

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL COMMITTEE MEETING**  
**August 8, 2018**

Technical Members Present: Steven Saavedra, City of Aztec  
Virginia King, City of Farmington  
Cindy Lopez, City of Farmington  
Fran Fillerup, San Juan County

Technical Members Absent: Jason Thomas, City of Bloomfield  
Andrew Montoya, City of Farmington, Red Apple  
Paul Brasher, District 5 NMDOT

Staff Present: Mary Holton, MPO Officer  
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Steve Mueller, Mayor, City of Aztec  
Nancy Lauro, Russell Planning & Engineering  
Dan Flack, Town of Kirtland  
Brad Fisher, NMDOT, North Design Center  
Shannon Glendenning, Planning Liaison, NMDOT  
Jeff Vigil, Bridge Mgmt. Section, NMDOT,  
Ben Najera, Bridge Mgmt. Section, NMDOT  
Shawn Romero, Pavement Mgmt. Section, NMDOT  
Jeff Kiely, NWNMCOG  
Larry Hathaway, San Juan County

**1. CALL TO ORDER**

Ms. Cindy Lopez called the meeting to order at 10:05 a.m.

**2. APPROVE THE MINUTES FROM THE JULY 11, 2018 TECHNICAL COMMITTEE MEETING**

Mr. Fillerup moved to approve the minutes from the July 11, 2018 Technical Committee meeting. Mr. Saavedra seconded the motion. The motion to approve the minutes passed unanimously.

Ms. Lopez welcomed to the meeting Mr. Jeff Kiely, Executive Director of the Northwest New Mexico Council of Governments and Mr. Dan Flack, Engineer and the representative for the Town of Kirtland

### **3. REPORT ON THE FMPO BICYCLE & PEDESTRIAN PLAN UPDATE**

<b>Subject:</b>	Report on the FMPO Bicycle & Pedestrian Plan Update
<b>Date:</b>	August 8, 2018

#### **MONTHLY REPORT**

Ms. Nancy Lauro, AICP and Senior Planner with Russell Planning & Engineering will call-in monthly with a report on the FMPO Bicycle & Pedestrian Plan Update.

**DISCUSSION:** Ms. Nancy Lauro attended the meeting in person to update the Technical Committee on progress and recent public outreach events.

Ms. Lauro stated that both the Bloomfield and Aztec events went well with very positive public interaction. She distributed a list of public comments received during both of these events. Mr. Lauro said that these events have provided an opportunity to teach the community about the bike/ped plan and even about the MPO itself. Ms. Lauro said that those they speak with do not typically know there is a plan underway to make some bicycle and pedestrian improvements, but they are enthusiastic and very interested in having the community more walkable and bicycle friendly.

The next public outreach event is the San Juan County Fair beginning on August 13. Ms. Lauro said she and Andrew Arnold had budgeted to spend three days at the fair to staff the booth, hand out materials, and meet with the public. She asked the Technical Committee members to help them out and to volunteer to help staff the booth. Fran Fillerup volunteered to work the booth on Thursday, August 16, but additional volunteers are still needed. Ms. Lauro stated that all the materials to help promote and explain the Plan will be available in the booth. Additionally, she will have prioritized maps and lists of the suggestions provided to date.

Ms. Lauro reported that she has started working on drafting the infrastructure improvements and initial drafts of some of the chapters for the Plan have been completed.

Once the fair is over, Ms. Lauro will begin working one-on-one with the Technical Committee members to review the prioritized lists and make sure all changes have been captured, and all input has been gathered. Ms. Holton encouraged Ms. Lauro to work with Dan Flack for input from the Town of Kirtland.

### **4. FFY2018-2023 TIP AMENDMENT #4**

<b>Subject:</b>	FFY2018-2023 TIP Amendment #4
<b>Prepared by:</b>	Mary L Holton, AICP, MPO Officer
<b>Date:</b>	August 8, 2018

#### BACKGROUND

- On August 8, 2018 the 15-day public comment period for Amendment #4 to the FFY2018-2023 Transportation Improvement Program (TIP) will begin.
- The Technical Committee will consider recommending approval of the amendment to Policy Committee at their meeting on August 8, 2018.
- The proposed amendment will be published on the MPO's website and advertised with the Daily Times on August 8, 2018.
- The public notice and the proposed changes for TIP Amendment #4 are attached.

