

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL COMMITTEE MEETING**  
**June 14, 2017**

Technical Members Present: Steven Saavedra (Alt) City of Aztec  
Jason Thomas, City of Bloomfield  
Cindy Lopez, City of Farmington  
David Sypher, City of Farmington  
Andrew Montoya, Red Apple Transit  
Fran Fillerup, San Juan County

Technical Members Absent: Bill Watson, City of Aztec  
Paul Brasher, NMDOT District 5

Staff Present: Mary Holton, MPO Officer  
Derrick Garcia, MPO Associate Planner  
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Nica Westerling, City of Farmington  
Taylor Clem, City of Farmington, Parks & Rec  
Larry Hathaway, San Juan County  
Rosa Kozub, NMDOT Govt. to Govt. Unit Supervisor

**1. CALL TO ORDER**

Mr. Fillerup called the meeting to order at 10:04 a.m.

**2. APPROVE THE MINUTES FROM THE MAY 10, 2017 JOINT TECHNICAL COMMITTEE & NMDOT QUARTERLY MEETING**

Ms. C. Lopez moved to approve the minutes from the May 10, 2017 Technical Committee meeting. Mr. Montoya seconded the motion. The motion was passed unanimously.

**3. REVISED TRANSIT ASSET MANAGEMENT (TAM) PLAN – RED APPLE TRANSIT**

<b>Subject:</b>	<b>REVISED</b> Transit Asset Management (TAM) Plan - Red Apple Transit
<b>Prepared by:</b>	Andrew Montoya, Transit Manager
<b>Date:</b>	June 1, 2017

#### BACKGROUND or PREVIOUS WORK

- The purpose of the TAM as provided by FTA:
  - Define “state of good repair”
  - Require grantees to develop a TAM plan
  - Establish performance measures
  - Establish annual reporting requirements to the National Transit Database (NTD)
  - Require FTA to provide technical assistance
- Transit providers set performance targets by January 1, 2017; MPOs set performance targets by June 30, 2017, and; transit providers develop TAM plans by September 30, 2018

#### CURRENT WORK

- An updated PowerPoint presentation explaining the TAM will be provided at the Technical Committee meeting on June 14, 2017.

**DISCUSSION:** Ms. Holton stated that this plan was presented to the committee in May, but some minor changes made following that presentation necessitated the re-noticing of the resolution and the updated presentation today. The updated presentation was made to the Policy Committee at their meeting on May 25.

Mr. Montoya gave an updated presentation on the Transit Asset Management Plan (TAM) highlighting the recent changes:

- The Plan is to prioritize funding for assets past their Useful Life Benchmark (ULB) to keep the Red Apple Transit fleet in a State of Good Repair;
- The goal is to prioritize funding for replacing vehicles and equipment that are past their ULB;
- The performance measures are for:
  - No more than four vehicles to exceed their ULB (8 vehicles servicing 8 routes plus 4 authorized spares – only the spares will be past their useful life);
  - No more than 20% of the bus shelters at a “fair” condition rating;
  - Red Apple Transit has no FTA-funded maintenance facilities.
- The objectives are to:
  - Order buses based on priority as close to their ULB as possible
  - Order shelters as needed based on condition.
- Red Apple Transit current inventory:
  - 17 vehicles (15 buses and 2 para-transit vans)
  - 30 bus shelters
- Conditions of vehicles/equipment/facilities
  - 5 buses in excellent condition; 5 in good condition, 5 in fair condition; 2 para-transit vans in good condition;
  - 30 shelters are in good condition.
- Replacement:
  - 5 of the trolleys are past their ULB as of 4/2017; 3 are going to be auctioned off and not replaced as they are in excess of the authorized

amount of vehicles allowed; 2 remaining trolleys will be kept for special events only and will have minimal road time;

- 2 of the para-transit vans are past their ULB as of 5/2016; one new van is on order and the other van will be replaced in 2020 as it has low mileage.
- No new equipment is needed.
- The chart below shows the entire TAM Plan:

**Measures to Maintain a State of Good Repair**

City of Farmington Red Apple Transit Vehicles Transit Asset Management (TAM) Plan			
Goal	Performance Measures	Target	Objectives
To prioritize funding for replacing vehicles past their Useful Life Benchmark	No more than 4 (33%) vehicles exceeding their Useful Life Benchmark (ULB) in the fleet <u>annually</u>	No more than 4 (33%) vehicles exceeding their Useful Life Benchmark (ULB) in the fleet	Order buses based on priority as close to their ULB as possible
NA	NA	NA	NA
To prioritize funding for replacing equipment	No more than 20% of bus shelters at a 3 or less condition rating (fair) <u>annually</u>	No more than 20% of bus equipment at a 3 or less condition rating (fair)	Order shelters as needed based on condition
To prioritize funding for replacing facilities (Not needed as the maintenance facility is city owned property and not FTA funded)	If the Red Apple Transit had FTA funded maintenance facilities then no more than 20% of the maintenance facilities at a 3 or less condition rating (fair) <u>annually</u>	If the Red Apple Transit had FTA funded maintenance facilities then less than 20% of the maintenance facilities at a 3 or less condition rating	If the Red Apple Transit had FTA funded maintenance facilities the facilities and the Work Orders would be prioritized based on condition

Mr. Fillerup asked if a column could be added on the left side of the chart to more clearly designate whether it was a vehicle-revenue, vehicle-non-revenue, equipment, or facility. Mr. Montoya said he could easily add an "Asset Class" column to the chart.

**4. POLICY COMMITTEE RESOLUTION 2017-2: RESOLUTION TO ADOPT THE PROPOSED TRANSIT PERFORMANCE TARGETS FROM RED APPLE'S TRANSIT ASSET MANAGEMENT (TAM) PLAN**

**Subject:** Policy Committee Resolution 2017-2: Resolution to Adopt the Proposed Transit Performance Targets from Red Apple's Transit Asset Management (TAM) Plan

**Prepared by:** Mary Holton, AICP, MPO Officer

**Date:** June 1, 2017

**BACKGROUND**

- The MPO received the following email from the Federal Transit Administration and David Harris/NMDOT on January 19, 2017:  
Subject: FTA Reminder: State of Good Repair Performance Targets Are Due  
FTA today issued a Dear Colleague letter for transit agencies and Metropolitan Planning Organizations (MPOs) to remind them of timeframes to meet

requirements of the Transit Asset Management Final Rule and the Metropolitan and Statewide and Nonmetropolitan Transportation Planning Final Rule published in 2016.

The TAM Final Rule requires transit providers to set performance targets for state of good repair by January 1, 2017. The Planning Rule requires each MPO to establish targets not later than 180 days (June 30, 2017) after the date on which the relevant state or provider of public transportation establishes its performance targets.

#### CURRENT WORK

- At the Jun 14, 2017, Andrew Montoya will present Red Apple's REVISED TAM Plan, which includes the proposed Transit Performance Targets, prior to consideration of this item. This presentation was provided to the Policy Committee on May 25. Andrew will be available for any questions regarding the targets at both meetings.
- A resolution to adopt these performance targets will be presented to you for consideration of a recommendation to the MPO Policy Committee.

#### ACTION ITEM

- Hold a public hearing on PC Resolution 2017-2
- MPO Staff recommends that the Technical Committee forward a recommendation of approval of PC Resolution 2017-2 to the Policy Committee.
- The Policy Committee's consideration of the resolution is scheduled for June 14, 2017.
- The adoption of the Transit Performance Targets is due to NMDOT on June 30, 2017.

**DISCUSSION:** Following the presentation, Mr. Fillerup asked if the committee had any other comments or suggestions. The committee had no additional comments, but recommended that the additional column noted in Agenda Item 3 be included in PC Resolution 2017-2. Ms. Holton said she would revise the resolution to include the "asset class" column.

Mr. Fillerup opened the public hearing on PC Resolution 2017-2. No public comments were received. Mr. Fillerup closed the public hearing.

**ACTION:** Ms. C. Lopez moved to recommend adoption of Policy Committee Resolution 2017-2 to adopt the transit performance targets for Red Apple Transit. Mr. Montoya seconded the motion. The motion was passed unanimously.

