

The April FY2019 Gross Receipts Tax report is shown below. April reflects February business activity.

	<u>Month</u>	<u>YTD</u>
April - FY2019 GRT Received (Gross)	\$ 4,914,332	\$ 44,461,829
April - FY2019 Budget	\$ 4,520,242	\$ 45,966,791
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of April	8.7%	394,090
Fiscal Year-To-Date	(3.3%)	(1,504,962)

**GRT - Major Sectors  
Month-Over-Month Comparison  
April - FY2019**

Single Month	April FY2019	April FY2018	\$ Change	% Change
Mining, Oil, Gas	424,373	203,502	221,000	109%
Construction	262,739	182,303	80,000	44%
Manufacturing	150,552	113,236	37,000	33%
Wholesale Trade	171,742	122,157	50,000	41%
Retail	1,830,092	1,620,346	210,000	13%
Professional, Scientific, and Technical	281,469	192,080	89,000	46%
Healthcare & Assistance	356,574	303,775	53,000	17%
Accommodations / Food Service	462,761	407,193	56,000	14%
Other Services	460,816	462,021	(1,000)	(0%)
Misc./Unclassified	513,213	425,476	88,000	21%
<b>Total</b>	<b>4,914,332</b>	<b>4,032,090</b>	<b>882,000</b>	<b>21.9%</b>

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - April FY2019**

10 Months Period	FY2019 YTD*	FY2018 YTD	\$ Change	% Change
Mining, Oil, Gas	2,772,987	2,542,726	\$ 230,000	9%
Construction	2,569,629	2,938,985	(369,000)	(13%)
Manufacturing	1,588,974	1,541,606	47,000	3%
Wholesale Trade	1,472,734	1,356,988	116,000	9%
Retail	17,721,363	17,513,395	208,000	1%
Prof, Scientific, Technical	2,095,144	1,941,940	153,000	8%
Healthcare & Assistance	3,214,751	3,057,751	157,000	5%
Accommodations / Food Svc.	4,103,588	3,924,114	179,000	5%
Other Services	4,398,056	4,362,551	36,000	1%
Misc./Unclassified	4,524,604	4,734,662	(210,000)	(4%)
<b>Total</b>	<b>44,461,829</b>	<b>43,914,718</b>	<b>\$ 547,000</b>	<b>1.2%</b>

\*FY2019 includes new 5/8th increment implemented January 1, 2019.

**Requests for Information**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	42	56	47	45	49	62	40	43	40	52	38	32
<b>2019</b>	54	56	71	65								

**Business Registration****New Registrations**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	48	26	32	36	39	40	25	22	26	32	15	22
<b>2019</b>	40	38	43	40								

**Renewals**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	591	224	182	136	37	18	12	5	5	2	17	1994
<b>2019</b>	459	224	176	129								

**Liquor Licenses****New Licenses**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	1	0	1	0	0	0	0	0	0	3	0	0
<b>2019</b>	0	1	0	0								

**Renewals**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	2	3	1	0	0	34	0	0	2	18	3	0
<b>2019</b>	0	5	1	0								

Renewals are due in February, June & October depending on the type of State License issued.

**Visitors "Checked In" at City Hall**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2018</b>	140	117	121	124	167	77*	89*	48*	49*	203	72	81
<b>2019</b>	116	96	110	112								

\*Executive Conference Room closed for construction

**AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

6/11/19 CC - Mayor & Rob out

\*Minutes: 5/21 WS and 5/28 CC

CDBG Citizen Participation Plan (Holton)

Local Election Act Ordinance (Discussion) (Smylie)

6/18/19 WS

Uncollectible Utility Accounts (S. Arnold)

06/25/19 CC

Local Election Act Ordinance (Final Action (Smylie)

07/09/19 CC - Rob out

07/16/19 WS - Rob out

??Cancellation of the 8/27/19 CC mtg (Mayes)

07/23/19 CC

08/13/19 CC

CDBG (Holton)

08/20/19 WS

Budget revision (Emrich)

08/27/19 CC - Cancel due to NMML annual conference??

09/10/19 CC

09/17/19 WS

09/24/19 CC

10/8/19 CC

10/15/19 WS

Cancellation of the 11/26/19 CC and 12/24/19 CC Meetings (Mayes)

**Building Inspection Activities:**Permits Issued for the following projects:

1. Tenant Improvement, Target, 4900 East Main Street.
2. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
3. Tenant Improvement, New Mexico Alternative Care, 534 E. Broadway
4. Interior remodel, Webb Toyota, 3701 East Main Street.
5. Tenant Improvement, addition, Orthopedic Associates, 2300 East 30<sup>th</sup> Street, Suite B101

Plans ready to permit:

1. Tenant Improvement, Small Mercantile Store, 517 West Broadway

Plans currently under Review:

1. New Verizon Store, 2930 East Main Street.
2. Tenant Improvement, Navajo Nation Department for Self-Reliance, 710 East 20<sup>th</sup> Street
3. New, Planet Fitness, 2950 East Main Street

The Division issued **106** building permits with a valuation of **\$2,685,042**; issued **2** building permits for new Single Family Home construction, **1** building permit for new Commercial construction, performed **1** Final Inspections for new Single Family Home construction, and, performed a total of **366** inspections. The Division also processed **7** Public Records requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 2 - Summary Plats, 1 - Zone Change, 2 - Variance Petitions, 2 - Address Verification/assignments, 4 – Zoning Verification Letters, 30 - Zone Approval Requests, 1 - Liquor Certifications, 9 – Public Records Requests, and met with 115 counter visitors to answer inquiries and/or approve permit plans.

