

The December 2016 **Gross Receipts Tax** report is shown below. December reflects October business activity.

	<u>Month</u>	<u>YTD</u>
December FY17 GRT Received (Gross)	\$ 3,976,358	\$ 23,925,506
December FY17 Budget	\$ 4,212,546	\$ 25,412,164

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of December	(5.6%)	(\$ 236,188)
Fiscal Year To-Date	(5.9%)	(\$ 1,486,658)

**GRT - Major Sectors
Month-Over-Month Comparison
December - FY2017**

Single Month	December FY17	December FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 96,011	\$ 250,847	\$ (155,000)	(62%)
Construction	321,579	341,538	(20,000)	(6%)
Manufacturing	267,831	201,969	66,000	33%
Wholesale Trade	136,553	191,176	(55,000)	(29%)
Retail	1,497,087	1,511,664	(15,000)	(1%)
Prof, Scientific, Technical	177,347	186,022	(9,000)	(5%)
Healthcare & Assistance	257,692	325,430	(68,000)	(21%)
Accommodations / Food Svc.	369,962	332,772	37,000	11%
Other Services	430,832	421,380	9,000	2%
Misc./ Unclassified	421,465	400,865	21,000	5%
Total	\$ 3,976,358	\$ 4,163,662	\$ (189,000)	(4.5%)

**GRT - Major Sectors
Year-Over-Year Comparison
July - December FY 2017**

6 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 655,954	\$ 1,183,356	\$ (527,000)	(45%)
Construction	1,680,808	1,864,850	(184,000)	(10%)
Manufacturing	1,020,872	1,141,543	(121,000)	(11%)
Wholesale Trade	746,378	1,092,531	(346,000)	(32%)
Retail	9,917,309	9,632,927	284,000	3%
Prof, Scientific, Technical	1,036,041	1,086,964	(51,000)	(5%)
Healthcare & Assistance	2,089,717	2,140,221	(51,000)	(2%)
Accommodations / Food Svc.	2,295,781	2,103,062	193,000	9%
Other Services	1,979,318	2,798,914	(820,000)	(29%)
Misc./ Unclassified	2,503,328	2,383,276	120,000	5%
Total	\$ 23,925,505	\$ 25,427,645	\$ (1,503,000)	(5.9%)

Requests for Information: 36 requests to inspect public records were processed.

Business Registration: 32 new business registrations were processed during the month of December, 2016 and 2036 business registration renewals were processed.

Solicitors: Licenses were issued to Taylormade Enterprises (Johansen Charley, Dante Andis, Jeremy Begaye and Arickis Yazzie). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

1/10/17 CC

*Minutes – 12/6/16 SP WS; 12/13/16 CC and 12/20/16 WS

*Grant Modification for Region II (A. Farley)

1/17/17 WS

Water Sharing Agreement (Montoia/Sypher)

Consultant presentation on electric utility tariffs (Nipper)

1/24/17 CC

*Minutes – 1/10/17 CC

*Resolution commemorating changes to the district boundaries (Smylie)

Resolution adopting electric utility tariffs (Nipper)

2/14/17 CC

2/21/17 WS

2/28/17 CC

3/14/17 CC

3/21/17 WS

Ordinance re: campaign contribution reports (permission to publish) (Smylie)

3/28/17 CC

Proposed ordinance re: campaign contribution reports (discussion) (Breakell)

4/11/17 CC

Proposed ordinance re: campaign contribution reports (final action) (Breakell)

4/18/17 WS

4/25/17 CC

5/2/17 SP WS – advertise

Budget hearing

5/09/17 CC

5/16/17 WS

05/23/17 CC

- **Building Inspections Activities:**

Permits were issued for the following projects:

1. Tenant Improvement, Kysar Building, 300 West Arrington Street.
2. Tenant Improvement, XL Asphalt, 4320 West Main Street.
3. Tenant Improvement, Rush Truck, 1111 Madison Lane.
4. Tenant Improvement, Rudolfo Law Office, 2001 North Cochiti Avenue.

Plans ready to permit:

1. New, Denny's, (Demolish Old Denny's), 600 Scott Avenue.
2. Interior remodel, Stotz Equipment, 1201 Troy King Road.
3. Fuel Tank, United Rentals, 171 Browning Parkway.
4. New, Ortega Metal Works, 760 South Miller Avenue.
5. Tenant Improvement, J C Penney, 4601 East Main Street, Suite 100.
6. Tenant Improvement, Wells Fargo, 4601 East Main Street, Suite #1.
7. Tenant Improvement, TJ Max, 3550 East Main Street.