### 5. FFY2017-2018 UPWP AMENDMENT #2 AND POLICY COMMITTEE (PC) RESOLUTION #3

<b>Subject:</b>	FFY2017-2018 UPWP Amendment #2 and Policy Committee (PC) Resolution #3
<b>Prepared by:</b>	Mary Holton, AICP, MPO Officer
<b>Date:</b>	June 1, 2017

#### BACKGROUND

- The MPO maintains a Unified Planning Work Program which sets forth the tasks the MPO will undertake in a given fiscal year.
- The Policy Committee approved the MPO's two-year FFY 2017-2018 UPWP in June 2016, and approved the first amendment in November 2016.
- This second amendment was prompted by NMDOT in early April for the MPO to account for a FFY18 PL funding decrease of \$10,783, and to add a detailed training plan for MPO staff and MPO Committee members as outlined in Finding #7 in the MPO's Corrective Action Plan. Additional updates and revisions are proposed and are indicated in red in the draft document.

#### CURRENT WORK and ATTACHMENTS

- A "red-lined copy" of the revised pages/sections of the current FFY2017-2018 UPWP to be changed by Amendment #2 is attached separately.

#### ACTION ITEM

- MPO Staff recommends that the MPO Technical Committee forward a recommendation of approval of Amendment #2 to the FFY2017-18 UPWP and approval of Policy Committee (PC) Resolution #3 to the MPO Policy Committee.

**DISCUSSION:** Ms. Holton stated that a draft revision of this document had been provided to the Technical Committee several weeks ago. Mr. Sypher was the only Technical Committee member to provide input and the current proposal includes the minor modifications he suggested. The recommendation to delete the Complete Streets update is now shown as a sub-set of the bike/pedestrian planning activities as opposed to vice versa.

Ms. Holton stated that this Amendment is due to NMDOT on June 15, and the Policy Committee will also be considering approval of this Amendment and PC Resolution #3 later today.

Mr. Fillerup asked if the Technical Committee members had comments and questions on the document. Some of the items discussed were:

- The Complete Streets guidelines and Bike/Pedestrian Planning are not synonymous; Complete Streets is new and does not need to be revised now; whereas the bike/pedestrian plan does need to be updated;
- Change Brian Howe to Robert Kuipers;
- Budget decrease: MPO told in November 2016 that decrease would be \$10,783 in FFY2018, so this is the documented number; there could be a rollover allowed going into FFY2018;
- Section 5 - Special Studies & Activities; is Section 5.2 - Storm-Water Management necessary work for the MPO?
  - o MPO has a lot of other work;
  - o This is redundant since the cities are involved in performing this work;
  - o Required through the FAST Act and it needs to be addressed in the UPWP;



- Not a top down approach;
- Written as a supportive action by the MPO since it is recognized that the municipalities are required to deal with this issue;
- Provide financial support for regional meetings in support of best practices;
- See that revised (changes noted in red) Section 5.2 of the UPWP (found on Page 33 of the Agenda):

*Support and encourage the integration of storm-water management principles and best practices into street design standards to reduce (or mitigate) the pollutant impacts of both pervious and impervious transportation surfaces. It is acknowledged that the member entities are dealing with this issue daily and it is ultimately their responsibility to meet federal requirements. However, the MPO will provide support and resources where needed.*

*Staff Activities:*

- *Host webinars and meetings for member entities to learn and discuss best practices*
- *Work with member entities, regional governments, and NMDOT on implementation of policies and best-practices*

- Not telling entities what is needed but offer support and encourage the integration of best practices;

- Section 1.7 - Committee Member Training

- o Receipt of new member orientation and booklets
  - Make sure all members have the orientation booklet;
  - Some of the training has been in practice for years;
  - Anyone who is interested in sitting in on a new member training session is welcome to attend;
  - NMDOT-requested training covered in this section as well;
    - Open invitation extended to NMDOT;
    - 2018 State Rail Plan update scheduled to speak in August.

Mr. Fillerup opened the public hearing. There were no comments presented. Mr. Fillerup closed the public hearing.

**ACTION:** Ms. C. Lopez recommended approval of Amendment #2 to the FFY2017-2018 Unified Planning Work Program and Policy Committee (PC) Resolution #3 with the revisions as noted and updating RTPO staff. Mr. Thomas seconded the motion. The motion was approved unanimously.