At the April MRA meeting, the Commissioners discussed ways to implement the MRA Plan Update and the possibility of attracting the film industry to the City of Farmington.

**Projects:**

- Hosted and met with a group interested in utilizing waste product from the coal plant to create usable bi-products for the building and tech industries.
- Continued work with State EDD to create a feasibility study for petrochemical processing in that state to help in attraction of such a process to our region that could create large-scale employment and use of our abundant low-cost gas reserves. Met with Sec. of Econ. Dev. and Sec. of Environment to discuss how the state can assist the effort. Also gathered statement of support from area leadership for such a project.
- Attended Site Selectors Guild Annual Conference to foster relationships with Site Selectors who helps make the site location decisions for companies expanding and relocating throughout the nation.
- Working with Chamber of Commerce Committee on crafting marketing language and materials for the attraction of retirement community to the City.
- Working with area producers to help engage in the community, find inbound consumers of raw product, and create more local business relationships.
- Working with New Mexico Partnership and ORII to develop plan for presence at the Outdoor Retailer show in Denver.
- Have responded to several PRO's (Project Response Opportunities) from the State to attract outside investment in the community.
- Have connected the college with potential sites for the creation of the "Food Hub" in downtown Farmington that would aggregate food from local farmers to be distributed to larger scale users.
- Working with the county to find potential sites for the film "soundstage" in the City. Would help to attract workforce and films to the region.
- Continue to meet with and foster potential technologies that could be used at the coal plant/mine. Connected a "Coal to Products" research group with area producers for the potential to attract grant funds.
- Assisted 4CED and the SW Colorado Council of Governments in acquiring funding to expand broadband connectivity in the region that would give us true redundancy in our infrastructure.
- Continued work with Affordable Housing developers to examine the MRA for future development.

**Other Activities:**

- Continued work on CTED priorities and strategy.

**Administration**

1. Budget Finalization and presentation to PUC for advisement to council.
2. Meetings and presentations related to SJGS at various stakeholder levels.
3. Attendance of APPA CEO round table.

**Business Operations**

- Budget Process and presentation work.
- NMEAA bonding approval by council April 16, 2019.
- Evaluation and notification of PCA change to large customers.
- Contract negotiations on going related to wheeling contract.

**Customer Service**

- New service requests are increasing with spring construction work.
- Input received on new bill printer sample bills. Final bill review to be completed in May.
- Working on project for the new web portal team has been impressed with improved user friendly features in test bed.

**Compliance, Environmental, Safety**

1. Safety: Incidents 3 / 1 ORI for the month of April
2. Safety: Public Works Contractor oversight meetings.
3. Compliance: Continued work on transmission planner functions.
4. Compliance: Compliance specialist interviews completed.
5. Environmental: Bluffview NPDES permit received for review.
6. Environmental: Supporting Twin Peaks substation project SWPPP review.

**Engineering:**

1. Close out meeting held for Arc Flash project completion.
2. Bluffview Switchyard design drawings at 30% review stage.

Customer Inquiries: 49	Estimates: 27	Work Orders Written by EE: 21	Transformer Checks: 19
Meter/Quad Spots: 1	Easements Obt: 9	Work Orders Released by EE: 22	Easements Renewed: 0

**Transmission and Distribution:**

**Construction/Maintenance:**

1. Completed UG work for 2 new apartments.
2. Completed OH/UG work for new Bisti Bay.
3. Pole to pole maintenance work completed on two transmission lines.

Maintenance WOs Completed: 26	Construction WOs Completed: 20
Tree Trimming WOs Completed: 93	Customer Trouble calls: 46
Street Light locations maintained: 22	

**Relay/Substation/Meter:**

1. Relay: Installed and tested relay settings on the Bergin to Aztec line.
2. Relay: Megger tested new cables at Cottonwood substation.
3. Substation: Aztec Phase II substation work completed.
4. Substation: Substation inspections completed at 16 substations.
5. Meter: Worked on zero use checks.

New Service Installations: 4	Meters Tested: 362	Power Quality Checks: 1
Meters Verified: 0	Tampering: 0	

**Generation:**

1. Completed Bluffview spring Maintenance outage.
2. Returned Navajo Hydroplant to service.
3. RFP completed for Bluffview Power Island and out for bid.

**Fuel Sales & Purchases:**

- |   |  |
|---|--|
| 1. Animas total estimated gas sale – 135,000 mmbtu. | Bluffview total estimated gas sale – 82,500 mmbtu. |
| 2. Animas estimated gas buy back – zero mmbtu.      | Bluffview estimated gas buy back – zero mmbtu.     |

**SCADA/EMS/Control Center:**

1. System Operator Interviews
2. CVA On site review completed.
3. Completed CIP Access Review

**System Outages:**

1. There were three Circuit Outages in the month of April. Two were weather related and one was related to a small distribution transformer failure.

