

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
November 1, 2017

Technical Members Present:

Bill Watson, City of Aztec
Jason Thomas, City of Bloomfield
Cindy Lopez, City of Farmington
Nica Westerling (Alt.), City of Farmington
Rosa Kozub (Alt.), NMDOT District 5
Andrew Montoya, Red Apple Transit Manager
Fran Fillerup, San Juan County

Technical Members Absent:

David Sypher, City of Farmington
Paul Brasher, NMDOT District 5

Staff Present:

Mary Holton, MPO Officer
Derrick Garcia, MPO Associate Planner
June Markle, MPO Administrative Assistant

Staff Absent:

None

Others Present:

Taylor Clem, City of Farmington
Somie Chavez, FMPO Planning Liaison, NMDOT

1. CALL TO ORDER

Mr. Fillerup called the meeting to order at 10:05 a.m.

2. APPROVE THE MINUTES FROM THE OCTOBER 11, 2017 TECHNICAL COMMITTEE MEETING

Ms. C. Lopez moved to approve the minutes from the October 11, 2017 Technical Committee meeting. Mr. Watson seconded the motion. The motion to approve the minutes passed unanimously.

3. PROPOSED FFY2017-2018 UPWP AMENDMENT #3 AND PC RESOLUTION #6

Subject:	Proposed FFY2017-2018 UPWP Amendment #3 and Policy Committee (PC) Resolution #6
Prepared by:	Mary Holton, AICP, MPO Officer
Date:	November 1, 2017

BACKGROUND

- The MPO maintains a Unified Planning Work Program which sets forth the tasks the MPO will undertake in a given fiscal year.

- The Policy Committee approved the MPO's two-year FFY 2017-2018 UPWP in June 2016; approved the first amendment in November 2016, and; approved the second amendment in June 2017.
- This third amendment is necessary as NMDOT has informed the MPO that FFY2017 unexpended funds will carry-over for use in FFY2018. The MPO has estimated that the carry-over funds total \$81,751.03. While the UPWP amendment addresses some minor corrections, it also proposes to devote the carry-over funds to the Bike & Ped Plan Update (4.3) and the Red Apple Transit Operational Study (4.4).

ACTION ITEM

- MPO Staff recommends that the MPO Technical Committee forward a recommendation of approval of Amendment #3 to the FFY2017-18 UPWP and approval of Policy Committee (PC) Resolution #6 to the MPO Policy Committee.

DISCUSSION: Ms. Holton clarified that Amendment #3 to the 2017-2018 UPWP was a proposed amendment as was Policy Committee Resolution 2017-6.

Ms. Holton stated that Page 2 of the Agenda showed the actual NMDOT Amendment Request Form submitted for this amendment to the UPWP. This request form is required by NMDOT. The proposed UPWP amendment and Policy Committee Resolution 2017-6 will be considered by the Policy Committee on November 16. Staff does recommend that the Technical Committee consider recommending approval of proposed UPWP Amendment #3 and PC Resolution 2017-6.

Ms. Holton explained that the changes were shown in "red". Most of the changes were minor and reflected financial updates to the MPO budget numbers for Quarters 3 and 4 of FFY2017. She added that the MPO will have some carryover funds into FFY2018 from FFY2017. Staff proposes to utilize the funding for the Red Apply operational study of up to \$30,000 and to hire a consultant to prepare the update to the MPO's 2008 bike/ped plan.

Ms. Holton referred to Pages 33 and 34 of the Agenda which shows the proposed carryover funds of approximately \$87,000. These carryover amounts (PL and FTA) have yet to be verified by NMDOT. With the current allocations and anticipated carryover, the total MPO budget for FFY2018 is \$387,244.08. The carryover amount is shown on Page 24 of the Agenda under UPWP Task 4. Hiring a consultant for the bike/ped plan update is specified under Task 4.3-Bike and Pedestrian Planning/Complete Streets shown on Page 26 of the Agenda.

