

The June FY2019 Gross Receipts Tax report is shown below. June reflects June business activity.

	<u>Month</u>	<u>YTD</u>
June - FY2019 GRT Received (Gross)	\$ 4,967,303	\$ 54,805,148
June - FY2019 Budget	\$ 4,514,743	\$ 54,990,778
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of June	10.0%	452,560
Fiscal Year-To-Date	(0.3%)	(185,630)

**GRT - Major Sectors
Month-Over-Month Comparison
June - FY2019**

Single Month	June FY2019	June FY2018	\$ Change	% Change
Mining, Oil, Gas	173,898	290,129	(116,000)	(40%)
Construction	487,953	293,656	194,000	66%
Manufacturing	154,421	142,162	12,000	8%
Wholesale Trade	194,944	122,798	72,000	59%
Retail	1,806,970	1,625,269	182,000	11%
Professional, Scientific, and Technical	307,252	203,795	103,000	51%
Healthcare & Assistance	381,974	333,836	48,000	14%
Accommodations / Food Service	489,408	385,377	104,000	27%
Other Services	452,960	417,616	35,000	8%
Misc./Unclassified	517,522	422,136	95,000	23%
Total	4,967,303	4,236,774	731,000	17.3%

**GRT - Major Sectors
Year-Over-Year Comparison
July - June FY2019**

12 Months Period	FY2019 YTD*	FY2018 YTD	\$ Change	% Change
Mining, Oil, Gas	3,293,995	3,046,690	\$ 247,000	8%
Construction	3,332,000	3,459,914	(128,000)	(4%)
Manufacturing	1,967,862	1,874,831	93,000	5%
Wholesale Trade	1,826,327	1,659,853	166,000	10%
Retail	21,640,687	21,035,312	605,000	3%
Prof, Scientific, Technical	2,694,644	2,356,878	338,000	14%
Healthcare & Assistance	3,958,346	3,773,051	185,000	5%
Accommodations / Food Svc.	5,165,174	4,763,543	402,000	8%
Other Services	5,338,332	5,154,563	184,000	4%
Misc./Unclassified	5,587,782	5,618,374	(31,000)	(1%)
Total	54,805,148	52,743,007	\$ 2,062,000	3.9%

*FY2019 includes new 5/8th increment implemented January 1, 2019.

Requests for Information

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	42	56	47	45	49	62	40	43	40	52	38	32
2019	54	56	71	65	61	54						

Business Registration

New Registrations

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	48	26	32	36	39	40	25	22	26	32	15	22
2019	40	38	43	40	38	43						

Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	591	224	182	136	37	18	12	5	5	2	17	1994
2019	459	224	176	129	28	10						

Liquor Licenses

New Licenses

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	1	0	1	0	0	0	0	0	0	3	0	0
2019	0	1	0	0	0	0						

Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	2	3	1	0	0	34	0	0	2	18	3	0
2019	0	5	1	0	0	33						

Renewals are due in February, June & October depending on the type of State License issued.

Visitors "Checked In" at City Hall

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	140	117	121	124	167	77*	89*	48*	49*	203	72	81
2019	116	96	110	112	182	110						

*Executive Conference Room closed for construction

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

08/13/19 CC

*Minutes - 7/16 WS and 7/23 CC

*Purchase Agreement with NECK, LLC (Baird)

CDBG Analysis of impediments to Fair Housing (Holton)

Present list of ICIP projects and staff-recommended projects (Emrich)

FY2019 Financial Report for the 12 months ending 6/30/19 (Emrich)

Final Fiscal Year 2019 Quarterly Financial Report (Emrich)

Ordinance (final action) - amendments to election & campaign financing (Smylie)

Closed - pending litigation (Mary Ann Randall v. City of Farmington) (Breakell)

08/20/19 WS

ICIP Resolution (Emrich)

Budget revision (Emrich)

Presentation on the all abilities park (Reeves)

Presentation on Complete Streets (Roach)

Direction to voting delegate re: NMML resolutions & policies (Mayes)

08/27/19 CC - Canceled

09/10/19 CC

09/17/19 WS

09/24/19 CC

10/8/19 CC

10/15/19 WS

Cancellation of the 11/26/19 CC and 12/24/19 CC Meetings (Mayes)

ORII

- Have taken on the additional role as Director of ORII business recruitment effective in June. Will be working with Shaña Reeves, Parks and Recreations Director, who will be continuing the work on public amenities in the outdoor sphere as a part of ORII.
- Reactivated the ORII Steering Committee to help with creating marquee trails and activating existing trails with better signage and mapping.
- Attended the Outdoor Retailer show in Denver where we met with key industry leaders and prospective businesses in the outdoor recreation manufacturing sphere. The community was well received and made a significant splash in the Outdoor Industry Association's mind.

Econ. Dev.