#### ACTION ITEM

- Staff recommends that the Technical Committee forward a recommendation of approval of Amendment #4 to the FFY2018-2023 TIP to the Policy Committee.

#### APPLICABLE CITATIONS

- § 450.328 TIP revisions and relationship to the STIP.
- (a) An MPO(s) may revise the TIP at any time under procedures agreed to by the cooperating parties consistent with the procedures established in this part for its development and approval. In nonattainment or maintenance areas for transportation-related pollutants, if a TIP amendment involves non-exempt projects (per 40 CFR part 93), or is replaced with an updated TIP, the MPO(s) and the FHWA and the FTA must make a new conformity determination. In all areas, changes that affect fiscal constraint must take place by amendment of the TIP. The MPO(s) shall use public participation procedures consistent with § 450.316(a) in revising the TIP, except that these procedures are not required for administrative modifications.) After approval by the MPO(s) and the Governor, the State shall include the TIP without change, directly or by reference, in the STIP required under 23 U.S.C. 135. In nonattainment and maintenance areas, the FHWA and the FTA must make a conformity finding on the TIP before it is included in the STIP. A copy of the approved TIP shall be provided to the FHWA and the FTA.
- (c) The State shall notify the MPO(s) and Federal land management agencies when it has included a TIP including projects under the jurisdiction of these agencies in the STIP.

**DISCUSSION:** Ms. Holton reported that only one project is included in Amendment #4 to the FFY2018-2023 TIP (see page 4 of the Agenda). NMDOT issued the Program Change Request Form and the City of Farmington made the change: the construction funding is to be increased by \$19,147 in FFY2019 to return to the originally funded amount of \$747,400 for the project.

Ms. Lopez opened the public hearing on proposed Amendment #4 to the FFY2018-2023 TIP. There were no public comments received. Ms. Lopez closed the public hearing.

Action: Mr. Fillerup moved to recommend approval of Amendment #4 to the FFY2018-2023 TIP. Mr. Saavedra seconded the motion. The motion was passed unanimously.

**5. STATUS OF TIP PROJECTS**

Subject: Status of TIP Projects  
 Prepared by: Mary L Holton, AICP  
 Date: August 8, 2018

<b>BACKGROUND</b>
<ul style="list-style-type: none"> <li>▪ The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc.</li> </ul>

<b>TRACKING INFORMATION (2018-2023 TIP)</b>	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

<b>PROJECTS CURRENTLY ON FMPO TIP</b>
<ul style="list-style-type: none"> <li>▪ <u>Aztec</u>                          F100091 - East Aztec Arterial Phase II</li> <li>▪ <u>Bloomfield</u>                          F100300 - East Blanco Bridge</li> <li>▪ <u>Farmington</u>                          F100099 - Foothills Drive Enhancement Phase II                          F100100 - East Pinon Hills Blvd Extension Phase I                          F100101 - East Pinon Hills Blvd Extension Phase II                          F100132 - 20<sup>th</sup> Street Phase III                          F100221 - Anesi Trail and Pedestrian Bridge                          TF00001 - Red Apple Transit</li> <li>▪ <u>San Juan County</u>                          F100021 - East Pinon Hills Blvd Extension Phase III                          F100240 - Glade Run Recreation Area Trails                          F100270 - Kirtland Schools Walk Path System                          F100290 - CR 5500 Bridge Replacement</li> <li>▪ <u>NMDOT</u>                          F100112 - US64 Phase V                          F100113 - US64 Phase VI</li> </ul>

<b>CURRENT WORK</b>
<ul style="list-style-type: none"> <li>▪ Top Regional Priority Projects</li> </ul>

- East Arterial Route Phase II-
- Pinon Hills Boulevard Bridge Phases I & II
- Kirtland School Walk Path System
- Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
- Integration of all FMPO TIP projects on to new eSTIP website.
- Public eSTIP website can be viewed at <https://estip.dot.state.nm.us/>

**INFORMATION ITEM**

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

**DISCUSSION:** Ms. Holton asked for the project updates from the Technical Committee members:

Aztec East Arterial - Phase II

There was a second appraisal required for this project. Mr. Saavedra said this was underway and he hoped this would be completed soon.