**6. FFY2018-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT**

<b>Subject:</b>	FY2018-2023 Transportation Improvement Program (TIP) Development
<b>Prepared by:</b>	Derrick Garcia, MPO Associate Planner
<b>Date:</b>	June 5, 2017

### BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- Projects included in the TIP must be fiscally constrained.
- The TIP update process includes revising existing project information, adding new projects, and developing TIP priority lists.
- A Call for Projects was issued on February 27, 2017 to start the TIP update process.
- A Project Review Committee made up of a Policy Committee member (Mr. Duckett), and two Technical Committee members (Mr. Fillerup and Mr. Sypher and MPO Staff reviewed the TIP projects on May 1<sup>st</sup>. Scoring was completed using the MPO's projection prioritization method (PPM) adopted in the MTP.

### CURRENT WORK

- Staff met with the entities, Red Apple, and NMDOT individually to discuss any needed updates to their project information.
- The draft TIP has been developed based on these meetings.
- The STIP is scheduled to be updated summer 2017.
- Projects already found in the 2016-2021 TIP are not required to be scored.
- The adopted TIP is due to NMDOT before June 30.
- A 30-day public comment period on the new TIP opened on May 14, 2017, a public hearing will be held during the June 14<sup>th</sup> Technical Committee Meeting.

### PROJECTS FROM PREVIOUS TIP (2016-2021)

- Those projects in the 2016-2021 TIP with funding occurring in 2016-19 are carried forward, are listed here:
- East Arterial Route, Phase II (F100091)
- East Pinon Hills Boulevard Extension Phase I (F100100)
- East Pinon Hills Boulevard Extension Phase II (F100101)
- East Pinon Hills Boulevard Extension Phase III (F100021)
- US 64 Phase V (F100112)
- US 64 Phase VI (F100113)
- CR 350/390 Intersection (F100210)
- Kirtland Schools Walk Path System (F100270)
- 20<sup>th</sup> Street Phase III (F100132)
- Foothills Drive Enhancements Phase II (F10099)
- Downtown Complete Streets Project (F10040)
- Anesi Trail (F100221)
- Glade Run Recreation Area Trails (F100240)
- NM 173 (F100170)
- Red Apple Transit Capital/Operating (TF00001)

### CALL FOR PROJECTS APPLICATION

- New projects being added to the TIP were required to submit an application found on the FMPOs website.
  - [Project Prioritization Application](http://www.fmtn.org/DocumentCenter/View/11058)  
<http://www.fmtn.org/DocumentCenter/View/11058>
- Five (5) Call for Project Applications were submitted to MPO Staff. A summary of the Scoring Committee's scores/ranking will be presented to the Technical

**Committee by Staff.**

- East Blanco Bridge (Bloomfield)
- Bridge Improvement CR 5500 (San Juan County)
- Among the Waters Extension (Farmington)
- Gateway Museum Trail (Farmington)
- Gwynhaven Trail Extension (Farmington)

**FUNDING and FISCAL CONSTRAINT**

- The TIP is required to be fiscally constrained. The projects listed have identified funding, or anticipated funding can be based on a reasonable expectation for available funds.

**ACTION ITEM**

- It is recommended that the Technical Committee recommend adoption of the FFY2018-2023 Transportation Improvement Program (minus the listed alternatives) to the Policy Committee.

**DISCUSSION:** Mr. Garcia reported that the call for projects was issued in February and, since then Staff has met with each entity on their project application(s). A scoring committee met and the current FFY2016-2021 has been amended to get it up to date. The projects rolling over into the new FFY2018-2023 TIP are listed on Page 43 of the Agenda and some projects removed in the last TIP amendment are shown on Page 46 of the Agenda.

Mr. Garcia also noted a table on Page 45 of the Agenda which was a combined project ranking from the 2015 and 2017 Calls for Project that had been requested by the Technical Committee. There are some projects that are shown on this table that were added outside of a call for projects cycle. This is something Staff will be addressing to ensure all projects added to the TIP have faced the same scrutiny as those scored through a call for projects cycle. Mr. Fillerup said that if a project was seeking to be added during a quarterly amendment cycle, a scoring committee would be convened to score and rank that project with those already on the TIP. Mr. Garcia stated that this process still needs to be developed. Mr. Fillerup thought the Technical Committee members would be interested in assisting in writing the steps for this process.

