

The January 2017 **Gross Receipts Tax** report is shown below. January reflects November business activity.

	<u>Month</u>	<u>YTD</u>
January FY17 GRT Received (Gross)	\$ 3,881,313	\$ 27,806,819
January FY17 Budget	\$ 4,207,440	\$ 29,619,604

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of January	(7.8%)	(\$ 326,127)
Fiscal Year To-Date	(6.1%)	(\$ 1,812,785)

**GRT - Major Sectors
Month-Over-Month Comparison
January - FY2017**

Single Month	January FY17	January FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 96,215	\$ 234,800	\$ (139,000)	(59%)
Construction	313,388	207,233	106,000	51%
Manufacturing	112,994	181,574	(69,000)	(38%)
Wholesale Trade	99,519	151,509	(52,000)	(34%)
Retail	1,708,059	1,607,468	101,000	6%
Prof, Scientific, Technical	183,236	153,249	30,000	20%
Healthcare & Assistance	318,285	333,184	(15,000)	(5%)
Accommodations / Food Svc.	341,084	310,106	31,000	10%
Other Services	307,452	485,788	(178,000)	(37%)
Misc./ Unclassified	401,081	393,168	8,000	2%
Total	\$ 3,881,313	\$ 4,058,080	\$ (177,000)	(4.4%)

**GRT - Major Sectors
Year-Over-Year Comparison
July - January FY2017**

7 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 752,169	\$ 1,418,157	\$ (666,000)	(47%)
Construction	1,994,196	2,072,083	(78,000)	(4%)
Manufacturing	1,133,866	1,323,117	(189,000)	(14%)
Wholesale Trade	845,896	1,244,040	(398,000)	(32%)
Retail	11,625,367	11,240,395	385,000	3%
Prof, Scientific, Technical	1,219,277	1,240,213	(21,000)	(2%)
Healthcare & Assistance	2,408,002	2,473,405	(65,000)	(3%)
Accommodations / Food Svc.	2,636,865	2,413,169	224,000	9%
Other Services	2,286,771	3,284,703	(998,000)	(30%)
Misc./ Unclassified	2,904,408	2,776,444	128,000	5%
Total	\$ 27,806,818	\$ 29,485,725	\$ (1,679,000)	(5.7%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

CITY CLERK'S OFFICE

Requests for Information: 29 requests to inspect public records were processed.

Business Registration: 22 new business registrations were processed during the month of January, 2017 and 514 business registration renewals were processed.

Solicitors: One license was issued to Blue Flame Fire Protection (Travis Johnson). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

2/14/17 CC

*Minutes – 1/17/17 WS and 1/24/17 CC
*Bid for multi-term contract for large URD cable (Benson)
*Land exchange agreement with Thomas Taylor (Hale-BlueEyes)
*CDWI application (Amanda Evans, San Juan County Partnership)
*Minor Amendment to 2015 CDBG Annual Action Plan (Clashin)
P&Z x1 (Holton)
Appointment to Oil & Gas (Mayor)
Closed/Open – RFP for joint use inventory project (Benson)

2/21/17 WS

FY2016 Audit/Comprehensive Annual Financial Report (Moss Adams, LLP)
FY17 Budget report for 6 months ending January 31, 2017 (Mason)
Presentation of aquatic facility conceptual designs (Styron)
Consideration of Lake Farmington access fees (Styron)
Proposed amendments to Business Registration ordinance (perm to publish) (Smylie)
Water Sharing Agreement (Montoia/Sypher)

2/28/17 CC

*DWI grant agreement (Baird)
Proposed ordinance re: business registration (discussion) (Breakell)

3/14/17 CC

Ordinance re: business registration (final action) (Breakell)
Closed meeting – city manager evaluation (Mayor)

3/21/17 WS

Informational session regarding Public Improvement Districts (Breakell)
Ordinance re: campaign contribution reports (permission to publish) (Smylie)

3/28/17 CC

La Plata Ranch Formation (Breakell)
Proposed ordinance re: campaign contribution reports (discussion) (Breakell)

4/11/17 CC

Proposed ordinance re: campaign contribution reports (final action) (Breakell)

