Work Session of the City Council, City of Farmington, New Mexico, held Tuesday, August 20, 2019 at 9:00 a.m. in the Council Chamber at City Hall, 800 Municipal Drive, Farmington, New Mexico, in full conformity with the rules, regulations and ordinances of the municipality.

At such meeting the following were present, constituting a quorum:

MAYOR
Nate Duckett

COUNCILORS
Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakino

constituting all the members of the Governing Body.

Also present were:

ASSISTANT CITY MANAGER
Julie Baird

CITY ATTORNEY
Jennifer Breckell

CITY CLERK
Dianne Smylie

DEPUTY CITY CLERK
Andrea Jones

RESOLUTION NO. 2019-1725 APPROVING THE FIRST REVISION TO THE FY2020 BUDGET AND REQUESTING STATE APPROVAL.

Administrative Services Director Teresa Emrich provided a brief explanation of the proposed budget revisions and recommended adoption of Resolution No. 2019-1725.

Thereupon, a motion was made by Councilor Sharer, seconded by Councilor Jakino to pass and adopt Resolution No. 2019-1725, as presented. The roll was called with the following result:

Those voting aye: Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried and Resolution No. 2019-1725 was duly passed and adopted.

RESOLUTION NO. 2019-1726 ADOPTING AN INFRASTRUCTURE IMPROVEMENT PLAN (ICIP)

City Manager Rob Mayes announced that the purpose for today’s discussion is to select the top capital projects for inclusion in the Infrastructure Capital Improvements Plan ("ICIP") as required by the State. Directing the Council’s attention to page 2.1 agenda materials, he reported that the third project listed should be Foothills Enhancements Phase 3 (Mesa del Oso to Chiva Court) for $2.1 million instead of Foothills Enhancements Phase 2 and that the fifth project listed (Villa View Detention Pond Phase 2) should be replaced with Broadway Bridge Repairs for $400,000 and he recommended adoption of Resolution No. 2019-1726.

Following brief discussion and consideration, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to establish the following as the top ICIP projects: 1) Pinoon Hills Bridge & Extension; 2) Security Cameras in the Downtown, Park/Trail and Riverwalk Areas; 3) Foothills Enhancements Phase 3 (Mesa del Oso to Chiva Court); 4) Station Exhaust Filter System; 5) Broadway Bridge Repairs; 6) La Plata Highway Waterline Project; 7) Lake Farmington Recreational Amenities; 8) Gateway Park; 9) Runway 5-23 Improvements Construction; 10) Red Apple Transit “Hub” Center; and 11) Tibbetts All Abilities Park (TAP) to and adopt Resolution No. 2019-1726 as presented.

At the Mayor’s request, it was the consensus of the Council to amend the order of the projects as follows: 1) Pinoon Hills Bridge &
Extension; 2) Security Cameras in the Downtown, Park/Trail and Riverwalk Areas; 3) Foothills Enhancements Phase 3 (Mesa del Oso to Chiva Court); 4) Broadway Bridge Repairs; 5) Tibbetts All Abilities Park (TAP); 6) Station Exhaust Filter System; 7) La Plata Highway Waterline Project; 8) Lake Farmington Recreational Amenities; 9) Gateway Park; 10) Runway 5-23 Improvements Construction; and 11) Red Apple Transit “Hub” Center.

Councilors Rodgers and Sharer agreed with the friendly amendment and the roll was called with the following result:

Those voting aye: Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said amended motion carried and Resolution No. 2019-1726 was duly passed and adopted.

PRESENTATION/COMPREHENSIVE PLAN UPDATE

Providing opening remarks, City Manager Rob Mayes announced that the purpose for today’s presentation is to obtain direction from the Council on the overall approach of the Comprehensive Plan update and Public Works Director David Sypher introduced Project Manager Megan Moore of Logan Simpson.

Utilizing a PowerPoint presentation, Ms. Moore provided a brief overview of what a Comprehensive Plan (“Comp Plan”) entails and why it requires updating and she stated that the first phase of updating the Comp Plan includes a Community Involvement Plan (“CIP”). Ms. Moore reported that the CIP provides guidance and direction for community involvement activities throughout the Comp Plan update process and she announced that the planning process’s name is “Navigating Farmington’s Future”. Ms. Moore explained that the following groups will contribute to the outreach effort of the CIP: 1) City Staff (“CS”); 2) Technical Advisory Committee (“TAC”); 3) Steering Committee (“SC”); 4) Stakeholders and Community Participants; and 5) Contractors. Additionally, Mr. Mayes announced that it is recommended that one or two representatives from the Council participate on the TAC and the Mayor and all Councilors participate on the SC. Noting that the SC is not limited to a certain number of people and is a potential method of developing leadership in community members, he requested that the Council submit potential SC members as soon as possible for inclusion. Continuing with the presentation, Ms. Moore discussed the Comp Plan update timeline and she detailed the outreach tools utilized in the CIP. She reported that the public outreach series will include group and one-on-one meetings, TED talk-like events, neighborhood and town hall district meetings and a public open house.