Mr. Fillerup asked about the spelling of Anthony Lujan's name in the UPWP document shown on Page 5 of the Agenda (spelled Luhan) and also about the traffic counts being taken only once this past year.

Ms. Holton replied that the traffic counts were done in coordination with NMDOT this past year. NMDOT is considering the standardization statewide of when and how traffic counts are taken. Mr. Garcia said the number of times traffic counts are taken is up to the individual MPO. He added that NMDOT is currently developing a traffic count

contract that would standardize traffic counts for Mesilla Valley, Santa Fe, and FMPO. In the past, there have been issues getting the traffic count data received from Traffic Research & Analysis (TRA) transferred to NMDOT. Mr. Fillerup asked if, under a revised system for gathering the traffic counts, if the MPO would still have the same number of counts (speed and class) and count locations as in the past. Mr. Garcia said he has stressed the need for this to NMDOT and has also asked that all the data be available at an MPO level of access.

Mr. Fillerup opened the public hearing on proposed UPWP Amendment #3 and PC Resolution 2017-6. No public comments were received during the meeting or from MPO Staff prior to the meeting. Mr. Fillerup closed the public hearing.

ACTION: Ms. Westerling moved to recommend approval of proposed Amendment #3 and PC Resolution 2017-6. Ms. C. Lopez seconded the motion. The motion to approve was unanimous.

4. FFY2018-2023 TIP AMENDMENT #1

Subject:	FFY2018-2023 TIP Amendment #1
Prepared by:	Derrick Garcia, Associate Planner
Date:	October 23, 2017

BACKGROUND

- On October 29, 2017 the Farmington MPO advertised Amendment #1 to the FFY2018-2023 Transportation Improvement Program (TIP).
- The amendment involves several projects in the TIP as described in the attached notice.
- The Technical Committee will consider the amendment and may make a recommendation at their November 1, 2017 meeting.

AMENDED TIP PROJECTS

Below is the list of projects seeking amendment. For more details about each specific amendment please see the attached material.

- Downtown Complete Streets Project Phase 1 (Farmington)
- Foothills Drive Enhancements Phase II (Farmington)
- US 64 Phase V (NMDOT)
- US 64 Phase VI (NMDOT)
- Kirtland Schools Walk Path System (San Juan County)
- Among the Waters Extension (Farmington)
- Gateway Museum Trail (Farmington)
- Gwynhaven Trail Extension (Farmington)
- East Pinon Hills Blvd. Extension Phase I (Farmington)
- East Pinon Hills Blvd. Extension Phase II (Farmington)
- East Pinon Hills Blvd. Extension Phase III (San Juan County)

Amendment #1 can be viewed on the MPO website at:
<http://www.fmtn.org/DocumentCenter/View/15154>

FUTURE WORK

- Seek Policy Committee approval on November 16, 2017.

ATTACHMENTS

- The Public Notice advertising proposed Amendment #1.
- Listing of projects in proposed Amendment #1
- TIP Change Request Forms.

ACTION ITEMS

- Open a public hearing on proposed TIP Amendment #1.
- Staff recommends the Technical Committee consider recommending approval of proposed Amendment #1 to the FFY2018-2023 Transportation Improvement Program (TIP).

DISCUSSION: Mr. Garcia reviewed the TIP Summary spreadsheet (Page 41 of the Agenda) for proposed Amendment #1 for the FFY2018-2023 TIP and then each of the individual projects in the proposed amendment:

- Downtown Complete Streets Project-Phase I - remove from the TIP;
- Foothills Drive Enhancements-Phase II - add MAP funding of \$180,000 to FFY18 with local match equal to \$60,000; update FFY19 local non-match funding to \$808,829 and move to FFY2018; update scope to read: "Reconstruct travel lanes, provide additional street enhancements; construct new bike lanes and multi-use trail";
- US 64-Phase V - increase FFY18 NHPP funds from \$8,330,400 to \$8,351,845.44 due to revised estimate cost increase;
- US 64-Phase VI - increase FFY19 NHPP funds from \$7,758,357 to \$8,270,997 due to revised estimate cost increase;
- Kirtland Schools Walk Path System - update project termini: north along CR 6575 from intersection with CR6100 - 0.242 miles along CR 6100 from intersection with CR6575 to intersection with CR6400 (0.755 miles);
- East Pinon Hills Boulevard Extension-Phase I - move FFY2019 funds of \$4,000,000 to FFY2022;
- East Pinon Hills Boulevard Extension-Phase II - move FFY2019 funds of \$250,000 to FFY2022; move FFY2020 funds of \$18,000,000 to FFY2023;
- East Pinon Hills Boulevard Extension-Phase III - remove FFY2018 local bond funds of \$8,000,000; add local bond funds in the amount of \$14,800,000 to FFY2023;
- Among the Waters Extension, Gateway Museum Trail, and Gwynhaven Trail Extension - remove all from the TIP.

It was noted that the Complete Streets Project and the three trail projects were removed from the TIP because they are now locally funded.

Mr. Watson asked about the increase in funding for Phases V and VI of US 64 being requested by NMDOT. He was unaware that project funding could be increase based on a revised construction estimate. Ms. Kozub said she would have to defer to Paul Brasher to respond to this question but thought it perhaps had to do with the fact that NMDOT is the lead on these projects rather than the projects being a local lead project. She added that she was not familiar with the process of requesting to have more funds awarded to a local lead project, but recommended that an inquiry for additional funds could be made. Whether more funds might be available would also depend on the actual funding program identified for the project.

Mr. Fillerup opened the public hearing on proposed Amendment #1 to the FFY2018-2023 TIP. There were no public comments received and MPO Staff received no comments prior to the meeting. Mr. Fillerup closed the public hearing.

ACTION: Mr. Watson moved to recommend approval of proposed Amendment #1 to the FFY2018-2023 Transportation Improvement Program (TIP). Ms. Westerling seconded the motion. The motion to recommend approval was unanimous.

5. 2018 ANNUAL MEETING SCHEDULE

Subject:	2018 Annual Meeting Schedule
Prepared by:	Derrick Garcia, MPO Associate Planner
Date:	November 1, 2017

BACKGROUND

- Each year the Technical Committee approves a resolution ensuring compliance with the open meetings act and establishes its meeting schedule for the coming year.
- Last year Technical Committee meetings were moved to the 2nd Wednesday of each month at 10:00 a.m. Meetings continue to be rotated among the entities to facilitate member attendance.

CURRENT WORK

- Staff presented a proposed meeting schedule for discussion with the Technical Committee in October.
- Staff is now seeking approval of the 2018 meeting schedule and Technical Committee Resolution 2017-1 at this meeting.

ACTION ITEM

- Review and consider approval of the 2018 Technical Committee meeting schedule and Resolution 2017-1.

DISCUSSION: Ms. Holton stated that the Technical Committee had reviewed the proposed 2018 meeting schedule at their October meeting. She noted there had been some initial issues and questions that were addressed during the meeting and no additional issues have been raised. Mr. Fillerup asked if the potential overlap with the RTPD meeting schedule had been re-considered. Ms. Holton said any issue with this could be dealt with should the issue arise.

Because this was determined to be an Action Item, Ms. Holton thought that a public hearing should be opened prior to the motion for approval. Mr. Fillerup opened a public hearing on the 2018 Technical Committee meeting schedule and TC Resolution 2017-1. There were no public comments made during the meeting or received prior to the meeting by MPO Staff. Mr. Fillerup closed the public hearing.

ACTION: Ms. C. Lopez moved to approve the 2018 Technical Committee meeting schedule and TC Resolution 2017-1. Mr. Watson seconded the motion. The motion to approve was unanimous.

6. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	Derrick Garcia, MPO Associate Planner
Date:	October 25, 2017

TRACKING INFORMATION (2018-2023 TIP)	
<ul style="list-style-type: none"> ▪ Local Agreement Status (ARF) ▪ ROW Certification ▪ Design Completion 30 - 60 - 90% ▪ Environmental Certification ▪ Utilities Certification ▪ Railroad Certification ▪ Archeology Certification 	<ul style="list-style-type: none"> ▪ ITS/Sys ENG Certification ▪ Public Involvement Certification

EXISTING PROJECTS IN FFY2018-2023 TIP
<ul style="list-style-type: none"> ▪ East Arterial Route, Ph II (F100091) ▪ US 64 Phase V (F100112) ▪ US 64 Phase VI (F100113) ▪ Kirtland Schools Walk Path System (F100270) ▪ 20th Street Phase III (F100132) ▪ Foothills Drive Enhancements Phase II (F10099) ▪ Downtown Complete Streets Project (F10040) ▪ Anesi Trail (F100221) ▪ Glade Run Recreation Area Trails (F100240) ▪ NM 173 (F100170) ▪ Red Apple Transit Capital/Operating (TF00001) ▪ Glade Run Recreation Area Trails (F100240) ▪ East Blanco Bridge

- Bridge Improvement CR 5500 Bridge #8130
- Among the Waters Extension
- Gateway Museum Trail Extension
- Gwynhaven Trail Extension

DISCUSSION ITEM

- This is a discussion item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

DISCUSSION: Mr. Garcia asked the Technical Committee representatives to provide updates for their entity's projects:

Foothills Drive Enhancements-Phase I

Ms. Westerling reported that the City of Farmington is still awaiting a reply from NMDOT on the requested driveway variance. She met with Lawrence Lopez on October 19 following the Policy Committee meeting and he said he saw no issues with the variance. He expected a response to be provided in a day or two. However, Ms. Westerling said the City of Farmington has still not heard back from NMDOT.

Foothills Drive Enhancements-Phase II

The contract for the MAP funding was received; still awaiting the TAP contract.

20th Street-Phase III

TAP contract has been received.

Ms. Westerling said all the closeout paperwork for the first two phases of the 20th Street project has been completed. There have been many compliments on the final project.

East Blanco Bridge

Mr. Thomas reported that NMDOT is currently reviewing the PS&E documents and a tentative meeting has been scheduled for next week. One of the primary technical reviewers of the project and the bridge inspector for District 5, Patrick Romero, has retired. The City of Bloomfield is hopeful that his positive comments received during the 60% review will be verified and corroborated.

Kirtland Schools Walk Path System

Mr. Fillerup stated that with approval by the Policy Committee of Amendment #1 to the FFY2018-2023 TIP, this project will proceed to PS&E.

Glade Run Recreation Area Trails

Both San Juan County and BLM are working on the agreement for the Glade Run Recreation Area trails.

Bridge Improvement-CR 5500

Mr. Fillerup reported that San Juan County is in the middle of awarding the design for this project.

Mr. Garcia asked about the CR350/CR390 intersection project. Mr. Fillerup stated that, with the exception of one change order, the construction was finished last week and the road is open.

Red Apple Transit Capital/Operating

Mr. Montoya reported that the report for the operational analysis was completed and the City of Farmington's Purchasing Department is now working on the RFP process. The operational analysis is a study to look at the requirements need to move the transit hub to the downtown area of Farmington. The study will produce conceptual drawings on what the proposed new routes might be along with any routes/stops that could be removed.

Mr. Montoya stated that the MRA Committee approved moving the hub to the downtown area which the original study determined to be the most viable location. If the operational study also shows this move would be operationally sound, then it will be brought before the Farmington City Council. An application for possible funding for the hub was submitted to the Federal Competitive Facilities Grant. The operational analysis is required as part of the grant application submittal. Awarded grants will be announced early next year.

East Arterial Route-Phase II

Mr. Watson reported that this project has run into some right-of-way issues. The City of Aztec is hoping to partially resolve some of the issues this week, but may still have to go through the appraisal process. They are hopeful to not have to go to condemnation. They continue to work toward the PS&E date in December.

7. REPORTS FROM NMDOT

Planning Bureau - Somie Chavez

Ms. Chavez stated that the Annual Performance & Expenditure Report (APER) for 2017 is due from the MPO on November 15.