**Operating Statistics:**

Statistic	April 2019	April 2018	% Increase/(Decrease)
Animas Plant MWh	0	0	N/A
Bluffview Plant MWh	28,377	39,030	(27.29%)
Navajo Plant MWh	1,734	10,226	(83.04%)
San Juan Plant MWh	12,960	17,893	(27.56%)
WAPA MWh	12,960	8,309	55.97%
Purchase MWh	36,359	7,414	490%
Purchase Power Cost	\$1,099,080.42	\$213,548	514.67%
Avg. Purch. Power Price	\$30.23	\$28.80	4.96%
Peak Demand Mw	127	135	(5.9%)
Total MWh System Energy	78,516	82,311	(4.61%)

<b>CALL TYPE</b>	<b>NUMBER OF RESPONSES</b>
Structure Fires	3
Vehicle Fires	4
Brush/Grass Fires	6
Rubbish/Dumpster Fires	3
Other Fires	3
Rescue/Emergency Medical	556
False Alarms	18
Mutual Aid Given	1
Hazardous Materials Response	10
General Hazard Response	8
Other Responses	322
<b>TOTAL</b>	<b>934</b>

### **TRAINING**

- EMS Training: EMS protocol review by Cpt. Whitcomb.
- Company Training: Live Fire scenario training at the San Juan College Drill Tower.
- Officer Training: AIC officer development program by Training Chief Mitchell.
- Driver Training: Engineer cone course instructed by shift engineer proctor.
- Company Training: Ladders and Forcible Entry conducted by station Captain.
- Company Training: Annual Wildland required refresher conducted by Wildland Coordinator Bair.
- Aircraft Rescue Firefighting (ARFF) Training: Annual FAA required refresher conducted at the Dallas/Fort Worth Airport.
- Seasonal Wildland orientation conducted by Wildland Coordinator Bair.
- Several FFD members attended a Fire Investigation and Inspection course.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: A-Shift
  - o Hazmat Team Maintenance: C-Shift
  - o Wildland Team Maintenance: B-Shift

### **MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks to include Riverfest preparation meetings, attended the U Matter reception, presented a FHS Special Education safety talk, and attended the Health and Safety Fair at the Sycamore Center.
- FFD members participated in monthly Farmington Municipal Schools safety meeting.
- FFD members participated in schools reunification meeting.
- Conducted education for FPD on swift water hazards and actions.
- Fire Inspector assessment completed.
- FFD members participated in union negotiations.
- FFD on-duty crews hosted a Safer NM Car Seat Clinic at Fire Station 2.
- FFD hosted students from San Juan College's EMT program for their required field education portion.
- Preparation for upcoming wildland season, to include ISO evaluation, hiring and training process, and inventory of equipment. Evaluation of several properties with the City limits for mitigation activities to include: 24<sup>th</sup> Street, Miller and Murray, Main and Murry intersection, Rowe Ave, and 3800 Blk of W Main.)
- The Fire Marshal's office completed 16 business inspections and re-inspections, performed 9 building finals including the W Walmart sprinkler and alarm, 2 sprinkler systems tested and approved, and 2 alarm systems tested and approved, 14 plan reviews done, 13 site visits and follow-up meetings, 3 fire investigation. Numerous contacts relating to code questions and enforcement. Several large projects continue with City Legal, Code Compliance and the COF Building Officials.
- FFD and FPD's pilot Alternative Response Unit (ARU) for down subjects, made 137 contacts with 35 transports to the sobering center, 16 transports by EMS to the Hospital, and 9 transported to the Detention Center for the month of April.



(Yearly Totals Are Calendar Year)

<b>Vehicle Maintenance Division:</b>	<b>2019</b>	<b>2018</b>
• Vehicle Job Orders Completed	525	476
• Service Calls Completed	36	16
• PM Services Completed	73	98

<b>Building &amp; Maintenance Division:</b>		
• Active Job Orders	182	82
• Completed Job Orders (Month)	108	126
• Completed Job Orders (YTD)	521	406

**Status of Construction Projects:**

Civic Center – Warranty Items, drainage issues, irrigation issues  
 Boys and Girls Club Teen Center – 95%

**Red Apple Transit**

**Ridership Numbers:**

Blue:	3,079	
Green:	2,388	
Purple:	1,553	
Red:	729	
Yellow:	1,615	
Saturday:	270	
Aztec:	592	
Kirtland:	368	
Bloomfield:	0	<i>(Bloomfield Route Cancelled until further notice)</i>
Dial A Ride	344	

**Total Ridership this Month 10,938**

**Total Ridership Year to Date: 42,297**

*Total Ridership Year to Date Last Year: 38,986*

**Ads**

Advertising frames for City department use.

<b>Bus #</b>	<b>Organization</b>
10275	Farmington Public Library Summer Reading Program
10276	Civility First, Kindness
10418	Farmington Public Library Summer Reading Program
10419	Open
10420	Open
10500	Open
10501	Open
10502	Open
10541	Open

**De-escalation Training**

This month, the Police department conducted de-escalation training to the Red Apple Transit drivers. Over the years history has shown that when the weather gets warmer there seems to be an increase in riders involving intoxication. While the simple answer may seem to just deny any rider who has consumed alcohol it is not allowed according to the Federal Transit Administration (FTA). The FTA states that public transit is open to the entire public, therefore the Red Apple Transit cannot discriminate on individuals getting on the bus. However, any rider that may pose a threat to the driver, other riders, or themselves can be denied service. The driver will annotate that service was denied and the reasoning behind it.

Part of the Red Apple Transit's mission is to provide a safe ride therefore the driver must know de-escalation procedures to defuse a situation before it escalates. By knowing certain things the drivers can say to riders helps calm a situation. The Police conducted 1 hour of classroom training to the drivers with another hour of hands on training scheduled in two months. The drivers are most thankful to the Police for the training. By learning the procedures in de-escalation it is a win for the driver, the rider, and the others on the bus as they all get to experience a calm ride to their destination.