4/18/17 WS

Introduce Capital Improvement Plan (Mayes)

4/25/17 CC5/2/17 SP WS – advertise

FY18 Preliminary Budget presentation (Mayes)

5/3/17 Community Input Meeting – 6 p.m. at Library - Advertise

5/09/17 CC5/16/17 WS

Resolution adopting the preliminary FY18 budget (Mayes)

05/23/17 CC

Resolution adopting the final FY18 budget (Mayes)

• Building Inspections Activities:Permits were issued for the following projects:

1. Tenant Improvement, J C Penney, 4601 East Main Street, Suite 100.
2. Tenant Improvement, Wells Fargo, 4601 East Main Street, Suite #1.
3. Tenant Improvement, TJ Max, 3550 East Main Street.
4. Tenant Improvement, New, Great Clips, 1245 West Apache Street, Suite 107.

Plans ready to permit:

1. New, Denny's, (Demolish Old Denny's), 600 Scott Avenue
2. Interior remodel, Stotz Equipment, 1201 Troy King Road.
3. Fuel Tank, United Rentals, 171 Browning Parkway.
4. New, Ortega Metal Works, 760 South Miller Avenue.
5. Façade, Lou Go's, 406 West Broadway.
6. Interior remodel, Good Will, 1861 North Hutton Avenue.

Plans are currently under review for the following projects:

1. Shell only building, New, Shops at Main, 4906 East Main Street.
2. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
3. Shell only building, New, 2900 East Main Street.
4. Tenant Improvement, New, Starbucks, 2900 East Main Street.
5. Shell only building, New, Crown Plaza, 2050 Knudsen Avenue.
6. Tenant Improvement, New, Chipotle Mexican Grill, 4906 East Main Street, Suite102.
7. Solar Panels, Target, 4900 East Main Street.
8. New Smith's Fuel Center, 600 East 20th Street.

The Division issued a total of 51 building permits with a valuation of \$790,304, performed 3 final inspections of new single-family homes, performed 2 final inspections for new commercial buildings, and performed a total of 461 inspections. The Division also processed 14 public record requests.

• Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 2 rezone petitions; 1 SUP petition; 9 summary plats; 1 administrative adjustment; 23 business license zoning verifications; 7 address verification/assignments; 4 zoning verification letters; 2 auto dealer certifications; 1 well site modification inspection and approval; 9 UDC violation complaint inspections; 7 UDC violation complaint re-inspections; 4 zoning code violation letters; reviewed 51 sets of building permit plans for UDC compliance; 4 Public Records Requests; and, met with 73 counter visitors to answer inquiries and/or approve permit plans.
2. Staff is continuing to assist with the LaPlata Ranch PID Review.
3. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other City departments and outside agencies. Staff is continuing negotiations with the Evaluation Committee's highest-rated contractor for the Project's Construction Plans RFQP.

• Community Development Block Grant (CDBG) Activities:

1. The 2015 Consolidated Annual Performance and Evaluation Report (CAPER) were approved by HUD.
2. The City, along with three local public service agencies, was selected to participate in the 2017 New Mexico Housing Toolkit training workshops.
3. Staff continues to complete the 2016 Annual Action Plan tasks, and is currently preparing the environmental review for the 2016 capital project (the Main Street Complete Streets Project) and a minor amendment to the 2015 Annual Action Plan that will be considered by the City Council on February 14.

• Metropolitan Planning Organization (MPO) Activities:

1. The Technical Committee met on January 11 and the Policy Committee met on January 26 to consider requested changes to the MPO Bylaws. The Policy Committee additionally approved the MPO's submittal of an application along with the Mid-Regional Metropolitan Planning Organization and the Santa Fe Metropolitan Planning Organization to Smart Growth America for Technical Assistance through their Complete Streets Consortium Series.

Administration

1. Initiation on FY 2018 budget compilation.
2. Integrated Resource Plan Information provided at PUC meeting.
3. Review of Capital Long Term project plans.