- Hosted the Kansas Federal Reserve Bank to discuss the current economic climate of Farmington and San Juan County. Provided insight that will help them make policy decisions on interest rates.
- Presented to State Economic Development Department with regards to LEADS Grant to be used for business recruitment trips to attract businesses to the community. Could result in as much as \$20,000 in state funding.
- Presented to Leadership San Juan and Rotary on the ORII initiative to engage community leaders in the process.
- Created the <http://www.retirenorthwestnewmexico.com/> website to assist with retiree recruitment.
- Attended first meeting of the State Economic Development Innovation Task Force, which will allow us to help shape the future of economic development in the state. Made several suggestions on key policy changes that could affect our region, as well as volunteered to serve on the Funding Task Force to help craft incentive policies.
- Have received council approval to negotiate placement of the San Jan College Harvest Food Hub and Kitchen in city facilities in downtown Farmington that would aggregate food from local farmers to be distributed to larger scale users. Also assisted with letters of support for their application for grant to acquire kitchen equipment.
- Continued work with state and regional partners on the attraction of rail to the region. We have catalyzed a study by the state to showcase the impact that rail to our area will benefit the entire state.
- Coordinating with the County, 4CED and the Navajo Nation to help site a large-scale petrochemical project in the area and coordinate rail in conjunction.
- Continue to respond to State PRO's (Project Response Opportunities) to attract outside investment in the community.
- Attended and contributed to the Southwest Colorado Council of Government's strategic planning summit.

Administration

1. Presentation to PUC related to Electric Vehicle Charging Stations.
2. Work related to agreements and studies for San Juan Generating Station.
3. Preparation for Audits.
4. Continued IBEW Wage Re-opener Discussions.
5. Attendance of the Public Power National Convention by leadership and commissioners.

Business Operations

1. NMEAA bond completed, up for resolution approval in July.
2. Finalization of FY 19 budget year work.
3. Building of FY20 Capital project sheets.

Customer Service

1. Annual write off process was completed and approved by commission and council.
2. Work on Dataprose programming for billing.
3. Testing completed for new Customer Service Associate Position.

Compliance, Environmental, Safety

1. Safety: Incidents 0 / 0 ORI for the month of June.
2. Safety: FEUS Air Care Training completed.
3. Safety: Schedule Semi-annual hood suppression inspections.
4. Compliance: Critical Infrastructure Protection training completed in June.
5. Compliance: FERC standards of conduct training completed.
6. Environmental: New Environmental Engineer hired for position to start in July.

Engineering:

1. Work on WECC auditing.
2. Work to complete design on highway 64.
3. State grand received for Twin Peaks Substation.

Customer Inquiries: 43	Estimates: 34	Work Orders Written by EE: 22	Transformer Checks: 11
Meter/Quad Spots: 2	Easements Obt: 1	Work Orders Released by EE: 12	Easements Renewed: 0

Transmission and Distribution:

Construction/Maintenance:

1. Underground project related to SJC parks and facilities completed.
2. Ten OH transformer upgrades completed at various locations.
3. Work related to the highway 64 widening project continues.

Maintenance WOs Completed: 75	Construction WOs Completed: 15
Tree Trimming WOs Completed: 138	Customer Trouble calls: 75
Street Light locations maintained: 60	

Relay/Substation/Meter:

1. Relay: Installed and tested new feeder protection relays at college substation.
2. Relay: Completed annual testing at Hood Mesa substation.
3. Substation: Construction work completed on DC projects and Scheduling SCADA checkout.
4. Substation: Testing completed at College and Hood Mesa substations.
5. Meter: Work continued on GIS updates.

New Service Installations: 3	Meters Tested: 55	Power Quality Checks: 4
Meters Verified: 460	Tampering: 6	

Generation:

1. Power island RFP closed June 4 and has been scored. EPC bid under way with pre-bid walk in July.
2. Animas Hydro is nearly complete for commissioning.
3. Began scope development for 2019 fall outage.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 135,000 MMBtu. Bluffview total estimated gas sale – 10,200 MMBtu.
2. Animas estimated gas buy back – zero MMBtu. Bluffview estimated gas buy back – zero MMBtu.

SCADA/EMS/Control Center:

1. Scheduled protective relay training for July 1-2.
2. Installation of satellite phone for new RC services.
3. Significant work on CIP pre-audit preparation.

System Outages:

1. There were three circuit outages in the month of June either scheduled or unscheduled. Two were related to weather, and one was related to maintenance work and operation under the fast tripping scheme.

Operating Statistics:

Statistic	June 2019	June 2018	% Increase/(Decrease)
Animas Plant MWh	120	1,519	1,265%
Bluffview Plant MWh	38,639	35,244	9.6%
Navajo Plant MWh	12,263	8,997	36.30%
San Juan Plant MWh	22,745	21,403	6.27%
WAPA MWh	6,804	8,613	(21.00%)
Purchase MWh	7,699	14,170	(45.66%)
Purchase Power Cost	\$259,786	\$535,352	(48.52%)
Avg. Purch. Power Price	\$33.74	\$37.78	(10.69%)
Peak Demand Mw	171	177	(3.5%)
Total MWh System Energy	87,905	92,250	(5.04%)

CALL TYPE	NUMBER OF RESPONSES
Structure Fires	7
Vehicle Fires	3
Brush/Grass Fires	5
Rubbish/Dumpster Fires	0
Other Fires	3
Rescue/Emergency Medical	620
False Alarms	26
Mutual Aid Given	6
Hazardous Materials Response	8
General Hazard Response	18
Other Responses	286
TOTAL	982