District 5 - Rosa Kozub

Ms. Kozub was sitting in as the alternate for Paul Brasher who was unable to attend the meeting. He informed Ms. Kozub that there was no update to present for District 5.

Presentation - State's Prioritized Bike Network Plan - Rosa Kozub

Ms. Kozub presented on the state's Prioritized Bike Network Plan. The Planning Bureau is currently presenting the plan to all MPOs and RTPOs with public meetings already held in Las Cruces and Santa Fe. A public meeting will be held in Farmington on November 16 at the Farmington Civic Center. Ms. Kozub is working on this project with Wade Patterson, who is the bike/pedestrian/equestrian coordinator for the Planning Bureau. Also assisting with the project is Bohannan-Huston (BHI) out of Albuquerque and Alta Planning & Design, a national bike and pedestrian design, planning, and engineering firm.

Shown below is a summary of Ms. Kozub's presentation:

- NM Bike Plan is looking at how best to provide residents and visitors with a safe and connected bicycle network at the statewide level through:

- Identification of priority corridors;
 - Creation of design guidelines by corridor type.
- Will focus on roads owned and maintained by NMDOT
- Will support implementation of the NM 2040 Plan
- Plan Goals and benefits (developed to date):
 - Improved safety
 - Increased transportation options
 - Create network of bicycle connections across state (an integrate into the 2040 Plan)
 - Improve economic benefits associated with bicycle infrastructure:
 - Access to employment;
 - Recreational travel/tourism
- Statewide Priority Network
 - Roadway designations indicating where improved bicycle infrastructure would be beneficial
 - Improvement plan rather than a project list (long term plan; no set budget currently for any construction).
- Analysis and development:
 - Demand analysis (where people work, play)
 - Equity analysis
 - Statewide connectivity
 - Existing bicycle route designations
 - Connections to regional bicycle facilities (work to link into local facilities where possible)
 - Public input
- Design Guidelines
 - Based on appropriate bicycle infrastructure for corridor types in the priority network
 - Incorporated into NMDOT roadway design and redesign process
 - Will vary depending on whether roadway passes through an urban or rural setting (urban look will be different than that passing through a rural town).
- Plan implementation
 - Recommendations will be incorporated into roadway design during routine maintenance as well as major roadway reconstruction;
 - Create a list of priorities
 - Create vision for the long term supported by the public
- Project is planned to be completed by June 2018. The schedule includes:
 - Outreach
 - Vision, goals, and objectives
 - Review existing data
 - Evaluate bicycle route designations
 - Conceptual tier designations
 - Identify statewide priority network
 - Establish design guideline
 - Final Documents
- Outreach schedule:
 - Phase 1 - data collection from September to December 2017
 - Phase 2 - present plan findings from March to May 2018
- Public/stakeholder outreach meetings:

- Public meetings, meetings with MPOs and RTPOs, coordination with NMDOT districts, bike/ped/equestrian technical committee, and bicycle technical advisory (internal NMDOT group) and advocacy groups

Mr. Fillerup noted that the BLM has contacts with bike enthusiasts and asked if a Farmington advocacy group to be included. Ms. C. Lopez also mentioned that many of these individuals had worked with the former City of Farmington Traffic Engineer in developing the current MPO bike/ped plan. Ms. Holton noted that this was only a focus group and not formal group. Ms. Kozub said for the technical aspects and due to budgetary considerations, NMDOT is working with the formally organized advocacy groups. She urged the local enthusiasts to participate and offer their public input in the public meetings.