Mr. Sypher asked why the non-ranked projects shown on Page 45 of the Agenda are shown at the bottom of the listing. He thought they would remain in their current ranking order and wondered why Staff had pulled them out of the grandfathered order. Mr. Sypher was concerned with adopting this TIP with this listing as it is shown.

The Technical Committee discussed the list on Page 45 of the Agenda and that the list is not part of the actual TIP document. It is strictly for informational purposes and had been produced simply at the request of the Technical Committee in May. Mr. Garcia stated that the Technical Committee is being asked to consider the Proposed TIP listing on Pages 46 and 47 of the Agenda and Page 45 is not part of TIP. Mr. Sypher thought the combined listing would be the ranking project order from the MTP and fit them in with the projects newly ranked. Mr. Garcia clarified that the MTP and its



ranking structure has no effect on the TIP. Also noted was that the column titled "List No." on Pages 46 and 47 have no bearing on the actual project ranking. This number is for reference only and will correspond to a STIP control number when the TIP database is built. This information will be clarified in a footnote.

Mr. Fillerup asked if the "alternatives" could be explained. Ms. Holton said the information regarding the alternatives was made available on Page 48 of the Agenda in an e-mail from Mr. Sypher to NMDOT. Ms. Holton stated that Staff was directed to notice the alternatives and that these projects would need to be moved out into the future for fiscal constraint. There has been no additional information from NMDOT following the e-mail shown on Page 48 of the Agenda. Mr. Sypher added that the agreed on process referenced in the e-mail was also approved and agreed to by Deputy Secretary Anthony Lujan.

It was explained that the only difference between F100100 (East Pinon Hills, Phase I) and F100101 (East Pinon Hills, Phase II) and the alternatives for these two (in red) is the year of funding for each project.

Mr. Fillerup opened the public hearing. There were no comments received. Mr. Fillerup closed the public hearing.

**ACTION:** Ms. C. Lopez moved to recommend approval of the FFY2018-2023 Transportation Improvement Program (TIP) shown on Pages 46 and 47 of the Agenda, minus the alternatives shown for List No. 5 and 6 (F100100 and F100101) and not including the list of projects on Page 45 of the Agenda. Mr. Sypher seconded the motion. The motion was approved unanimously.

The Policy Committee will consider the motion as recommended by the Technical Committee.

## **7. STATUS OF TIP PROJECTS**

<b>Subject:</b>	Status of TIP Projects
<b>Prepared by:</b>	Derrick Garcia, MPO Associate Planner
<b>Date:</b>	June 5, 2017

### **BACKGROUND**

- The STIP Protocols, finalized in early 2014, indicate that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc.
- Amendment #6 to the FFY2016-21 TIP was voted on and approved by the FMPO Policy Committee on May 25, 2017.

**TRACKING INFORMATION (2016-2021 TIP)**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>▪ Local Agreement Status (ARF)</li><li>▪ ROW Certification</li><li>▪ Design Completion 30 - 60 - 90%</li><li>▪ Environmental Certification</li><li>▪ Utilities Certification</li><li>▪ Railroad Certification</li><li>▪ Archeology Certification</li></ul> | <ul style="list-style-type: none"><li>▪ ITS/Sys ENG Certification</li><li>▪ Public Involvement Certification</li></ul> |
|--|--|

**EXISTING PROJECTS IN FFY 2016-2021 TIP**

- East Arterial Route, Phase II (F100091)
- East Pinon Hills Boulevard Extension Phase I (F100100)
- East Pinon Hills Boulevard Extension Phase II (F100101)
- East Pinon Hills Boulevard Extension Phase III (F100021)
- US 64 Phase V (F100112)
- US 64 Phase VI (F100113)
- CR 350/390 Intersection (F100210)
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- NM 173 (F100170)
- Red Apple Transit Capital/Operating (TF00001)

**DISCUSSION ITEM**

- This is a discussion item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

**DISCUSSION:** Mr. Garcia asked if the Technical Committee members had updates to their projects:

Mr. Thomas reported that the East Blanco Bridge project is at 60% design completion. Also, emergency erosion controls under the bridge were undertaken this week.

Ms. C. Lopez reported that the engineering consultant has completed the majority of the investigative work and review for the downtown Complete Streets project. There was a complete survey of the project from Miller to Auburn and a design for Phase I of the project from Miller to Orchard is moving forward.