TRAINING

- EMS Training: Triage for Trauma Emergencies at San Juan College.
- Company Training: Ladder 2 stokes and rescue at San Juan College Drill Tower.
- Engineer Training: Foam operations by Engineer Davis.
- Company Training: Rescue and Extrication Tools and Equipment by the Company Officers.
- Company Training: Personal Protective Equipment (Policy 800-020) and Self Contained Breathing Apparatus (SCBA) drills by the Company Officers.
- Company Training: Firefighter carries and drags by the Company Officers.
- Company Training: Operational swift water annual refresher.
- Company Training: Forcible entry and ventilation training at an acquired structure.
- Scheduled Maintenance:
 - o Technical Rescue Team Maintenance: C-Shift
 - o Hazmat Team Maintenance: B-Shift
 - o Wildland Team Maintenance: A-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include radio interviews on river and fireworks safety, participation in the Gold Star welcoming event at the Museum and Veterans Memorial Park, and displaying the flag at the Museum for the Gold Star welcoming event.
- FFD members participated in monthly Farmington Municipal Schools safety meeting.
- FFD members participated in schools reunification meeting.
- Participation in Freedom Days, Bash at the Beach, and Fireworks preparation meetings.
- FFD members attended a meeting in Albuquerque to discuss the implementation of new legislation with the State Fire Marshall's office.
- FFD members participated in union negotiations.
- Installation of the AirVac systems at all the stations, next step in the cancer prevention program.
- FFD on-duty crews hosted a Safer NM Car Seat Clinic at Fire Station 2.
- FFD members conducted a quarterly airport inspection.
- The Wildland Seasonal program participated in an 800 acre control burn near Pagosa Springs, Co. for training purposes. In town mitigation projects continue which included the Miller and Main St. project, assisting parks with trail cleanup after the flooding, and Sullivan hill was prepped for this year's fireworks. Crews were deployed to the Pine Lodge fire in southern NM; crews were also deployed to the Arroyo Fire near Bloomfield, and assisted county fire with several local fires. Hydrants were also started with 46 hydrants inspected during the month of June.
- The Fire Marshal's office completed 26 business inspection and re-inspections, performed 1 building final, 5 sprinkler systems tested and approved, and 5 alarm systems tested and approved, 14 plan reviews done, multiple follow-up meetings, 9 fire investigations. Numerous contacts relating to fireworks, code questions, and enforcement. Several large projects continue with City Legal, Code Compliance and the COF Building Officials. Meeting with the state and other Fire Officials regarding the Damper Bill.
- FFD and FPD's pilot Alternative Response Unit (ARU) for down subjects, made 191 contacts with 25 transports to the sobering center, 21 transports by EMS to the Hospital, and 19 transported to the Detention Center for the month of June.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:	2019	2018
• Vehicle Job Orders Completed	487	500
• Service Calls Completed	36	24
• PM Services Completed	56	81

Building & Maintenance Division:		
• Active Job Orders	187	175
• Completed Job Orders (Month)	140	109
• Completed Job Orders (YTD)	793	631

Status of Construction Projects:

Energy Upgrade – Final punch, acceptance, close out
 Civic Center – Final Punch List and warranty items
 Boys and Girls Club – Final Punch list and close out

Red Apple Transit:

Ridership Numbers:

Blue:	3,158	
Green:	1,913	
Purple:	1,306	
Red:	604	
Yellow:	1,539	
Saturday:	398	
Aztec:	576	
Kirtland:	296	
Bloomfield:	0	<i>(Bloomfield Route Cancelled until further notice)</i>
Dial A Ride	335	

Total Ridership this Month 10,125

Total Ridership Year to Date: 63,145

Total Ridership Year to Date Last Year: 58,543

Advertising frames for City department use.

Bus #	Organization
10275	Farmington Public Library Summer Reading Program
10276	Civility First, Kindness
10418	Farmington Public Library Summer Reading Program
10419	Open
10420	Farmington Animal Shelter Spay/Neuter
10500	Farmington Animal Shelter Spay/Neuter
10501	Open
10502	Open
10541	Open

De-escalation Presentation

Part 2 of 2, the Police department conducted a Power Point de-escalation presentation to the Red Apple Transit drivers. In continuation to de-escalating of any rider that may pose a threat to the driver, other riders, or themselves the police department gave a 2 hour presentation. Drivers were given statistics on how de-escalating a situation reduces conflict. The drivers where will engaged in the presentation. By learning that certain situations can lead to an escalated conflict the drivers will change the situation as soon as anything begins.

The drivers are thankful to the police for the training. By learning the procedures in de-escalation the driver and the rider(s) get to experience a calm ride to their destination.

TAM Plan to MPO

The Transportation Asset Management plan was presented to the MPO this month. The plan is mandated by the Federal Transit Administration to prioritize funding for its assets when they pass their Useful Life Benchmarks. The plan presented to the board showed how the buses are prioritized. In following the plan that has already been in place, the entire Red Apple Transit fleet does not have any buses past the Useful life.

