



City of Farmington

2016 Action Plan

SUBSTANTIAL AMENDMENT

Public Review/Comment Period

Monday, August 14 – September 12, 2017

The **2016 Action Plan** revisions for an amendment will be available for public review and comment at the City Clerk's office, the Community Development Department office, the City's website, and reference desk of the Farmington Public Library beginning August 14, 2017. Consideration of the amendment adoption of the 2016 Annual Action Plan by resolution of the City Council is scheduled at the same meeting after the public hearing.

NOTICE OF PUBLIC HEARING

Purpose:

The public hearing's purpose is to furnish the public with an additional opportunity to provide comments to the City Council on the **2016 Action Plan** (Substantial Amendment). The City Council will consider adoption of the substantial amendment to the **2016 Action Plan** by resolution immediately after the public hearing during the same meeting.

Public Hearing Time and Place:

Tuesday, September 12, 2017 at 6:00 PM
City Council Chambers, 800 Municipal Drive, Farmington, NM 87401

CONTACT

If you have any questions, please contact Teri Clashin, CDBG Associate Planner, at (505) 599-1281 or tclashin@fmrn.org.

CITY OF FARMINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2016 Action Plan – Substantial Amendment

The City of Farmington proposes to revise the CDBG capital project previously described in the **2016 Action Plan**. Pursuant to the U.S. Department of Housing and Urban Development (HUD) regulations and the City of Farmington Citizen Participation Plan adopted in 2013, these changes are considered a “Substantial Amendment” to the **2016 Action Plan** that require specific citizen participation action before the change may be approved by the City Council and submitted to HUD. To allow community member the opportunity to review and comment on the proposed changes, the City will publish a public hearing notice in the Farmington Daily Times on August 13, 2017 informing residents of the availability of the Substantial Amendment document for public review and comment for a period of 30 days from August 14, 2017 to September 12, 2017. The public review and comment period concludes with a public hearing and the amendment adoption before City Council on September 12, 2017 at 6:00 p.m.

PROPOSED AMENDMENT TO THE 2016 ACTION PLAN

This amendment is to remove the approved capital project listed in the **2016 Action Plan**, with a new capital project that was selected by Council on Tuesday, July 11, 2017. Due to time constraints of funding (HUD Timeliness Standard), Council has requested to replace last year’s capital project with the Boys & Girls Club teen center expansion. The Downtown Farmington Revitalization: Complete Streets project will be moved to the 2017 Action Plan capital project.

2016 Annual Action Plan approved on August 9, 2016: Capital Project

- Downtown Farmington Revitalization – Complete Streets, allocated funding \$239,626. (This project will become the 2017 Action Plan capital project)

Substantial Amendment to the 2016 Action Plan: Capital Project

- New Capital Project: Boys & Girls Club – Teen Center Expansion, reallocated funds \$239,626.

The Boys and Girls Club teen center expansion project is intended for use by youth ages 13-18 years old, and its purpose is to offer teens a safe, supportive, and positive space that is uniquely their own. The teen center will provide an environment that encourages emotional, social and intellection development of teens. Expansion of the teen space to a dedicated teen center will: 1) accommodate the growth in Club membership of 33% in overall membership with 48% increase in middle and high school membership over the past three years, 2) move from a dedicated teen room to a full teen center that supports growth, maximizes engagement; and offers visibility for use of teens through the community, and 3) serve as a tangible space that younger kids will look forward to attending thus keeping them engaged with the support and programing at the Boys & Girls Club of Farmington.

APPROVED AUGUST 9, 2016 (RESOLUTION No. 2016- 1597)		
1	Project Name	Downtown Farmington Revitalization –Complete Streets
	Target Area	N/A
	Goals Supported	Infrastructure: Water and Sewer Infrastructure: Transportation Facilities
	Needs Addressed	Infrastructure
	Funding	\$239,626
	Description	Provide safety features within the MRA corridor by slowing down traffic and constructing pedestrian friendly streets. LMC/Creating Suitable Living Environments/Availability Accessibility/03K
	Target Date	9/30/17
	Estimate the number and type of families that will benefit from the proposed activities	8,500 persons
	Location Description	Metropolitan Redevelopment Area
	Planned Activities	Construction improvements to the downtown street area.

The table below outlines the proposed capital project change to the 2016 Action Plan Substantial Amendment.

SUBSTANTIAL AMENDMENT SEPTEMBER 12, 2017		
1	Project Name	Boys and Girls Club: Teen Center
	Target Area	N/A
	Goals Supported	Community Facilities: Community and Youth Center
	Needs Addressed	Community Facilities
	Funding	\$239,626
	Description	Provide a teen center and space that will support growth, maximize engagement and offer visibility for use by teens throughout the community. LMC/Creating Suitable Living Environments/Availability Accessibility/03D
	Target Date	9/30/18
	Estimate the number and type of families that will benefit from the proposed activities	500 participants
	Location Description	1925 Positive Way
	Planned Activities	Construction expansion of the facility with a dedicated teen center.

