

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
August 23, 2018

Policy Members Present:

Sherri Sipe, City of Aztec
Nate Duckett, City of Farmington
Sean Sharer, City of Farmington
John Beckstead, San Juan County
Lawrence Lopez (Alt.), NMDOT

Policy Members Absent:

Curtis Lynch, City of Bloomfield
Anthony Lujan, Deputy Secretary, NMDOT

Staff Present:

Mary Holton, AICP, MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent:

None

Others Present:

Steve Mueller, Mayor, City of Aztec
Shannon Glendenning, Planning Liaison, NMDOT
Joe Moriarty, Planning Liaison, NMDOT
Jeff Kiely, Director, Northwest New Mexico
Council of Governments
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Duckett called the meeting to order at 1:40 p.m.

2. APPROVE THE MINUTES FROM THE JUNE 28, 2018 POLICY COMMITTEE MEETING

Councilor Sharer moved to approve the minutes from the June 28, 2018 Policy Committee meeting. Commissioner Sipe seconded the motion. The motion to approve the minutes was approved unanimously

3. FFY2018-2023 TIP AMENDMENT #4

Subject:	FFY2018-2023 TIP Amendment #4
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	August 23, 2018

BACKGROUND

- On August 8, 2018 the 15-day public comment period for Amendment #4 to the FFY2018-2023 Transportation Improvement Program (TIP) began.

- The Technical Committee voted to recommend approval of the amendment to Policy Committee at their meeting on August 8, 2018.
- The proposed amendment, consisting of one project (F100132) was published on the MPO's website and advertised with the Daily Times on August 8, 2018.
- The public notice and the proposed changes in TIP Amendment #4, as well as the MPO Self-Certification, are attached.

ACTION ITEM

- The Technical Committee and MPO Staff recommend approval of Amendment #4 to the FFY2018-2023 TIP. It is recommended that the Policy Committee consider approval of Amendment #4 to the FFY2018-2023 TIP and the MPO Self-Certification for Amendment #4.

APPLICABLE CITATIONS

- § 450.328 TIP revisions and relationship to the STIP.
- (a) An MPO(s) may revise the TIP at any time under procedures agreed to by the cooperating parties consistent with the procedures established in this part for its development and approval. In nonattainment or maintenance areas for transportation-related pollutants, if a TIP amendment involves non-exempt projects (per 40 CFR part 93), or is replaced with an updated TIP, the MPO(s) and the FHWA and the FTA must make a new conformity determination. In all areas, changes that affect fiscal constraint must take place by amendment of the TIP. The MPO(s) shall use public participation procedures consistent with § 450.316(a) in revising the TIP, except that these procedures are not required for administrative modifications.) After approval by the MPO(s) and the Governor, the State shall include the TIP without change, directly or by reference, in the STIP required under 23 U.S.C. 135. In nonattainment and maintenance areas, the FHWA and the FTA must make a conformity finding on the TIP before it is included in the STIP. A copy of the approved TIP shall be provided to the FHWA and the FTA.
- (c) The State shall notify the MPO(s) and Federal land management agencies when it has included a TIP including projects under the jurisdiction of these agencies in the STIP.

DISCUSSION: Ms. Holton reported that there was only one project change as part of Amendment #4 to the FFY2018-2023 TIP. That project is #F100132, City of Farmington's 20th Street, Phase III. The construction funding was increased by \$19,147 in FFY2019 to return the project funding to the original funded amount of \$747,000.

Chair Duckett opened the public hearing on Amendment #4 to the FFY2018-2023 TIP. No public comments were received. Chair Duckett closed the public hearing.

ACTION: Mr. Lopez moved to approve Amendment #4 to the FFY2018-2023 TIP and the Self-Certification for Amendment #4. Commissioner Sipe seconded the motion. The motion was passed unanimously.

4. QUARTERLY EDUCATIONAL PRESENTATION – FHWA'S SAFE TRANSPORTATION FOR EVERY PEDESTRIAN (STEP)

Subject:	Quarterly Educational Presentation – FHWA's Safe Transportation for Every Pedestrian (STEP)
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	August 23, 2018

PRESENTATION

The three-minute video "Innovation Spotlight: Safe Transportation for Every Pedestrian (STEP)" will be presented first.

Pedestrians account for over 17.5 percent of all fatalities nationally in motor vehicle traffic crashes, and the majority of these deaths occur at uncontrolled crossing locations such as mid-block or un-signalized intersections. These are among the most common locations for pedestrian fatalities generally because of inadequate pedestrian crossing facilities and insufficient or inconvenient crossing opportunities, all of which create barriers to safe, convenient, and complete pedestrian networks.

