

The July 2018 **Gross Receipts Tax** report is shown below. July reflects May business activity.

	<u>Month</u>	<u>YTD</u>
July FY18 GRT Received (Gross)	\$ 4,429,302	\$ 4,429,302
July FY18 Budget	\$ 4,429,302	\$ 4,429,302

	<u>Budget to Actual \$</u>	<u>Over / (Under) Budget</u>
Month of July	0.0%	\$ -0-
Fiscal Year To-Date	0.0%	\$ -0-

**GRT - Major Sectors  
Year-Over-Year Comparison  
July FY2019**

1 Month Period	FY19 YTD	FY18 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 315,175	\$ 379,493	\$ (64,000)	(17%)
Construction	326,116	342,216	(16,000)	(5%)
Manufacturing	148,719	177,456	(29,000)	(16%)
Wholesale Trade	129,262	178,384	(49,000)	(27%)
Retail	1,742,195	1,707,218	35,000	2%
Prof, Scientific, Technical	163,213	209,556	(46,000)	(22%)
Healthcare & Assistance	346,088	338,845	7,000	2%
Accommodations / Food Svc.	437,242	391,172	46,000	12%
Other Services	400,107	452,143	(52,000)	(12%)
Misc./ Unclassified	421,183	438,832	(18,000)	(4.1%)
Total	\$ 4,429,302	\$ 4,615,315	\$ (186,000)	(4.0%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

## Requests for Information

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	29	39	54	43	33	61	39	66	49	36	39	30
<b>2018</b>	42	56	47	45	49	62	40					

## Business Registration

### New Registrations

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	22	34	49	40	41	30	36	27	29	34	27	34
<b>2018</b>	48	26	32	36	39	40	25					

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	514	222	247	75	14	18	6	9	3	2	19	1884
<b>2018</b>	591	224	182	136	37	18	12					

## Liquor Licenses

### New Licenses

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	0	2	0	1	0	0	1	0	0	0	0	1
<b>2018</b>	1	0	1	0	0	0	0					

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	0	5	1	0	0	34	0	0	0	19	1	0
<b>2018</b>	2	3	1	0	0	34	0					

Renewals are due in February, June & October depending on the type of State License issued.

## Visitors "Checked In" at City Hall

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>									126	144	111	112
<b>2018</b>	140	117	121	124	167	77*	89*					

\*Executive Conference Room closed for construction

**AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

9/11/18 CC

\*Minutes - 8/14 CC and 8/21 WS

P&Z x2

ARB 18-50 Appeal (Holton)

JAG Public Hearing (Karst)

Acknowledgment of DFA's approval of the FY19 final budget (Mayes)

Adoption of top projects for ICIP (Emrich/Mayes)

Closed/Open - RFP re: Boys & Girls Club Teen Center (Rowland)

Closed/Open - RFP re: market analysis for aerial adventures at Lake Farmington (Potter)

Closed - acquisition of real property for airport purposes (Baird)

9/18/18 WS

Presentation regarding wayfinding signage (Mayes)

Consideration of cancellation of the Nov 20 WS & the Dec 25 regular CC meeting (Mayes)

9/25/18 CC- Rob & Julie Out (may phone in)

\*Minutes - 9/11/18 CC

No P&Z (913 meeting canceled)

10/9/18 CC

10/16/18 WS

10/23/18 CC

11/13/18 CC

11/20/18 WS - Cancel due to Thanksgiving?

**CD Administration Activities:**

Staff continued to assist with finalizing the intergovernmental services agreement (ISA) for administrative and management services of the MPO by the NWNMCOG. The proposed ISA was approved by the City Council on July 10 and by the COG Board on July 18. Staff will assist the COG with the transition.

**Building Inspections Activities:**Permits were issued for the following projects:

1. Tenant Improvement, New Tenant, Xfinity, Animas Valley Mall, 4601 East Main Street, Suite 140.
2. Tenant Improvement, New Tenant, Lucky Break Billiards, 3010 East 20th Street.
3. Tenant Improvement, New Tenant, Smart Style Salon, 3000 East 20th Street.

Plans ready to permit:

1. New Construction, Ortega Metal Works, 760 South Miller Avenue.
2. New Construction, La Quinta Inn & Suites, 4300 English Road.
3. New Construction, DaVita Dialysis Center, 4525 Rowe Avenue.
4. Tenant Improvement, Safeway, Online Pickup, 3540 East Main Street.
5. Tenant Improvement, McDonald's, 4750 East Main Street.
6. Tenant Improvement, Walmart, 1400 West Main Street.
7. Tenant Improvement, Sam's Club, 4500 East Main Street.

Plans are currently under review for the following projects:

1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
3. Tenant Improvement, First Steps Daycare, 2600 North Sullivan Avenue.
4. Tenant Improvement, Wendy's 2610 West Main Street.
5. Tenant Improvement, New Tenant, Buddy's Home Furnishings, 2330 East Main Street.
6. Tenant Improvement, Three Portable Class Rooms, Pinion Hills Church, 5101 North Dustin Avenue.
7. Tenant Improvement, Interior Remodel, Halliburton, 325 Southside River Road.