SUBSTANTIAL AMENDMENT **2016 ANNUAL ACTION PLAN**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) Program is administered by the U.S. Department of Housing and Urban Development (HUD). The CDBG program provides an annual grant to entitlement communities to carry out a wide range of activities directed towards providing decent, safe, and sanitary housing, a suitable living environment, and expandable economic opportunities. The amount of funds the City of Farmington received is based on population size and the number of low-to-moderate income residents. This is the 13th year that the City will receive Block Grant funds. Each activity must meet one of the three following national objectives identified by HUD for the CDBG program before it is eligible for funding:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

CDBG activities must also meet eligibility requirements set by HUD and address a priority need, goal, and objective established in the City's 2014-2018 Consolidated Plan. The priority needs established in the Consolidated Plan include: homelessness; special needs populations; community facilities; infrastructure; and, low-to-moderate income households. This Annual Action Plan identifies the projects recommended to receive funding for the 2016 CDBG program year and serves as the City's application for funding.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives of this Action Plan are based on those identified in the 2014-2018 Consolidated Plan's Strategic Plan. These objectives include providing decent housing, providing a suitable living environment, and expanding economic opportunities. More specifically:

- Providing decent housing means helping homeless persons obtain appropriate housing and assisting those at risk of homelessness; preserving the affordable housing stock; increasing availability of permanent housing that is affordable to low- and moderate-income persons without discrimination; and increasing the supply of supportive housing.
- Providing a suitable living environment entails improving the safety and livability of neighborhoods; increasing access to quality facilities and services; and reducing the isolation of income groups within an area through integration of low-income housing opportunities.
- Expanding economic opportunities involves creating jobs that are accessible to low- and moderate-income persons; making mortgage financing available for low- and moderate-income persons at reasonable rates; providing access to credit for development activities that promote long-term economic and social viability of the community; and empowering low-income persons to achieve self-sufficiency to reduce generational poverty in federally-assisted and public housing. The City proposes to utilize the 2016 CDBG grant to fund capital improvements to address the needs of a special needs population and to fund public services to address the needs of low- to moderate income persons, the homeless, and other special needs populations. Project outcomes will be based on the number of persons assisted in the different projects.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Farmington understands the value of CDBG dollars and the impact this funding has on those in need. The critical annual funding source increases the services available in the community and allows additional residents to be served.

The City of Farmington began receiving CDBG funds in 2004 and since then has developed three Consolidated Plans. Each plan has involved a citizen participation process to determine the community's needs. This process helped to establish the priorities, goals, and objectives.

The City of Farmington, as a recipient of CDBG funding, has completed the Consolidated Annual Performance and Evaluation Performance Reports (CAPER) at the end of each program year. These reports summarize end of year accomplishments and evaluations performance in regards to meeting goals set forth by the Consolidated Plan. CAPERS are published on the City website at: <http://www.fmtn.org/266/Community-Development-Block-Grant>.

The City has engaged in a variety of projects that help to meet the objectives of past Action Plans, including providing decent housing through rental assistance, suitable living environments through transitional housing, and economic opportunities through community projects. The accomplishments in past program years have allowed the City to continue to meet its goals set forth by the Consolidated Plan.

Over the past year, the City began to provide technical assistance throughout the program year to assist organizations in successfully completing their projects. We make this service available for several reasons:

- To ensure that projects and reimbursable expenses are in compliance with federal regulations.
- To ensure accurate outcomes are provided in a timely manner.
- To keep projects moving forward so they are completed within the contracted timeframe.
- To make the reporting process as easy as possible for sub-recipients.
- To encourage current sub-recipients and new sub-recipients to apply for funds in the future.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The U.S. Department of Housing and Urban Development (HUD) requires entitlement communities under the federal Housing and Community Development Act of 1974, as amended, to develop a citizen participation plan as the first step in developing a new Consolidated Plan. The Citizen Participation Plan describes how the City of Farmington will involve residents in the planning, implementation, and assessment process for how to use Community Development Block Grant (CDBG) funds. It includes the City's policies and procedures for public participation in the Consolidated Plan process. The Consolidated Plan is a five-year plan required by HUD that assesses community needs and sets out a strategic plan with proposed projects for the five-year period. The main components of the Consolidated Plan include: housing affordability; housing needs; community needs; homeless needs; special needs; priority ranking; a strategic plan; and, an Analysis of Impediments to Fair Housing Choice. Also, included in the process is the development of the first year Annual Action Plan (2014).

The Citizen Participation Plan generally documents the process and public involvement for the development of the Consolidated Plan, the Annual Action Plans, and the Consolidated Annual Performance and Evaluation Reports (CAPER) over the next five years. All public meetings and public hearings are publicized in accordance with applicable HUD, state and local regulations.

A copy of the current Citizen Participation Plan (CPP) is included in the Appendix to this document.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The only public comment received was from Northwest New Mexico Seniors was an email. The email stated that " Northwest New Mexico Seniors do not have a comment other than to say THANK YOU on behalf of our nine homebound elderly that are being taken care through the CDBG Grant", the email is attached in the appendix.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Farmington makes every attempt to incorporate all comments into the formulation of this Action Plan. All public comments are included in the Action Plan's Appendix.