Mr. Fillerup reported on initiating the planning design for the bridge on CR 5500. The engineering firm conducted a preliminary analysis and environmental review and revisited the load rating and the condition of the bridge. Following a draft review, the condition of the bridge and the high releases on the San Juan River are of concern. The bridge was constructed in the early 1970's by community leaders and there are no current design drawings. The bridge is a priority for San Juan County and funds could potentially come from the bonds that were identified for Pinon Hills Boulevard, Phase III. This has been discussed, but not presented to the County Commission yet.

Mr. Sypher reported that the right-of-way certification has been received for the Foothills project. If all goes well, the PS&E will be held on June 21.

Mr. Saavedra reported that the City of Aztec received the land patent from BLM for the 10+ acres involved with the East Arterial project.

Mr. Garcia asked about attendance by the City of Farmington at a TAP orientation meeting scheduled by NMDOT for next week. Ms. Westerling said she planned to be in attendance.

## **8. REPORTS FROM NMDOT**

### **District 5 - Paul Brasher**

Neither Mr. Brasher nor Mr. S. Lopez was in attendance at this meeting.

### **Planning Division - Rosa Kozub**

Ms. Kozub reminded the Technical Committee members of the TAP orientation meeting.

Mr. Fillerup asked Staff to remind Mr. Brasher about the follow-up conversation regarding how funding decisions are made within District 5. He would like Mr. Brasher to present on this at the July 12 Technical Committee meeting. Ms. Holton said Staff would send a reminder to Mr. Brasher about this discussion.

## **9. COMMITTEE MEMBER DISCUSSION ITEMS**

<b>Subject:</b>	Committee Member Discussion Items
<b>Date:</b>	June 1, 2017

### **DISCUSSION ITEMS**

No discussion items were presented.

## **10. INFORMATION ITEMS**

<b>Subject:</b>	Information Items
<b>Prepared by:</b>	Mary Holton, AICP, MPO Officer and Derrick Garcia, MPO Associate Planner
<b>Date:</b>	June 1, 2017

- a. **Discussion of Providing Lunches for Technical Committee Meetings.** Technical Committee members are to bring back recommendations after discussion with their city managements.
- b. **Staff Training.** Derrick Garcia attended the Association of MPO's Planning Tools & Training Symposium in St. Louis, MO in May. Topics covered ranged from Performance Measures, Community Outreach, and background information on Federal Regulations regarding MPO planning material and documents.

#### **DISCUSSION:**

a. Ms. Holton said Staff had no additional comments for providing lunches during lengthy meetings as the Technical Committee members had asked that this question be considered by each entity.

Mr. Fillerup explained that the question had been posed about the entities possibly providing lunch when meetings are lengthy or when the quarterly meetings are held with NMDOT staff. Lunches are not a reimbursable expense for the MPO to purchase and, in the past, the City of Farmington has provided them. Ms. Holton said this could also be revisited when the new fiscal agent might come on board.

Mr. Fillerup said the County's executive office thought this was not something they wanted to provide all the time, but that when NMDOT was invited or there was a lengthy agenda, providing lunch would be good to consider. It was thought this would likely be only one time per year on the part of San Juan County. Mr. Sypher agreed that this was appropriate for workshops in the development of guiding documents or in the case of lengthy meetings with NMDOT staff.

b. Mr. Garcia attended the AMPO Tools & Training conference in St. Louis, Missouri. There was extensive training on performance measures, best practices from other MPOs, and up-to-date sessions on all federally-required documents.

Mr. Fillerup asked if there was an update on the transition to a different fiscal agent. Ms. Holton said there will be a special Policy Committee work session on July 19 to consider a new JPA and Bylaws.

#### **11. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF**

Ms. C. Lopez introduced Taylor Clem, City of Farmington Parks & Recreation Planner, who will be her alternate to the Technical Committee.

There was no additional business from the Chairman, Members and Staff.

12. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

13. ADJOURNMENT

Ms. C. Lopez moved to adjourn the meeting. Mr. Saavedra seconded the motion. The motion was passed unanimously and Mr. Fillerup adjourned the meeting at 11:07 a.m.

  
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Fran Fillerup, Chair

  
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June Markle, Administrative Assistant