Business Operations

1. New Service work orders - 18 released to Line Dept. for construction; new projects include service for a new Starbucks in the town of Kirtland.
2. Cost of Service presentation to Farmington City Council, Public Information meeting, and approval of FEUS Electric Rates by Farmington City Council on January 24, 2017.
3. Met with Large Commercial Customer.
4. FEUS FY 2018/2019 budget preparation.

Customer Service

1. Multiple meetings with Metering Services regarding streamlining of processes and creation of installer trip charge form.
2. New service Annex cameras installed.
3. Discussions with a debt reduction/risk assessment company.
4. Selectron completed quarterly voice response system maintenance.
5. Meeting with Sungard/HTE regarding several issues.
6. In Jan (Dec terminations reported in Feb), 141 collection accounts worked totaling \$22,639. Of these, 59 have been collected for \$6,593, leaving 82 outstanding accounts for \$16,045. Of these, 77 accounts totaling \$15,195 will be sent to The Advantage Group for additional collection efforts (5 accounts for \$850 belong to deceased individuals). In Feb there are 125 accounts for \$134,489 to be researched; of this amount \$115,228 is due to the bankruptcy of one large customer and a payment of \$45,900 is anticipated from a bonding company and a lien will be filed for the balance due. In Jan we had 159 LIHEAP verifications and 169 payments (12 from last month); and currently 2 payments are due.
7. The Dec collection report from The Advantage Group showed 25 accounts collected, \$3,747 received & a \$553 fee.

Compliance, Environmental, Safety

1. Safety: 0 OSHA Recordable Events in January.
2. Safety: Training/Discussion completed job briefings.
3. Compliance: Work continues related to the Transmission Planner Role. Data request received to be completed in Feb.
4. Compliance: Work continues on operating plans and analysis to ensure compliance by effective date this spring. Compliance: CIPv5 Low Impact policy completed. Training of FEUS Staff in February.
5. Environmental: Multiple reports submitted as required to agencies.
6. Environmental: Project coordination to replace CEM analyzers at Animas Plant. Project work to take place in March.
7. Environmental: Osprey platform project at Navajo Dam has received final approval so construction begins in February.

Engineering:

1. Cottonwood Substation: Grading and Drainage work has been awarded for earthwork to begin.
2. Seasonal Study Plans completed and approved by groups.
3. Joint Use Inventory bids reviewed for award if approved by council.

Customer Inquiries: 58 Estimates: 31 Work Orders Written by EE: 17 Transformer Checks: 9
Meter/Quad Spots: 1 Work Orders Released by EE: 18 Easements Obtained: 3 Easements Renewed: 2

Transmission and Distribution:**Construction/Maintenance:**

1. Transformer for the New City Hall in Kirtland installed.
2. All cabling installed and terminated related to 20th street project. Pole removal scheduled to complete mid-March.
3. The phase conversion completed Hart Canyon to Aztec. Working Bergin to Vista conversion (50%).
4. Performed pole maintenance on circuit 303.

Construction WOs Completed: 11 Maintenance WOs Completed: 81 Tree Trimming WOs Completed: 138
Customer Trouble calls: 48 Street Light locations maintained: 71

Relay/Substation/Meter:

1. Relay: Collected field relay settings at all substations for arc flash study.
2. Relay: Performed NERC compliance testing at Navajo Generation and Dwight Arthur Substation.
3. Substation: Performed PM's and compliance testing on battery banks.
4. Substation: Replaced desiccant at Bloomfield and Lakeview Substations.
5. Meter: Reprogrammed meters on Bloomfield to Hart Canyon Circuit.
6. Meter: Completed verification of La Plata circuits.

New Service Installations: 2 Meters Tested: 369 Power Quality Checks: 2
Meters Verified: 421 Tampering: 3
Disconnect tags mailed: 5020 Field disconnect notices: 1486 Regular Reconnects: 38 After Hours Reconnects: 127

Generation:

1. Continued work on the updated Integrated Resource Plan (IRP), presented informationally to PUC.
2. Navajo Hydro #2 outage continues. Machining completed in January. On schedule as planned for return to service.
3. Completed installation of historian system.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 139,500 mmbtu: Bluffview total estimated gas sale – zero mmbtu.
2. Animas estimated gas buy back – zero mmbtu. Bluffview estimated gas buy back – zero mmbtu.