7. Summary

The City of Farmington will continue to receive annual CDBG allocations to benefit low-and-moderate income residents in the community. CDBG projects recommended for funding for the 2016 program year meet a priority, goal, and objective identified in the 2014-2018 Consolidated Plan. The City will evaluate past performance and make adjustments in the future to better serve the needs of the community. Residents and providers will continue to be informed and invited to participate in the CDBG process to ensure projects meet the needs of the community.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	FARMINGTON	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Farmington is an entitlement community based on the 2000 U.S. Census population and was able to apply for CDBG funding. In order to continue to qualify, HUD requires entitlement communities to submit an Annual Action Plan outlining the projects recommended for funding. The 2016 Annual Action Plan serves as the City’s application for funding for the 2016 program year. The Action Plan is based on input from the community in accordance with the Citizen Participation Plan and the 2014-2018 Consolidated Plan.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Annual Action Plan identifies the organization and projects awarded the with 2016 CDBG program year funds. These projects address the community needs identified in the 2014-2018 Consolidated Plan. Community needs were based on input received from services providers, clients, and residents during the Consolidated Plan process. The City additionally requested these stakeholders to review the Draft Action Plan and share their comments.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Farmington CDBG program participates with, provides notification, and invites comments from two community organizations: Four Corners Comprehensive Homeless Assistance Providers (CHAP) and San Juan Safe Communities Initiative. Both of these organizations are umbrella groups that have repensations from a large number of public and private organizations.

This includes the Cities of Aztec and Bloomfield, San Juan County, Four Corners Comprehensive Homeless Assistance Providers (CHAP), San Juan Safe Communities, San Juan Community PLACE MATTERS, San Juan Regional Medical Center, Totah Behavioral Health, Presbyterian Medical Services, Joint Intervention Program, ECHO Food Bank, Veterans Affairs Supportive Housing, Four Corners Foundations, Childhaven, Family Crisis Center, Four Winds Recovery Center, People Assisting the Homeless (PATH), The Roof, San Juan County Housing Authority, San Juan County Partnership, San Juan Center for Independence, Northwest New Mexico Seniors, other local organizations and businesses, and Red Apple Transit.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Farmington is not directly served by a local Continuum of Care. The New Mexico’s Balance of State Continuum of Care is administered by the New Mexico Coalition to End Homelessness (NMCEH). The City of Farmington has one agency that receives Continuum of Care funding, which is San Juan

County Partnership (SJCP). In addition, to the funds received from the State Continuum of Care, San Juan County Partnership is a CDBG subrecipient that provides emergency rental assistance to persons who are at risk of becoming homeless annually.

The City of Farmington's CDBG program also works with the the New Mexico Coalition to End Homelessness to obtain homeles data. In addition, CDBG staff participated in the Four Corners Comprehensive Homeless Assistance Providers (CHAP) meetings.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Farmington does not receive Emergency Solution Grant funding from HUD.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SAN JUAN COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct request; Input; Staff consults on a regular basis regarding area issue.
2	Agency/Group/Organization	San Juan County Partnership
	Agency/Group/Organization Type	Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Lead-based Paint Strategy Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct request; Input; Staff consults on a regular basis.
3	Agency/Group/Organization	City of Bloomfield
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Consolidated Plan - Housing Sections; Draft 2016 Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
4	Agency/Group/Organization	City of Aztec
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
5	Agency/Group/Organization	San Juan Center for Independence
	Agency/Group/Organization Type	Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
6	Agency/Group/Organization	City of Farmington Police Dept.
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Consolidated Plan - Housing Sections; Draft 2016 Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
7	Agency/Group/Organization	Northwest New Mexico Seniors
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
8	Agency/Group/Organization	New Mexico VA Health Care System
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Health Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Homelessness Strategy Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.

9	Agency/Group/Organization	Native American Disability Law Center
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.
10	Agency/Group/Organization	Total Behavioral Health
	Agency/Group/Organization Type	Services-homeless Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Consolidated Plan - Housing Sections; Draft 2016 Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct Request; Input; Staff consults on a regular basis regarding area issues.

Identify any Agency Types not consulted and provide rationale for not consulting

The City’s outreach efforts were comprehensive to ensure that all citizens and service providers had access to the Draft Action Plan and an opportunity to share comments. There were no organizations that were specifically not consulted. CDBG staff emailed its contact list of service providers and interested individuals to encourage them to participate in the review of the Draft Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Mexico's Balance of State Continuum of Care - New Mexico Coalition to End Homelessness	The City of Farmington's Priority Needs includes Homelessness, Special Needs Populations, and Low-to-Moderate Income Households.
2012 San Juan County Needs Assessment	San Juan County Partnership	Top identified needs are included in the potential projects list and considered high priority projects.
2011 PRC Community Report	San Juan Regional Medical Center, San Juan Regional Rehabilitation Hospital	Utilized information to identify needs in the community.
Affordable Housing Plan for Northeast San Juan Co.	City of Farmington, San Juan County	Identified need for affordable housing.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The priorities, goals and objectives identified in the 2014-2018 Consolidated Plan were a direct result of implementing the Citizen Participation Plan utilizing the data and comments collected through surveys and public meetings. Survey results determined the initial priorities. Attendees at public meetings expressed agreement with the priority levels. All projects proposed for the 2016 CDBG program year meet one of these priorities, goal, and objectives. The City's Action Plan outreach efforts comply with the Citizen Participation Plan and were comprehensive to ensure that all had an opportunity to participate.