The Division issued a total of 82 building permits with a valuation of \$ 1,286,035, issued 4 building permits for new single-family homes, performed 5 final inspections of new single-family homes, and performed a total of 488 inspections. The Division also processed 10 public record requests.

**Planning Division Activities:**

Planning Staff accepted, reviewed, processed, and/or presented the following: 1 variance petition; 4 summary plats; 1 administrative adjustment; 5 business license zoning verifications; 2 address verification/assignments; 16 UDC violation complaint inspections; 3 UDC violation complaint re-inspections; 4 UDC violation letters; 1 UDC violation municipal court filing; 47 Annual Oil & Gas well site inspections; 35 well bond reduction inspections; 6 public records requests; reviewed 82 sets of building permit plans for UDC compliance; and, met with 111 counter visitors to answer inquiries and/or approve permit plans.

**Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete the 2017 Annual Action Plan tasks and to update project activities in IDIS.
2. The City Council adopted the 2017 Action Plan 2<sup>nd</sup> Substantial Amendment to designate a new capital project on July 10, 2018.
3. The City Council selected the 2018 Action Plan's public service projects and adopted the 2018 Action Plan on July 24, 2018.

**Metropolitan Planning Organization (MPO) Activities:**

1. The Technical Committee met on July 11 and heard presentations on the progress of the Bike and Pedestrian Plan Update, a final report on the Red Apple Transit Operational Analysis Project, and training on The 2017 Transportation Process Briefing Book. The Policy Committee did not meet in July.
2. The revised Joint Powers Agreement (JPA) to add the Town of Kirtland to the MPO was approved by Kirtland and Farmington on July 10, by Bloomfield on July 23, and by San Juan County and Aztec on July 24. The JPA was submitted to NMDFA for their review and approval on July 30.

**Administration**

1. Negotiations completed with IBEW to amend section V of the bargaining agreement.
2. Presentation to NM Legislative Water and Natural Resources Committee related to energy generation.
3. Ongoing work and notification related to providers of Reliability Coordinator services.

**Business Operations**

- Evaluation of Power Cost Adjustment (PCA).
- Final FY 2018 budget work.
- Work orders initiated for a new phase for a subdivision, and new electrical power for a compressor station.

**Customer Service**

- Initiated RFP process for the customer bill printing service.
- Training new customer service associates.
- Began the budgeted Web Portal project.
- 14, 555 customer contacts in the month through walk in, or phone contact.

**Compliance, Environmental, Safety**

1. Safety: 5 Incidents/ 1 OSHA Recordable Injury in July.
2. Safety: Strategic Meeting with the Safety Institute took place July 10, 2018.
3. Safety: T&D Safety attended train the trainer classes.
4. Compliance: Reviews of O&P Mock Audit Materials by the contractor.
5. Compliance: Reports and mitigation plans submitted.
6. Environmental: Semi-Annual reporting requirements completed for Bluffview and Animas facilities.
7. Environmental: SPCC plan completed for review and signature.

**Engineering:**

1. Our engineering staff was augmented with a new engineer starting this month.
2. West Fork Relay replacement project completed in July.
3. Evaluation of engineering service RFQP began.

Customer Inquiries: 50      Estimates: 35      Work Orders Written by EE: 20      Transformer Checks: 12  
Meter/Quad Spots: 0      Easements Obt: 8      Work Orders Released by EE: 15      Easements Renewed: 1

**Transmission and Distribution:****Construction/Maintenance:**

1. Completed Underground 3-phase work for O&G customer on Middle Mesa.
2. Completed three phase underground work for COF related to Animas Pump Station.
3. Completed maintenance work on circuits 84-2 and 14-01.

Maintenance WOs Completed: 170      Tree Trimming WOs Completed: 106  
Customer Trouble calls: 99      Street Light locations maintained: 37

**Relay/Substation/Meter:**

1. Relay: Installed and commissioned new Hare/Milagro primary distance protection relay.
2. Relay: Finished NERC compliance testing at West Loop.
3. Substation: Completed transformer testing of Giant X122 transformer.
4. Substation: Station battery tests performed at Hart Canyon.
5. Meter: Started quarterly long term inactive meter pulls.
6. Meter: Finished installing AMI relays.

New Service Installations: 6      Meters Tested: 177      Power Quality Checks: 0  
Meters Verified: 0      Tampering: 3      Disconnect Tags Mailed: 4713  
Field Disconnect Notices: 1854      Reg. Hours Reconnects: 14      After hours Reconnects: 256

**Generation:**

1. Phase II feasibility study received for the Bluffview new generation project. Comments provided and awaiting the final report. The quotes will be prepared for the next phases of the project.
2. Refining work scope for fall Bluffview major outage.
3. Implemented the online Safety Training Program.
4. Discussions continue related to a long term service agreement for the Bluffview turbines.