Plans are currently under review for the following projects:

1. Shell only building, New, Shops at Main, 4906 East Main Street.
2. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
3. Shell only building, New, 2900 East Main Street.
4. Tenant Improvement, New, Starbucks, 2900 East Main Street.
5. Shell only building, New, Crown Plaza, 2050 Knudsen Avenue.
6. Tenant Improvement, New, Chipotle Mexican Grill, 4906 East Main Street, Suite 102.
7. Tenant Improvement, New, Great Clips, 1245 West Apache Street, Suite 107.
8. Solar Panels, Target, 4900 East Main Street.

The Division issued a total of 53 building permits with a valuation of \$769,403, issued 2 building permits for new single-family homes, performed 7 final inspections of new single-family homes, performed 4 final inspections for new commercial buildings, and performed a total of 446 inspections. The Division also processed 5 public record requests.

- **Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 final plat; 11 summary plats; 2 administrative adjustments; 23 business license zoning verifications; 4 address verification/assignments; 4 zoning verification letters; 1 well site inspection; 7 UDC violation complaint inspections; 9 UDC violation complaint re-inspections; 3 zoning code violation letters; reviewed 53 sets of building permit plans for UDC compliance; 2 Public Records Requests; and, met with 51 counter visitors to answer inquiries and/or approve permit plans. Staff additionally preliminary worked on 2 potential UDC text amendments.
2. Staff is continuing to assist with the LaPlata Ranch PID Review.
3. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other City departments and outside agencies. The City Council approved Purchasing staff to begin negotiations with the Evaluation Committee's highest-rated contractor for the Project's Construction Plans RFQP.

- **Community Development Block Grant (CDBG) Activities:**

1. The 2015 Consolidated Annual Performance and Evaluation Report (CAPER) was adopted by the City Council on December 13, and was submitted to HUD on December 20, before the deadline.
2. Staff continues to complete the 2016 Annual Action Plan tasks. The public service sub-recipients are currently working on their 1st quarter reports. Staff is currently preparing the environmental review for the 2016 capital project (the Main Street Complete Streets Project).

- **Metropolitan Planning Organization (MPO) Activities:**

1. Amendment #4 to the FFY2016-2021 Transportation Improvement Program (TIP) was approved by the Policy Committee at a joint Technical/Policy Committee meeting on December 8.
2. The Technical Committee's Regular Meeting scheduled for December 14 was cancelled.
3. Staff has begun seeking Committee member input regarding possible changes to the MPO Bylaws, anticipated for consideration in January 2017.
4. Staff attended the MPO Quarterly in Las Cruces in early December.

Administration

1. Integrated Resource Plan Discussions continue to progress towards presentation to commission.
2. Cost of Service Meetings within December. PUC discussion and approval on December 14, 2017
3. San Juan Generating Station Meetings continued.

Business Operations

1. New Service work orders - 15 released to Line Dept. for construction; new projects include relocation of poles out of wash at Rd 4450 and replacing poles at intersection of Hwy 115 & Rd 4225.
2. Investment Committee meeting for Reclamation Utility Trusts.
3. Tour of SJ mine and SJGS.
4. Informational meeting for some PUC commissioners on standby electric utility rates.
5. Ongoing Cost of Service meetings and tariff review.
6. Solar discussions with large customer.

Customer Service

1. Full reconciliation of shared containers for WM for their database.
2. Utility applications changed for more correct wording regarding deposit amount.
3. Worked with IT to get report for Landlords with properties under their agreements.
4. Worked on water issues with Public Works Dept.
5. Upgraded all credit card terminals.
6. In Dec (Nov terminations reported in Jan), 158 collection accounts worked totaling \$24,549. Of these, 64 have been collected for \$9,646, leaving 94 outstanding accounts for \$14,903. Of these, 89 accounts totaling \$14,416 will be sent to The Advantage Group for additional collection efforts (5 accounts for \$487 belong to deceased individuals). In Jan there are 141 accounts for \$22,639 to be researched. In Dec we had 204 LIHEAP verifications and 209 payments (16 from last month); and currently 11 payments are due.
7. The Nov collection report from The Advantage Group showed 33 accounts collected, \$5,108 received & a \$753 fee.

Compliance, Environmental, Safety

1. Safety: 2 OSHA Recordable Events in December.
2. Safety: Training/Discussion completed related to grounding.
3. Compliance: Meetings and Discussions Related to Transmission Planner Roles. Submitted to WECC for review with the GAP.
4. Compliance: Completed internal review of compliance in the month of December.
5. Compliance: CIPv5 Low Impact policy work continued in relation to substations and generation.
6. Environmental: Enhanced Alarm response functions for plant operations.
7. Environmental: Job plan completed to replace CEM analyzers at Animas Plan project to execution phase in March.
8. Environmental: Osprey platform project at Navajo Dam continues through permitting process. Project now projected to start in February.