FOUR CORNER REGIONAL AIRPORT			
MONTHLY REPORT - JUNE 2019			
(Current Month Percentage & Y-T-D Percentage Change)			
	<i>Current Year Jun-19</i>	<i>Percentage of Change</i>	<i>Previous Year Jun-18</i>
Monthly Air Traffic Operations:	4,103	29.47%	3,169
Y-T-D Traffic Operations:	20,757	19.27%	17,404
Monthly Fuel Flowage (gals):	22,749	0.39%	22,660
Y-T-D Fuel Flowage (gals):	154,404	5.10%	146,906
Monthly Car Rental Revenue:	\$3,750.00	0.00%	\$3,750.00
Y-T-D Car Rental Revenue:	\$22,500.00	-10.00%	\$25,000.00
(EAN/Enterprise gone after Feb, 2018)			

PERSONNEL DIVISION**Job Postings:**

Regular/Full-Time: 17
 Temporary/Seasonal: 23
 Inter-Department: 1

New Hires:

Temporary/Seasonal: 54
 Regular/Full-Time: 7

Terminated:

Temporary/Seasonal: 11
 Regular/Full-Time: 11

PAYROLL**PP# 12**

Printed Direct Deposits	213
Regular Checks	96
Emailed Direct Deposits	825
Total Checks printed	1,134**
Gross Pay	\$2,066,193.41
Net Pay	\$1,369,188.71
Regular Employees	745
Temporary Employees	373

PP# 13

Printed Direct Deposits	207
Regular Checks	87
Emailed Direct Deposits	821
Total Checks printed	1,115**
Gross Pay	\$2,044,389.14
Net Pay	\$1,362,079.98
Regular Employees	741
Temporary Employees	364

** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL

- Continued seasonal hiring
- Wellness plan challenge
- Labor relations (negotiations)
- Training software analysis

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued Optiview to Filebound conversion – 99 percent complete
- Continued development of new Clerk Achieve application
- Continued planning for year-end updates and processing
- Continued planning for HTE – HTML5 upgrade
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

262 tickets created

251 tickets closed

31 tickets in-progress

GIS Services Division**High-Level Projects and Activities**

- Increased usage of IT Helpdesk System for GIS request and activities
- Added 18 new address points and 7 new subdivisions
- Modified maps with new stops, routes and time for Red Apple Transit
- Received 2019 Pictometry images from SJC and published the images
- Created documentation and provided cross training on AV

Infrastructure Services Division**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Continued working on IT monitoring system project
- Performed clones of virtual servers and distributed MS security patches enterprise wide
- Continued working on new Fire RMS project
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery
- Cylance Protect – 864 devices and systems protected. Currently 0 threats

Technical Services Division**High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
- New VoIP Installs – 5
- Continued working on projects for Brookside, Fast-Track Fiber, Avaya Upgrade – Lots of time spent on Brookside Bay project
- Configured and deployed 16 desktops, laptops and mobile devices
- Continued planning for New PD Camera System – Rack received
- Continued planning for Windows 10 Pro upgrade – Ready to start client upgrades
- FPD continued various projects and phone/camera upgrades. FFD – New RMS install

Looking Back...

	This Month	This Month Last Year	Difference
Library Visitors	34,160	35,994	-5%
Circulation	34,237	35,262	-3%
Library Programs	157	193	-19%
Library Program Attendance	8,252	8,913	-7%
Computer Users	4,653	5,482	-15%
WiFi Users	2,291	2,600	-12%
Volunteers	9	15	-40%
Volunteer Hours	107.00	168.00	-36%

What people are saying...

"I enjoy our library. I have lived here long enough that I remember at least 3 prior locations here in Farmington and our newest one is beautiful and unique. I always take out of town visitors to view it." – Anonymous, survey response

"Great library, great place to go, they have some many resources and great programs." – Anonymous, survey response

"I love the children's story time during the school year. It is inviting, educational, fun and easy to participate. I appreciate the effort the library puts into the children's programs. I also like the fun events for the community that the library puts together. The library is clean, fun and well organized." – Anonymous, survey response

In Case You Missed It...

Wonders on Wheels brought the mysteries of the universe to the Farmington Public Library on June 28! *A Galaxy of Wonders* featured an actual NASA space suit, and hands on activities that allowed us to get in touch with the space program.

Wonders on Wheels is the mobile museum program of the New Mexico Department of Cultural Affairs. The WoW RV travels all over the state bringing museum exhibits to the people of New Mexico.