- Public/stakeholder outreach: involvement tools
 - Online interactive input map
 - Allows users to indicate the routes they currently travel by bike (can color code it)
 - Where users might like to travel if roadways were improved
 - Obstacles to bicycle travel
 - Only some roads are within the state's scope
 - For informational purposes
 - Will consolidate information
 - Questionnaire - traditional survey
 - Webpage
- Role of MPOs in plan development
 - Distribute information to agency staff and public
 - Review draft priority network
 - Evaluate connections to metropolitan and regional bicycle networks
 - Manage expectations (long range plan and a vision for the future)
- Next steps
 - Data collection and public input
 - Define priority tiers
 - Identify the type of infrastructure that is most appropriate for corridor types
 - Apply priority designations to statewide network

Ms. Westerling asked if multimodal paths not on highway rights-of-way were being considered. Ms. Kozub replied that realistically NMDOT cannot typically do this due to budget and right-of-way concerns. Sometimes, as part of a specific project, multi-use paths can occur with a roadway reconstruction, but then the local entity may have to pick up the maintenance costs.

Mr. Fillerup asked about including roadway prohibitive speeds and volumes in the design guidelines. Ms. Westerling commented that a bike lane in a 30 mph speed zone will get used, but where the speeds are 50 mph, bicyclists do not want to ride it. Ms. Kozub agreed that it was logistical, but was not feasible for NMDOT.

Mr. Fillerup asked if the bike map will note connections to recreational bikeways (those trails not on the roadway) on the map. Ms. Kozub said she was not sure specifically how this will play out, but it will be part of the demand analysis. The map

is looking to identify where people live, work, and play and then incorporating national forests and state parks to recognize those destinations. They are also trying to gather this information during the public meetings and pose the question of where are the local destinations.

The group discussed having a signage plan in coordination with local governments to help facilitate tourists in getting from a local facility onto a state facility and vice versa. Ms. Kozub said it would not be feasible to map the multi-use paths on the state network plan. She recommended using city and MPO resources to map local facilities.

8. COMMITTEE MEMBER DISCUSSION ITEM(S)

Subject:	Committee Member Discussion Items
Date:	November 1, 2017

DISCUSSION ITEMS

No discussion items were brought forward from committee members for discussion.

9. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Derrick Garcia, Associate Planner
Date:	November 1, 2017

INFORMATION ITEMS

1. AMPO National Conference.

2. District 5 Funding Presentation. A presentation on District 5 funding for 2018 was given to the Policy Committee on October 19, 2017 by Rebecca Maes, NMDOT TIP Coordinator. A copy of that presentation is attached.

3. Corrective Action Plan (CAP) Update.

DISCUSSION:

a. Mr. Garcia reported on his attendance at the 2017 AMPO National Conference in Savannah, Georgia on October 17-20, 2017. Good information and more information provided on the federal mandated performance measures and active transportation.

b. Rebecca Maes, STIP Coordinator for NMDOT presented to the Policy Committee on October 19 on District 5 funding. A copy of that presentation is found on pages 77-83 of the Agenda.

Mr. Fillerup stated that it was helpful to know the 2018 outlook but would also like to know how the outer years are being programmed. He would like to see project and funding information for each year of the FFY2018-2023 TIP. Ms. Kozub replied that NMDOT gets no actual apportionments from FHWA until that current fiscal year. NMDOT "assumes" the amount will be the same amount through 2020, but Ms. Kozub added this was only a guess, but was the best process NMDOT has available to use.

Mr. Filler thought that conversations could still take place using the apportionment estimates. He reiterated that the FMPO wants to be included in the District's project selection process and learn what might be considered for the outer years. Ms. Kozub said she would relay this information to Paul Brasher. She explained that the new e-STIP which will be coming out in the next couple of weeks will provide this information in a more transparent format and district-based searches will be easily managed. Mr. Garcia added that once the e-STIP has been completely rolled out he will provide a presentation to the Technical Committee on the process.

c. Ms. Holton reported that MPO Staff has been working on addressing the findings in the Corrective Action Plan (CAP) since February 2017. There continue to be some issues that need to be addressed. Other findings have already been closed out and others will be closed out as soon as certain final actions are completed as directed. Ms. Holton explained the remaining outstanding issues:

Finding 4 - Specifies that the MPO is not complying with the STIP procedures manual in that a financial plan for all TIP projects is not provided. The "Notes on Implementation" state that: "The 2018-2023 TIP was approved by the FMPO TC and PC, but a financial plan to demonstrate fiscal constraint was not provided to NMDOT or posted on the website, meaning the TIP is not fiscally constrained and FMPO is in violation of this finding."

