

M I N U T E S
AIRPORT ADVISORY COMMISSION
November 12, 2019

The Airport Advisory Commission of the City of Farmington met on Tuesday, November 12, 2019, at 4:00 p.m., in the City of Farmington Executive Conference Room, 800 Municipal Drive, Farmington, New Mexico.

Members Present:

Richard Neely, Chairman
 Johnny Arrington, Pro-Tem
 Theresa Pacheco
 Jon Rudolf, Alternate

Members Absent:

Mark Gordon
 Richard Roderick

Staff Present:

Mike Lewis, Airport Manager
 Jody Carman, Administrative Aide
 Julie Baird, Assistant City Manager
 Ellen Wayne, Deputy City Attorney

Others Present:

Felicia Bekis, Atlantic Aviation
 Marieanna Yazzie, Atlantic Aviation
 Bruce Henry, Airport Tenant

Call to Order

The AAC meeting was called to order at 4:05 p.m. by Chairman Richard Neely, there being a quorum present the following proceedings were duly had and taken. The meeting started late as Airport Administrative Aide, Jody Carman, was attempting to set up the conference room electronic system to display the SkyWest Market Study Presentation.

Approval of the November 12, 2019 Agenda

Chairman Richard Neely asked for a motion to approve the agenda for November 12, 2019. He asked if anyone had changes or wanted a discussion. A motion was made by a commission member and seconded by another commission member to approve the agenda for the November 12, 2019 Airport Advisory Commission (AAC) meeting and passed unanimously by a vote of 4-0.

Approval of the Minutes from the September 10, 2019, Regular Meeting of the AAC

Chairman Richard Neely asked for a motion to approve the minutes from October 8, 2019. He asked if anyone had any changes or wanted a discussion. A motion was made by a commission member and seconded by another commission member to approve the minutes from the October 8, 2019 AAC meeting and passed unanimously by a vote of 4-0.

Operations Report

Mike Lewis presented the statistics as they appear in the agenda.

Additional Operations Information

Mike Lewis reported on additional operational items not listed in the agenda and are as follows:

- Airport Manager and staff are working with George Riley to be comfortable with terms regarding the lease of Hangar-9. Mike Lewis noted a few of the details currently being discussed.
- Airport operations staff is spending a good amount of time airside assisting with coordination of the construction project
- Regarding updates for grant projects, Mike Lewis passed out the most current, rework of the Airport Capitol Improvement Plan (CIP) through 2025. Mike is working to secure new ARFF personal protective gear and mobile ARFF foam testing units with support from FAA and NMDOT.
- Mayor Nate Duckett, City Manager Rob Mayes, and Airport Manager Mike Lewis enjoyed a positive and successful 90 minute meeting with SkyWest in St. George, Utah on October 25th. Mike Lewis presented to the AAC, highlights from the meeting, which is the same presentation information Mike Lewis will offer at City Council this evening of November 12, 2019 at 6:00 p.m.

The market study data was presented and as the information unfolded, there was short discussion regarding SkyWest routes and schedules. Mike Lewis explained SkyWest would fly out of Farmington branded as United Express. Mike Lewis noted the current airport boarding area is not large enough to hold passengers getting onto the type of plane, RJ, SkyWest operates. Armstrong will be involved in the redesign of that space in the airport terminal. There was also light discussion regarding project funding and how funding is acquired and allocated.

Business from the Chairman:

Chairman Richard Neely said he had no business, questions, or comments at this time, but noted the presentation was quite informative and interesting. Other commission members concurred.

Business from the Members:

Chairman Richard Neely asked if there were any more questions from the members. There were no questions or comments.

Business from the Staff:

Chairman Richard Neely asked if there were any more questions from staff. There were no questions or comments.

Business from the Floor:

Chairman Richard Neely asked if anyone from the floor had something to say.

There being no further business to come before the Commission, the November 12, 2019 meeting was adjourned by Chairman Richard Neely, the motion was made by Johnny Arrington and seconded by Theresa Pacheco at 5:40 p.m.


Richard Neely – Chairman


Jody Carman – Administrative Aide