**Fuel Sales & Purchases:**

- |  |   |
|--|---|
| 1. Animas total estimated gas sale – 104,100 mmbtu | Bluffview total estimated gas sale – 9,200 mmbtu. |
| 2. Animas estimated gas buy back – zero mmbtu.     | Bluffview estimated gas buy back – zero mmbtu.    |

**SCADA/EMS/Control Center:**

1. Alarm management philosophy task force kick off meeting in July.
2. Turnover of personnel within the group during the month.

**System Outages:**

1. 5 Circuit outages within the Month of July.
2. 3 related to thundershowers.
3. 1 related to vegetation.
4. 1 during a switching procedure.

**Operating Statistics:**

<b>Statistic</b>	<b>July 2018</b>	<b>July 2017</b>	<b>% Increase/(Decrease)</b>
Animas Plant MWh	2,607	4,002	(34.8%)
Bluffview Plant MWh	40,656	40,747	(0.2%)
Navajo Plant MWh	14,276	27,243	(47.6%)
San Juan Plant MWh	19,829	21,341	(7.0%)
WAPA MWh	9,310	6,023	54.6%
Purchase MWh	17,345	20,851	(16.8%)
Purchase Power Cost	\$1,073,507	\$1,323,406	(18.9%)
Avg. Purch. Power Price	\$62.08	\$48.58	27.8%
Peak Demand Mw	186	193	(3.6%)
Total MWh System Energy	103,550	107,410	(3.6%)

<b>CALL TYPE</b>	<b>NUMBER OF RESPONSES</b>
Structure Fires	2
Vehicle Fires	4
Brush/Grass Fires	3
Rubbish/Dumpster Fires	3
Other Fires	0
Rescue/Emergency Medical	649
False Alarms	32
Mutual Aid Given	2
Hazardous Materials Response	8
General Hazard Response	14
Other Responses	271
<b>TOTAL</b>	<b>989</b>

### **TRAINING**

- EMS Training: Pediatric Special Considerations conducted by Greg Brown.
- EMS Training: Trauma Assessment conducted by Greg Brown.
- Live Fire Training: Rookie and Acting in Capacity (AIC) check-offs, conducted by Training Chief Mitchell.
- Company Training: Psychological survival in the high stress 1<sup>st</sup> responder environment.
- 2 FFD members attended the Jim Thomson school in Flagstaff, AZ.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: A-Shift
  - o Hazmat Team Maintenance: C-Shift
  - o Wildland Team Maintenance: B-Shift

### **MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks to include Freedom Days, Rod-run touch a truck, fireworks patrols and safety presentations.
- FFD conducted hiring assessments for Training Chief and Support Services Chief positions.
- FFD seasonal and operational crews deployed on several fires to include: Carson National Forest, Hatt Fire, and Boise Severity detail.
- Attended meetings to discuss the Downtown and Foothills construction projects.
- FFD members attended drought management meetings.
- FFD members attended several interagency meetings to discuss down subject calls for service. Alternative response unit (ARU) placed into service.
- FFD member participated in annual FAA Airport inspection.
- San Juan College EMT students performed required ride-alongs with FFD.
- Hosted a Safer NM Car Seat Clinic at Fire Station 2.

(Yearly Totals Are Calendar Year)

<b>Vehicle Maintenance Division:</b>	<b>July 2018</b>	<b>July 2017</b>
• Vehicle Job Orders Completed	576	679
• Service Calls Completed	19	22
• PM Services Completed	102	118

<b>Building &amp; Maintenance Division:</b>		
• Active Job Orders	199	160
• Completed Job Orders (Month)	105	112
• Completed Job Orders (YTD)	736	724

**Maintenance Projects:**

Aquatic Center roofing – 98% - Final touch up and clean up  
MOC bay enclosure in progress – 75% - Waiting on roll up doors to be installed  
Card access and alarm entry maintenance  
Completed concrete work at the wastewater treatment plant  
HVAC troubleshooting and repairs

**Status of Construction Projects:**

Civic Center Construction – 78% - Addition framing completed. Demo north wall opening ongoing.  
City Hall Remodel – 70%. Addition enclosed, windows installed and roof complete.  
Energy Upgrade Project – 99%. Commissioning and testing. Troubleshooting.  
Boys & Girls Club Teen Addition – Council approval on August 14<sup>th</sup>. Construction estimated to begin Oct. 1

**Emergency Management:**

IAP's – Connie Mack  
Monitor drought conditions, river conditions and potential for incoming monsoon moisture  
Monitor 416 & Burro Fire burn scar watershed and downstream impacts

**Red Apple Transit**

Ridership Numbers:

Blue:	2485	
Green:	1615	
Purple:	898	
Red:	452	
Yellow:	1687	
Saturday:	408	
Aztec:	578	
Kirtland:	373	
Bloomfield:	0	<i>(Bloomfield Route Cancelled until further notice)</i>
Dial A Ride	372	

**Total Ridership this Month 8,868***Total Ridership this Month Last Year: 9,328***Total Ridership Year to Date: 67,411***Total Ridership Year to Date Last Year: 70,894*



Ads:

Advertising frames for City department use.