Engineering:

1. Cottonwood Substation: Bid opening to take place for award and civil work to begin in January 2017.
2. GPS Inventory Related to Transmission has completed the first transmission line. Of the 3,797 points, 1,075 have been collected. Project completion forecast for late March of 2017.

Customer Inquiries: 41 Estimates: 29 Work Orders Written by EE: 16 Transformer Checks: 15
Meter/Quad Spots: 1 Work Orders Released by EE: 15 Easements Obtained: 2 Easements Renewed: 6

Transmission and Distribution:**Construction/Maintenance:**

1. Three phase overhead and underground line extension completed for the new Therapy One Building 2400 Farm. Ave.
2. Three phase underground conversion on 20th St. termination and testing continues.
3. Three phase transformer bank installed for Morningstar Minerals at 22A Rd. 3957.
4. Completed Maintenance on 115 KV line from Vista to Bergin.

Construction WOs Completed: 24 Maintenance WOs Completed: 73 Tree Trimming WOs Completed: 139
Customer Trouble calls: 51 Street Light locations maintained: 80

Relay/Substation/Meter:

1. Relay: Replaced Breaker Failure Relay at West Fork and Westloop Substations.
2. Relay: Performing gathering of field relay settings related to the ongoing arc flash study.
3. Substation: Conducted Hare Switching Station/Traswestern 115kv line outage to clean current transformers.
4. Substation: Completed annual compliance inspections of three battery bank systems.
5. Meter: Travel to Utah for inspection and due diligence related to advance metering project.
6. Meter: Continued verification of La Plata Circuits.

New Service Installations: 5 Meters Tested: 277 Power Quality Checks: 2
Meters Verified: 173 Tampering: 7
Disconnect tags mailed: 4473 Field disconnect notices: 1907 Regular Reconnects: 45 After Hours Reconnects: 169

Generation:

1. Continued work on the updated Integrated Resource Plan (IRP).
2. Replaced the circulating water pump motor #3, currently rebuilding the pump.
3. Preparation work begun to install plant historian/analytic software.
4. Work continues on Animas Hydro Restoration. Focus was on mechanical restoration for the month. Projection is to start work related to draft tube in January pending river flows.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 139,500 mmbtu. Bluffview total estimated gas sale – zero mmbtu.
2. Animas estimated gas buy back – zero mmbtu. Bluffview estimated gas buy back – zero mmbtu.

Control Center:

1. Operators completed OSI Opennet Training.

System Outages:

There were no system outages for the month of December.

Operating Statistics:

Animas Plant MWh: 58
Bluffview Plant MWh: 40,486
Navajo Plant MWh: 4,714
San Juan Plant MWh: 15,680
WAPA MWh: 5,992
Purchase MWh: 22,265
Average Purchase Price: \$ 41.11/MW
Purchased Power cost: \$915,348
Peak Demand MWh: 140 Annual increase (decrease): (9.28%)
Monthly System Energy MWh: 87,253 Annual increase (decrease): (9.33%)

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	3
Vehicle Fires	2
Brush/Grass Fires	0
Rubbish/Dumpster Fires	2
Other Fires	0
Rescue/Emergency Medical	562
False Alarms	20
Mutual Aid Given	0
Hazardous Materials Response	6
General Hazard Response	11
Other Responses	221
<i>TOTAL</i>	<i>827</i>

TRAINING

- EMS Training: Pharmacology training conducted by Captain Heard and Doctor Nygren.
- Company Training: Carbon Monoxide Poisoning by Engineer Kipp Rix.
- Company Training: Live fire training at San Juan College.
- Company Training: Hearing conservation, Drug and Alcohol awareness, and incident reporting by COF Safety Ryan Briggs
- Recruit 8 week Academy continues with online personnel assistance as per the subject matter delivery.
- The regional hazardous materials response team conducted their annual refresher.
- Two FFD members attended a Fire Officer 2 class in Socorro, NM.
- Scheduled Maintenance:
 - o Technical Rescue Team Maintenance: A-Shift
 - o Hazmat Team Maintenance: B-Shift
 - o Wildland Team Maintenance: C-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include the Christmas Parade on Main St, Delivered Santa to the Toys for Tots event at McGee Park, and a Peaches Neat Feet tour of Sta #4.
- Three FFD Team members participated with FPD's S.W.A.T. monthly training activities.
- FFD attended the NM Metro Chief's Meeting in Los Alamos.
- Continued AFLC presentations, conducted for shift personnel.
- Eight week new hire fire training academy completed.
- FFD and FPD worked with the Salvation Army to establish a Emergency Action Plan for the Roof.
- Several FFD members participated in multiple neighborhood watch meetings.
- Continued discussions relating to mobile integrated health, with New Mexico Blue Cross/Blue Shield.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 574
- Service Calls Completed 19
- PM Services Completed 68

Building & Maintenance Division:

- Active Job Orders 179
- Completed Job Orders (Month) 62
- Completed Job Orders (YTD) 1,210

Maintenance Projects:

- Installing standby generator at the Warehouse. 75% complete
- Installed new heaters at 2 Water Treatment pump stations
- Ramp system at RC Park completed. Started installation of shade cover
- Installed new HVAC system for Backup Control Center at Animas Power Plant
- Installed 60’ culvert at Hart Canyon Substation
- Installed new flag pole base and flag poles at Safety City

Status of Construction Projects:

- PD Remodel Upstairs is 95% complete. Started to install new lockers
- City Hall – Design still in progress

Red Apple Transit:

Ridership Numbers:

Blue:	3138
Green:	1875
Purple:	1331
Red:	699
Yellow:	1551
Saturday:	185
Aztec:	587
Kirtland:	476
Dial A Ride	291

Total Ridership this Month: 10,133

This Year’s Ridership from Jan 2016 to this month 2016: 131,947

Advertising

Bus #	Organization
10275	Civility First: Respect
10276	Downtown Association: Shop Downtown
10418	Civility First: Kindness
10419	Downtown Association: Shop Downtown
10420	Civility First: Citizenship
10500	Open
10501	Open
10502	Open
10541	Open

Triennial Review Workshop

Red Apple Transit will be going through a Federal Transit Administration (FTA) Triennial Review in the summer of 2017. In preparation for the review, a Triennial Review workshop was held in Fayetteville, Arkansas the beginning of December. The FTA conducts oversight workshops across the country for its grantees each year. The purpose is to help attendees broaden their understanding of the federal rules and regulation, as well as how to comply with FTA program requirements in preparation for the review. The Triennial Review is one of the FTA's management tools for examining grantee performance and adherence to current FTA requirements and polices. Mandated by Congress in 1982, the Triennial Review examines how recipients of Urbanized Area Formula Program funds meet statutory and administrative requirements. The review consist of examining 17 areas, evaluating grantees, and giving the FTA an opportunity to provide technical assistance.

San Juan College Luminaries

The Red Apple trollies picked up riders from Piedra Vista High School and toured them around the College for the luminaries display. This year there were 302 riders in the course of 3 hours. The trollies was lit with Christmas lights powered by an onboard generator and were warm and toasty inside.

Four Corners Regional Airport

December 2016

(Y-T-D percentage Change)

	Current Month December 2016	% Change	Previous Year December 2015
Enplanements:	331	54.67%	214
Deplanements:	415	53.14%	271
Air Traffic Operations	2,330	21.42%	1,919
Fuel Flowage (gallons):	29,471	-6.23%	31,430
Car Rental Revenue:	\$ 5,000	0%	\$5,000

Human Resources Monthly Report – December, 2016

PERSONNEL DIVISION

Job Postings:

Regular/FT - 4

Temp/SN - 8

Inter-Department - 1

Inter-Division - 2

New Hires

Temp./SN - 1

Regular/FT - 8

Terminated:

Temp/SN - 3

Regular/FT - 4

PAYROLL**PP# 24**

Printed Direct Deposits 264

Regular Checks 59

Emailed Direct Deposits 674

Total Checks printed 997**

Gross Pay \$1806457.77

Net Pay \$1144420.57

Regular Employees 738

Temporary Employees 261

PP# 26

Printed Direct Deposits 254

Regular Checks 65

Emailed Direct Deposits 682

Total Checks printed 1001**

Gross Pay \$1822788.88

Net Pay \$1165442.89

Regular Employees 744

Temporary Employees 246

PP# 25

Printed Direct Deposits 254

Regular Checks 57

Emailed Direct Deposits 668

Total Checks printed 979 **

Gross Pay \$1835856.76

Net Pay \$1175603.62

Regular Employees 740

Temporary Employees 252

Low Sick Leave 12/21/2016

Regular Checks 136

Gross Pay \$138672.70

Net Pay \$90383.1897

** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR General

- Conducted active open enrollment for health insurance benefits
- Finalized year end reports for payroll, personnel and insurance
- Continued prep for workers compensation software

Application Services Division

High-Level Projects and Activities

- Responded to a broad range of help desk requests
- Continued automating routine task
- Continued development of IT discussion board for shared problem resolution
- Completed HTE upgrade to 9.1.16.3
- Completed numerous secondary system application upgrades
- Continued training new IT Support Specialist on common Helpdesk tasks
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

175 tickets created

254 tickets closed

Average satisfaction rating of 5.0 (out of 5) based on 5 responses

GIS Services Division

High-Level Projects and Activities

- Continued working on Mobile Mapping Project for FEUS
- Added 38 new addresses and modified 1400 in NW mapping system for Comm Center
- Updated Red Apple Transit map for 2017 to include new times and stops
- Continued to work on mapping the 20th Street right of way from Dustin Ave
- Revised the schema for the water/storm system and revised online web map
- Updated map for proposed boundary for the Farmington/Kirkland Planning jurisdiction
- Modified more voting district maps and changed resolution