20<sup>th</sup> Street

A preliminary engineering meeting is scheduled for Monday, August 13.

Foothills Drive Enhancement, Phase II

Waiting for NMDOT to re-approve the appraisal.

Glade Run Recreation Area Trails

This project is currently in procurement for the design and build.

Kirtland School Walk Path

Bids for this project have been received; details have yet to be worked out.

Bridge on CR 5500

Have just received the bridge design alternatives study. This will now need to be brought to the County Commission for consideration.

**6. PERFORMANCE MEASURES, TARGET REPORTS FROM NMDOT - PM 1, PM 2, PM 3**

<b>Subject:</b>	Performance Measures, Target Reports from NMDOT - PM 1, PM 2, PM 3
<b>Prepared by:</b>	Mary L Holton, AICP, MPO Officer
<b>Date:</b>	August 8, 2018

## BACKGROUND

Federal surface transportation legislation, beginning with MAP-21 (2012) and continued in the FAST Act (2015), established performance requirements for States and MPOs under the Transportation Performance Management (TPM) program. MAP-21 (signed into law on 7/6/12) established the following national performance goal areas for the Federal highway programs [23USC §150(b)]:

Safety - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

Infrastructure Condition - To maintain the highway infrastructure asset system in a state of good repair.

Congestion Reduction - To achieve a significant reduction in congestion on the National Highway System.

System Reliability - To improve the efficiency of the surface transportation system.

Freight Movement and Economic Vitality - To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.

Environmental Sustainability - To enhance the performance of the transportation system while protecting and enhancing the natural environment.

Reduced Project Delivery Delays - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

The FAST Act (12/4/15) builds on MAP-21, continuing the planning and performance-based program requirements.

## INFORMATION ITEM

- The MPO is required to adopt targets for PM 2 and PM 3 before November 20, 2018.
- The next adoption of PM 1 targets is scheduled for the MPO in January 2019.

## APPLICABLE CITATIONS

23 CFR 490; 23 CFR 450; 49 CFR 625; and, 23 CFR 515 and 667.

**DISCUSSION:** Ms. Holton referred to Pages 19-33 of the Agenda for the information on Performance Measure (PM) 1 which was adopted in January 2018; PM 2 (pavement & bridges) and PM 3 (system performance/freight/CMAQ) must be adopted before November 20, 2018.

Ms. Holton introduced two speakers from NMDOT: Shawn Romero, Pavement Management Section and Jeff Vigil, Bridge Management Section. Listed below are brief summaries from these two presentations:

Presentation by Shawn Romero on Pavements

- 23 CFR 490 Sub Part C - Target Setting for National Highway System Pavements
  - By May 2018, two- and four-year targets must be established by NMDOT for the full extent of the interstate and non-interstate NHS for pavements (and for bridges on the NHS); targets reported by October 1, 2018;
  - 180 days after the May 21, 2018 date, MPOs must establish their own performance measures or adopt NMDOT's measures (by 11/20/18);
  - Six performance measures:
    - % of interstate pavements on the NHS in good condition
    - % of interstate pavements on the NHS in poor condition
    - % of non-interstate pavements on the NHS in good condition
    - % of non-interstate pavements on the NHS in poor condition
    - % of bridges on the NHS in good condition
    - % of bridges on the NHS in poor condition.
  - Must collect data every 10<sup>th</sup> mile on NHS routes for all 32,000 lane miles bi-yearly (NHS routes are collected annually);
- Predicting future condition of pavements and bridges is dependent on funding;
  - The annual funding allocations used in the PMS database to predict future pavement condition are:
    - Interstate pavements - \$62 million/year
    - Non-Interstate NHS pavements - \$68 million/year
    - Non-NHS pavements - \$50 million/year
  - NHS bridges - \$40 million/year
  - Non-NHS bridges - \$20 million/year
  - This funding allocation is entered into the PMS database in order to predict an annual Pavement Condition Rating (PCR) for each system. The PCR is then mapped to the Federal good, fair, and poor to predict a future pavement condition each year for the ten-year analysis period;
  - FHWA directive is that funding be applied to interstate pavements first; state is keeping up with the interstate, but the NHS is deteriorating;
  - Funding is keeping up with the interstate; non-interstate lanes are deteriorating. US 64 will need to be maintained in the future and many extra lane miles have been added recently.
- NMDOT performance measure targets:

Performance Measure	2 Year (2019)	4 Year (2021)
% of bridges on the NHS in good condition	36.0%	30.0%
% of bridges on the NHS in poor condition	3.3%	2.5%
% of interstate pavements on the NHS in good condition	57.3%	59.1%
% of interstate pavements on the NSH in poor condition	4.5%	5.0%
% of non-interstate pavements on the NHS in good condition	35.6%	34.2%
% of non-interstate pavements on the NHS in poor condition	9.0%	12.0%

- FMPO is in worse shape than the rest of the state; good condition is also going down; have data that can help MPO project out for the two-year and four-year performance measures;
- Mr. Romero will provide an interactive link for Technical Committee members to review and provide input (can see trends, overlap of years, can focus on individuals sections);
- NMDOT has asked FMPO to set its own targets; Mr. Romero will assist with this target setting process;
- State targets on set statewide; areas outside the MPO area are covered by the state performance measures.

Ms. Holton offered to invite Tammy Haas, Division Director, Asset Management & Planning Division to come and present in September and provide more information and to assist the Technical Committee in determining the FMPO performance targets prior to seeking adoption by the Policy Committee by November 20.

One additional attachment provided to the Technical Committee along with the e-mailed meeting agenda was a copy of NMDOT's Delivering Asset Performance. Ms. Holton thought this document would help provide some context and framework to the state's asset management plan and their set targets.

The Technical Committee reviewed a condition rating map that showed the condition (good, fair, poor) of several road sections in the FMPO area (US 64, NM 516, Browning Parkway). Mr. Romero also showed some pavement condition data for the Santa Fe MPO, Mid-Region Council of Governments, and the El Paso MPO (which is mostly interstate). The data showed that roads within these MPO areas all have fewer roadways in poor condition as compared to FMPO. This appears to be an indicator of where the funding is being spent. Mr. Romero said this will be a tool to highlight the discrepancies and help show that more help is needed in the FMPO area.

#### Presentation by Jeff Vigil on Bridges

- 23 CFR 490 Sub Part D - Target Setting for National Highway System Bridges
  - State DOTs to maintain their bridges at or above a minimum condition level;
  - 180 days after the May 21, 2018 date, MPOs must establish their own performance measures or adopt NMDOT's measures (by 11/20/18);
- The two performance measures for assessing bridge condition are: 1. Percentage of NHS bridges classified as in good condition; and, 2. Percentage of NHS bridges classified as in poor condition.
  - Measures for assessing bridge condition: deck, superstructure, and substructure:
    - Good - Lowest rating 7, 8 or 9
    - Fair - Lowest rating 5 or 6
    - Poor - Lowest rating 0, 1, 2, 3 or 4
- Bridge inspection program:
  - NMDOT responsible for inspection of all NMDOT owned and local government owned bridges (began in 1972);
  - Local governments responsible for maintenance of their bridges;
  - Only bridges > 20' length (includes some culverts).
- FMPO has 33 NHS bridges - only 1 locally owned