<b>Bus #</b>	<b>Organization</b>
10275	Public Library Summer Reading
10276	Public Library Summer Reading
10418	Public Works Water Shortage Stage 2
10419	Public Library Summer Reading
10420	Public Works Water Shortage Stage 2
10500	Public Library Summer Reading
10501	Public Works Water Shortage Stage 2
10502	Public Works Water Shortage Stage 2
10541	Public Works Water Shortage Stage 2

#### **Grants for buses and Bus Facilities Infrastructure Investment**

Submitted this month for the Grants for buses and Bus Facilities Infrastructure Investment. The Federal Transit Administration (FTA) announced the availability of approximately \$366 million of Fiscal Year 2018 funds for buses, bus facilities, and buses equipment. The Closing Date for the application is on August 6<sup>th</sup>. Grant announcement is expected late this year. Two different studies were completed to determine a bus hub facility and the estimate for the facility is at \$3 million dollars. If the City of Farmington is awarded any FTA funding, the funds would go toward building a transit hub.

**FOUR CORNER REGIONAL AIRPORT**  
**MONTHLY REPORT - JUL 2018**  
 (Current Month Percentage & Y-T-D Percentage Change)

	<i>Current Year Jul-18</i>	<i>Percentage of Change</i>	<i>Previous Year Jul-17</i>
Monthly Air Traffic Operations:	3,646	25.94%	2,895
Y-T-D Traffic Operations:	21,050	4.74%	20,098
Monthly Fuel Flowage (gals):	30,144	-14.21%	35,135
Y-T-D Fuel Flowage (gals):	172,041	-12.18%	195,896
Monthly Car Rental Revenue:	\$3,750.00	-25.00%	\$5,000.00
Y-T-D Car Rental Revenue: (EAN/Enterprise gone Feb, 2018)	\$27,500.00	-21.43%	\$35,000.00

**PERSONNEL DIVISION**

**Job Postings:**

Regular/Full-Time - 16  
 Temporary/Seasonal - 19  
 Inter-Division - 2  
 Inter-Department - 4  
 Inter-City - 2

**New Hires:**

Temporary/Seasonal - 39  
 Regular/Full-Time - 8

**Terminated:**

Temporary/Seasonal - 15  
 Regular/Full-Time - 13

**PAYROLL**

***PP# 14***

Printed Direct Deposits	244
Regular Checks	69
Emailed Direct Deposits	795
Total Checks printed	1108**
Gross Pay	\$ 1,974,368.29
Net Pay	\$ 1,300,263.90
Regular Employees	740
Temporary Employees	358

***PP# 15***

Printed Direct Deposits	297
Regular Checks	59
Emailed Direct Deposits	932
Total Checks printed	1288**
Gross Pay	\$ 2,036,106.63
Net Pay	\$ 1,352,345.58
Regular Employees	736
Temporary Employees	355

\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

**HR GENERAL**

- Labor relations items
- Continued preparation and training related to Project Search. Identifying positions
- Finish new administrative regulations for approval
- Development of training with ThinkHR

**Application Services Division**

**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued rebuilding systems and applications impacted by ransomware
- Continued working on issues resulting from the IBM system hardware upgrade
- Continued working on year-end reports and request
- Performed HTE Upgrade to version 9.1.18.2 – Pre Web version
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

**406** tickets created

**354** tickets closed

Average satisfaction rating of **5** (out of 5) based on 1 response

**GIS Services Division**

**High-Level Projects and Activities**

- Continued troubleshooting issues between ESRI's Portal and the hosting service losing connection
- Installed new battery backup system in PD Comm Room support phones and internet
- Updated Connie Mack Emergency Response Map
- Deployed new VPN Client to mobile devices within the FEUS GIS user base
- Assisted clean-up and organization of audio/video equipment for Executive Conference Room

**Infrastructure Services Division**

**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Performed clean-up of CH Server Room
- Removed unused cat 6 cables from CH rack system
- Replaced production firewalls with Next Gen Sonicwalls
- Continued planning for IT Dashboard
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

**Technical Services Division**

**High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
- Continued working on Windows 10 hardware / application compatibility issues
- Continued working on projects for Civic Center, Traffic, and AMI
- Configured and deployed numerous desktops, laptops and mobile devices
- Continued planning for Avaya Phone System upgrades
- Assisted in rolling out new remote access software
- 0 new virus or malware infections

### Looking Back...

	This Month	This Month Last Year	Difference
Library Visitors	33,792	33,667	0%
Circulation	34,289	34,976	-2%
Library Programs	181	125	45%
Library Program Attendance	7,336	8,329	-12%
Computer Users	5,550	5,528	0%
WiFi Users	2,591	1,971	31%
Volunteers	34	22	55%
Volunteer Hours	212.00	193.00	10%



### Looking Ahead...

Don't miss the Farmington Public Library Foundation annual book sale fundraiser starting Saturday, August 25. Prices will start at \$2 for hardback books, \$1 for paperbacks, and will be reduced over the course of the book sale. Proceeds from the book sale will benefit the Library Foundation, which provides funding for many of the public programs held by the Farmington Public Library. Programs include our annual summer reading program, and the Maurice Sendak exhibit at the library.