Control Center:

1. Operators attending outage coordination workshops.
2. Working with engineering on Study software platform implementation.

System Outages:

Circuit 4807 on 1/1/2017 related to animal activity.
Circuit 602 Sullivan 1/10/2017 related to vehicle accident.
Circuit 2202 1/20/2017 No physical indication found.
Circuit 602 1/31/17 No physical indication found.

Operating Statistics:

Animas Plant MWh: 2,348
Bluffview Plant MWh: 33,284
Navajo Plant MWh: 6,381
San Juan Plant MWh: 17,889
WAPA MWh: 6,893
Purchase MWh: 23,104
Average Purchase Price: \$ 43.75/MW
Purchased Power cost: \$1,010,885
Peak Demand MWh: 152 Annual increase (decrease): (8.57%)
Monthly System Energy MWh: 96,227 Annual increase (decrease): (11.5%)

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	6
Vehicle Fires	4
Brush/Grass Fires	2
Rubbish/Dumpster Fires	2
Other Fires	0
Rescue/Emergency Medical	538
False Alarms	36
Mutual Aid Given	0
Hazardous Materials Response	8
General Hazard Response	10
Other Responses	223
<i>TOTAL</i>	<i>829</i>

TRAINING

- EMS Training: Pharmacology training conducted by Captain Heard and Doctor Nygren.
 - Company Training: Annual CPR refresher by shift instructors.
 - Company Training: Live fire training at San Juan College.
 - Target Solutions: EMS Carbon Monoxide Poisoning.
 - Peer support team coordinated shift meetings to discuss the team's capabilities and resources.
 - The Technical Rescue team conducted their quarterly training, with a focus on confined space rescue.
 - Several FFD members attended a Fire Instructor 1 class at San Juan College.
 - Several FFD members participating in advance EMS education (Paramedic and EMT-I classes).
 - Scheduled Maintenance:
 - o Technical Rescue Team Maintenance: B-Shift
 - o Hazmat Team Maintenance: C-Shift
 - o Wildland Team Maintenance: A-Shift
-

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

•	Vehicle Job Orders Completed	564
•	Service Calls Completed	25
•	PM Services Completed	80

Building & Maintenance Division:

•	Active Job Orders	213
•	Completed Job Orders (Month)	118
•	Completed Job Orders (YTD)	118

Maintenance Projects:

HVAC and roofing repairs at FEUS
 Cleaning up old surplus items, stockpile of paint, solvents, unknown liquids, etc. at the MOC
 Final installation of MOC fuel/warehouse generator

Status of Construction Projects:

PD Remodel – final locker install and punch list items
 New puppy rooms/kennels at the Animal Shelter in progress
 Construction drawings received and approved for the City Hall Remodel
 Civic Center Remodel – Asbestos testing underway

Red Apple Transit:

Ridership Numbers:

Blue:	2599
Green:	1668
Purple:	1270
Red:	770
Yellow:	1502
Saturday:	149
Aztec:	506
Kirtland:	393
Bloomfield:	0
Dial A Ride	301

Total Ridership this Month: 9,158

Total Ridership Year to Date: 9,158 (January through this month)

Advertising

Bus #	Organization
10275	Civility First: Citizenship
10276	Open (Pending Dancing with the Stars)
10418	Open (Pending Dancing with the Stars)
10419	Downtown Association: Shop Downtown (Affixed Jan 2017)
10420	Open
10500	Open
10501	Downtown Association: Shop Downtown (Affixed Jan 2017)
10502	Open
10541	Open

TSA

The Transportation Security Administration's (TSA) El Paso Office conducted a Mass Transit Baseline Assessment for Security Enhancement (BASE) initiatives. The El Paso TSA Office did a site survey to assess and train in security measures of the Red Apple public transit. Some of the areas covered were in: Sensitive Information Best Practices, See Something, Say Something", First Observer Training for drivers, Recognizing and Responding to Unattended Packages, Objects and Baggage, Training that Red Apple Transit personnel can attend or participate in, Incident Command Training, and a Department of Homeland Security "Bomb Threat Checklist"