Citizen participation utilized in developing this Action Plan included:

- Consultation with the City Council during scheduled and noticed public meetings on March 13, June 14, and June 21 for direction and discussion regarding possible projects. A public and competitive bid process through a Request for Proposals for the public service projects. Presentation to the City Council during a scheduled and noticed public meeting by offerors who responded to the RFP on June 14 and June 21, 2016. Consideration of the public service grant awards during a scheduled and noticed public meeting. Publication and posting of the public notice of the public comment period, as well as, a notice for the public hearing. The notices were printed in the legal section of the local newspaper. Posting locations included: City Hall; Community Development Department; San Juan Center for Independence; Sycamore Park Community Center; Bonnie Dallas Senior Center; Farmington Indian Center; and, the Farmington Civic Center. In the notices, citizens were given the opportunity to request accommodation for special needs or interpreters to review the draft and in advance of the public hearing. The public notices were additionally emailed to service providers and interested parties, and were posted on the City's website. A 30-day public comment period beginning July 5 and ending August 9, 2016, provided an opportunity for the public to review and comment on the proposed 2016 Action Plan. Copies of the Draft 2016 Action Plan were located at the following public places: the City Clerk's office, the Community Development Department office, the City's website, and the reference desk at the Farmington Public Library. Public Service grant awards were made in a public meeting on June 21, 2016. Presentation of the Draft 2016 Action Plan was made during the Council's meeting on July 19, 2016. Public Hearing: A public hearing was held with the City Council to hear public comments, and to review and adopt the 2016 Action Plan on August 9, 2016. The citizen participation process detailed here is expected to reinforce the goals set forth in the 2014-2018 Consolidate Plan.

- City Council on July 11, 2017 recommended that the capital project (Downtown Framington Revitalization – Complete Streets) project be moved to the 2017 Annual Action Plan. City Council recommended a new capital project (Boys & Girls Club – Teen Center Expansion) for the 2016 Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Meeting Comments: March 15: No comments received. June 14: No comments received. June 21: No comments received. August 9: The only public comment received was from Northwest New Mexico Seniors in an email.	Meeting minutes are included in the 2016 Action Plan Appendix. August 9: The only public comment received was from Northwest New Mexico Seniors was an email. The email stated that "Northwest New Mexico Seniors do not have a comment other than to say THANK YOU on behalf of our nine home bound elderly that are being taken care through the CDBG Grant", the email is attached in the appendix.	There were no comments.	http://www.fmtn.org/AgendaCenter

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Newspaper articles for Public Review Notice and the Public Hearing Notice were placed in the City of Farmington's Daily Times newspaper on: July 3: No comments received. July 13: No comments received.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Posting Public Notice at City location for Public Review/Comment Period	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Posting Public Notice/Hearings at City locations for Public Review/Comment Period. Notices were placed on: July 1: No comments received. July 29: No comments received.	No comments were received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Posting location of Draft Action Plan Notice for Public Review/Comment	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Posting location of Draft Action Plan Notice for Public Review/Comment were placed at City Locations for Public Review/Comment Period. July 5: No comments received.	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Posting of Draft Action Plan 2016 was posted on the City's website.</p> <p>July 5: No comments received.</p>	No comments received.	No comments received.	http://www.fmtn.org/266/Community-Development-Block-Grant

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The U.S. Department of Housing and Urban Development (HUD) has awarded the City of Farmington \$368,653 to fund projects during the 2016 program year from October 1, 2016 to September 30, 2017. Projects must benefit low- and moderate –income residents or special needs population and meet a priority need, goal, and national objective in the 2014-2018 Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	368,653	0	0	368,653	1,068,653	CDBG 2016 program year funds will be allocated to nine (9) projects. Of this total, \$239,626 is to be spent on one (1) capital project, accounting for 65 percent of the CDBG Funds. Eight (8) public service projects will be allotted 15 percent with \$55,297. Planning and Administration will account 20 percent with \$73,730.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

While there are no specific requirements for leveraging CDBG grant funds, the City has found that sub-recipients typically leverage other grant and private funds. The exact amounts are not known until projects are fully implemented.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, there are no plans to use publically owned land or property located within the City of Farmington.

Discussion

The City expects to receive \$368,653 in CDBG funding during the HUD Federal Fiscal Year 2016. Of this total, \$239,626 is to be spent on one (1) capital project, accounting for 65 percent of the CDBG Funds. Eight (8) public service projects will be allotted 15 percent with \$55,297. Planning and Administration will account 20 percent with \$73,730.

The Expected Amount Available Remainder of Con Plan (Priority Table) is a estimate of the 2016 FFY estimated allocation and an approximation of past years allocation (i.e. this year's expected amount (\$368,653) + and estimated (\$350,000 for both 2017 and 2018 for a total of \$700,000).

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	<p>Infrastructure: Water and Streets</p> <p><u>Community Facilities:</u> <u>Community and Youth Centers</u></p>	2014	2018	Non-Housing Community Development	<p>City of Farmington's Metropolitan Development Area</p>	<p>Infrastructure</p> <p><u>Community Facilities</u></p>	CDBG: \$239,626	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500+000 Persons Assisted
2	Public Services	2014	2018	Affordable Housing Homeless Non-Homeless Special Needs		Homelessness Special Needs Populations Low-to-Moderate Income Households	CDBG: \$55,297	Public service activities for Low/Moderate Income Housing Benefit: 1060 Households Assisted Homeless Person Overnight Shelter: 20 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 15 Beds

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Infrastructure: Water and Streets <u>Community Facilities: Community and Youth Centers</u>
	Goal Description	Include: Transportation Facilities Provide improved street infrastructure to local residents utilizing the complete streets concept. Provide teen center space to accommodate and support continued growth of the Boys and Girls Club.
2	Goal Name	Public Services
	Goal Description	The 2016 Annual Action Plan will include eight (8) Public Service Projects. They are the following projects and funding amounts: 1. People Assisting the Homeless (PATH): \$9,000 2. Northwest New Mexico Seniors: \$7,000 3. San Juan County Partnership: \$9,000 4. San Juan College Daycare: \$7,000 5. Identity: \$3,297 6. Big Brothers Big Sisters: \$9,000 7. New Beginning Program: \$7,000 8. Frontline Missions: \$4,000

Projects

AP-35 Projects – 91.220(d)

Introduction

The 2016 Annual Action Plan includes one (1) Capital Project and eight (8) Public Service projects.