### What People Are Saying...

"Friendly Staff that has gone out of their way to teach my children how to be good library patrons. They love it so much they ask to go there for being good. Win-Win for mom!" – Kelly, via Facebook

"I recently moved to Farmington and have begun visiting the library and enjoy it very much. Thanks." - Paige, via email



The City of Farmington, the Navajo Nation, and Miss Navajo Council sponsored a program commemorating the historic Treaty of 1868, signed between the United States and the Navajo Nation. This stellar group shared a wealth of information and entertainment!

Administration

- Attended Outdoor Retail Show to support Outdoor Recreation Industry Initiative (ORII)
- Started fee review for Civic Center of Aquatics
- Approved 2 Eagle Scouts Projects
- Brookside Bay waterpark construction continues

<u>Lake Farmington</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
Standard Vehicle Day**	5,456 (\$27,275)	5,135 (\$25,665)	5,456 (\$27,275)	5,135 (\$25,665)
Commercial Vehicle Day	1 (\$20)	4 (\$80)	1 (\$20)	4 (\$80)
Season Pass	38 (\$1,900)	37 (\$1,845)	38 (\$1,900)	37 (\$1,845)
Camping Nights	42 (\$443)	0 (\$0)	42 (\$443)	0 (\$0)
Night Fishing	15 (\$75)	53 (\$265)	15 (\$75)	53 (\$265)
<b>Total Revenue</b>	<b>\$29,713</b>	<b>\$27,855</b>	<b>\$29,713</b>	<b>\$27,855</b>
The Beach (Hourly avg.)	139	130	139	130
The Beach (Peak hours 2-4pm total)	4,353	3,941	4,353	3,941
The Beach Private Parties (Revenue)	10 (\$2,000)	0	10 (\$2,000)	0

**Note:** The 2018 season at "The Beach" started May 26, (Memorial Day weekend) and offers private party rentals from 6-8pm. There have been 10 private parties with a total of 415 participates. An area for dry camping opened at Lake Farmington on June 22 containing 21 sites available for reservations.

<u>Aquatic Center</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
Water Safety Instructor Course	18	4	8	0
Lifeguard Certification	32	11	0	0
Swimming Lessons	2,126	1,641	366	391
Public Swim Single Payment (FAC)*	49,035*	50,125*	8,204*	8,776*
Pass Usage*	2,514*	2,831*	348*	338*
Aquacise (Lions)	6,848	5,020	740	758
Arthritis (Lions)	1,604	1,423	161	97

**Note:** FAC had 730 lap swimmers and 373 water rockets rentals during the month of July. Lions Pool had 475 lap swimmers and 404 water therapy participants. Lions pool has seen a large increase year over year and month over month most likely due to lower pricing at Lions vs FAC. \*These numbers are for FAC only.

<u>Bonnie Dallas Senior Center</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
Congregate Meals Served	5,256	4,751	4,623	4,044
Home Delivered Meals	2,655	2,352	2,326	1,963
Silver Fitness Center	1,587	1,468	1,419	1,255

**Note:** The Bonnie Dallas Senior Center (BDSC) added a new trip destination, introduced two new events, received new staff training, and had an increase in total number of meals served. The month started with a day trip to Pagosa Springs, CO where 28 patrons enjoyed the hot springs and exploring local shops.

<u>Civic Center/Lions</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
<b>Civic Center Attendance</b>	1,752	5,530	1,752	5,530
<b>Lions Amphitheater Total Attendance</b>	4,555	5,683	4,555	5,683
<b>Civic Center Paid Events</b>	21	47	21	47
<b>Civic Center Free Events</b>	4	35	4	35
<b>Lion's Amphitheater Events</b>	1	1	1	1
<b>Total Civic Center Events</b>	25	82	25	82
<b>Total Lion's Amphitheater Events</b>	1	1	1	1
Amphitheater Events – 1	12 Showings	13 Showings	12 Showings	13 Showings
Mary Poppins	12 Showings	13 Showings	12 Showings	13 Showings
HMCT - Schoolhouse Rock	1 Showing	1 Showing	1 Showing	1 Showing
<b>Total No Shows/Canceled</b>	0	1	0	1
<b>Total Walk-In</b>	0	0	0	0

**Note:** July Civic Center events and attendance is down from last year due to construction. Sandston production of Mary Poppins had 2 rain outs on July 5 & 28.

<u>Farmington Indian Center</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JUN FY19</u>	<u>JUN FY18</u>
Total Customers	2,881	2,245	2,881	2,245
Restaurant Customers	2,334	1,902	2,334	1,902

**Note:** No Indian Center special events were held in the month of July. Cory Medina & Brothers offered an all ages blues/rock show at the center, approximately 100 people attended the free event. The center did assist with the PRCA Rod Run with: registration, gate keeping and awards. Two Navajo Nation Workforce summer student workers completed 104 hours of work at FIC. Two community members volunteered 8 hours. FIC is happy to start off a new program year with increases in customers served, thank you Four Corners.