Bridge ID	Facility	Milepost	Condition	Owner	Deck Area	% (of deck area)
8671	NM-5001	1.7	Fair	NMDOT	24673	8.2%
8658	NM 516	1.5	Fair	NMDOT	3595	1.2%
8571	NM 516	1.7	Fair	NMDOT	23078	7.7%
3664	NM 516	3.1	Fair	NMDOT	2597	0.9%
3665	NM 516	4.3	Fair	NMDOT	2546	0.8%
3666	NM 516	5.0	Fair	NMDOT	4604	1.5%
3667	NM 516	5.9	Fair	NMDOT	3793	1.3%
3668	NM 516	6.9	Fair	NMDOT	1567	0.5%
5866	NM 516	11.3	Fair	NMDOT	2493	0.8%
6220	NM 516 EB	13.2	Fair	NMDOT	13380	4.5%
6219	NM 516 WB	13.2	Fair	NMDOT	13380	4.5%
8244	US 550	148.6	Fair	NMDOT	38287	12.7%
8243	US 550	150.9	Fair	NMDOT	69287	23.1%
8977	US 550	155.3	Fair	NMDOT	2932	1.0%
5532	US 550	158.6	Fair	NMDOT	4176	1.4%
6334	US 550	159.9	Good	NMDOT	1341	9.4%
6415	US 550	165.4	Good	NMDOT	2585	0.9%
6222	US 550 NBL	160.7	Fair	NMDOT	4790	1.6%
6221	US 550 SBL	160.7	Fair	NMDOT	4790	1.6%
7526	US 64	35.6	Fair	NMDOT	10882	3.0%
7439	US 64	50.0	Fair	NMDOT	5289	1.8%
8013	US 64	51.9	Fair	Farmington	27340	9.1%
6748	US 64	61.5	Fair	NMDOT	4030	1.3%
3431	US 64	55.0	Good	NMDOT	1129	0.4%
3430	US 64	55.2	Good	NMDOT	2397	0.8%
6749	US 64	62.7	Good	NMDOT	2830	0.9%
6750	US 64	63.1	Good	NMDOT	2594	0.9%
5794	US 64 EBL/WBL	43.0	Fair	NMDOT	2994	1.0%
5793	US 64 EBL/WBL	40.3	Good	NMDOT	2302	0.8%
7552	US 64 EBL/WBL	44.5	Good	NMDOT	2785	0.9%
7457	US 64 EBL/WBL	48.2	Good	NMDOT	4820	1.6%
3432	US 64 EBL/WBL	53.7	Good	NMDOT	2368	0.8%
3429	US 64 EBL/WBL	57.5	Good	NMDOT	4708	1.6%

- 90% of bridges in fair condition; 10% in good condition; 0% in poor.
- Two-year target for bridges on the NHS in good condition is 36%; four-year target is 40%;
  - Way below that target in the FMPO area.
- Bridges deteriorate slowly in most of the state due to low moisture;
- The only minimum of FHWA is no more than 10% of bridges can be in poor condition (currently only at 4%-5% in poor);
- Funding will likely move from bridges to pavements, and less money will be spent on constructing new bridges; will spend money on what is already built.

## **7. REPORTS FROM NMDOT**

### **District 5 - Paul Brasher**

There was no District 5 representative in attendance.

### **Planning Bureau - Shannon Glendenning**

Shannon Glendenning reported that all the Project Feasibility Forms (PFF) have been submitted. FMPO project applications will be reviewed and discussed next Tuesday at the MPO Office.

Ms. Glendenning reported that their offices were flooded two weeks ago. They are now back in their offices and work is returning to normal.

FMPO will have a new liaison on board at NMDOT in mid-August.

#### **8. COMMITTEE MEMBER DISCUSSION ITEMS**

<b>Subject:</b>	Committee Member Discussion Items
<b>Date:</b>	August 8, 2018

#### **DISCUSSION ITEMS**

There were no additional discussion items presented for inclusion in the Agenda provided by Technical Committee members.

#### **9. INFORMATION ITEMS**

<b>Subject:</b>	Information Items
<b>Prepared by:</b>	Mary L Holton, AICP
<b>Date:</b>	August 8, 2018

#### **INFORMATION ITEMS**

**a. Report on FFY2020-21 Transportation Alternatives Program (TAP) & Recreation Trails Program (RTP) – FMPO PFF Submittals, Next steps**

The list of the PFFs/projects submitted to the MPO will be provided at the meeting.