On July 11, 2017, City Council voted on revising the capital project to the 2016 Action Plan. Due to time constraints of funding (HUD Timeliness Standard), Council requested to replace the 2016 capital project with a new project Boys & Girls Club: Teen Center expansion). The capital project Downtown Farmington Revitalization: Complete Street will be moved to the 2017 Action Plan.

~~Utilizing CDBG capital funds, the Downtown Farmington Revitalization project will address critically needed improvements to the street area. The Downtown Farmington Revitalization project will comprise of the transformation of 2,400 lineal feet of downtown streetscape. The goal of the project is to revitalize downtown by creating a visual and functional identity as the heart of the Four Corners area and to provide safety features within the corridor by slowing down traffic and constructing pedestrian friendly streets. The City Council has recommended that staff look into the HUD Section 108 loan for additional funds for the Downtown Farmington Revitalization project. Staff will begin conversations with the local HUD CDBG office in Albuquerque.~~

The Boys and Girls Club teen center expansion project is intended for use by youth ages 13-18 years old, and its purpose is to offer teens a safe, supportive, and positive space that is uniquely their own. The teen center will provide an environment that encourages emotional, social and intellectual development of teens. Expansion of the teen space to a dedicated teen center will: 1) accommodate the growth in Club membership of 33% in overall membership with 48% increase in middle and high school membership over the past three years, 2) move from a dedicated teen room to a full teen center that supports growth, maximizes engagement; and offers visibility for use of teens through the community, and 3) serve as a tangible space that younger kids will look forward to attending thus keeping them engaged with the support and programming at the Boys & Girls Club of Farmington. The City will oversee the Boys & Girls project.

The Public Service funding will address the priority needs outlined in the 2014-2018 Consolidated Plan, which include operational funds for a homeless shelter and for homeless assistance, mentoring/educational programming to low-to-moderate income (LMI) youth, respite care services to elderly persons, food bank, domestic violence shelter, emergency rental assistance to prevent homelessness, child care assistance for LMI college students, including homeless youth. The eight (8) Public Service projects, which were submitted as part of the 2016 Request for Proposals (RFP) process, were selected for funding by the City Council on June 21, 2016.

Projects

#	Project Name
1	Downtown Farmington Revitalization – Complete Streets Boys & Girls Club: Teen Center
2	People Assisting the Homeless (PATH)
3	Northwest New Mexico Seniors
4	San Juan County Partnership
5	San Juan College Daycare
6	Identity, Inc.
7	Big Brothers Big Sisters
8	Domestic Violence Shelter
9	Emergency Food Services

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funds and associated activities must address a priority need, goal, and objective established in the 2014-2018 Consolidated Plan. A number of factors are taken into consideration in determining how funds are allocated. Funding levels are highly dependent upon the critical needs in the community, the number of RFP applications received, and the types of projects submitted through the RFP application process. Staff met with the City Council during scheduled and noticed public meetings on March 15, 2016 and June 21, 2016, to determine this year's capital project.

The City received eight (8) public service applications for the 2016 CDBG program year. HUD limits the amount of funding for public service projects to 15% of the jurisdiction's total annual CDBG allocation making the application process highly competitive. The applications are accepted through a Request for Proposals (RFP) process that included evaluation from a three-person committee. The committee reviews, scores, and ranks the applications based on criteria set in the RFP. The City Council makes the final determination on public service projects including the funding allocation. The final determination occurred during a public meeting on June 21, 2016.

~~The City of Farmington is committed to revitalizing its downtown. This project consists of both infrastructure improvements and aesthetic changes (i.e. removing traffic signals and replacing them with roundabouts, reducing lanes, sidewalk improvement, etc.) that will work to prepare for the full transition to the complete streets concept. The complete streets project transforms the street by addressing all modes of transportation (pedestrian, bicycles, and vehicles, etc.) and drawing residents and new businesses to the downtown area to promote economic development. Therefore, staff will look into Section 108 loan funds as a resource to leverage additional funding sources to cover the overall cost of the project.~~

This amendment is to remove the capital project listed in the approved **2016 Action Plan**, with a new capital project that was selected by Council on Tuesday, July 11, 2017. Due to time constraints of funding (HUD Timeliness Standard), Council has requested to replace last year's capital project with the Boys & Girls Club teen center expansion. The Downtown Farmington Revitalization: Complete Streets project will be moved to the 2017 Action Plan capital project.

The overarching obstacles that exist in meeting the City's underserved needs are the limited amounts of funding available, including CDBG funds allowed to be utilized for both capital projects and public service projects and the economic downturn that still persists in the region.