<u>Farmington Museum</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
Total Museum General Attendance	8,565*	13,859	8,565*	13,859
July Attendance by Facility:				
Farmington Museum			4,115	
E3 Children's Museum & Science Center			2,962	
Riverside Nature Center			1,488	
Museum of Navajo Art & Culture			138	

**Note:** The Farmington Museum has been busy behind the scenes working on two exhibits that will open in the near future. One is a display of photographs from the historic Daily-Times photographic collection that was donated to the Museum in 1995. The dates of the photos range from 1965-1995. The other exhibit is Petroliana, selections from the Hawkinson Collection of oil and gas memorabilia which will open later this year. The Museums have been busy with summer programming, hikes, and tours which have filled to near capacity. The Museum continues to showcase the "Dinosaurs of New Mexico" exhibit in conjunction with the Natural History Museum in Albuquerque. It contains many fossils from the Bisti Badlands area and a cast of the T-Rex creature known as the "Bisti Beast." The exhibit "North, South, East, West: Maps of the Farmington Museum Collections" continues in the Energy gallery. The "Handmade" show is still showing in the Atrium and is a companion exhibit to the "Handmade" publication of the art and artists of the Four Corners. (\* Not including Growers' Market attendance)

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JULY FY19</u>	<u>JULY FY18</u>
<u>Intake Dog / Cat</u>				
Owner Surrender	133/148	141/184	133/148	141/184
O/S Return	0/0	4/3	0/0	4/3
Stray	200/196	163/234	200/196	163/234
Seized	9/2	5/0	9/2	5/0
Public S/N	53/25	68/42	53/25	68/42
Total Public S/N	78	110	78	110
TOTAL	395/371	381/463	395/371	381/463

<u>Outcomes Dog / Cat</u>				
Adopt	182/228	169/276	182/228	169/276
Transfer	67/33	70/34	67/33	70/34
Return to Owner (RTO)	82/5	62/6	82/5	62/6
Euthanized	57/106	48/183	57/106	48/183
Died	3/13	2/12	3/13	2/12
TOTAL	371/379	335/507	371/379	335/507

**Note:** FY19 has started off on a good note for the animal shelter. We took in 46 fewer animals than July of last year. We also euthanized 68 fewer animals. Along with the Regional Animal Shelter Foundation we put on our second Priceless Pets adoption event. The Foundation sponsored extra help for our medical department to allow us to have all of the available animals spayed and neutered prior to the event. The Foundation also sponsored all of the adoption fees. This year we did Priceless Pets for 3 days with slightly extended hours instead of for 7 days. We adopted out 188 pets during the 3 days. The total was lower than last year, however, we opened up several kennels and overall only had about 30 fewer adoptions than last year for the entire month of July.

**Parks Operations**

**Parks Maintenance and Construction:** Post and cable fence was installed at Lake Farmington and around The Beach area for added security. YCC students continue removing Russian Olives and Salt Cedar from our trail systems aiding in fire mitigation with the FFD.

**Graffiti:** 32 reports received and 32 removed.

**Vector:** Continue spraying city buildings for pests, spraying for mosquitos weekly.

**Sports Fields:** Ballfields 382 games and 271 practices and 4 tournament, soccer 3 games and 71 practices, tennis 19 practices, 20 flag football scrimmages.

**Special Events:** Crews assisted with preparations for special events: Freedom Days, Party in the Park, Park Play day at Westland Park, Rod Run, TGIF, Movie night at Gateway Museum and Summer Rec. Carnival.

<b>Piñon Hills Golf Course</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>JULY FY19</b>	<b>JULY FY18</b>
Golf Rounds	3,454	4,272	3,454	4,272
Pro Shop Sales	\$16,535	\$17,431	\$16,535	\$17,431
Food & Beverage Commission	\$2,008	\$2,008	\$2,998	\$2,166
Golf Revenue	\$80,396	\$83,673	\$80,396	\$83,673
Total Facility Gross Revenue	\$99,929	\$103,270	\$99,929	\$103,270

**Note:** Pinon Hills GC remained busy in July, with several tournaments including the Sheriff Deputy Scramble, Pinon Hills Classic, Sun Country Jr. Tour, and the FHS Booster Club - which was a rainout from June. Both Junior Golf programs, the adult Get Golf Ready and SJC Encore Classes were held in July, one more is scheduled for this fall.

<b>Recreation Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>JULY FY19</b>	<b>JULY FY18</b>
Racquetball Courts	561	368	561	368
Gym:				
• Open	428	436	428	436
• Programs	1,215	700	1,215	700
Customer Contacts (counter)	1,522	1,430	1,522	1,430
• Summer Recreation Program Registrations	229	266	229	266
• Summer Recreation Carnival	206	244	206	244
• Tennis Complex Program - Youth Camps	70	40	70	40

**Note:** July was a very busy month at the Farmington Recreation Center. The classes and events with the Summer Recreation Program continued to run smoothly in the July session. The Preschool and Youth Day Camps continued to see a small growth over last summer's participation. The Recreation Center staff again assisted with the Four Corners Rod Run on July 21<sup>st</sup> by facilitating the on-site registration and check-in for the event. Ticket sales and preparations for the Connie Mack World Series also kept the staff constantly busy throughout the month.