Community Development Block Grant (CDBG) Activities:

1. The Citizen Participation Plan (CPP) was adopted by the City Council on June 11. It will be submitted to HUD with the Consolidated Plan in August. The CPP was developed with technical assistance from HUD's Timeliness consultant, TDA.
2. The results of the two (2) online surveys, one for Priority Needs Assessment and the other for Public Perceptions of Fair Housing Law, were discussed during a Public Meeting on June 10, and will be included in the Consolidated Plan and Analysis of Impediments to Fair Housing Choice (AI) due to HUD by August 16.
3. Drafting the Consolidated Plan and the AI has been underway. The drafts will be posted for the required 30-day public review/public comment period, in accordance with the new CPP at various locations in Farmington from July 14-August 13. The City Council is scheduled to consider adopting the two (2) documents during a public hearing scheduled for August 13.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO Technical and Policy Committees met on June 12 and June 27, respectively. The committees reviewed and adopted the Transit Performance Targets and reviewed the list of projects for the FFY2020-2025 TIP at their meetings. A resolution of support for improvements to NM 173 was additionally considered and adopted.
2. On June 5, the MPO Quarterly was hosted by FMPO.
3. On June 6, FMPO hosted the required Feasibility Meetings for the Call for Projects for the State funding described by NMDOT Secretary Sandoval's April 30 letter. Five (5) projects were submitted by FMPO by the June 14 deadline.
4. In June, MPO Staff drafted the proposed Public Participation Plan purposely to address issues raised in the MPO's recent Quality Assurance Review by NMDOT. NMDOT has reviewed the draft PPP and has provided additional suggestions. Staff plans to consult on a couple of these with the Tech Committee at their July meeting.
5. The FFY2020-2025 TIP's required 30-day public review/public comment period began June 23 and will end July 22. The committees will consider adopting the new TIP after public hearings during their meetings in July, as the TIP must be submitted to NMDOT by August 9. This requires a Special Policy Committee Meeting on July 25.

Administration

- Bisti Bay is nearing 100% completion, with the pools being filled on June 27th and 28th. Preliminary State inspections are scheduled for Friday, June 28, 2019.
- Commission for Accreditation of Parks and Recreation Agency (CAPRA) visitors were on site June 23rd through June 27 reviewing the self-assessment for PRCA. PRCA was newly accredited in 2013, and agency accreditation is reviewed every 5 years. At this time, CAPRA visitors are recommending re-accreditation status to the National agency. PRCA will receive official word before August.
- Team ORII participated in the Outdoor Retail Summer Market, located in Denver Colorado. Team ORII was able to showcase the benefits of the Farmington Community to over 28,000 people, as well as, countless outdoor retailer and manufacturing companies.

Aquatic Center	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Water Safety Instructor Course	10	10	0	0
Lifeguard Certification	48	32	7	4
Swimming Lessons	1,288	1,972	347	478
Public Swim Single Payment (FAC)*	36,849*	40,831*	8,850*	9,812*
Pass Usage*	2,124*	2,166*	215*	289*
Aquacise (Lions)	4,923	6,108	443	747
Arthritis (Lions)	1,355	1,443	107	88

Note: Aquatics has been very busy getting Bisti Bay ready to open. We are excited to open this facility to the public in July! FAC had 707 lap swimmers and 387 water rockets rentals during the month of June. Lions Pool had 392 lap swimmers and 315 water therapy participants. The closure of the water slide in September (due to infrastructure issues), has caused a decrease in public swim even though the price has been reduced to \$3.00 for 3-12 year olds and \$4.00 for 12-18+. *These numbers are for FAC only.

Bonnie Dallas Senior Center	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Congregate Meals Served	57,529	56,585	5,528	4,575
Home Delivered Meals	25,094	26,660	1,748	2,344
Silver Fitness Center	17,194	12,711	1,460	763

Note: The Bonnie Dallas Senior Center had a relatively quiet month since there was no Community Yard Sale. Eight of our participants were led on an hour long adventure through some very unique formations in the Bisti Badlands. The BDSC team also began putting down ideas for the First Ever Open House on Wednesday, August 28 which will include: Coffee/Doughnuts with the PRCA Director and BDSC Manager, Entertainment, Breakfast, Lunch & Salad Bar, Veterans Wall Unveiling, Community Input Forum, History and Remembrance, Information Booths and a Social Hour. This will be followed by a Spaghetti Dinner on Friday, September 6. This is all part of an effort to increase exposure and inform the public that there is "More than meets the eye" at the Bonnie Dallas Senior Center.

Civic Center/Lions Amphitheater	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Civic Center Attendance	71,474	57,998	6,474	1,947
Lions Amphitheater Attendance (Includes Sandstone/HMCT)	9,672	11,939	1,556	1,969
Civic Center Paid Events	463	481	76	25
Civic Center Free Events	334	394	33	7
Total Civic Center Events	797	875	109	32
Total Amphitheater Events	17	24	2	1
Total Scheduled Events	814	899	111	33
Total No Shows/Canceled	13	32	3	1
Total Walk-In	0	0	0	0

Note: June events and attendance have increased with more meetings and events since the completion of construction. Our events and attendance are increasing with more bookings and theater events coming up. The outdoor summer has started at Lions amphitheater with good attendance.

Farmington Indian Center	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Total Customers	38,758	35,592	2,721	2,841
Restaurant Customers	32,724	27,588	2,290	2,488

Note: The center is still excited to report YTD increases in the number of customers served in June. June's Farmington American Indian Ambassador Pageant had 3 contestants that competed for the title. The new Farmington American Indian Ambassador is Miss Priya Sasha Simpson, who attends San Juan College High School. One hundred fifty people attended the pageant held at the Farmington Civic Center. Miss Priya will represent Farmington's American Indian community at local events and others that surround the City of Farmington from now till June 2020.