AP-38 Project Summary
Project Summary Information

1	Project Name	Downtown Farmington Revitalization— Complete Streets <u>Boys and Girls Club: Teen Center</u>
	Target Area	Low Mod Targeted Neighborhood <u>City of Farmington's Metropolitan Development Area</u>
	Goals Supported	Infrastructure: Water and Streets <u>Community Facilities: Community and Youth Center</u>
	Needs Addressed	Infrastructure <u>Community Facilities</u>
	Funding	CDBG: \$239,626
	Description	Provide safety features within the MRA corridor by slowing down traffic and constructing pedestrian friendly streets. <u>Provide a teen center and space that will support growth, maximize engagement and offer visibility for use by teens throughout the community.</u> LMC/Creating Suitable Living Environments/Availability Accessibility/ 03K <u>03D</u>
	Target Date	9/30/201 8 <u>7</u>
	Estimate the number and type of families that will benefit from the proposed activities	1,000 persons who visit the downtown area. <u>500 participants</u>
	Location Description	Metropolitan Re-development Area (MRA)- <u>1925 Positive Way</u>
	Planned Activities	Construction improvements to downtown street area. <u>Construction expansion of the facility with a dedicated teen center.</u>
2	Project Name	People Assisting the Homeless (PATH)
	Target Area	Low Mod Targeted Neighborhood
	Goals Supported	Public Services
	Needs Addressed	Homelessness
	Funding	CDBG: \$9,000
	Description	Provide operational funds for a homeless shelter and provide food and counseling to the homeless.LMC/Creating Suitable Living Environments/Availability Accessibility/03T
	Target Date	9/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Twenty (20) homeless persons in the emergency shelter or in transitional housing; 1,298 meals to homeless persons.
	Location Description	520 Hydro Plan Road
	Planned Activities	Case management; counseling; staff cost; utilities; supplies; administrative cost (max. 10%)
3	Project Name	Northwest New Mexico Seniors
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Special Needs Populations
	Funding	CDBG: \$7,000
	Description	Providing respite care services for elderly, frail elderly so that they can remain in their own homes.LMC/Creating Suitable Living Environments/Availability Accessibility/05A
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Nine (9) elderly or frail elderly households/families.
	Location Description	A variety of location within the City of Farmington.
	Planned Activities	Provision of homemaker services to elderly and frail elderly; staff cost; administrative cost (max. 10%)
4	Project Name	San Juan County Partnership
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Homelessness
	Funding	CDBG: \$9,000
	Description	Provide emergency rental assistance to prevent homelessness.LMC/Providing Decent Housing/Availability Accessibility/05Q
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Six (6) LMI families

	Location Description	A variety of location within the City of Farmington.
	Planned Activities	Provide rent and deposits to prevent homelessness; administrative cost (max. 10%).
5	Project Name	San Juan College Daycare
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Low-to-Moderate Income Households
	Funding	CDBG: \$7,000
	Description	Provide child care assistance to LMI college students so that they can attend college.LMC/Creating Suitable Living Environments/Availability Accessibility/05L
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Ten (10) LMI families.
	Location Description	4601 College Blvd.
	Planned Activities	Childcare cost; staff cost; administrative costs (max. 10%).
6	Project Name	Identity, Inc.
	Target Area	Low Mod Targeted Neighborhood City of Farmington's Metropolitan Development Area
	Goals Supported	Public Services
	Needs Addressed	Low-to-Moderate Income Households
	Funding	CDBG: \$3,297
	Description	Provide social services referral assistance to homeless and LMI persons, including homeless youth.LMC/Creating Suitable Living Environments/Availability Accessibility/05
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Twenty (20) youth.
	Location Description	218 West Main Street (Low Mod. Targeted Neighborhood; MRA)
	Planned Activities	Provide teen support group services; staff cost; administrative cost (max. 10%)

7	Project Name	Big Brothers Big Sisters
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Low-to-Moderate Income Households
	Funding	CDBG: \$9,000
	Description	Provide mentoring and educational services to LMI children and youth.LMC/Creating Suitable Living Environments/Availability Accessibility/05D
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Fifteen (15) LMI children/youth.
	Location Description	Services for youth to be provided at local schools within the City of Farmington.
	Planned Activities	Provide mentoring programs with educational components to LMI children and youth; staff cost; administrative cost (max. 10%).
8	Project Name	Domestic Violence Shelter
	Target Area	Low Mod Targeted Neighborhood
	Goals Supported	Public Services
	Needs Addressed	Homelessness Special Needs Populations
	Funding	CDBG: \$7,000
	Description	Provide shelter to families who have been displaced due to domestic violence circumstances.LMC/Creating Suitable Living Environments/Availability Accessibility/05G
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Fifteen (15) persons/families.
	Location Description	1200 West Apache Street
	Planned Activities	Support services; utilities; food; administrative cost (max. 10%)
9	Project Name	Emergency Food Services

Target Area	Low Mod Targeted Neighborhood City of Farmington's Metropolitan Development Area
Goals Supported	Public Services
Needs Addressed	Homelessness
Funding	CDBG: \$4,000
Description	Provide and distribute food boxes and hot meals to homeless persons.LMC/Creating Suitable Living Environments/Availability Accessibility/05W
Target Date	9/30/2017
Estimate the number and type of families that will benefit from the proposed activities	1000 meals will be served to individuals.
Location Description	129 North Behrend Avenue
Planned Activities	Purchase food for distribution; food; supplies; administrative cost (max. 10%)

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All CDBG funding will be used within the boundaries of the City of Farmington. ~~The capital project will be located in the City's Metropolitan Redevelopment Area (MRA).~~ The capital project and public service projects for the 2016 program year are clientele-based, as opposed to location baseds. The exact percentage of funds distributed geographically will not be known until the projects are completes.