<b>Sycamore Park Community Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>JULY FY19</b>	<b>JULY FY18</b>
Adult Activities	801	429	801	429
Kids Activities	2,320	2,448	2,320	2,448
Facility Rentals	64	51	64	51
Visiting Patrons	7,895	9,042	7,895	9,042
Skate Competition			22	26
Westland Park Play Day			43	81
Back to School Bash			555	402

**Note:** Sycamore Park Community Center is offering more adult activities this year increasing our numbers compared to last year. Being a part of the Jolt Your Journey campaign seems to bring more participates for our activities. Construction at the Farmington Civic Center has brought in more rentals at our facility for this month. As part of the Freedom Days Celebration, SPCC hosted the skate competition having 22 competitors this year. Our annual Back to School Splash was renamed Back to School Bash this year due to the drought conditions but that didn't hinder participation increasing to 555 participants this year. Sycamore Park Community Center is preparing to assist with the Connie Mack World Series and preparing for after school activities for when the kids return to school.



**Statistic for the month:**

Calls for Service	7,747
Arrests	448 (52 DWI)
Traffic Cites	802 (including written warnings)
Municipal Cites	134 (including Animal Control Citations)
Accidents	122 (1 fatal, 20 with injury, 52 property damage, 14 hit & run, 5 city vehicle, 30 on or involving private property, and 8 alcohol related)
Evidence Processed	1,293
Reports Taken	1,906
Code Violations	631

**Major Events and Accomplishments:**

In July, FPD remembered and honored Community Service Officer Vicky Chavez who was killed in the line of duty on July 9<sup>th</sup>, 1992.

In July, FPD uncovered a gun-theft/trafficking ring during the course of a burglary investigation. Officers were able to identify the suspects based on video surveillance. FPD was able to recover over 20 firearms from various locations. The suspects were charged with multiple crimes to include aggravated burglary, larceny of a firearm, and felon in possession of a firearm.

In July, FPD was invited to participate in the inaugural Realtor Rally. The safety-focused event provided realtors with information on environmental awareness, self-defense and other personal protection options.

In July, FPD District Coordinator Officers joined Animas Valley Mall for their Back to School Event.

In July, FPD responded to a traffic collision at the intersection of Main St. and Beckland Dr. On arrival, a single occupant of one of the vehicles involved was transported to the San Juan Regional Medical Center. Unfortunately, that driver succumbed to her injuries. Alcohol does not appear to have been a factor, and the crash is still under investigation.

In July, FPD answered the challenge and produced a version of the lip sync battle we felt was appropriate for our community.

**ENGINEERING DIVISION:**

- **Foothills Enhancement Project** – Holmes to Lakewood  
Phase 1 - MAP Grant, \$636,379; Bid Opened March 20, 2018, one bidder; Rebid opened April 16, award forwarded to Council May 1<sup>st</sup>. Four Corner Materials awarded contract. Public kickoff meeting June 4<sup>th</sup>. Construction began June 11, 2018; Asphalt removed, 9 culverts installed, work is underway; completion by November 8, 2018.  
Phase 2 and Phase 3 - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by Aug 15<sup>th</sup> (pending NMDOT approval to start). Utility Certifications in place. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received (\$188,636) for Phase II, Multi-use Path and MAP funds for roadwork for \$166,171 with a local match of \$27,465. Asking for funding to be moved to FFY19 due to right-of-way process. No contracts returned from NMDOT
- **20<sup>th</sup> Street Sidewalks, Fairview to Clayton, Ph 1 & Ph 2** –HO Construction, 100% complete; responding to NMDOT requests; received notice of reimbursement for Phase 2; Phase 1 still pending.
- **20<sup>th</sup> Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 (\$867,300) processed contract for design from NMDOT; Kick off meeting June 5<sup>th</sup> at 9 AM. Survey and Environmental survey work completed; working on preliminary plans. Design review meeting to be held August 13 in Durango.
- **Villa View Detention Facilities** –TLC Plumbing and Utility from Albuquerque, NM - construction 100% complete. BHI is finalizing Main Street Storm Drain plans to 100% construction plans for the E. Main Street storm drain re-alignment, due September 15, 2018.
- **Broadway Bridge Repair** – Hasse Construction, started mid-May; completion June 25; traffic delays expected. Phase 2 pending new State Contract.
- **Pavement Management** – *DTS* - street survey contract completed third week of December; awaiting final report August 8.
- **Resurfacing List for FY18 and FY19:** finalized projects for remainder of FY18 funds. Working on FY19 list, only 1.4 million available due to reduced revenues (down from 3.7 mil). Completion of Broadway Bridge repairs require \$600K of FY19 funds. OGFC overlay for Foothills scheduled for late September, early October.

