal for the 88 acres, west of the airport, was just completed. The property is valued at \$220,000.00 for the whole parcel or \$2,500.00 per acre.

Mike Lewis asked if there were any questions regarding the items he presented. There were none.

**Discussion and Recommendations for CTED/ICIP Ramp Project**

Mike Lewis presented the figures, included in the August 13, 2019 AAC agenda, regarding ramp reconstruction vs. ramp rehabilitation costs. There was discussion regarding what section of the ramp needs more or less work. Mike explained reconstruction is most expensive way which includes all pavement being torn out and rebuilt from the bottom up. Rehabilitation includes scraping the top three (3) inches of pavement, filling with millings, and then re-pavement. This process is much less costly.

There was discussion on how these ramp projects might be completed. Mike explained they could be worked into the CIP five (5) year projection plan interspersed where less expensive design projects are scheduled, or the ramp projects could be inserted after the runway and taxiway rehabilitation was completed in 2025. Armstrong could also assist in expediting and scheduling the ramp work.

The council was in agreement they were grateful to be aware of the ramp project processes and how the rehabilitation would be best completed.

Mike Lewis noted a new airline should be here in mid 2020. Ramp work may even be dictated by that airline if ramp repair is necessary in order to facilitate their commercial service. Additionally, EMAS would only be installed if the airline were committed to the Four Corners Regional Airport (FCRA) and doing lucrative business. Mike noted it will be extremely important the community use the commercial air service at FCRA once we get flights back.

Mike also noted he spoke with another small air service business last week, and had interest in operating out of FCRA when the time is right.

Mike Lewis offered to escort AAC members across the non-movement areas so they could see where the problems are most prevalent and he can point out some of the issues on the ramp and relative sections. There is also the possibility city maintenance might bond seal the top of the pavement to tide us over until the actual work could be completed.

Upon conclusion of the ramp project discussion, Mike announced his rotary club is hosting a fly-in at FCRA on Saturday, September 28. There was a quick discussion regarding utilization of the runways for car racing events. Mike explained hosting an event of that nature that gets complicated, as FAA approval is needed for runway closures, which includes reroutes, cones, signage and other operational concerns.

Mike Lewis noted October is the estimated time for completion of runway construction and runway closures. A short discussion followed regarding air traffic, PAPI lights, and air ambulance flight frequency.

**Business from the Chairman:**

Chairman Richard Neely noted he had no more questions or comments.

**Business from the Members:**

Chairman Richard Neely asked if there were any more questions from the members. There were no questions or comments.

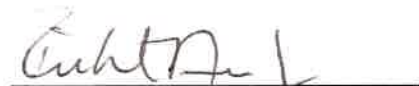
**Business from the Staff:**

Chairman Richard Neely asked if there were any more questions from staff. There were no questions or comments.

**Business from the Floor:**

Chairman Richard Neely asked if anyone from the floor had something to say. There were no questions or comments.

There being no further business to come before the commission, the August 13, 2019 meeting was adjourned by Chairman Richard Neely, the motion was made by Mark Gordon and seconded by Johnny Arrington at 5:50 p.m.

  
Richard Neely – Chairman

  
Jody Carman – Administrative Aide