Four Corners Regional Airport

January 2017

(Y-T-D percentage Change)

	Current Month January 2017	% Change	Previous Year January 2016
Enplanements:	421	192.36%	144
Deplanements:	402	191.30%	138
Air Traffic Operations	2,062	-8.60%	2,256
Fuel Flowage (gallons):	28,465	80.09%	15,806
Car Rental Revenue:	\$ 5,000	0%	\$5,000

Human Resources Monthly Report – January, 2017

PERSONNEL DIVISION

Job Postings:

Regular/FT - 3

Temp/SN - 8

Inter-Department - 1

Inter-Division - 4

New Hires:

Temp./SN - 6

Regular/FT - 12

Terminated:

Temp/SN - 3

Regular/FT - 5

PAYROLL***PP# 1***

Printed Direct Deposits 255

Regular Checks 44

Emailed Direct Deposits 683

Total Checks printed 982**

Gross Pay \$1835409.89

Net Pay \$1156830.35

Regular Employees 749

Temporary Employees 243

PP# 2

Printed Direct Deposits 261

Regular Checks 62

Emailed Direct Deposits 703

Total Checks printed 1026 **

Gross Pay \$ 1832226.42

Net Pay \$ 1165718.33

Regular Employees 750

Temporary Employees 245

*** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance*

HR General

- Prepared files for Archives
- Finalized year end reports for payroll, personnel and insurance
- Continued prep for workers compensation software (TEAMS) Transitional Employment Assignment Management System.
- Near finalization of ID Badge rollout.

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued automating routine tasks
- Continued development of IT discussion board for shared problem resolution
- Worked with Sungard to develop new version of HR Suite and deployed
- Resolved numerous programming issues and created several reports
- Continued training new IT Support Specialist on common Helpdesk tasks
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

229 tickets created

190 tickets closed

Average satisfaction rating of 4.6 (out of 5) based on 5 responses

GIS Services Division**High-Level Projects and Activities**

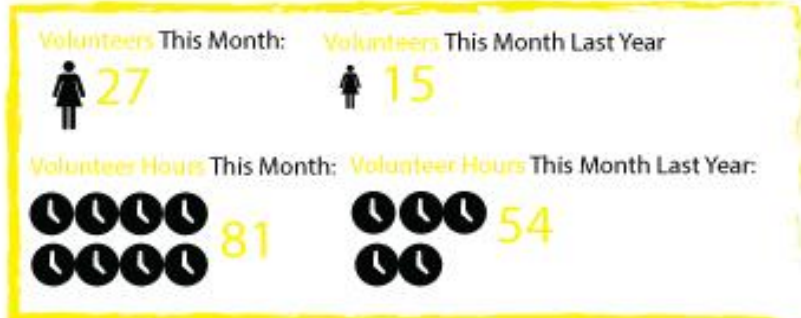
- Field tested Water/Sewer/Stormwater Web based app
- Created several new maps for Public Works - Engineering
- Updated Water/Wastewater GIS data obtained from survey crew
- Worked on plotting issue for Public Works
- Uploaded boundary alignment survey for COF 2016 annexation
- Updated and confirmed legal description for ordinance order
- Mapped out and identified the intake data for the Animal Shelter

Infrastructure Services Division**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Started planning for server replacements and upgrades for FY2018
- Resolved numerous issues with AS400 replication
- Continued progress on multiple projects and performed IT area safety clean up
- Continued building new VM Server at MOC for DR and needed capacity
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users - Completed escalated helpdesk calls for various departments
 - Completed Electric Utility Training Building and Navajo Dam Projects
 - 5 new computer installs, 4 laptops, 4 refurbished upgrade
 - 0 Virus infections – 0 Trojan – 0 Malware
 - Continued deployment of VoIP Phones – Civic Center Complete
 - Continued LERMS project and started CJTA upgrade for FPD
 - 678 trouble calls (26 call outs) for FPD, planning upgrade to ScreenSafe
 - 33 trouble calls, Telestaff upgrade complete, working on MDT upgrades for FFD
-