## FOUR CORNER REGIONAL AIRPORT

### MONTHLY REPORT - APRIL 2019

(Current Month Percentage & Y-T-D Percentage Change)

	<i>Current Year Apr-19</i>	<i>Percentage of Change</i>	<i>Previous Year Apr-18</i>
Monthly Air Traffic Operations:	3,852	38.61%	2,779
Y-T-D Traffic Operations:	13,426	22.82%	10,931
Monthly Fuel Flowage (gals):	22,566	-28.43%	31,529
Y-T-D Fuel Flowage (gals):	100,195	-7.69%	108,542
Monthly Car Rental Revenue:	\$3,750.00	0.00%	\$3,750.00
Y-T-D Car Rental Revenue: (EAN/Enterprise gone after Feb, 2018)	\$15,000.00	-14.29%	\$17,500.00

PERSONNEL DIVISION**Job Postings:**

Regular/Full-Time: 19  
 Temporary/Seasonal: 36  
 Inter-Division: 0  
 Inter-Department: 3  
 Inter-City: 0

**New Hires:**

Temporary/Seasonal: 43  
 Regular/Full-Time: 4

**Terminated:**

Temporary/Seasonal: 9  
 Regular/Full-Time: 9

PAYROLL**PP# 7**

Printed Direct Deposits	199
Regular Checks	61
Emailed Direct Deposits	769
Total Checks printed	1,029**
Gross Pay	\$1,959,630.48
Net Pay	\$1,279,723.33
Regular Employees	750
Temporary Employees	264

**PP# 8**

Printed Direct Deposits	209
Regular Checks	82
Emailed Direct Deposits	770
Total Checks printed	1,061**
Gross Pay	\$1,986,707.57
Net Pay	\$1,306,732.79
Regular Employees	750
Temporary Employees	289

\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL

- Ongoing seasonal hiring processes
- Health Insurance renewal meetings and preparation
- Labor relations (negotiations)
- Project SEARCH presentation
- Mediator training
- SHRM NM Conference training
- City budget projections

**Application Services Division****High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued Optiview to Filebound conversion – 95 percent complete
- Started planning and development for new Clerk Achieve app
- Completed quarterly HTE user account review
- Created and/or updated several new IT documents and procedures
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

**315** tickets created

**289** tickets closed

**110** tickets in-progress

**GIS Services Division****High-Level Projects and Activities**

- Added 5 new subdivisions to the GIS System and updated 4285 building outlines
- Created support documentation for AV Equipment in Council and Exec Conf rooms
- Continued to work on SEW project for FEUS
- Revised Fire ISO Maps and added the condition index to VUEworks
- Modified the NW911 GIS data layers

**Infrastructure Services Division****High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Performed security updates and patches on Windows servers
- Performed VMware Host upgrade to 6.7 Update 4 on all COF VM Servers
- Completed provisioning of new RMS servers for FFD and Selectron for FEUS
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery
- Cylance Protect – 842 devices and systems protected. Currently 0 threats
- Attended Veeam Backup and Recovery class

**Technical Services Division****High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
- New VoIP Installs –
- Continued working on projects for Brookside, Fast-Track Fiber, Ayaya Upgrade
- Configured and deployed 29 desktops, laptops and mobile devices
- Started planning for New PD Camera System
- Continued planning for Windows 10 Pro upgrade
- FPD continued various projects and phone/camera upgrades. FFD – New RMS install

## Looking Back...

	This Month	This Month Last Year	Difference
Library Visitors	25,188	27,944	-10%
Circulation	25,319	29,239	-13%
Library Programs	185	211	-12%
Library Program Attendance	5,772	7,040	-18%
Computer Users	4,114	4,360	-6%
WiFi Users	2,193	1,967	11%
Volunteers	25	20	25%
Volunteer Hours	81.75	117.00	-30%



## Looking Ahead...

Register now for SUMMER READING at the Farmington Public Library. Read and log books between June 1 and July 31 to earn your free, limited edition, summer reading t-shirt! Be sure to use #READFARMINGTON to share and recommend what you're reading to your Four Corners friends and beyond! To register, go to [www.infoway.org](http://www.infoway.org) and click on the #ReadFarmington summer reading link.

## What people are saying...

"I am new in this area but have a library card and have had very pleasant experience with the people who work there." – Cass, via email

"Thank you so much. I'd like to say how much I appreciated the kind attention I received in joining the library especially as I am a visitor to the country. The library is impressive." – Jeff, via email

## In Case You Missed It...

We had a ton of fun on Saturday April 13, at our Earth Day Make.Do fair. There were just over 1,000 visitors to all the maker tables and a variety of projects featured!



**Community Development Block Grant (CDBG) Activities:**

1. CDBG Staff continued to address the Timeliness issue by paying invoices and creating drawdown vouchers as quickly as invoices were received and verified. HUD has advised that the City is currently at 1.08, which means the City should be within the regulatory standards when the test is taken again in August.
2. Staff has completed drafting the City's Citizen Participation Plan (CPP) with technical assistance from HUD's Timeliness consultant TDA. The CPP is part of the 2019-2023 Consolidated Plan development process. The required 30-day review period will be from May 12-June 11. A public hearing for the Council to consider its adoption will be scheduled for June 11.
3. The public outreach process for the Consolidated Plan on the Needs Assessment began April 29 with a public meeting to discuss community needs. The next step will be the development of a needs survey for public distribution. The survey will seek additional community needs and the ranking of needs so that a needs assessment and a strategic plan can be prepared as part of the Consolidated Plan.
4. More tasks will be required to complete the Consolidated Plan, First Year Action Plan and the Analysis of Impediments to Fair Housing report before they are due to HUD in August 2019.

