

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
October 11, 2017

Technical Members Present:

Bill Watson, City of Aztec
Jason Thomas, City of Bloomfield
Cindy Lopez, City of Farmington
David Sypher, City of Farmington
Paul Brasher, NMDOT District 5
Andrew Montoya, Red Apple Transit Manager
Fran Fillerup, San Juan County

Technical Members Absent:

None

Staff Present:

Mary Holton, MPO Officer
Derrick Garcia, MPO Associate Planner
June Markle, MPO Administrative Assistant

Staff Absent:

None

Others Present:

Somie Chavez, FMPO Planning Liaison, NMDOT
Larry Hathaway, San Juan County

1. CALL TO ORDER

Mr. Fillerup called the meeting to order at 10:07 a.m.

2. APPROVE THE MINUTES FROM THE SEPTEMBER 13, 2017 TECHNICAL COMMITTEE MEETING

Mr. Watson moved to approve the minutes from the September 13, 2017 Technical Committee meeting. Ms. C. Lopez seconded the motion. The motion passed unanimously.

3. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	Derrick Garcia, MPO Associate Planner
Date:	October 2, 2017

BACKGROUND

- The STIP Protocols, finalized in early 2014, indicate that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc.
- On September 29, 2017 NMDOT received conditional approval from the FHWA

and FTA to implement the new FFY2018-2023 Statewide Transportation Improvement Program.

- In the attached letter, the FHWA notes that F100100, F100101, and F100021 have not sufficiently demonstrated that they are meeting the fiscal constraint requirement per 23 CFR 450.218.
- As a result, these projects cannot be included in the FMPO TIP until the conditions of fiscal constraint have been met.

TRACKING INFORMATION (2018-2023 TIP)

- | | |
|--|---|
| <ul style="list-style-type: none"> ▪ Local Agreement Status (ARF) ▪ ROW Certification ▪ Design Completion 30 - 60 - 90% ▪ Environmental Certification ▪ Utilities Certification ▪ Railroad Certification ▪ Archeology Certification | <ul style="list-style-type: none"> ▪ ITS/Sys ENG Certification ▪ Public Involvement Certification |
|--|---|

EXISTING PROJECTS IN FFY2018-2023 TIP

- East Arterial Route, Phase II (F100091)
- US 64 Phase V (F100112)
- US 64 Phase VI (F100113)
- Kirtland Schools Walk Path System (F100270)
- 20th Street Phase III (F100132)
- Foothills Drive Enhancements Phase II (F10099)
- Downtown Complete Streets Project (F10040)
- Anesi Trail (F100221)
- Glade Run Recreation Area Trails (F100240)
- NM 173 (F100170)
- Red Apple Transit Capital/Operating (TF00001)
- Glade Run Recreation Area Trails (F100240)
- East Blanco Bridge
- Bridge Improvement CR 5500 Bridge #8130
- Among the Waters Extension
- Gateway Museum Trail Extension
- Gwynhaven Trail Extension

ILLUSTRATIVE PROJECTS

- 23 CFR 450.104 - "means an additional transportation project that may be included in a financial plan for a metropolitan transportation plan, TIP, or STIP if reasonable additional resources were to become available."
- 23 CFR 450.330 (e) - "If an illustrative project is included in the TIP, no Federal action may be taken on that project by the FHWA and the FTA until it is formally included in the financially constrained and conforming metropolitan transportation plan and TIP."
- The Mid-Region Council of Governments utilizes an Illustrative List of Projects and be reviewed as an example at this website:
<http://mrcogshare.org/MPO/Section5b.pdf>

DISCUSSION ITEM

- This is a discussion item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

DISCUSSION: Mr. Garcia stated that the new FFY2018-2023 Transportation Improvement Program (TIP) is posted on the MPO website along with the new, fillable amendment request form. This new form is to be used for all amendments, as well as for TIP modifications. The new request form was e-mailed to all Technical Committee members earlier this week along with the call for amendments. All TIP amendment requests are due to MPO Staff by October 20, 2017.

Red Apple Transit

Mr. Montoya said there was no update for the Red Apple Transit's capital and operating costs. He stated that he is working on putting together a scope of work for the transit operational study and expects the RFP to be ready in the next week or so.

Ms. Holton mentioned that the MPO will be funding a portion of the study, up to \$30,000, of the cost for the operational study with the FFY2017 FTA funds that will be rolling over into FFY2018.

Downtown Complete Streets Project

Ms. C. Lopez stated that the entire length and scope of the project (Phases I, II, and III) is now scheduled to be completed. She said the consultant is working on design changes and that she would be submitting a TIP amendment for this project. Construction drawing specifications are expected to be completed by late fall of 2018.