Geographic Distribution

Target Area	Percentage of Funds
Low Mod Targeted Neighborhood	
City of Farmington's Metropolitan Development Area	65

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Geography was not used to determine funding allocation priorities for the City. Both the capital project and public service projects provided services within the City of Farmington boundaries. Allocations and use of funds were determined by community priorities, and in the case of public service awards, by a competitive application process open to all eligible organizations.

Discussion

N/A

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

While there are sufficient numbers of households with unmet housing needs, the City does not anticipate utilizing CDBG funds for rehab or new housing construction.

The City has utilized CDBG funding in the past to partially fund an affordable housing project. The project required carrying over CDBG funds for 2-3 years, which unfortunately, resulted in the City exceeding HUD's 1.5 Timeliness Standard. Through annual CDBG funding is sufficient to support such projects, the City continues to encourage, and assist where possible, the efforts of developers to construct affordable housing projects throughout the City.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

N/A

AP-60 Public Housing – 91.220(h)

Introduction

There is no public housing in Farmington or San Juan County. The limited amount of the typical annual CDBG grant and the wide variety of needs identified does not allow the CDBG grant to create a public housing project.

Actions planned during the next year to address the needs to public housing

The City of Farmington will develop an assessment of undeveloped parcels that could be developed for multi-family and affordable housing projects.

Staff will provide assistance to planning projects that will create housing opportunities for local residents.

In addition, the San Juan County Partnership will provide emergency rental assistance and utility deposits to families to prevent homelessness.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

There is no public housing in Farmington or San Juan County.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Action Plan will reach the needs of homeless and other special needs populations through a variety of outlets. The public service projects will meet the needs of homeless and other special needs populations through providing services that can be accessed by community members.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The 2014-2018 Consolidated Plan priority needs (SP - Priority Needs -91.215(a)(2)) indicates that Homelessness is the City's main concern. The public service projects People Assisting the Homeless (PATH) and the New Beginnings Programs will provide homeless shelters and/or transitional housing for people in need. In addition, the two agencies also offer services that include case management, counseling, and educational components. The San Juan County Partnership does provide emergency rental assistance to clients in need. They offer additional needed social services to clients.

Addressing the emergency shelter and transitional housing needs of homeless persons

Two (2) public service projects in the year's Action Plan will provide direct services to the homeless. These projects include People Assisting the Homeless (PATH) and the New Beginnings Program (Navajo United Methodist Center). The PATH project will provide operational funds for a homeless shelter, a transitional living facility, and providing other assistance to the homeless. The New Beginnings Program will provide transitional housing for men, women and children who have been displaced due to domestic violence circumstances.

Additionally, the San Juan County Partnership will also address homelessness in the community. The San

Juan County Partnership project will provide emergency rental assistance to prevent homelessness. The Frontline Missions project will distribute food boxes from its food pantry and providing hot meals to homeless persons and families.

The City of Farmington's Consolidated Plan's top priority is to address homelessness. The three public service agencies will help to provide needed shelter for the homeless population in the City.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The People Assisting the Homeless (PATH) project provides an emergency shelter, a transitional living facility, a daily means, to the homeless. For residents of the emergency shelter and the transitional living facility, PATH provides guidance and support to prevent homelessness in the future. Weekly group/individual meetings are scheduled to provide education on housing, budgeting, nutrition, employment, and health care. Residents can take advantage on learning basic computer literacy, learning how to save money, learning skills for living independently, and use of a daycare while job searching.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The newly built Joint Intervention Program (JIP) was partially funded by CDBG funds. This facility assist with persons or families that are discharged from systems of care. They provide emergency shelter and are given information on programs that can assist with finding emergency shelter. These programs included People Assisting the Homeless (PATH) and New Beginnings Program, that have a transitional housing program for their clients to help prevent homelessness. In addition, San Juan County Partnership provides emergency rental assistance to prevent homelessness.

Discussion

N/A

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Farmington continues to identify and address barriers to affordable housing in order to increase the availability of affordable housing units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2016 Action Plan does not include specific actions planned that specifically address barriers to affordable housing.

The City plans to address Affordable Housing by utilizing City resources to fully implement its Affordable Housing Ordinance by establishing the application process and by marketing it, and by working with the private sector to identify land areas the City owns for private development of affordable housing projects. In the event that sufficient funding becomes available in future Action Plan years, the City wants the ability to partner with the private sector, as it has done in a past Action Plan year, to provide new housing unit production or housing rehabilitation.

Discussion:

The City of Farmington has taken the following action to ameliorate the barriers to affordable housing:

- The City of Farmington adopted its Affordable Housing Strategic Plan on May 24, 2011. This document built upon the City's Housing Affordability 2010 Update and Housing Needs Assessment in the 2009-2014 Consolidated Plan.
- City staff additional worked with the New Mexico Mortgage Finance Authority to develop an Affordable Housing Ordinance (No. 2012-1261), which was adopted on November 27, 2012.
- The City plans to address Affordable Housing by utilizing City resources to fully implement its Affordable Housing Ordinance by establishing the application process and by making it, and by working with the private sector to identify land areas the City owns for private development of affordable housing projects.
- In the event that sufficient funding becomes available in future Action Plan years, the City wants the ability to partner with the private sector, as it has done in a past Action Plan years, to provide new housing unit production or housing rehabilitation.

Additionally, the City intends to continually update its zoning regulations and zoning map purposely to support increasing the availability of affordable housing in the City.

Land availability is an issue in Farmington. The Navajo Nation, as well as numerous state and Federal properties surround the City. The City will work with the BLM and the State to secure the release of public property for the development of affordable housing.