Infrastructure Services Division

High-Level Activities and Projects

- Responded to a broad range of escalated technical issues
- Migrated Fire Servers to new disk based backup system
- Provisioned firewall for OSI Generation Project
- Continued progress on multiple projects
- Started building new VM Server at MOC for DR and needed capacity
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

Technical Services Division

High-Level Activities and Projects:

- Setup New Users - Completed escalated helpdesk calls for various departments
- Continued Electric Utility Training Building and Navajo Dam Projects
- 5 new computer installs , 1 laptops, 6 refurbished upgrade
- 0 Virus infections – 0 Trojan – 4 Malware
- Continued deployment of VoIP Phones
- TRACS Fully Operational
- 583 trouble calls (19 call outs) for FPD, started synchronizing system passwords
- 22 trouble calls for FFD and Telestaff Upgrade – Ready for go live; Started network cleanup

FARMINGTON PUBLIC LIBRARY

POWER LIBRARY, BOYS & GIRLS CLUB

Library Visitors: 24,087
Daily Average: 926

Library Visitors: 506

Number of Hours Open: 52

Number of Hours Open: 260

"Outstanding!!"
-Mike Maddox via Facebook regarding Dale Anderson awarded Let There Be Light Award.



Materials Checked Out 23,065

Daily Average 887

Materials Checked Out 9

Downloadables
Checked Out: 5,117
Daily Average: 877

Computer Users: 256

Public Wifi Logins: 1991
Daily Average: 166

Computer Users: 4,325

Daily Average 166

"Love it! Farmington Public Library is such a blessing to our community!"-June Bayard via Facebook regarding Winter Solstice Video

Library Volunteers

Volunteers This Month: 38

Volunteer Hours This Month: 90

Volunteers This Month Last Year: 9

Volunteer Hours This Month Last Year: 26

Number of Programs 139
Attendance: 4,139

Number of Programs: 35
Attendance: 506



Administration

- Upgrade Point of Sale card readers
- Implementing Parks Warehouse on RecTrac
- Updating internal marketing guidelines

Aquatic Center	YTD FY17	YTD FY16	DEC FY17	DEC FY16
Water Safety Instructor Course	4	0	0	0
Lifeguard Certification	0	4	0	0
Swimming Lessons	851	751	0	0
Public Swimming Single Payment (FAC)*	17,348*	13,608*	1,131*	818*
Pass Usage*	1,261*	963*	133*	114*
Aquacise (Lions)	2,569	3,075	220	319
Arthritis (Lions)	621	614	93	80
The Beach (Hourly avg)**	292	N/A	N/A	N/A
The Beach (Peak hours 2-4pm total)**	7,108**	N/A	N/A	N/A

Note: Public Swim, Pass Usage, and Swim Lessons at FAC have continued to increase throughout the year. Swim Lessons are not offered during December. FAC had 696 lap swimmers. Lions Pool had 311 lap swimmers and 270 water therapy participants during the month of December. *These numbers are for FAC only. **These numbers are for the beach only.

Bonnie Dallas Senior Center	YTD FY17	YTD FY16	DEC. FY17	DEC. FY16
Congregate Meals Served	52,506	33,738	4,263	3,977
MOW Deliveries	29,239	22,025	2,513	1,595
Silver Fitness Center	15,358	8,274	1,029	912

Note: The Silver Fitness Center has enrolled 14 new members bringing the total to 1,514 members. There were 9,945 visitors to the Bonnie Dallas Senior Center. The ICAN Project have experienced an increased number of monthly participants, 156 seniors took advantage of the program's nutritional and health education.

Civic Center	YTD FY17	YTD FY16	DEC FY17	DEC FY16
Civic Center Attendance	47,403	47,136	12,223	13,696
Amphitheater Attendance	8,865	11,142	0	0
Skating Rink Attendance	1,480	1,180	1,480	1,180
Room/Theater Rentals/Paid Events	287	340	59	72
Free Events/Meetings	260	261	28	41
Lions Wilderness Amphitheater	25	12	0	0
Total Civic Center Events	547	601	87	113
Total Amphitheater Events	25	12	0	0
Total Scheduled Events	572	613	87	113
Total No Shows/Canceled	28	27	8	3
Total Walk In	1	0	1	0
Total Civic Center/Lions Events	544	586	79	110

December Civic Center attendance is down from FY 16 due to less Christmas parties and Theater events. Free meetings were also down.