East Blanco Bridge Replacement

Mr. Thomas reported that the East Blanco Bridge project is at 90% design. They hope to be advertising for the utility relocation in January.

Kirtland Schools Walk Path System

Mr. Fillerup reported that the Kirtland Schools Walk Path has had the 90% review. A date for the PS&E has not yet been set.

Glade Run Recreation Area Trails

The level of effort has been submitted. A large area of the project had already had an environmental assessment and travel management plan completed, but NMDOT wanted to review it to see if any additional work would be required. This project is to complete enhancements to approximately 80 miles of existing trail. Mr. Fillerup reported that the cooperative agreement has not been signed yet.

Bridge Improvement CR 5500 (Bridge #8130)

Mr. Fillerup stated that he would be submitting an amendment application to move the funds forward for the bridge on CR5500. They are awaiting the estimate for the engineering services for the bridge design.

East Arterial Route - Phase II

Mr. Watson reported that the East Arterial Route project has encountered some complications with acquiring a parcel of private property for right-of-way. The City hopes to avoid condemnation. The 95% plans have been reviewed and approved. The

title report and right-of-way maps for the remaining portion have been submitted. The City of Aztec remains optimistic that the PS&E will happen by the end of this year.

20th Street - Phase III

Mr. Sypher stated that Phase III of the 20th Street project is awaiting the contract from NMDOT before design work is begun.

Foothills Drive Enhancements - Phase I

The City of Farmington is still waiting for the driveway and sidewalk variance approval from NMDOT.

US 64 - Phase V & VI

Mr. Brasher reported that these final two phases of US 64 are in design with the final plans expected to be completed in November.

Phase V (F100112) has some right-of-way issues that continue to be addressed. Phase VI (F100113) of the project is on schedule.

NM 173 (F100170)

This project was originally planned to be funded under HSIP, but it was determined that the scope of the project and necessary reconstruction did not fit the HSIP safety guidelines. Additionally, there are some issues with the actual width of the right-of-way as well as a disagreement over responsibility for relocating a gas line.

Anesi Trail

Mr. Garcia said he would need to request an update on this project from Taylor Clem.

Mr. Garcia stated that if Technical Committee members had any issues completing the amendment request form to let him know. He reminded all that the new form was on the MPO website under the TIP tab. Ms. Holton asked that the applications be sent to all MPO staff.

4. REPORTS FROM NMDOT

Planning Division - Somie Chavez

Ms. Somie Chavez gave a presentation on NMDOT's Road Diet Guide. The entire Road Diet Guide can be found on the NMDOT website at:

[http://dot.state.nm.us/content/dam/nmdot/Plans_Specs_Estimates/Design_Directives/2017/IDD-2017-16%20\(Road%20Diet%20Guide\).pdf](http://dot.state.nm.us/content/dam/nmdot/Plans_Specs_Estimates/Design_Directives/2017/IDD-2017-16%20(Road%20Diet%20Guide).pdf)

Following is a brief overview of Ms. Chavez's presentation:

- Views of typical road diet "before" and "after";
- Basic road diet design;
- Origin for the guide came from FHWA Everyday Counts Initiatives in 2015;
 - Committee of representatives from FHWA, NMDOT, MPO Planners, and consultants to develop guide;
 - Peer exchange and training in 2016;
 - Guide released in March 2017
- Road Diet Guide is a tool to help in evaluating roadway alternatives, but is not a mandate: use it to evaluate the use and implementation of a road diet;

- Consider road diets for safety, operations, livability, economic development, and multi-modal benefits;
- Implementation is a long-term and ongoing process; assessing candidate roadways requires substantial analysis and public involvement;
- There is no dedicated funding source or program to implement a road diet;
- Evaluation of the effectiveness of a road diet requires data collection before and after implementation;
- Annual Average Daily Traffic (AADT): roadway with less than 10,000 vehicles would be a good candidate for a road diet; roadway with 10,000 - 19,000 vehicles could be a candidate but would need corridor/key intersection (and turning movements) analyses; roadway with over 19,000 vehicles is not likely a candidate for a road diet.

Ms. Chavez said that Rosa Kozub would provide a presentation on the State's Bike Network Plan on November 1. Mr. Garcia added that Bohannon Huston, Inc. is planning to host a public outreach meeting the Plan on November 16 at the Farmington City Civic.