Expecting pedestrians to travel significantly out of their way to cross a roadway to reach their destination can be unrealistic and counterproductive to encouraging healthier transportation options. By focusing on uncontrolled locations, agencies can address a significant national safety problem and improve quality of life for pedestrians of all ages and abilities.

FHWA is currently promoting the following five (5) cost-effective pedestrian safety countermeasures:

- **Road Diets** can reduce vehicle speeds and the number of lanes pedestrians cross, and they can create space to add new pedestrian facilities.
- **Pedestrian hybrid beacons (PHBs)** are a beneficial intermediate option between enhanced pedestrian signage and a full pedestrian signal. They provide positive stop control at locations with high pedestrian traffic volumes.
- **Pedestrian refuge islands** allow pedestrians a safe place to stop at the midpoint of the roadway before crossing the remaining distance. This is particularly helpful for older pedestrians or others with limited mobility.
- **Raised crosswalks** can reduce vehicle speeds.
- **Crosswalk visibility enhancements**, such as crosswalk lighting and enhanced signing and marking, help drivers detect pedestrians - particularly at night.

DISCUSSION: Ms. Holton showed the FHWA video, "Innovation Spotlight: Safe Transportation for Every Pedestrian (STEP)". She said that she planned to share more detailed information to the Technical Committee in October and would make that additional information available to the Policy Committee members should they be interested. Further information can be found at: www.FHWA.DOT.gov/everydaycounts

The video highlighted the promotion of pedestrian safety countermeasures such as:

- Road Diets
- Pedestrian Hybrid Beacons (PHBs)
- Pedestrian Refuge Islands
- Raised Crosswalks
- Crosswalk Visibility Enhancements

Ms. Holton stated that the FMPO encouraged the committee members to work with their public works departments to work towards achieving these safety enhancements.

5. REPORTS FROM NMDOT

District 5 – Lawrence Lopez

Mr. Lopez reported that projects #F100112 and #F100113, the final two phases of the widening of US 64 were let and the bid opening is expected to occur in two to three weeks.

NMDOT plans to mill and inlay on NM 170 (La Plata Highway) from approximately milepost 2 to 12. To mill and inlay is to remove three inches of the current surface and replace it with new layer of asphalt. The project was submitted for production several weeks ago and the let will likely happen in October. Actual construction will take place early next spring.

Chair Duckett asked Mr. Lopez if NMDOT had future plans to repair US 64 through the City of Farmington. He noted there were extensive areas of damage. Mr. Lopez replied that he was not sure and would have to look into it.

Planning Division – Shannon Glendenning

Ms. Glendenning reported on the recently released call for projects for the Congestion, Mitigation, and Air Quality (CMAQ) non-mandatory program. El Paso is currently the only MPO in the state that is in non-attainment for air quality and they receive a direct allotment. The rest of the money is open for all MPOs, NMDOT districts, tribal and, and local government agencies in the state. Potentially eligible projects are those that, as an example reduce air emissions and/or single occupancy vehicle trips. The deadline to submit the applications to NMDOT Planning is December 30, 2018.

Ms. Glendenning said the Attorney General's office will be providing some trainings on the Open Meetings Act and the Inspection of Public Records in Gallup tomorrow, in Santa Fe and Las Cruces in October and Bernalillo in December.

Ms. Glendenning introduced Joe Moriarty who will be the new Planning Liaison. Mr. Moriarty said he just moved to Santa Fe from Chicago and worked for 26 years there

with the Regional Transportation Authority. He is looking forward to his new challenges in New Mexico.

6. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	August 23, 2018

DISCUSSION ITEMS

Policy Committee members presented no additional discussion items for the Agenda.

7. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	August 23, 2018

INFORMATION ITEMS

- a. **Update on the FMPO Bike/Ped Plan.** The Bike & Ped Plan Update project kicked off on April 11. The Update is expected to be completed in January 2019. The interactive Project Website, including several on-line maps and an online survey, is up and live at <https://bikewalkfmpo.com/>. The consultant has participated in several recent public outreach events:

- Bloomfield's 4th of July events on July 5
- Aztec's National Night Out on July 17 (copy of consultant's write-up attached)
- The Rod Run in downtown Farmington on July 21

An invoice for \$6,011.25 to Russell Planning & Engineering was processed in July. A list of the deliverables is shown below:

Deliverables:	Date	Amount
GIS Network Analysts Report	18-May	1
FMPO Bike-Walk Website	23-May	1
Website Comment Map	25-May	1
Website Survey	30-May	1
Masterplan Masterplan Outline	1-Jun	1
FMPO GIS Maps	26-Jun	3
FMPO Flyer	27-Jun	1
Public Event Charts and Diagrams	29-Jun	3
Total:		11

b. Performance Measures, Targets Required & Schedule, Target Reports from NMDOT – PM 1, PM 2, PM 3. Federal surface transportation legislation, beginning with MAP-21 (2012) and continued in the FAST Act (2015), established performance requirements for States and MPOs under the Transportation Performance Management (TPM) program. MAP-21 (signed into law on 7/6/12) established the following national performance goal areas for the Federal highway programs [23USC §150(b)]:

- Safety - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
- Infrastructure Condition - To maintain the highway infrastructure asset system in a state of good repair.
- Congestion Reduction - To achieve a significant reduction in congestion on the National Highway System.
- System Reliability - To improve the efficiency of the surface transportation system.
- Freight Movement and Economic Vitality - To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
- Environmental Sustainability - To enhance the performance of the transportation system while protecting and enhancing the natural environment.
- Reduced Project Delivery Delays - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

The FAST Act (12/4/15) builds on MAP-21, continuing the planning and performance-based program requirements.

Performance Measure	Targets Required
PM 1 - Safety	<ul style="list-style-type: none"> • Number of fatalities • Number of serious injuries • Fatalities/100 million VMT • Serious injuries/100 million VMT • Non-motorized fatalities & serious injuries
PM 2 - Bridge	<ul style="list-style-type: none"> • Percentage of NHS bridges classified as in good condition • Percentage of NHS bridges classified as in poor condition
PM 2 - Pavement	<ul style="list-style-type: none"> • Percentage of pavement on the Interstate System in good condition • Percentage of pavement on the non-Interstate NHS in good condition • Percentage of pavement on the Interstate System in poor condition • Percentage of pavement on the non-Interstate NHS in poor condition
PM 3 - System Performance, Freight Movement, and Air Quality	<ul style="list-style-type: none"> • Percent of person-miles traveled on the Interstate System that are reliable • Percent of person-miles traveled on the non-Interstate NHS that are reliable • Percentage of the Interstate System mileage providing for reliable truck travel times • Annual Hours of peak-hour excessive delay per capita • Percent of Non-SOV Travel • On-Road Mobile Source Emissions Reduction

Performance Area	CFR	FHWA/FTA	Final Rule Publication Date	Final Rule Effective Date	Target-Setting Frequency	State DOT Target-Setting Deadline	MPO Target-Setting Deadline*
Transit Asset Management – TAM Plan	49 CFR 625 and 630	FTA	July 26, 2016	October 1, 2016	Annually	Transit Providers: January 1, 2017 (Proposed to move to October 1)	June 30, 2017 (Proposed to move to April 1)
Statewide & Metropolitan Planning; Non-Metropolitan Planning	23 CFR 450	FHWA & FTA	May 27, 2016	June 27, 2016	N/A	June 27, 2017	December 27, 2017
PM1 - Safety Performance Measures	23 CFR 490	FHWA	March 15, 2016	April 14, 2016	Annually	August 31, 2017	February 27, 2018
Highway Asset Management Plan	23 CFR 515 and 667	FHWA	October 24, 2016	October 2, 2016; Part 667 effective November 23, 2016	Reviewed annually; Updated as needed	April 30, 2018 (draft); June 30, 2019 (final)	N/A

PM2 - Pavement & Bridge Perf. Measures	23 CFR 490	FHWA	January 18, 2017	May 20, 2017	Every four years	May 20, 2018	November 20, 2018
PM3 - NHS, Freight, & CMAQ Performance Measures	23 CFR 490	FHWA	January 18, 2017	May 20, 2017	Every four years	May 20, 2018	November 20, 2018

*MPO must set targets within 180 days of NMDOT setting its targets; these dates represent the latest possible date for establishment.

Additional information related to the performance measures final rule can be found at <https://www.fhwa.dot.gov/tpm/rule.cfm>.