Farmington Indian Center (FIC)	YTD FY 17	YTD FY16	DEC FY17	DEC FY16
Indian Center Total Customers	16,938	18,883	2,625	3,786
Restaurant Customers	13,738	16,000	2,235	3,324

Note: Coordination and participation in the festive PRCA event Miracle on Main Street. The Indian Center honored the revered Navajo Code Talkers with a Christmas celebration. Forty-six volunteer hours were completed at FIC in December.

Farmington Museum	YTD FY17	YTD FY16	DEC FY17	DEC FY16
Museum General Attendance	70,606	74,283	5,073	3,020

Note: The Farmington Museum opened a new exhibit titled "Technicolor Dreaming: Psychedelic Posters from the Rock and Roll Hall of Fame." The exhibit features concert posters from the likes of: Jimi Hendrix, the Doors, Led Zeppelin, the Grateful Dead, and Pink Floyd. The Museum also continues to show "Redress" upcycled fashion by Nancy Judd. The show consists of fashions made from recycled materials. The Farmington Museum also hosted a variety of other programming including a Curator's Choice Lecture Series, Holiday Paper Craft-making workshops, and a Volunteer Holiday Brunch. The E3 Children's Museum & Science Center is organizing a series of teen science cafes. The

Riverside Nature Center hosted the creation of a seed mandala on December 31st. The six-foot artistic seed mandala helped feed a host of different wildlife species in the park.

Farmington Regional Animal Shelter	YTD FY17	YTD FY16	DEC FY17	DEC FY16
<u>Intake Dog / Cat</u>				
Owner Surrender	705/657	799/257	157/82	134/78
O/S Return	17/5	25/17	1/0	4/1
Stray	1109/1017	1197/1138	190/78	229/84
Seized	56/10	34/5	8/1	3/2
Public S/N	397/327	306/321	58/62	40/60
Total Public S/N	725	624	120, (113 Free)	100, (95 Free)
TOTAL	2284/2016	2361/1738	414/223	410/225

Outcomes Dog / Cat

Adopt	690/534	718/556	146/104	126/110
Transfer	456/310	569/352	112/92	86/82
Return to Owner (RTO)	362/26	378/22	61/2	59/3
Euthanized	384/838	299/925	60/49	47/52
Died	28/90	21/84	4/1	6/7
TOTAL	1841/1782	1919/1924	364/245	309/252

Note: Adoptions and transfers were up for December over last year. We are down a critical position in our Community Programs Manager but are still managing transfer animals out.

Parks Operations**Parks Maintenance and Construction:**

Lake Farmington fishing pier has been reinstalled on newly constructed concrete support columns. Modifications to The Beach at Lake Farmington occurred during the month- work consisted of constructing a new road and earthwork within The Beach area to soften the slope and allow for more seating room. Farmington Museum landscape garden walking paths have been completed; next phase will be installation of rock features with landscaping being final phase in spring 2017. Worley baseball field will be getting new 3rd base bleachers (donated by Homerunners Club), crews began construction this month. Playground safety surface upgrades continue at various park locations. Cleanup of leaves and winter pruning continues throughout parks.

Lake Farmington: Closed to watercraft usage for season.

Special Events: Crews provided support for 6 events including RiverGlo, Miracle on Main St, and Reindeer Romp.

Graffiti Reports: 28 graffiti reports were taken and all removals complete.

Piñon Hills Golf Course (PHGC)	YTD FY17	YTD FY16	DEC FY17	DEC FY16
Golf Rounds	15,422	15,949	784	745
Pro Shop Sales	\$75,899	\$100,629	\$9,668	\$6,764
Food & Beverage Commission	\$2,402	\$13,334	\$866	\$749
Golf Revenue	\$354,154	\$390,729	\$11,877	\$12,641
Total Facility Gross Revenue	\$432,455	\$504,242	\$22,411	\$20,154

Note: Due to heavy pass holder play, total rounds were up slightly. A nice bump in Christmas shopping pushed the pro shop sales past last year's mark, which in turn helped the overall golf revenue number increase over FY16. FY17 total revenue continue to lag compared to FY16, due to loss of tournaments and green fee rounds. Staff is working on ideas and projects this winter to hopefully drive more golf rounds this year.

Recreation Center	YTD FY17	YTD FY16	DEC FY17	DEC FY16	
Racquetball Courts	3,460	4,793	612	1,368	
Gym:					
• Open	2,244	3,268	731	676	
• Programs	8,449	9,094	2,410	2,278	
Customer Contacts (counter)	3,515	3,316	452	288	
Special Events/Athletics					
• Family Holiday Craft Workshop			30	21	
• Jingle Bell Jamboree (FY16) / (FY17)			135	189	Jingle & Mingle
• Reindeer Romp & North Pole Stroll			215	182	

Note: The Recreation Center was busy in December planning and facilitating the holiday events listed above as well as continuing the season games for the Women's and Coed Volleyball Leagues. The Recreation Center staff also worked

the department holiday event, Miracle on Main Street by providing a holiday craft and game in the children's area.