Patron Comments

"Checked out a book by Christine Barber (New Mexican writer)& bought a latte at the coffee kiosk on Friday!"
- Joan, via Facebook



Administration

- Developing unit business plans
- Finalizing River Stewardship Project
- Athletic field guidelines and fees

Aquatic Center	YTD FY17	YTD FY16	JAN FY17	JAN FY16
Water Safety Instructor Course	4	0	0	0
Lifeguard Certification	0	4	0	0
Swimming Lessons	920	819	69	68
Public Swimming Single Payment (FAC)*	18,725*	14,864*	1,377*	1,256*
Pass Usage*	1,396*	1,133*	135*	170*
Aquacise (Lions)	2,855	3,498	286	423
Arthritis (Lions)	766	677	145	63
The Beach (Hourly avg)**	292	N/A	N/A	N/A
The Beach (Peak hours 2-4pm total)**	7,108**	N/A	N/A	N/A

Note: FAC had 846 lap swimmers. FAC held swim meets during the last two weekends of the month, both were great events. Lions Pool had 375 lap swimmers and 335 water therapy participants during the month of January. Water Therapy is currently 25% ahead of last year's attendance. *These numbers are for FAC only. **These numbers are for the beach only.

Bonnie Dallas Senior Center)	YTD FY17	YTD FY16	JAN FY17	JAN FY16
Congregate Meals Served	56,969	52,563	4,406	3,977
MOW Deliveries	31,767	29,239	2,528	1,595
Silver Fitness Center	16,552	8,274	1,194	912

Note: The Silver Fitness Center has enrolled 28 new members bringing the total to 1,534 members. There were 11,042 visitors to the Bonnie Dallas Senior Center. The ICAN Project has experienced an increased number of monthly participants, 156 seniors took advantage of the program's nutritional and health education. AARP Tax Preparations has commenced on February 1, 2017 and end Monday 17, 2017. ALTSD Capital Outlay Projects have been placed in a Freeze Status effective January 31, 2017.

Civic Center	YTD FY17	YTD FY16	JAN FY17	JAN FY16
Civic Center Attendance	51,116	55,225	3,713	5,512
Amphitheater Attendance	8,865	11,142	0	4
Skating Rink Attendance	1,480	1,180	0	1,180
Room/Theater Rentals/Paid Events	325	384	38	56
Free Events/Meetings	304	316	44	47
Lions Wilderness Amphitheater	25	10	0	1
Total Civic Center Events	629	700	82	103
Total Amphitheater Events	25	10	0	1
Total Scheduled Events	654	710	82	104
Total No Shows/Canceled	30	42	2	4
Total Walk In	1	0	0	0
Total Civic Center/Lions Events	624	668	80	100

January Civic Center events are down from last year due to fewer parties and receptions. January attendance down due to January 2016 event in Theater for Memorial Service. Working on construction design and specs for renovation.

Farmington Indian Center (FIC)	YTD FY17	YTD FY16	JAN FY17	JAN FY16
Indian Center Total Customers	19,678	21,665	2,740	2,782
Restaurant Customers	16,006	18,212	2,268	2,212

Note: The center sponsored a Keshjee' activity, approximately 165 people attended the evening winter family event, a decrease in the number of guests from 2016's attendance of 288. Overall numbers for customers served show decreases that are attributed to the region's economic downturn. Although FIC customer numbers are down, FIC continues to meet projected revenue. Eleven volunteer hours were completed at FIC in January.

Note: The Coed and Women's Volleyball Leagues at the Recreation Center started up their season play after having a break for the holidays keeping the gym busy in the evenings throughout the week. The staff was pleased to have one of our larger turnouts to date for the Family bingo & Pizza Night which made for a fun evening. The staff has otherwise been busy planning for the quickly approaching spring and summer programs and events. The decrease in the use of the racquetball courts is in part due to less use by the High Schools and youth groups.