Farmington Museum	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Total Museum General Attendance	120,206	115,518*	11,453	12,386*
Attendance by Facility:				
Farmington Museum			4,598	
E3 Children's Museum & Science Center			3,443	
Riverside Nature Center			1,335	
Museum of Navajo Art & Culture			257	
Growers Market			1,820	
Other Statistics:	Programs	Groups	Rentals	Tours/Hikes
Farmington Museum	6	5	8	1
E3 Children's Museum & Science Center	19	15	4	
Riverside Nature Center	15	5	N/A	
Museum of Navajo Art & Culture	3	0	N/A	

Note: The Farmington Museum opened a new exhibition titled "Adventures in Wood: Contemporary Craftsmanship by Steve Barr." The "Petroliana" exhibit featuring oil and gas memorabilia from the Alan Hawkinson collection continues in the Energy Gallery along with "Stan the TRex." In the atrium an exhibit of photography from the Four Corners Photographic Society continued. E3 Children's Museum & Science Center held its Schools Out, Arts In programming from June 11-14. The Farmington Museum held a history hike to Geyser Springs. The Museum of Navajo Art & Culture held a beginning weaving class on June 1st. The Riverside Nature Center held its regularly scheduled programming. (*denotes does not include Growers Market visitation).

Farmington Regional Animal Shelter	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Intake Dog / Cat				
Owner Surrender	1,676/1,252	1,646/1,287	125/111	139/153
O/S Return	3/1	29/18	0/0	0/0
Stray	2,078/1,851	2,027/1,915	178/264	195/225
Seized	92/9	101/11	7/0	17/5
Public S/N	933/635	826/687	79/38	57/36
Total Public S/N	1,568	1,530	117	93
TOTAL	4,782/3,748	4,629/3,918	389/413	408/419

Outcomes Dog / Cat				
Adopt	1,551/1,246	1,476/1,178	140/79	121/81
Transfer	879/415	1,088/642	52/11	73/60
Return to Owner (RTO)	738/49	726/73	73/3	69/11
Euthanized	629/1,316	556/1,271	64/211	43/134
Died	37/59	35/86	2/13	6/25
TOTAL	3,665/3,012	3,616/3,177	318/311	300/304

Note: There was a slight adjustment to the public spay and neuter surgeries number from FY 18, the numbers above reflect the correct numbers. Intake was down by only 72 animals compared to FY18. Adoptions were up, transfers were down, return to owners were down, and euthanasia was up. Our live release rate for the year was

72%, this is down 2% from last year, most of the difference coming in May and June when our intake was up compared to last year, creating space and resource issues.

<u>Lake Farmington</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JUNE FY19</u>	<u>JUNE FY18</u>
Standard Vehicle Day**	17,500 (\$87,367)	16,695 (\$83,465)	5,714 (\$28,572)	4,853 (\$24,265)
Commercial Vehicle Day	2 (\$40)	6 (\$120)	0 (\$0)	0 (\$0)
Season Pass	327 (\$16,140)	277 (\$13,805)	129 (\$6,295)	102 (\$5,075)
Camping Nights	230 (\$2,439)	6 (\$60)	53 (\$485)	6 (\$60)
Night Fishing	31 (\$155)	150 (\$750)	0 (\$0)	50 (\$250)
Total Revenue	<u>\$70,789</u>	<u>\$68,550</u>	<u>\$13,325</u>	<u>\$19,530</u>
The Beach (Hourly avg.)	120	125	30	N/A
The Beach (Peak hours 2-4pm total)	6,443	7,072	140	N/A
The Beach Private Parties (Revenue)	14 (\$2,800)	0	0 (\$0.00)	0

Note: Retaining walls and footings for shade structures in the camping area and the Beach area have been installed. Shade structures will be added during the month of July. Night Fishing passes will no longer be sold effective 2019 season. Patrons may purchase a day use pass and fish until gates close at 10:00 p.m. or pay to camp overnight.

MainStreet Project:

New Businesses: One new business opened in downtown, the New to You Thrift Shop.

Business Top Prospects Survey: We closed the Top Prospects Survey with 230 respondents and are working on compiling the information into different sections.

Summer Art Walk: Arrow Soul Trading conducted a Paint Jam in the alley behind GC Harvest Church during the Summer Art Walk. They had a DJ and Break Dancing Exhibition as part of the event and it was well attended and boosted attendance for the Art Walk overall. They have created a “living” mural on GC Harvest Church that will change periodically. Wal-Art Gallery, Studio 116, Cosmic Cafe, and Artifacts Gallery all hosted bands and saw very large crowds.

Main Street Complete Streets - The Complete Streets project includes infrastructure improvements such as water line, electrical and storm drain upgrades. Traffic calming features such as roundabouts and a road diet, increased lighting, and wider ADA compliant sidewalks will be installed for improved pedestrian safety. Also included in the project will be new Gateway signage, appropriately sized landscaping, an automatic irrigation system and increased power supply for seasonal lighting needs and hosting large events. Modern features include a wireless sound system and a free WiFi system. Additional items include new benches, signage, bike racks, and other such amenities.