- c. **Status of New JPA, Bylaws.**
- d. **Status of ISA between City of Farmington and NWNMCOG.**
- e. **Report on the MPO's TAP/RTP Applications.**

DISCUSSION: Ms. Holton added some information to Ms. Glendenning's comments on the CMAQ funding. She reported that the CMAQ call for projects was distributed to both FMPO committees on August 15. The deadline to submit Project Feasibility Forms (PFF) to the MPO is October 13. Tentatively, a feasibility meeting will be planned for the week of October 15. The deadline for the public agencies to submit their completed application along with all resolutions and/or commitments for funding to the MPO will be December 3. FMPO will plan to submit all applications to NMDOT on December 27.

Russell Planning & Engineering, the consultant hired for the Bicycle/Ped Plan Update participated in several recent public outreach events:

- Bloomfield's 4th of July event on July 5;
- Aztec's National Night Out on July 17;
- Rod Run in downtown Farmington on July 21.

Additionally, Ms. Holton stated that the consultant staffed a booth at the San Juan County Fair last week and a copy of their report on the public outreach was sent out to both FMPO committees for information.

Ms. Holton reported on performance measures and referred to Pages 19-20 of the Agenda where the state's adopted targets and the time table for adoption for PM 1-Safety; PM 2-Bridge and PM 2-Pavement, and PM 3-System Performance, Freight Movement and Air Quality are listed. Following adoption of the performance measures by NMDOT, the MPOs then have 180 days in which to adopt them or set their own.

In the past, the MPO has typically adopted the state's targets, but in the case of PM 2-Bridge and Pavement, the local data is very different then the data statewide. Ms. Holton stated that it was recommended that the FMPO look at establishing its own local targets. Tammy Haas, P.E., Division Director for the Asset Management & Planning Division, will present on PM 2 at September 13, 2018 at 1:30 p.m. to the Technical Committee members and all interested Policy Committee members.

Ms. Holton stated that since the local data already exceeds the state's targets thus requiring the FMPO to develop their own targets and measures for PM 2 – Bridges and

Pavements using data that the state will provide. The state's targets are available for review on Pages 21-35 of the Agenda.

Ms. Holton reported that the FMPO has been coordinating with the New Mexico Department of Finance & Administration (DFA) to finalize approval of the JPA. There were two minor changes the DFA required: change one reference to the month of August to October; the other change was to include a statement in the JPA that any amendment to the JPA would have to be approved by the DFA. The Committee Bylaws are already approved and both documents will be distributed once the approved DFA is received by Staff.

Ms. Holton encouraged those entities who will be adding members to one or both of the FMPO committees to please consider and identify those individuals who might possibly be members now so that Ms. Holton can get them trained prior to October.

City of Farmington and the NWNMCOG held the first transition meeting recently. Jeff Kiely, Julie Baird, members of the City of Farmington's finance, administrative services, and purchasing, and MPO Staff met to discuss the financial aspects of the ISA. The COG has posted a job opening for the MPO Officer and it is hoped that person can be on board close to October 1.

The feasibility meeting for TAP/RTP applications was held on August 14 in Farmington. Ms. Holton thanked Ms. Glendenning for helping to make holding this meeting in Farmington possible. Seven projects were submitted and six were deemed feasible to move forward:

- Downtown Road Diet – City of Aztec
- Foothills Drive Enhancement, Phase II – City of Farmington
- Foothills Drive Pedestrian & Traffic Calming Improvements – City of Farmington
- Glade Run Recreation Area Extension – San Juan County
- Kirtland Schools Walk Path Extension – San Juan County
- Safe Routes to School – Farmington Municipal School District

Each of these projects will now need to submit a completed applications (including obtaining resolutions of financial support from their entity) to the FMPO no later than October 26.

8. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no business from the Chairman, Members and Staff.

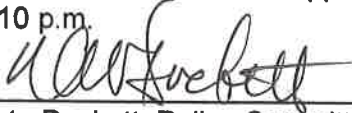
9. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

Mr. Jeff Kiely said that he and the COG were looking forward to working with the Policy Committee. He said the COG is confident with the transition that is at the administrative detail level right now. He thanked all the City of Farmington staff for their support. Mr. Kiely stated that the MPO Officer job vacancy has been posted, but until that position is filled, he and the Deputy Director for the COG, Evan Williams will keep in touch.

There was no additional public comment on any issues not on the agenda

10. ADJOURNMENT

Commissioner Sipe moved to adjourn the meeting. Councilor Sharer seconded the motion. The motion was approved unanimously. Chair Duckett adjourned the meeting at 2:10 p.m.



Nate Duckett, Policy Committee Chair



June Markle, Administrative Assistant