Sycamore Park Community Center	YTD FY17	YTD FY16	JAN FY17	JAN FY16
Adult Activities	4,292	3,813	674	506
Kids Activities	5,554	6,052	611	549
Facility Rentals	413	425	55	55
Visiting Patrons	45,242	50,514	5,700	6,222

Note: Sycamore Park Community Center stayed busy for the month of January. Colder weather has brought a lot of patrons into the facility using the gymnasium for open gym basketball. Adult programming is continuing to grow and we have had other inquiries to offer more classes to the public. We held our annual cake walk in the theme of Dinosaurs and had a great turn out for the event. Currently we are preparing for the Daddy Daughter Ball that will be held at the Farmington Civic Center and Cupid's Bash.

Statistics for the month:

Calls for Service	7832
Arrests	391 (33 DWIs)
Traffic Cites	1050 (including written warnings)
Municipal Cites	111 (including Animal Control Citations)
Accidents	108 (0 fatal, 16 with injury, 61 property damage, 1 hit & run, 3 city vehicles, 27 on or involving private property)
Evidence Processed	535
Reports Taken	1263
Code Violations	553

Major Events and Accomplishments:

In January, while responding to an unrelated call, officers were alerted to a 52-year-old male in medical distress. Officers on scene took quick action after the male stopped breathing. The officers were able to revive the male, who has since recovered from the ordeal.

In January, an individual was shot three times while attempting to detain a suspected burglary suspect. Fortunately, the injuries sustained by the individual were not life threatening. FPD worked with staff from the local Probation office and were able to identify the juvenile suspect. The suspect was subsequently arrested and charged with the shooting, and with multiple burglaries.

In January, FPD partnered with Special Olympics for the annual Polar Plunge. FPD was also hustled with kindness on several occasions, and returned the favor to Namaste House. FPD also participated in the following:

- Hustle Kindness photo and video shoot
- Boys and Girls Club Teen Night
- Served as judges in a local science fair
- College Safety and Survival presentation
- Mesa View Neighborhood Watch meeting
- Mesa Trailer Park Neighborhood Watch meeting

In January, FPD's District Coordinator Unit (DCU) participated in several task force meetings, to include the Mental Health Task Force, the Homeless Task Force group, and the Joint Intervention Program (JIP) work group.