**WATER / WASTEWATER DIVISION:****WATER PROJECTS:**

- **4P Pump Station** –  
Design complete, Bids opened June 26, 2018; received one bid; contract awarded to RMCI. Working with contractor and engineer on value engineering proposal to change to site built pump station.
- **2P Waterline Project:**  
2P Phase 1 -- waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; Waterline installation on US 64 completed; NMFA approved change order to add the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, S. Dustin) to expend the projected cash balance on streets adjacent to the project. TRC Construction working on Griffin – 85% complete; installing waterline on Graham Road – 15% complete. Estimated completion November 2018.  
2P Phase 2 – waterline upgrade: notification received project approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest, estimated project cost \$3.6 million – design – complete. Construction contract awarded to TRC Construction by City Council, Notice to Proceed issued for July 9, 2018; contractor pot holing on McCormick School Road.

**WATER PROJECTS (cont'd):**

2P Phase 3 – waterline upgrade: Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City and NMFA finalized loan documents. Project set for construction in 2019, estimated cost \$2.9 M.

- **Polyline Replacement** – the contractor, KG Sewer, is working in English Subdivision; 47% complete.
- **Farmington Reach - Navajo Municipal Pipeline Project:** on hold, pending BOR completion of pipeline.
- **N Dustin Ave, 18<sup>th</sup> St to Tycksen Dr:** Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction 99% complete
- **Behrend Ave, Main St to Apache St:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 99% complete
- **N Schwartz Ave, Main St to Apache St:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 99% complete
- **W Broadway, Miller St to Auburn Ave.:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 48% complete

**SEWER PROJECTS:**

- **WWTP Phase III** – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; 98% complete  
Medium Rate Activated Sludge (MRAS) Basin #1 –basin placed into service on September 12, 2017;  
MRAS Basin #2 –basin placed into service on November 13, 2017;  
MRAS Basin #3 – completed installing miscellaneous metals;  
Final Clarifier #1 – placed into service on November 15, 2017;  
Final Clarifier #2 – placed into service on August 29, 2017;  
Final Clarifier #3 -- placed into service on November 15, 2017;  
DWAS Tank – placed into service on March 14, 2018;  
Solids Handling Building – solids handling equipment placed into service, performance testing scheduled for June;  
UV Building – UV equipment in service, performance testing scheduled for June.  
Primary Clarifier B – placed into service February 2018;  
Primary Clarifier A – placed into service April 2018;  
 Substantial completion issued on June 21, 2018. Ribbon cutting for WWTP, Phase III held on August 3<sup>rd</sup>.
- **Lift Station #9 Improvements** – design complete, working with Purchasing on bid documents, anticipate advertising in fall, 2018.

**WATER & SEWER PROJECTS:**

- **West Main, 4100' water and sewer replacement:** design complete; working with purchasing on Request for Proposal (RFP) / bid documents. Construction fall 2018.

**TRAFFIC DIVISION:**

- **Traffic Signal Techs:**  
 10 emergency call-outs  
 84 - NM811 calls (locate marking requests)  
 Monitor E Main corridor  
 9 control cabinet preventative maintenance completed  
 Downtown Project – installed 5 Ethernet radios  
 Installed 2 master radios: South Mesa Tower & MOC Tower  
 Replaced Type 1 school beacon @ Apache Elementary (traffic accident)

**TRAFFIC DIVISION (cont'd):**

Replaced 2 conduits on Broadway (damaged by contractor)  
Freedom Days: coordinated w/FPD for fireworks show; deployed traffic control for parade

**• Sign Techs:**

36 signs upgraded / replaced

57 traffic signs made

38 maintenance tickets completed

32 new street name signs made

1 markings removal @30<sup>th</sup>/Pinon Hills Blvd. completed

Continued City wide long line paint striping

Provide traffic control: Freedom Days Fireworks & Parade; 4 – Makers Market events; Downtown Rod Run

**• Traffic Engineering:**

Traffic Control Plans, reviewed and approved: 8 for Southwest Safety

Traffic Counts: Carlton Avenue, speed & volume

F100200 Final Reimbursement – NMDOT requests

Parking Lane Stripes & Layout: Dustin Avenue, 30<sup>th</sup> - 38<sup>th</sup>, AND Fairgrounds Road, Main – 15th

Review and Approve Street Closures for Freedom Days Parade & Fireworks Show

Annual traffic control permit for Traffic Engineering Division in progress

Reviewed Downtown Project turning movement diagrams

Revised Wayfinding Guide Sign Presentation

Managed 4 deployed message boards

Interviewed for Associate Traffic Engineering Tech

Attended Annual IMSA Conference

**STREET DIVISION:****• Heavy Equipment and Truck Crew**

Graded 20,888 ft. of dirt streets, 135.75 man hours; Cold Milled Program in progress, crews completed Figueroh and La Rue, a total of 1,028 ft.

**• Asphalt Crew**

57 street cuts repaired with Hot Mix Asphalt

**• Sweepers & Roadside Crew**

1,949 miles of residential and arterial streets swept; crews are herbicide spraying for weed control; picking up trash and cutting weeds on City lots, drainages and right-of-ways; and cleanup for Connie Mack and back to school.

**• Concrete Crew**

54.5 CY of maintenance concrete used for sidewalk and curb and gutter repairs