**Metropolitan Planning Organization (MPO) Activities:**

1. The MPO Technical and Policy Committees met on April 12 and April 27, respectively.
  2. MPO Staff called for projects for TIP Amendment #7 however, no projects were submitted. The TIP Adoption process for the FFY 2020-2025 TIP begins soon.
  3. The MPO underwent its annual Quality Assurance Review by NMDOT.
- Work on the 2045 Major Transportation Plan has started with both committees providing input and guidance. MPO Staff has started the Update to the MPO's Public Participation Plan. Public outreach on the Plan will begin once the consultant has started.

**Administration**

- Retaining wall at Lake Farmington (for the shade structures) has begun
- Mountain bike trail at Lake Farmington opened
- Ojo Court conduit has been installed
- Bisti Bay Water Park is at 75% completion
- Gateways Activity Guide for May-August is available online
- CAPRA Accreditation Visit is scheduled for the week of June 24, 2019

<b>Aquatic Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Water Safety Instructor Course	12	10	0	0
Lifeguard Certification	36	19	6	0
Swimming Lessons	941	1,366	127	128
Public Swim Single Payment (FAC)*	25,346*	26,478*	3,393*	2,917*
Pass Usage*	1,697*	1,725*	335*	179*
Aquacise (Lions)	4,082	4,785	423	577
Arthritis (Lions)	1,151	1,255	113	135

**Note:** FAC had 901 lap swimmers and 168 water rockets rentals during the month of April. Lion’s Pool had 410 lap swimmers and 389 water therapy participants. Management and maintenance staff have been out at the beach preparing for the season. Currently working on straightening out swim lane and rearranging floating play structures. The closure of the water slide in September has caused a decrease in public swim even though the admission fee has been reduced. \*These numbers are for FAC only.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Congregate Meals Served	46,948	47,037	4,758	5,089
Home Delivered Meals	21,321	21,918	1,868	2,238
Silver Fitness Center	14,133	10,760	1,514	1,259

**Note:** The Bonnie Dallas Senior Center continued with many 2019 Four Corners Senior Olympics Games throughout the month of April ending May 3. We enrolled 88 individuals who competed in 22 different events. Twenty-six seniors traveled to the Albuquerque Zoo & Bio Park which they all enjoyed very much. Tax season at the center served 1,011 households. April 13 was our second Saturday Brunch, an event that is gaining popularity with the community. The brunch is sponsored by Leadership San Juan and hosted by the Bonnie Dallas Senior Center’s Advisory Board.

<b>Civic Center/Lions Amphitheater</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Attendance	51,592	51,767	8,527	2,801
Paid Events	316	420	51	42
Free Events	245	370	38	39
Total Events	561	790	89	81
Total No Shows/Canceled	10	31	1	3
Total Walk-In	0	0	0	0

**Note:** Events and attendance have increased this month since the completion of construction. No events were held at Lions Wilderness Park this month.

<b>Farmington Indian Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
<b>Total Customers</b>	<b>32,323</b>	<b>29,182</b>	<b>3,472</b>	<b>2,821</b>
<b>Restaurant Customers</b>	<b>27,355</b>	<b>22,302</b>	<b>3,103</b>	<b>2,475</b>

**Note:** Wow! The center is excited to report an increase in the number of customers served in the month of April. Increases are attributed to returning customers, new customers and the center’s staff utilizing the kitchen to its fullest capacity. There were no special events sponsored by the center in April. Thank you Four Corners!

<b>Farmington Museum</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APRIL FY19</b>	<b>APRIL FY18</b>
Total General Attendance	98,742	91,416	7,469	6,848
Attendance by Facility:				
Farmington Museum			2,801	
E3 Children's Museum & Science Center			2,390	
Riverside Nature Center			2,023	
Museum of Navajo Art & Culture			255	
Other Statistics:	Programs	Groups	Rentals	Tours/Hikes
Farmington Museum	11	11	1	3
E3 Children's Museum & Science Center	14	17	4	
Riverside Nature Center	14	9	N/A	
Museum of Navajo Art & Culture	1	1	N/A	

**Note:** The Farmington Museum opened an exhibition by the Four Corners Photographic Society on April 13th with an associated reception. It also continued to showcase the "Flamenco: Spain to New Mexico" exhibition and the

"Petroliana" exhibit featuring oil and gas memorabilia from the Alan Hawkinson collection. An exciting exhibit prospect developed through the New Mexico Museum of Natural History & Science with the possibility of bringing "Stan" the T-rex back to Farmington. The Farmington Museum Foundation held its annual Benefit Navajo Rug Auction on April 6th to raise funds for the Farmington Museum. The Farmington Museum Director held a Farmington Then and Now Presentation with over 90 people attending on April 10th. A downtown walking tour was held on April 25th with over 40 participants. The E3 Children's Museum & Science Center has been very busy with school groups and held an Atomic Teen Cafe on April 12th featuring the science of golf. The Museum of Navajo Art & Culture held a Navajo Cuisine cooking class for Farmington High School students on April 12th.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
<u>Intake Dog / Cat</u>				
Owner Surrender	1,375/983	1,377/997	121/84	137/55
O/S Return	3/1	29/18	0/0	0/0
Stray	1,724/1,343	1,672/1,450	153/87	124/102
Seized	77/9	76/5	5/1	10/0
Public S/N	704/607	704/607	123/64	81/45
Total Public S/N	1,311	1,311	187	126
TOTAL	3,883/2,943	3,858/3,077	402/236	352/202

<u>Outcomes Dog / Cat</u>				
Adopt	1,281/1,112	1,265/1,047	117/62	122/29
Transfer	761/340	878/509	44/70	43/29
Return to Owner (RTO)	612/41	583/60	55/2	58/2
Euthanized	497/956	474/997	69/56	49/42
Died	31/42	29/57	6/1	4/1
TOTAL	3,040/2,426	3,067/2,606	279/184	255/94

**Note:** Bark in the Park on April 27th went very well and was nicely attended. We had over 100 register for the Doggie Dash and over 20 vendors this year. Kitten season has officially started. We have several litter out in foster and even more in the building that are in need of foster. We are trying to recruit more volunteers to help drive transports as well as help in our medical department.