In January, FPD held its annual Awards and Recognition banquet. Eight officers retired from FPD in 2016. Six attended the banquet and were recognized for their years of service.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Phase 2 and Phase 3 right of way maps were finalized in August; will update other certifications after ROW is acquired. The Utility Certification and appraisals for Phase 1 were approved which allowed the acquisition process to begin. Time Extension granted. Utility Certifications for Phase 2 and 3 submitted. Utility Certifications are in place, appraisals are underway for Phase 2 and 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. Phase 1 property acquisition approved at City Council Dec. 13, 2016. Checks sent to property owners, waiting for all cancelled checks to submit for ROW certification, (two checks remain not cashed).
- Piñon Hills Boulevard Extension: After many meetings in August with NMDOT and FHWA, NMDOT pulled funding for Phase 2 which also pulls funding for Phase 1. Plan and approvals will continue to shovel ready and funding will be pursued. All certifications and PS&E submittals have been resubmitted to NMDOT. Tiger grant application unsuccessful. Letter to FHWA requesting approval for ROW and Environmental September 14th. Nov 7, 2016 response from NMDOT, MPO processed TIP amendment. STIP adoption scheduled for January 18th in Santa Fe. STIP not adopted, MPO to consider issue at February MPO Policy meeting,
- 20th Street Sidewalks – on hold until April 1, 2017. Met with FEUS, they are on schedule to complete by March 31st.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – MWI, Inc., \$503,054.40. Construction complete; finalizing close out. Prepare change orders for NMDOT. Finalize B2GNow and LCP Tracker for NMDOT CN# F100200 final reports; Preparing over/under change order for final reimbursement request.
- Piñon Hills / Farmington Ave Pedestrian Improvements: \$211,518.74; submitted NMDOT Final pay request form with final inspection photos; anticipate FINAL reimbursement and project close out in February.
- Water projects: 4P Pump Station – design 95% complete, awaiting final closing of AV Waters's property; 20th Street, Municipal Drive to Chilton Court – waterline replacement – construction 90% complete; W. Navajo, Airport terminal to Municipal Drive – waterline replacement – construction 98% complete.
- 2P Waterline Project: Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA loan closed; Design - 99% complete; Bid documents and construction drawings approved by NMED; awaiting highway permit from NMDOT; Construction spring 2017. 2P Phase 2 – City received notification the project was approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest; estimated project cost \$3.6 million – design – 60% complete.
- WWTP Phase III – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; Demolition – completed; Medium Rate Activated Sludge (MRAS) Basin #1 – foundation completed & exterior wall placement completed; forming interior walls; MRAS Basin #3 – concrete foundation completed; placing perimeter wall rebar; Final Clarifier #2 – concrete foundation complete, perimeter concrete wall – 50% complete; DWAS Tank – concrete foundation completed; Solids Handling Building – excavation completed; working on concrete footings and underground piping and electrical layout.
- Water and Sewer projects: West Main, 4100' replacement - water and sewer: design complete; NMDOT permit approved; Construction spring 2017; W. 20th Street, Chilton to cul-de-sac – waterline and sewer line replacement – sewer construction complete, waterline construction 90% complete.
- Sewer Projects: Lift Station #9 Improvements – design 90% complete, Construction summer 2017.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 7 emergency call-outs and 30 NM811 calls, 15 locates. Crews continued work on 20th Street relocating pull boxes, signal poles, pedestrian poles and new cabinet power feeds. Preventative maintenance was completed on 9 control cabinets; 98 new signs were fabricated and 166 were upgraded, repaired and installed. Traffic control plans approved for Southwest Safety (7) and CH2M/OMI. Traffic and turning movement counts were held on College Blvd. both with and without San Juan College traffic while studies for College Blvd Restriping were conducted.
- Streets: Heavy Equipment and Truck crews bladed 35,230 ft. of dirt streets using 45 hours and hauled materials as needed. Asphalt crews repaired 9 street cuts with hot mix asphalt and repaired 5,659 potholes. Sweepers swept 1,415 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 32.0 CY of concrete. Prepared equipment and responded to 6 events for snow and ice removal.

Safety Office Report January 2017

Training Statistics

Training Sessions: **24**

Number of Employees Trained: **178**

New Employee Orientation, Back Safety,

Employee Drug & Alcohol Free Workplace policy, Personal Protective Equipment, Distracted Driving.

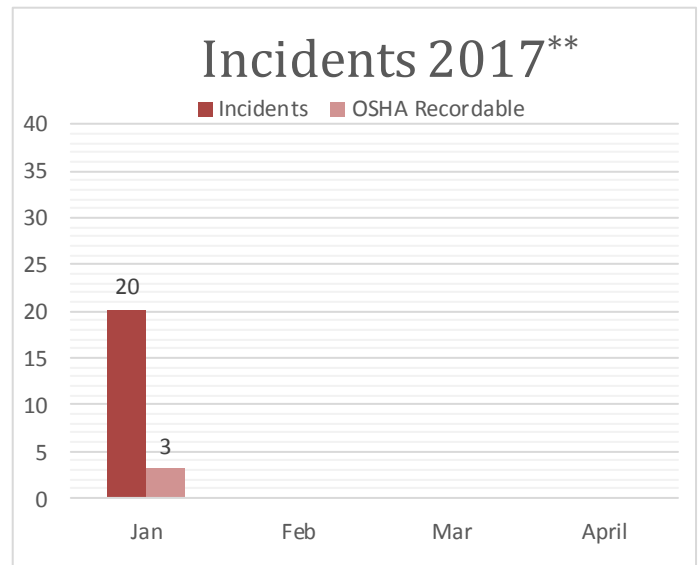


**February is
American Heart
Month.**

Noteworthy Safety Activities

- Annual EHS inspection conducted for HR and IT.
- Attended monthly American Society of Safety Engineers and the Local Emergency Planning Committee meetings.
- Attended and assisted with Department/Division safety meetings.

Spot Inspections



** Safety Statistics are Preliminary and May Change Pending Final Review**