Sycamore Park Community Center	YTD FY17	YTD FY16	DEC FY17	DEC FY16
Adult Activities	3,618	3,307	444	401
Kids Activities	4,943	5,503	584	832
Facility Rentals	358	370	61	61
Visiting Patrons	39,542	44,292	5,496	6,257

Note:

It was a busy month for Sycamore Park Community Center and the staff. SPCC Staff assisted with Miracle on Main Street providing games and a cookie decorating station and the Reindeer Romp 5K/2 Mile run. SPCC Staff also assisted the Civic Center staff by working the skating rink and the snow globe. With the turn to colder weather our gymnasium is being facilitated more with open gym basketball players. We were also busy providing activities for the kids during their Christmas Break from school.

Statistics for the month:

Calls for Service	7,374
Arrests	177 (50 DWIs)
Traffic Cites	966 (including written warnings)
Municipal Cites	77 (including Animal Control Citations)
Accidents	85 (1 fatal, 13 with injury, 39 property damage, 1 hit & run, 1 city vehicle, 30 on or involving private property)
Evidence Processed	639
Reports Taken	1087
Code Violations	575

Major Events and Accomplishments:

In December, Sergeant Postlewait, Sergeant Lacey, and Corporal Spruell graduated from Northwestern University Center for Public Safety School of Police Staff and Command.

In December, FPD conducted its annual Christmas food drive. Food donations and gift cards were delivered to Navajo Ministries, the P.A.T.H. homeless shelter, Catholic Charities, the Juvenile Services Division of the Children, Youth and Families Department, and the Family Crisis Center Women's Shelter. In all, the food drive collected a record \$7,360.

In December, FPD participated in Tip-A-Cop at the Texas Roadhouse. This event benefits the Special Olympics of New Mexico.

In December, FPD participated in Shop with Your Cop. This is an annual event sponsored by San Juan County Sheriff's Office Foundation and benefits area children who may not have a Christmas without the program. Each child receives \$100 to buy toys and necessary items such as clothes, shoes, and other essential items.

In December, FPD paired with McDonalds and conducted Coffee with a Cop.

In December, FPD began the Partnerships for a Positive Community Campaign. FPD partners with area businesses to provide gift cards to citizens recognized by our officers for doing random acts of kindness, or performing a service that promotes a safe community. Four citizens were recognized in the month of December.

In December, FPD responded to a house fire. FPD employees learned some of the items lost in the fire were presents for the grandchildren of the home owner. The FPD employees reached out to the rest of the department and were able to collect monetary donations and gifts for the family. The family also received assistance from the recent food drive conducted by FPD.

Other events FPD participated in are: Cookie Exchange at the Civic Center, RiverGLO, Teen Night at the Boys and Girls Club, the annual Luminaria display, Miracle on Main St, and the annual Reindeer Romp. Happy New Year!