<b>Lake Farmington</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Standard Vehicle Day**	10,113 (\$50,425)	9,404 (\$46,971)	955 (\$4,650)	731 (\$3,655)
Commercial Vehicle Day	2 (\$40)	6 (\$120)	0 (\$0)	0 (\$0)
Season Pass	134 (\$6,695)	124 (\$6,185)	85 (\$4,250)	70 (\$3,490)
Camping Nights	132 (\$1,239)	0 (\$0)	20 (\$100)	0 (\$0)
Night Fishing	31 (\$155)	75 (\$375)	0 (\$0)	2 (\$10)
<b>Total Revenue</b>	<b>\$58,554</b>	<b>\$53,651</b>	<b>\$9,000</b>	<b>\$7,155</b>



<b>Lake Farmington (Cont'd)</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
The Beach (Hourly avg.)	346	125	N/A	N/A
The Beach (Peak hours 2-4pm total)	6,303	7,072	N/A	N/A
The Beach Private Parties (Revenue)	14 (\$2,800)	0	0 (\$0.00)	0

**Note:** The admission booth and the watercraft inspection station has opened for the new season. Night Fishing passes will no longer be sold effective 2019 season. Patrons may purchase a day use pass and fish until gates close at 10:00 p.m. or pay to camp overnight. The Beach, Lake Farmington's only designated swimming area will re-open the end of May.

**MainStreet Project:**

**New Businesses:** Two new businesses opened in Historic Downtown Farmington. Realty One of Farmington opened at 208 W. Main St. and Academy Mortgage at 109 S. Orchard.

**Business Top Prospects Survey:** In preparation for the Developing Commercial Properties we developed a short public opinion poll to gauge what businesses the residents of Farmington want see in Downtown Farmington and the greater MRA. While there was only a week of participation at the time of the seminar we had some really valuable information to share with property owners and potential business owners. The survey remains open at the following link: <https://www.surveymonkey.com/r/2368WTW>

**Main Street Complete Streets** - The Complete Streets project includes infrastructure improvements such as water line, electrical and storm drain upgrades. Traffic calming features such as roundabouts and a road diet, increased lighting, and wider ADA compliant sidewalks will be installed for improved pedestrian safety. Also included in the project will be new Gateway signage, appropriately sized landscaping, an automatic irrigation system and increased power supply for seasonal lighting needs and hosting large events. Modern features include a wireless sound system and a free WiFi system. Additional items include new benches, signage, bike racks, and other such amenities.

**Design** - Amendment Six is being drafted and will address the time extension request to July 3, 2019 and the fee increase to the Design Program and Off-site Signage. Next 90% submittal is anticipated by mid-May and will include all sections of the plan set for review. Continued discussion on Green Infrastructure/Low Impact Design (GI/LID).

**Right-of-way acquisition** - Field investigations continue for three (3) right-of-way plats.

**Electrical CIP** - Electrical crews have completed their overhead work. Streets Department continues to patch and replace asphalt behind the Electrical crews.

**Off-Site Signage and Pavement Markings** - revised 90% plans were received in April and under review by staff. Geotech investigations and environmental assessment will be required for NMDOT approval.

**Business Resiliency Project (BRP)** - The April 15th class on Digital Marketing had one attendee. May's class, Developing Commercial Properties in the Downtown Area is scheduled for May 8th with 5 expert panelists. One of the panelists, Rhea Serna of New Mexico MainStreet, will meet one-on-one with properties owners during her visit. There are 25 registered for the seminar and 4 of the 7 time slots are filled for the one-on-one consultations.

**Note:** We continue to hold bi-weekly stakeholder meetings at HQ on Mondays with poor attendance. The Downtown Newsletter goes out bi-weekly as well, with 150+ subscribers and an average of 40% that open and read it. Working on coordinating area wide projects with several city departments.

<b>Piñon Hills Golf Course</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Golf Rounds	21,753	28,293	2,967	2,903
Pro Shop Sales	\$113,556	\$125,008	\$20,869	\$12,034
Golf Revenue	\$506,473	\$533,292	\$82,306	\$68,435
Total Facility Gross Revenue	\$620,209	\$658,300	\$103,175	\$80,469

**Note:** A strong month of April continues the upward trend of catching FY18's numbers. May brings a very busy tournament schedule including the New Mexico 4A High School Championship and 5 other events. The golf course is in great shape as we enter the busiest 4 months of the season - the wet winter and spring rains have made up for last year's drought conditions that damaged the course.

<b>Recreation Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Racquetball Courts	4,910	4,891	415	520
Gym:				
• Open	2,507	3,894	201	453
• Programs	17,679	17,868	1,264	939
Customer Contacts (counter)	4,613	5,726	539	582
Special Events / Athletics				
• Family Bingo & Pizza Night	427	420	81	46
• Spring Men's Softball League	16 Teams	16 Teams	16 Teams	16 Teams
• Smash Brothers Ultimate Tourn.	11 Teams /		5 Teams /	
	74 spectators/participants		34 spectators/participants	
• Tween Twilight Egg Hunt	93	100	93	100

**Note:** The Recreation Center held the final Volleyball League Tournament games at the beginning of April and immediately went into the Men's Slow Pitch Spring/Summer Softball season, holding a pre-season manager's meeting and then a pre-season tournament the week of April 22nd. Also, the Recreation Center staff once again facilitated the Doggy Dash on Saturday, April 27th, a 2 mile walk/run, which is part of the Farmington Regional Animal Shelter's annual Bark in the Park event. This year the Doggy Dash had 105 pre-register and then a few more signing up the day of to participate. The Recreation Center began to see the annual decrease in some of the gym and court use due to the start of warmer weather.