The City continues to promote homebuyer education and credit counseling that assist persons to work towards qualifying for mortgages as project and in public outreach efforts.

AP-85 Other Actions – 91.220(k)

Introduction:

The City plans to establish the application process for the affordable housing ordinance and begin outreach to opportunities to potential developers.

Actions planned to address obstacles to meeting underserved needs

There is an undeserved need across most categories, including homelessness, special needs populations, and low income residents. Obstacles to meeting these needs include the lack of funding required to meet all the need. This Action Plan strategically places an emphasis on projects that will have the most impact for high needs populations. This means that an emphasis is placed on projects that utilize a high degree of coordination with other agencies, that meet the highest-rated needs, and that can have a measureable impact on the persons served.

Actions planned to foster and maintain affordable housing

The Housing Needs Assessment in the Consolidated Plan complies with 91.205 (b) by looking in depth at affordable housing. The assessment provides projections for the number and type of families in need of housing assistance for extremely low-income, low-income, moderate-income, and middle-income families, for renters and owners, for elderly persons, for single persons, for large families, and for persons with disabilities. The assessment details the affordability, or cost burden, for a variety of housing types.

A key recommendation of the Housing Need Assessment in the Consolidated Plan is to specifically address the needs of the families in greatest need, as defined by HUD.

HUD defines Greatest Need as those in the greatest need for affordable housing as “families and individuals whose income falls 50 percent below an area’s median income, who either pays 50 percent or more of their monthly income for rent, or who live in substandard housing.” Substandard housing is defined as housing without complete kitchens or plumbing facilities or families who live in overcrowded conditions. Overcrowding is defined as more than one person per room in a household.

The Farmington MSA has a significant number of households that are considered greatest need families. Any affordable housing project conducted in the Farmington MSA should directly affect the families in greatest need.

Obviously, the limited annual CDBG Formula Grant that the City of Farmington received does not allow any significant impact on the number of households in greatest needs; however, the information in the Housing Needs Assessment does provide a rational justification for any housing affordability project, rental or purchase.

The Consolidated Plan regulations require specific objectives that describe proposed accomplishments the jurisdiction hopes to achieve and must specify the number of extremely low-income, and moderate-income families that should be provided assistance. Given the variety of potential project, the limited annual grant resources, the need to find or develop a partner to create a housing project, it is difficult to identify realistic affordable housing goals for the 2016 Action Plan.

Actions planned to reduce lead-based paint hazards

The only Action Plan projects related to lead-based paint is the San Juan County Partnership program, they provided emergency rental assistance. They are required to test for lead-based paint hazards for their clients who are moving into rented apartments and houses. At this time, the City does not intend of funding renovations. However, the City will continue to ensure that capital projects funded by CDBG, which involve rehabilitations, require the mitigation of lead based paint appropriately by including the requirement in applicable contracts.

Actions planned to reduce the number of poverty-level families

The Action Plan will reduce the number of poverty-level families through the implementation of funding to the Public Service project. These projects will provide support for household that can assist them on the road to self-sufficiency and allow families to access new opportunities plus the support and education needed to be able to exit out of poverty.

Actions planned to develop institutional structure

Funding the Administration of CDBG funds will allow the City to monitor and guide the implementation of goals. The guidance will ensure the City can meet its obligations as outlined by HUD.

The City of Farmington's Mayor and City Council serves as the legislative, policy-making and administrative body governing the City. The Mayor and City Council performs legislative and quasi-judicial functions, which include adopting ordinance and resolutions for the safety, health, and well-being of the community.

The Mayor and City Council appoints a City Manager to carry out the policy directions of the City Council and to supervise and coordinate the work of department staff. With the exception of the City attorney and City Clerk, the City Manager has line authority over all City departments. The Community Development Department, which administers the CDBG program, is one of these departments.

Action planned to continue to develop institutional structure include:

- Provide date and other information through the appropriate channels to ensure that leaders are aware of issues and can make decisions accordingly.
- Implement the 2014-2018 Consolidated Plan and the 2016 Annual Action Plan for the CDBG program.
- Update the Mayor and City Council regarding the CDBG program, request approvals and provide project information as needed.
- Include other local jurisdictions in the CDBG process.
- Continue engaging sub-recipients and eligible organization in the annual application process, project updates on funded projects, new rules and regulations from HUD, as well as fair housing information.
- Continue providing training and technical assistance to sub-recipients.
- Continue to encourage collaboration amongst agencies and organizations.
- Encourage, facilitate and foster relationships throughout San Juan County to strengthen the service available to the public.

All development in the City must comply with the City’s 2020 Comprehensive Plan, which contains information on the housing needs in the community. Chapter 7, Housing, provides the following overarching goal: “Promote quality, affordable, and safe housing that meets the needs of the community and assures implementation of sound standards for orderly development and growth.”

Actions planned to enhance coordination between public and private housing and social service agencies

Coordination among all providers is essential in improving the conditions and addressing service gaps for the City’s citizens. Action planned to enhanced coordination between public and private housing and social service agencies include:

- Award CDBG funds to eligible project for housing for social services.
- Encourage agencies to work together to apply for CDBG funds to leverage resource the fullest extent.
- Continue working with agencies to address issues of poverty and homelessness.
- Continue to attend and be involved in meetings, events and training opportunities for housing and social service agencies.
- Continue to conduct outreach at public events on fair housing.

Discussion:

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

N/A

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

N/A