Councilors Rodgers and Sharer expressed their appreciation for the Comp Plan and CIP process and the numerous opportunities for community participation.

Mayor Ducett stated that he believes that the SC should include representatives from all facets of the community and expressed his excitement for the planned district meetings hosted by the Councilors.

Thereupon, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to accept the Comprehensive Plan update and to authorize staff to proceed with the process, as presented, and upon voice vote the motion carried unanimously.

2019 NEW MEXICO MUNICIPAL LEAGUE ANNUAL BUSINESS MEETING RESOLUTIONS AND POLICY STATEMENTS

City Manager Rob Mayes reported that staff does not have any concerns with the proposed resolutions or policy statements being presented at the New Mexico Municipal League (NMML) Annual Business Meeting.

With no further comments, a motion was made by Councilor Sharer, seconded by Councilor Rodgers to direct the voting delegate to support the proposed resolutions and policy statements as presented. Mr. Mayes requested a friendly amendment to give discretionary authority to the
voting delegate should the need arise. Councilors Sharer and Rodgers were amenable to the friendly amendment and upon voice vote, the amended motion carried unanimously.

**REAPPOINTMENT TO THE ANIMAL SERVICES ADVISORY COMMISSION**

Mayor Duckett asked the Council's consideration of the reappointment of John Roe (term to August, 2022) as a member of the Animal Services Advisory Commission.

Thereupon, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to confirm the reappointment of John Roe as member of the Animal Services Advisory Commission, as recommended by the Mayor, and upon voice vote the motion carried unanimously.

**COUNCIL BUSINESS**

**Recognition of Adam Morrissey**

Mayor Duckett recognized Strike Zone owner Adam Morrissey for his dedicated efforts surrounding the outdoor recreation movement in the community and he requested that Mr. Morrissey be considered for inclusion on the Steering Committee for the Comprehensive Plan update.

**Request for Update from the Retirement Committee**

Mayor Duckett requested that Economic Development Director Warren Unsicker provide an update from the Retirement Committee at a future City Council meeting.

**Request for Feasibility Study/River Waves**

At the Mayor's request, it was the consensus of the Council to direct staff to research the feasibility of river waves as an additional outdoor recreation activity.

**Bisti Bay at Brookside Park Operating Season**

In response to the Mayor’s inquiry, Assistant City Manager Julie Baird stated that extending the operating season of Bisti Bay at Brookside Park would be a decision based on attendance levels, available lifeguards and weather. Additionally, she stated that the slide is scheduled to arrive in late September and adequate construction, training and testing time must be available before the season ends due to warranty issues. Mayor Duckett requested that an update be provided to the Council during the winter season.

**Community Clean-up for Upcoming Events**

Mayor Duckett announced that there are several upcoming community events such as the Four Corners 4x4 Week and Four Corners Film Festival and stated that he intends to work with Farmington Clean & Beautiful and volunteers to help clean-up problematic areas prior to the events.

**Request for Update/Lions Pool Annual Pass**

Responding to Councilor Sharer’s question regarding an annual pass for Lions Pool only, City Manager Rob Hayes reported that staff is currently exploring the matter and will provide the Council with updated information soon.

**Commendation of Piñon Hills Golf Course Staff**

Councilor Sharer announced that the grounds crew at Piñon Hills Golf Course recently assisted him and his aunt who is a Special Olympics athlete by setting up a new tee box while they were replacing the current one and he commended them for their respectfulness and professionalism.

**CLOSED MEETING**

A motion was made by Councilor Sharer, seconded by Councilor Rodgers to close the meeting to discuss request for proposals for a cost of service study for the water and wastewater utilities, pursuant to Section 10-15-1H(6) NMSA 1978. The roll was called with the following result:
Those voting aye: Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakin

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

The Mayor convened the closed meeting at 10:11 a.m. with all members of the Council being present.

Following the closed meeting, during which meeting the matter discussed was limited only to that specified in the motion for closure, a motion was made by Councilor Sharer, seconded by Councilor Jakino to open the meeting for further business, and upon voice vote the motion carried unanimously.

The open meeting was reconvened by the Mayor at 10:22 a.m. with all members of the Council being present.

REQUEST FOR PROPOSALS/COST OF SERVICE STUDY FOR THE WATER AND WASTEWATER UTILITIES

Contracts Administrator Rosalyn Potter announced that proposals for a cost of service study for the water and wastewater utilities (Public Works) opened on June 25, 2019 with six offerors participating. She recommended that the proposal be awarded to NewGen Strategies and Solutions, LLC as the top evaluated firm after application of the in-state preference.

Thereupon, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to award the proposal for a cost of service study for the water and wastewater utilities to NewGen Strategies and Solutions, LLC, as recommended by the Contracts Administrator, and upon voice vote the motion carried unanimously.

There being no further business to come before the Council, a motion was made by Councilor Sharer, seconded by Councilor Rodgers to adjourn the meeting at 10:24 a.m., and upon voice vote the motion carried unanimously.

APPROVED this 10th day of September, 2019.

Sean E. Sharer, Mayor Pro Tem

SEAL

ATTEST:

Dianne Smylie, City Clerk