Design - Plan review is complete and expect to receive construction plans on July 3, 2019. Continued discussion on Green Infrastructure/Low Impact Design (GI/LID) solutions.

Right-of-way acquisition - Site visit with surveyor of the 3 locations for right-of-way acquisitions. Preliminary plats expected first part of July.

Electrical CIP - Streets Department continues to patch and replace asphalt behind the Electrical crews.

Off-Site Signage and Pavement Markings - Construction plans are complete and approved by NMDOT.

Business Resiliency Project (BRP) - no classes held during the summer. May resume classes in September.

Note: We continue to hold bi-weekly stakeholder meetings at HQ on Mondays with poor attendance. The Downtown Newsletter goes out bi-weekly as well, with 150+ subscribers and an average of 30% that open and read it. Working on coordinating area wide projects with several city departments.

<u>Piñon Hills Golf Course</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>JUNE FY19</u>	<u>JUNE FY18</u>
Golf Rounds	28,367	35,779	3,538	3,711
Pro Shop Sales	\$176,758	\$176,301	\$18,043	\$14,251
Golf Revenue	\$706,171	\$732,322	\$99,272	\$99,791
Total Facility Gross Revenue	\$882,929	\$908,623	\$117,315	\$114,042

Note: June was a typical summer month for Pinon Hills, with almost the same number of rounds as last June. The golf course hosted the Ladies Charity Classic, North American Coal, NM Senior Women’s Assoc., 4-Corners Ladies Team Play, and The FHS Football Booster Club. The First Tee and PGA Junior League programs kicked off with full participation as well.

Recreation Center	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Racquetball Courts	5,498	6,135	307	772
Gym:				
• Open	2,815	5,002	128	548
• Programs	19,928	21,811	1,349	1,622
Customer Contacts (counter)	6,098	7,132	1,066	726
Special Events / Athletics				
• Summer Recreation Program Registrations	319	333	319	333
• Tennis Complex Program - Youth Camps	78	83	78	83
• Kids' Fishing Derby	55	57	55	57

Note: The Recreation Center's annual Kids' Fishing Derby started June off with a great Saturday morning at Farmington Lake! Summer Recreation Programs and Youth Tennis Camps began in full swing. Registration for the classes and programs has been good and we are especially excited to see growth in our Youth Day Camps. In the numbers above, there is quite a dip seen in the use of the racquetball courts from last year, but at this time last summer there was an unhealthy amount of smoke in the air from fires, so we brought several of our outdoor classes indoors and utilized the court space.

Sycamore Park Community Center	YTD FY19	YTD FY18	JUNE FY19	JUNE FY18
Adult Activities	11,702	12,939	599	836
Kids Activities	19,876	19,115	2,566	1,652
Facility Rentals	718	697	55	64
Visiting Patrons	82,570	95,321	8,888	8,218
Father Son Dodgeball and Pizza			40	

Note: June is a busy month for Sycamore Park Community Center. Summer programming this year is including activities every hour and daily field trips. Sycamore Park Community Center inside and the park area is a location for the Free Summer Breakfast and Lunch program that brings new visitors daily. SPCC held one brand new special event for the month of June. Father Son Dodgeball and Pizza replaced the Father Son Campout. We had more attendance and great reviews for this event. Staff is getting ready for more summer activities, Skate Competition and the Back to School Splash next month.

Statistics for the month:

Calls for Service: **7,561** bringing the 2019 total to **46,337**

Arrests: **405** Adult arrests (**56** were DWI arrests)

Traffic Cites: **730** (includes **23** handwritten citations) **336** Warnings, **4** Parking Tickets (handwritten)

Municipal Cites: **107** Municipal Citations

Accidents: **126** accidents processed: **0** fatal, **14** with injury, **55** property damage, **28** hit & run, **5** city vehicles, **24** on or involving private property (**9 of the 126** are alcohol-related)

Evidence Processed: **775**, **total number of items currently in evidence 25,262**

Total Fees collected by Records to date: **\$13,604.00**

Total evidence monies deposited in general fund **\$ 0.00**

Reports Taken: **1,679**

Code Violations: **1,175**

Major Events and Accomplishments for the month of June:

There was a homicide on June 2nd at 905 Walnut Dr. and the suspect Eagles Kassanavoid was arrested for the incident the same day.

Also on June 2nd FPD received a report of a missing endangered person, Cecilia Barber Finona. FPD has been working this case diligently with the help of a department in Nevada where her boyfriend, Jerry Jay, was arrested for related charges.

The District Coordinator Unit installed two more "Little Libraries." One at Foothills Park and the second at Brook Haven East. These are neighborhood take-a-book, leave-a-book programs. A big thanks to Wendell Hendricks who builds and donates these libraries to our community.

The promotions of three officers to the rank of sergeant took place on June 17th.