Next steps:

- Monday August 13, - Friday August 17, 2018 – Technical Review & Support of submitted PFFs with MPO & NMDOT staff – Meeting(s) and Site Visits will be set up and scheduled by the MPO

If the projects are determined to be feasible at the PFF Meeting (and the District signed off on the PFF):

- Friday October 26, 2018 – Deadline for Agencies to Submit TAP/RTP Project Application Electronically to MPO Staff (5:00PM)
- Friday November 30, 2018 – Deadline for the Farmington MPO to Submit TAP/RTP Project Applications to the NMDOT TAP/RTP Coordinator (5:00PM)

**b. Performance Measures, Targets Required & Schedule.**

Performance Measure	Targets Required
PM 1 - Safety	<ul style="list-style-type: none"> <li>• Number of fatalities</li> <li>• Number of serious injuries</li> <li>• Fatalities/100 million VMT</li> <li>• Serious injuries/100 million VMT</li> <li>• Non-motorized fatalities &amp; serious injuries</li> </ul>
PM 2 - Bridge	<ul style="list-style-type: none"> <li>• Percentage of NHS bridges classified as in good condition</li> <li>• Percentage of NHS bridges classified as in poor condition</li> </ul>
PM 2 - Pavement	<ul style="list-style-type: none"> <li>• Percentage of pavement on the Interstate System in good condition</li> <li>• Percentage of pavement on the non-Interstate NHS in good condition</li> <li>• Percentage of pavement on the Interstate System in poor condition</li> <li>• Percentage of pavement on the non-Interstate NHS in poor condition</li> </ul>
PM 3 - System Performance, Freight Movement, and Air Quality	<ul style="list-style-type: none"> <li>• Percent of person-miles traveled on the Interstate System that are reliable</li> <li>• Percent of person-miles traveled on the non-Interstate NHS that are reliable</li> <li>• Percentage of the Interstate System mileage providing for reliable truck travel times</li> <li>• Annual Hours of peak-hour excessive delay per capita</li> <li>• Percent of Non-SOV Travel</li> <li>• On-Road Mobile Source Emissions Reduction</li> </ul>

Performance Area	CFR	FHWA/FTA	Final Rule Publication Date	Final Rule Effective Date	Target-Setting Frequency	State DOT Target-Setting Deadline	MPO Target-Setting Deadline*
Transit Asset Management – TAM Plan	49 CFR 625 and 630	FTA	July 26, 2016	October 1, 2016	Annually	Transit Providers: January 1, 2017 (Proposed to move to October 1)	June 30, 2017 (Proposed to move to April 1)
Statewide & Metropolitan Planning; Non-Metropolitan Planning	23 CFR 450	FHWA & FTA	May 27, 2016	June 27, 2016	N/A	June 27, 2017	December 27, 2017
PM1 - Safety Performance Measures	23 CFR 490	FHWA	March 15, 2016	April 14, 2016	Annually	August 31, 2017	February 27, 2018
Highway Asset Management Plan	23 CFR 515 and 667	FHWA	October 24, 2016	October 2, 2016; Part 667 effective November 23, 2016	Reviewed annually; Updated as needed	April 30, 2018 (draft); June 30, 2019 (final)	N/A
PM2 - Pavement & ...	23 CFR 490	FHWA	January 18, 2017	May 20, 2017	Every four years	May 20, 2018	November 20, 2018

Bridge Perf. Measures							
PM3 - NHS, Freight, & CMAQ Performance Measures	23 CFR 490	FHWA	January 18, 2017	May 20, 2017	Every four years	May 20, 2018	November 20, 2018

\*MPO must set targets within 180 days of NMDOT setting its targets; these dates represent the latest possible date for establishment.