<b>Sycamore Park Community Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>APR FY19</b>	<b>APR FY18</b>
Adult Activities	10,516	11,337	2,447	1,102
Kids Activities	16,628	16,516	4,385	914
Facility Rentals	608	561	47	51
Visiting Patrons	68,628	81,047	13,861	6,056
Health and Safety Fair			192	517
Easter Eggstravaganza			5,000	-

**Note:** The Health and Safety Fair was a little slow in attendance due to two cancelled events; state tournaments could also be the cause of low attendance. The Easter Eggstravaganza was a huge success. We added a few vendors and had a huge support of volunteers that was such a great help! Rentals this month were a little slower due to the holidays and our facility not being open due special events held on site. SPCC Staff is preparing for more special events in the month of May and also preparing for summer events and activities.

**Statistics for the month:**

Calls for Service: **8,260** bringing the 2019 total to **30,354**

Arrests: **431** Adult arrests (**59** were DWI arrests)

Traffic Cites: **1,071** (includes **128** handwritten citations)  
**685** Warnings, **8** Parking Tickets (handwritten)

Municipal Cites: **120** Municipal Citations

Accidents: **154** accidents processed: **0** fatal, **20** with injury, **75** property damage,  
**29** hit & run, **2** city vehicles, **28** on or involving private property  
(**6 of the 154** are alcohol-related)

Evidence Processed: **772**, **total number of items currently in evidence 24,278**

Total Fees collected by Records to date: **\$8,969.50**

Total evidence monies deposited in general fund: **\$ 0.00**

Reports Taken: **1,987**

Code Violations: **753**

**Major Events and Accomplishments for the month of April:**

Chief Hebbe participated in the first of a series of community forums with the CRC. The forum was well attended by over 100 citizens.

FPD had four sergeants graduate from the Northwest School of Police Staff and Command on April 5<sup>th</sup>.

FPD attended a prayer vigil for Melanie James who has been missing since April 2014. The department is working with her family to close this case while also bringing attention to the missing persons epidemic in our state.

CSO Becky Johnson presented her story of survival at the Choices Series at the Sycamore Community Center.

**ENGINEERING DIVISION:**Foothills Enhancement Project – Holmes to Lakewood

1. Phase 1 - MAP Grant, \$636,379; Construction complete December 2018. Finalizing reimbursement request and final walk through scheduled for April 4<sup>th</sup>. Roundabout landscape design underway, waiting on final cost estimate and NMDOT walkthrough on May 6<sup>th</sup>.
2. Phase 2 and Phase 3 - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by Aug 15<sup>th</sup> (pending NMDOT approval to start). Utility Certifications in place. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT Phase II MAP funds for roadwork for \$166,171 with a local match of \$27,465. Requested funding moved to FFY19 due to right-of-way process. Right of way is nearing completion with 7 of 8 property owners signed. Will take to Council late May. No contracts returned from NMDOT

20<sup>th</sup> Street Sidewalks

1. Phase III, Sullivan to Dustin - NMDOT funding notification received spring 2017 (\$867,300) processed contract for design from NMDOT; Kick off meeting held June 5, 2018 at 9 AM. Survey and Environmental survey work complete. Working on preliminary plans – 60%. Design review meeting held January 23<sup>rd</sup>, received comments from NMDOT. Working on comments and corrections from NMDOT.

Villa View Detention Facilities

1. Phase I - TLC Plumbing and Utility from Albuquerque, NM, construction 100% complete.
2. Phase II - BHI is finalizing Main Street Storm Drain plans 100% construction plans for the E. Main Street storm drain re-alignment; NMDOT utility permit approval pending asphalt design, will be obtained when new contractor has been selected. Project on hold pending Grant Agreement.
3. Phase III – BHI will prepare construction plans and bid package for grant. Will combine Phase II & III.

Broadway Bridge Repair

Phase 2 pending new State Contract; estimated at \$600,000.

Pavement Management

Pavement Management Coordinator hired. City Council approved Bond for FY20-21 on February 12.

Temporary inspectors hired; two (2) starting first part of May, the third the first part of June. Mill and inlay to start May 20.

Technical Specifications

Updated and approved January 22, 2019. Website updated, distributed copies to staff and notified developers and engineers. Have ongoing discussion regarding fire main change to D-225. Waiting on interpretation from State Fire Marshall's office – issue resolved.

**WATER / WASTEWATER DIVISION:*****Water Projects:***4P Pump Station

Cheney-Walters-Echols (CWE) design completed. Bids opened June 26, 2018. Contract awarded to RMCI. Site grading and foundation completed; Contractor working on building exterior masonry block walls; Construction 35% complete.

2P Waterline Project – waterline upgrades

1. 2P Phase 1 - City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; Waterline installation on US 64 completed; NMFA approved change order to add the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, S. Dustin) to expend the projected cash balance on streets adjacent to the project. Construction completed on Griffin, S. Graham Road, Plum Street; Poplar, Bramble and Dustin.
2. 2P Phase 2 – City Council awarded bid to TRC Construction; Notice to Proceed - issued July 9, 2018; McCormick School Road – 99% complete; Murray Drive – 87% complete.
3. 2P Phase 3 - Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City and NMFA finalized loan documents. Bid in July; estimated cost \$2.9 M.