District 5 - Paul Brasher

Mr. Brasher reported on the chip seal project that was recently completed on NM 170. Due to rain on part of the chip seal, the oil did not cure properly and the chips came loose. This has resulted in NMDOT receiving many claims for vehicle damage.

Mr. Hathaway said he received a phone call from resident living along La Plata Highway complaining that the potholes were not fixed prior to the chip sealing. Mr. Brasher replied that many potholes were repaired although some may have been missed. He added that reconstruction of NM 170 and the shoulders is currently in the outer years of the STIP.

5. UPDATE ON MTP AMENDMENT #1

Subject:	Update on MTP Amendment #1
Prepared by:	Derrick Garcia, Associate Planner
Date:	October 2, 2017

BACKGROUND

- The FMPO Metropolitan Transportation Plan (MTP) serves as the MPO's Long-Range planning document and was adopted by the Policy Committee on September 24, 2015.
- Beginning with the Call for Projects during the development of the FFY2018-2023 TIP, some scoring committee members expressed concerns with Chapter Four (Project Prioritization Method) .
- There are some projects in Chapters Five (Roadway Plan) and Nine (Bicycle & Pedestrian Plan) that need to be added, amended, or removed from the lists of Tier 1 ,2, and 3 projects.
- Staff met with all the member entities to discuss their input and recommendations to Chapters 4, 5, and 9.

CURRENT ISSUES

- Review the recommendations provided by the committee members for needed changes/updates to Chapters 4, 5, and 9 and discuss the need for an amendment to the MTP.
 - Chapter 4, Section 5 - Prioritized Projects
 - Chapter 5 - Tables 5-3, 5-4, and 5-5
 - Chapter 9 - Tables 9-1, 9-2, and 9-3

INFORMATION ITEM

- This is an information item only. Committee member input is being sought at this time.

DISCUSSION: Mr. Garcia distributed a list of recommended edits to Tables 5-3, 5-4, and 5-5. He is still working on the recommended changes to the tables for the bike/ped facilities in Chapter 9. He will meet again individually with all Technical Committee members on any additional changes/updates to the bike/ped tables.

Ms. Holton stated that the purpose of the MTP amendment is to provide additional support in the MTP for the TIP projects. Mr. Garcia added that there are currently two projects in the outer years of the TIP that are not in the MTP.

Mr. Sypher asked if this was a project prioritized list. Mr. Garcia explained that the list was a consolidation of the recommended changes to the Tier 1, 2, and 3 tables in Chapter 5 that were received from the Technical Committee members several months ago and was not a prioritized list.

Ms. Holton said this work is in the PPM. As there are no time constraints for the completing the update, Staff is taking the time to get all the changes and edits incorporated.

Mr. Sypher asked if Staff could publish a timeline so that Technical Committee members would know the schedule. Ms. Holton said an update would be provided to the members at the November meeting.

6. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	October 1, 2017

DISCUSSION ITEMS

No discussion items were brought forward.

7. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Mary Holton, AICP, MPO Officer and Derrick Garcia, Associate Planner
Date:	October 3, 2017

INFORMATION ITEMS

- a. **MPO Quarterly.** Mr. Garcia attended the MPO Quarterly in Santa Fe on October 3 and 4, 2017.

b. **FFY2018-2023 Q1 TIP Amendment**

*The deadline for entities to submit their TIP amendment request form to the MPO is **Friday, October 20.***

Please complete the online form located at:

<http://www.fmtn.org/DocumentCenter/View/11056>.

Save the form as a file and email it to Derrick, June, or Mary.

- c. **UPWP Amendment.** Because the FFY2017 federal funds are rolling over for use in FFY2018, NMDOT has directed the MPO to amend its UPWP. The proposed amendment is scheduled for consideration by the committees in November as the amendment is due to NMDOT by December 15.
- d. **2018 Committee Meeting Schedule.** Attached is the proposed Committee Meeting Schedule for next year. Staff plans to bring forward the Open Meetings Resolutions to their respective committee in November.

DISCUSSION:

a. Mr. Garcia reported on the MPO Quarterly held in Santa Fe on October 3 & 4. One of the updates provided to the MPOs at the meeting was the significant update being undertaken by NMDOT on the State's bike/ped plan. As reported earlier, the Planning Division will be presenting this to the Technical Committee in November along with hosting a public outreach meeting on November 16. This information was included in NMDOT's Govt to Govt Update that was forwarded to all Technical Committee members on October 10.