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Phase 2 and Phase 3 right of way maps were finalized in August; will update other certifications after ROW is acquired. The Utility Certification and appraisals for Phase 1 were approved which allowed the acquisition process to begin. Time Extension granted. Utility Certifications for Phase 2 and 3 submitted. Utility Certifications are in place, appraisals are underway for Phase 2 and 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. Phase 1 property acquisition approved at City Council Dec. 13, 2016.
- Piñon Hills Boulevard Extension: After many meetings in August with NMDOT and FHWA, NMDOT pulled funding for Phase 2 which also pulls funding for Phase 1. Plan and approvals will continue to shovel ready and funding will be pursued. All certifications and PS&E submittals have been resubmitted to NMDOT. Tiger grant application unsuccessful. Letter to FHWA requesting approval for ROW and Environmental September 14th. Nov 7, 2016 response from NMDOT, MPO processed TIP amendment. STIP adoption scheduled for January 18th in Santa Fe.
- 20th Street Sidewalks – on hold until April 1, 2017. Meeting with FEUS in February.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – MWI, Inc., \$503,054.40. Notice to Proceed - Monday, May 2, 2016. Construction complete; finalizing close out. Generated reports from B2GNow and LCP Tracker for NMDOT CN# F100200 reimbursement request #1 & #2; submitted Reimbursement Request to NMDOT.
- Piñon Hills / Farmington Ave Pedestrian Improvements: final documentation provided; Final submittal provided.
- Water projects: 4P Pump Station – design 95% complete, scheduling closing date for property purchase; 20th Street, Schofield Ave to Hutton Ave – waterline replacement – construction complete; 20th Street, Hutton Avenue to Main Street – waterline replacement – construction complete; W. Navajo, Airport terminal to Municipal Drive – waterline replacement – construction 75% complete.
- 2P Waterline Project, Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA loan closed; Design - 99% complete; Bid documents and construction drawings approved by NMED; awaiting highway permit from NMDOT; Construction spring 2017. 2P Phase 2 – City received notification the project was approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest; estimated project cost \$3.6 million – design – 60% complete.
- WWTP Phase III – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; Demolition – completed; Medium Rate Activated Sludge (MRAS) Basin #1 – concrete foundation completed; perimeter wall placement – 75% complete; MRAS Basin #3 – excavation completed, concrete foundation completed; Final Clarifier #2 – excavation complete, concrete foundation complete, started forming perimeter wall; DWAS Tank – concrete foundation completed; Solids Handling Building – excavation completed; working on concrete footings and underground piping and electrical layout.
- Water and Sewer projects: West Main, 4100' replacement - water and sewer: design complete; NMDOT permit approved; Construction spring 2017; W. 20th Street, Chilton to cul-de-sac – waterline and sewer line replacement – construction 25% complete.
- Sewer Projects: Lift Station #9 Improvements – design 90% complete, Construction summer 2017.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 16 emergency call-outs and 64 NM811 calls, 12 locates. Crews continued to monitor the work on 20th Street, the East Main corridor flow (adjusting for holiday traffic), and completed preventative maintenance on 10 control cabinets. 72 new Signs were fabricated while 163 were upgraded, repaired and installed. Traffic control plans approved for Southwest Safety (8); Traffic Control Plan upgrade completed for the Reindeer Romp, while Traffic Control was provided for the Reindeer Romp, the SJ College Luminaria Display and the Christmas Parade. Traffic counts were held at the entrance and exit for the SJ College Luminaria Display. Studies: Guard Rail on Andrea Drive near Melissa – complete; Bike Lane Review for Glade Road; and, conceptual design striping plan for College Boulevard, 30th to Windsor Drive. AS400 training held for Traffic Staff.
- Streets: Heavy Equipment and Truck crews bladed 33,805 ft. of dirt streets using 50 hours and hauled materials as needed. Asphalt crews repaired 12 street cuts with hot mix asphalt and repaired 7,377 potholes. Sweepers swept 1,496 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 64.67 CY of concrete; crew members assisted the Asphalt crew during December. Prepare equipment for snow and ice removal.



Safety Office Report –December 2016

Training Statistics

Training Sessions: **5**

Number of Employees Trained: **108**

New Employee Orientation, Back Safety, Noise and Hearing Conservation, Employee Drug & Alcohol Free Workplace policy, Ladder Safety, Winter Safety.

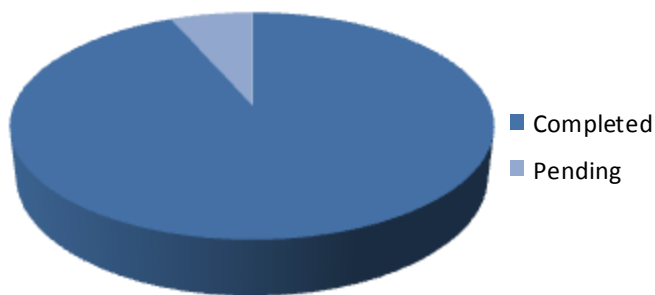


January is Winter Safety Month.

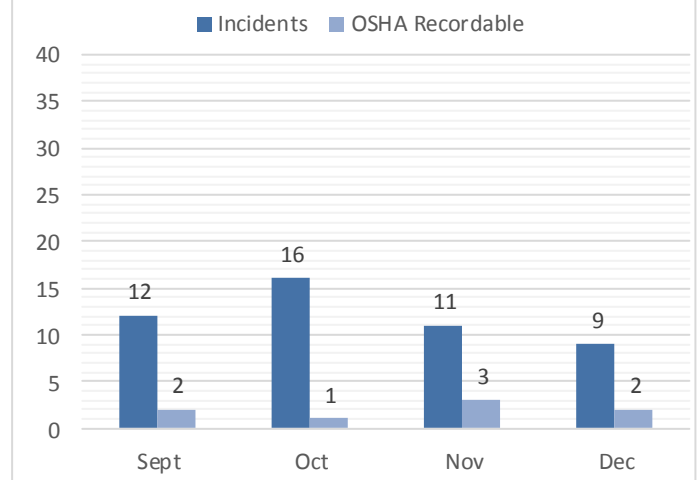
Noteworthy Safety Activities

- Facilitated annual fire extinguisher inspections for City facilities.
- Attended monthly American Society of Safety Engineers and the Local Emergency Planning Committee meetings.
- Attended and assisted with Department/Division safety meetings.

Spot Inspections



Incidents 2016**



** Safety Statistics are Preliminary and May Change Pending Final Review