Ms. Holton explained that this was why, late last week both the City of Farmington and San Juan County were contacted to review the Pinon Hills Boulevard project and then revise and amend the TIP to get it fiscally constrained.

In addition Finding 4 states: "If FMPO staff successfully implements corrections for Finding 8, NMDOT will close Finding 4.1 with the understanding that FMPO staff plays an advisory role to the TC and PC."

Finding 7 - This Finding addresses the need for FMPO to provide training for the TC and PC. Ms. Holton said that in the June UPWP amendment the training program was detailed.

The "Notes on Implementation" state: "...FMPO staff have made good progress. In order to close, NMDOT staff want to see more committee member training, specifically with regard to the CFRs, as well as to the TC in their role of providing technical assistance and recommendations to the PC. This additional training is in

response to Finding 4.1 and that the TC and PC approved a TIP that was not fiscally constrained (in June and July 2017).”

Ms. Holton stated that in response to this, the Plan for Implementation has been written to read: “...This training will be developed by the MPO Officer, to include applicable CFRs, and will be provided during Q2 of FFY2018. Additional training on the CFRs will be developed and presented to both committees in the coming months.”

Finding 8 - This Finding states: “FMPO staff does not consistently inform the Technical and Policy Committees (TC and PC) of the MPO’s requirements and consequences of committee actions, with regard to the administrative and legal requirements of the MPO. (Finding added via CAP amendment, 10/27/17.)”

The Recommendation from NMDOT for this Finding states: “FMPO staff should provide staff reports and recommendations for each action item listed on the TC and PC agendas. The staff reports and recommendations should be based on the administrative and legal requirements of the MPO, as outlined in the PPM, Code of Federal Regulations (CFR), U.S. Code (USC), UPWP, STIP Procedures Manual, and Cooperative Agreement with NMDOT.”

Ms. Holton stated that the Plan for Implementation offered by FMPO states: “Staff memos will be modified with updating the Staff Recommendation section to include the appropriate citation(s) to the applicable NMDOT Policy & Procedures Manual (PPM), Code of Federal Regulations (CFR), U.S. Code (USC), UPWP, STIP Procedures Manual, and Cooperative Agreement with NMDOT. The consequences of committee action in not following the identified citation(s) will also be identified within the same section.” The persons responsible for this plan are the Associate Planner, MPO Planner, and MPO Officer.

Ms. Holton stated that implementation will take place following the Policy Committee meeting on November 16.

Mr. Fillerup asked if reimbursement from NMDOT for the 1st Quarter FFY2018 was expected. Ms. Holton said that, “yes, reimbursement was expected.

Mr. Fillerup asked if the planning years of the TIP are an acceptable location for projects for which funds have not been identified by resolution or bond. Ms. Holton said this was the information provided to MPO staff from Rebecca Maes.

10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Fillerup reported on another fatal crash on NM 173 (at mile marker 11) that had happened earlier in the week. Both drivers involved in the crash were killed. Also in the recent past there have been three fatal vehicle crashes on US 550. He wanted to make sure these were on NMDOT’s radar and they were aware of the number of recent crashes. In a recent San Juan County Commission meeting, Nageezi area residents have expressed concern about debris left by contractors along US 550 in that area. Mr. Fillerup did visit with Mr. Javier Martinez of District 5 about the debris. He hoped the recent vehicle crashes would raise NMDOT’s awareness of the safety concerns and issues being experienced in and around San Juan County.

There was no additional business from the Chairman, Members and Staff.

11. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

12. ADJOURNMENT

Ms. C. Lopez moved to adjourn the meeting. Ms. Westerling seconded the motion. The motion was passed unanimously and Mr. Fillerup adjourned the meeting at 11:30 a.m.



Fran Fillerup, Chair



June Markle, Administrative Assistant