*Additional information related to the performance measures final rule can be found at <https://www.fhwa.dot.gov/tpm/rule.cfm>.*

- c. **Status of New JPA, Bylaws.**
- d. **Status of ISA between City of Farmington and NWNMCOG.**

**DISCUSSION:** On Tuesday, August 14, the TAP/RTP Feasibility Meeting will be held. The seven applications that were received will be reviewed and discussed by the NMDOT feasibility reviewers and each entity. Ms. Holton thanked the NMDOT reviewers for being willing to travel to Farmington to conduct this feasibility meeting. It is important that each project application receive a “checkmark” noting that the project has been determined to be feasible. Without that approval, the project will not move forward. Site visits with District 5 will also be part of the process this year. Ms. Holton asked that each entity work with NMDOT on when they would prefer to schedule these visits.

TAP/RTP PFF Applications  
Farmington

Foothills Drive - Pinon Hills to Crestwood - in front of County Club Elementary School - traffic calming, pedestrian crosswalk, and ADA upgrades.

Foothills Drive - Rinconada to Mesa del Oso - hope to renew this previous project.

Aztec

Extension of previous application - trail system to connect Riverside Park with a trail to the Townsend property that is adjacent to the river. The City of Aztec hopes to ultimately connect this to the North Main Development Project and then to Aztec Ruins.

A road diet for downtown area. A recently completed MRA study recommended this project to go hand-in-hand with the East Arterial in getting large trucks off of Main Street.

San Juan County

Continuing the partnership with BLM and the Glade Run Recreation Area. BLM has a very large trail plan already in place.

Application for funds to complete and design and construction of a portion of the Kirtland Schools Walk Path that was cleared environmentally, there was not enough funding in the original award for construction.

### Safe Routes to School

Farmington Municipal School District and San Juan County Partnership have partnered to apply for funding for the Safe Routes to School coordinator and program.

Ms. Holton stated that the environmental liaison, Brian Cribbin, cannot attend the feasibility meeting but provided his comments. Those comments were distributed to the Technical Committee on August 6.

b. Ms. Holton wanted to provide an overview of performance measure targets and the schedule. Jessica Griffin, Statewide Planning Bureau Chief, is working on a performance measures chapter for NMDOT's Policy & Procedures Manual (PPM). This chapter will provide additional background and, once finalized, will be distributed to the Technical Committee. Some additional information on performance measures was sent to each Technical Committee member with the August meeting agenda.

c. The Bylaws were approved by the Policy Committee and have been completed.

All entities approved the Joint Power Agreement and signatures were received. The JPA has been forward to the DFA Office for review. The effective date for the new JPA will be October 1, 2018.

d. The Intergovernmental Service Agreement (ISA) has been approved by the City of Farmington's City Council and the NWNMCOG Board and is awaiting execution. A recent meeting was held with Jeff Kiely to review preliminary information and begin working on the transition. Mr. Kiely has drafted a job announcement to hire an MPO Officer. It is hopeful that all details for the transition will be completed by October 1.

## **10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF**

Ms. Lopez said that this would be her last Technical Committee meeting, as she will be retiring from the City of Farmington on August 17. She added that she has learned a lot from her time on the committee (almost 12 years) and will miss everyone. The Technical Committee members all congratulated her on her retirement and thanked her for her years of service.

There was no additional business from the Chairman, Members and Staff.

## **11. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA**

Jeff Kiely, Executive Director of the NWNMCOG spoke briefly on the ISA and taking things step by step to ensure everything will work well together and the transition goes smoothly. The COG has been running the RTP for 25 years and is looking forward to managing the MPO. Mr. Kiely plans to meet with City of Farmington officials to ensure the administrative functions between the City of Farmington and the COG can work hand-in-hand.

Mr. Kiely reported that they will soon begin the search for an MPO Officer. This person should have good planning expertise and experience, program management and

supervisory experience, and be a “value add” to both the technical and administrative sides of the position.

There was no additional public comment on any issues not on the agenda.

**12. ADJOURNMENT**

Mr. Saavedra moved to adjourn the meeting. Mr. Fillerup seconded the motion. The motion passed unanimously and Ms. Lopez adjourned the meeting at 11:28 a.m.

  
\_\_\_\_\_  
Jason Thomas, Technical Committee  
Vice Chair

  
\_\_\_\_\_  
June Markle, Administrative Assistant