Polyline Replacement

KG Sewer is working in Westland Park Subd. – 281 polylines replaced to date.

Farmington Reach - Navajo Municipal Pipeline Project

On hold, pending BOR completion of pipeline.

W Broadway, Miller St. to Auburn Ave.

Replace existing 6" C.I. waterline with a 12" PVC waterline, construction complete.

W Broadway, Schwartz to Lake St.

Replace existing 6" C.I. waterline with a 12" PVC waterline, construction complete.

E. Main Street - Intersection of Piñon Hills Blvd.

Replacing 16" steel waterline with 16" PVC waterline, construction 99% complete.

30<sup>th</sup> Street, Dustin Ave to Butler Ave.

Replacing 6" AC waterline with 8" PVC waterline; Construction - 97% complete.

San Juan Blvd., Butler to Scott

Replacing 6" C.I. waterline with a 12" PVC waterline, Construction 68% complete.

San Juan Blvd., American to Scott

Replacing 6" C.I. waterline with a 12" PVC waterline, Construction 34% complete.

Sullivan Ave., 20<sup>th</sup> St. to Cliffside

Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction – 90% complete

Sullivan Ave., Cliffside to 30<sup>th</sup> St.

Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction – 2% complete

***Sewer Projects:***

WWTP Phase III

Project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; 99.5% complete; substantial completion issued on June 21, 2018. RMCI working on as-built drawings and project closeout documents.

Working on loan *close out* documents with NMED.

Lift Station #9 Improvements

The project is rehab of the existing lift station, which includes the mechanical, pumping equipment, piping and electrical system. Contract awarded to TRC Construction, Inc., Pre-construction meeting held on January 9, 2019. Anticipate construction May 2019 depending on pump delivery.

***Water & Sewer Projects:***

West Main, 4100' water and sewer replacement

Replace existing 6" CI waterline with a 12" PVC waterline and replace existing 8" sewer line with a 16" FPVC sewer line; City Council awarded contract on November 27<sup>th</sup> to AUI. Inc. of Albuquerque. Contractor installing waterline along W. Main Street – construction 8% complete.

**TRAFFIC DIVISION:**

Traffic Signal Techs:

6 - Emergency call-outs

135 - NM811 calls

9 - Control Cabinet preventative maintenance completed

Pedestrian buttons repaired @ US550 / 5<sup>th</sup> St in Bloomfield

Replaced loops at 30<sup>th</sup> St/Butler and Main/Airport.

Replaced service @ 20<sup>th</sup> Street / Butler Ave due to vehicle crash

Installed battery backup & upgrade electric service equipment @ Main St / Hallmarc Drive

Ethernet radio & Controller Installations: reprogrammed all switches in system.

Accepted US-BIA Maintenance Agreement for traffic signal @ BIA 36 / Northern Edge Casino

IMSA Signal Level 1 training completed in Denver - Aaron

Completed 2-day traffic signal cabinet training in Albuquerque – Aaron & Josh

Sign Techs:

- 55 - Maintenance tickets completed; began sight obstruction list for Stop/Yield signs
- 6 - Signs Upgraded / Replaced
- 40 - Traffic signs made
- 12 – Street Name Signs made; 346 cut and ready for assembly
- City Wide Street Striping Program: new striping on Carlton Ave; College/PVHS; Victoria Way, Messina Drive
- Special Events: Dumpster Weekend, Ladera Elementary Fun Run; Household Hazardous Waste
- 2 - Wayfinding signs removed downtown
- 23 - Wayfinding signs upgraded
- 3 – New Wayfinding sign assemblies
- 8 - Work orders for 32 signs installed; 8 removed; Painted: 5 - Stop Bars and 8 - Crosswalks

Traffic Engineering:

- Traffic Control Plans: reviewed & approved Eight (8) for Southwest Safety; assisted TRC with set up on San Juan Blvd.
- Traffic Counts: Turning Movement Counts: Main / Clayton and Main / 20<sup>th</sup> St.; Traffic Count on Beckland Drive
- Traffic Study Completed: Mountview Drive Speed Hump Study
- Work Orders: 25 mph speed limit sign for Mountview Drive & add AHEAD plaques to BUMP signs on Avery, Arch & Clayton
- Completed 2-day traffic signal cabinet training in Albuquerque
- Layout: Carlton Ave (edge and centerline); Dustin Ave near Saguario Trail (new striping / restriping); Victoria Way (edge and centerline); Rinconada (edge and centerline); Windsor Dr. (new white edge line); Bike Markings (create work orders & layout for bike symbol placement)
- Message Board Deployment: Sullivan for waterline project & during Aztec waste spill
- Wayfinding Sign Project: submitted work orders for “Wi-Fi Guy” symbols on Main, La Plata Hwy., Piñon Hills Blvd & 30<sup>th</sup> Street

**STREET DIVISION:**

Heavy Equipment and Truck Crew

Graded 15,271 ft. of dirt streets, 103.25 man-hours for street blading. Crews were rebuilding and grading dirt streets, hauling material as needed. Construction of the berms continues in the West Side Sediment Pond at Farmington Lake.

Asphalt Crew

74 patches repaired with Hot Mix Asphalt; 80 potholes repaired with UPM bag mix

Sweepers & Roadside Crew

1,689 miles of residential and main arterial streets; crews are picking up trash and cutting weeds on City lots, drainages and right-of-ways. City right-of-way sprayed with Herbicides.

Concrete Crew

Poured 60 CY of concrete for maintenance on sidewalk, curb and gutter.