NMDOT has been reviewing other state DOTs handling of non-mandatory CMAQ-Flex funding. They have now prepared a rough draft of how they plan to handle this process that will be published in the early spring. The anticipated process will be similar to the TAP and RTP application process. A call for projects for FFY2020 funds will be open from April - November 2018: Federal funds in the amount of \$8.5M are anticipated to be available for distribution to MPOs, tribal and public agencies, transit providers, and NMDOT districts.

Mr. Garcia explained that the new CMAQ process will include guidelines and selection criteria for the applications that will follow CMAQ principles of improving mobility, air

quality, has intermodal elements, is a priority project, and provides economic vitality, safety and security. Additionally, if multiple applications from the MPO are submitted, the MPO will have to declare a priority project from those being submitted.

b. All TIP amendment requests must be submitted to the MPO by October 20.

c. Ms. Holton is currently working on the UPWP amendment that will be brought to the Technical Committee for consideration in November. The primary reason for the amendment is to capture the FFY2017 funds that are being allowed to be rolled over to FFY2018. If there are any additional amendments the Technical Committee members would like to have included, please send that information to Ms. Holton for consideration.

Work on the MPO's bike/ped plan is anticipated to begin in January with the hiring of a consultant. The MPO does not have the capacity on Staff to take on this project which necessitates the need to hire a consultant. Technical Committee members will be asked to be included in the consultation evaluation.

Ms. Holton also reported on some hiccups with the updates to the JPA and Bylaws. The Policy Committee is continuing their review of the documents in coordination with the City of Farmington and the NWNMCOG. The potential fiscal agency transition date will likely be delayed until March 1.

d. Ms. Holton commented that the Technical Committee meeting date was changed to Wednesday due to past requests from NMDOT. She asked if this date and time was still good for NMDOT and the members.

Mr. Fillerup noted that the RTPO meets at the same time and day of the week as the MPO and was concerned with NMDOT attendance at both meetings. Additionally, if the NWNMCOG becomes the fiscal agent for the MPO, would this pose an issue for their attendance at both meetings.

The Technical Committee discussed the 2018 meeting schedule:

- Consider a different week of the month/day of the week;
- NMDOT still has the engineering staff meeting on Thursdays that originally necessitated the change to Wednesdays;
- Timing for Technical Committee issues that need to roll into a Policy Committee meeting; need distance between the two meetings to prepare;
 - o Move to 1st Wednesday;
 - o Does this create issues with the Policy Committee meeting the week prior on the 4th Thursday?
- NMDOT liaison for RTPO is not the same as for the MPO.

Final consideration and approval will be brought back to the Technical Committee in November.

Mr. Sypher asked to further discuss Information Item #b. How the prioritization of applications would be handled if multiple CMAQ applications were submitted to the MPO. Ms. Holton said this would fall to a sub-committee to review the applications and determine priority and make a recommendation. Mr. Sypher thought a system should be established by the MPO for this prioritization process. Mr. Garcia said that unlike

the project prioritization in the MTP, there was not a system for prioritizing grant applications.

Mr. Fillerup said that this was a good idea and noted that any CMAQ application would need to relate to congestion mitigation, intermodal elements and the other CMAQ principles noted above and spelled out in the guide. Like the RTP and TAP programs, the new CMAQ program will have a set of criteria for scoring. Mr. Sypher thought it was important to develop an MPO prioritization process before the call for applications is opened next spring.

8. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Watson said the City of Aztec had noticed some surveying along NM 173 near the city's water plant and hoped NMDOT was not considering taking over the parking lot. Mr. Brasher said that was not happening and that NMDOT is simply working to sort out the right-of-way width issue on NM 173.

At the October Technical Committee meeting, the members discussed holding a joint meeting to discuss and develop a maintenance agreement amenable to NMDOT and the entities. Mr. Sypher provided a sample agreement to the Technical Committee members following that meeting and hoped there was an update on the direction to take with this.

Mr. Brasher stated that he needed to invite others from NMDOT to participate in these discussions and said he would try to organize a meeting in the next week or so. The members discussed possible meeting dates and having the meetings in Santa Fe as well as in San Juan County. Although this meeting would not be associated with MPO business, Ms. Holton said the MPO would be willing to advertise the meeting to comply fully with the Open Meetings Act as a majority of the MPO Technical Committee members would be involved in the meeting.

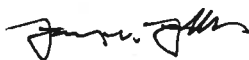
There was no additional business from the Chairman, Members and Staff.

9. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

10. ADJOURNMENT

Mr. Watson moved to adjourn the meeting. Ms. C. Lopez seconded the motion. The motion was passed unanimously. Mr. Fillerup adjourned the meeting at 11:20 a.m.



Fran Fillerup, Chair



June Markle, Administrative Assistant