Building Inspection Activities:

Permits Issued for the following projects:

1. Tenant Improvement, Lauder House Brewing, 1806 East 20th Street
2. New addition, Trattoria Di Bernardone, 5520 East Main
3. Tenant Improvement, Sleep Center, 904 East 20th Street

Plans ready to permit:

1. Tenant Improvement, Small Mercantile Store, 517 West Broadway
2. New Verizon Store, 2930 East Main Street

Plans currently under Review:

1. Tenant Improvement, Navajo Nation Department for Self-Reliance, 710 East 20th Street
2. New, Planet Fitness, 2950 East Main Street
3. New, Three (3) Unit(s) Townhomes, 401 North Auburn Avenue

The Division issued **96** building permits with a valuation of **\$2,809,886**; issued **5** building permits for new Single Family Home construction, performed **5** Final Inspections for new Single Family Home construction, and, performed a total of **334** inspections. The Division also processed **9** Public Records requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 6 - Summary Plats, 1 – Special Use Permit, 2 – Temporary Use Permits, 1 - Zone Change, 8 - Address Change Requests, 22 - Zone Approval Requests, 1 – Public Records Request, and met with 106 counter visitors to answer inquiries and/or approve permit plans.
2. At the June MRA meeting, the Commissioners voted in support of pursuing the Certified Local Government designation.

Engineering Division:

Foothills Enhancement Project – Holmes to Lakewood

1. Phase 1 - MAP Grant, \$636,379; Construction complete December 2018. Reimbursement received from NMDOT. Roundabout landscape design completed, power and water installed.
2. Phase 2 and Phase 3 - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by Aug 15th (pending NMDOT approval to start). Utility Certifications in place. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT Phase II MAP funds for roadwork for \$166,171 with a local match of \$27,465. Requested funding moved to FFY19 due to right-of-way process. Right of way is nearing completion with 7 of 8 property owners paid.

20th Street Sidewalks

1. Phase III, Sullivan to Dustin - NMDOT funding notification received spring 2017 (\$867,300) processed contract for design from NMDOT; Kick off meeting held June 5, 2018 at 9 AM. Survey and Environmental survey work complete. Working on preliminary plans – 60%. Design review meeting held January 23rd, received comments from NMDOT. Working on comments and corrections from NMDOT. NMDOT approved right of way mapping June 4th; working on temporary construction permit approvals.

20th Street Storm

1. Project moved to Spring 2020 due to waterline installation in the same area and to avoid interference with the Bisti Bay grand opening. Cost \$209,000.

Villa View Detention Facilities

1. Phase I - construction 100% complete.
2. Phase II - BHI finalizing Main Street Storm Drain plans, 100% construction plans for the E. Main Street storm drain re-alignment; NMDOT utility permit approval pending asphalt design, will be obtained when new contractor has been selected. Grant Agreement (NMDOT) received and signed by Julie Baird.
3. Phase III – BHI will prepare construction plans and bid package for grant, combining Phase II & III.

Broadway Bridge Repair

Phase 2 pending new State Contract; estimated at \$400,000. Project to begin July 2019.

Pavement Management

City Council approved Bond for FY20-21 on February 12. Temporary inspectors: tow (2) hired in May, the third the remains vacant. Mill and inlay in process. HA5 scheduled for June.

Pinon Hills BUILD Grant

Souder-Miller to update application – final review underway; Joint grant application with San Juan County; Application submission deadline is July 15, 2019 with award date of November 12, 2019.

LGTP Grant

Submitted preliminary grant applications for Piñon Hills Phase 1 construction; San Juan Blvd resurfacing and Foothills Phase 3 on May 24th. Met with MPO and NMDOT staff and revised the applications, per their direction: Piñon Hills for Final design \$150,000, \$142,500 state and \$7,500 local; and, San Juan Blvd resurfacing \$575,000, \$546,250 state and \$28,750 local. Awaiting NMDOT review / funding.

Water / Wastewater Division:

WATER PROJECTS:

4P Pump Station

Cheney-Walters-Echols (CWE) design completed. Bids opened June 26, 2018. Contract awarded to RMCI. Site grading, foundation, masonry walls completed; Contractor working on connection to waterline in Wildflower Parkway and pump station electrical; Construction 75% complete.

2P Waterline Project – waterline upgrades

1. 2P Phase 1 - City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; waterline installation completed. Working on project loan close out documents with NMFA.
2. 2P Phase 2 - City Council awarded bid to TRC Construction; Notice to Proceed - issued July 9, 2018; McCormick School Road – completed; Murray Drive – 95% complete.
3. 2P Phase 3 - Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City and NMFA finalized loan documents. Estimated cost \$2.9 M; project construction in 2019.

Polyline Replacement

KG Sewer is working in Westland Park Subd. – 341 polylines replaced to date.

Farmington Reach - Navajo Municipal Pipeline Project

On hold, pending BOR completion of pipeline.

W Broadway, Lake Street to W. Main Street

Replace existing 6" C.I. waterline with a 12" PVC waterline; Construction 5% complete.

30th Street, Dustin Ave to Butler Ave.

Replacing 6" AC waterline with 8" PVC waterline; Construction complete.

San Juan Blvd., Butler to Scott

Replacing 6" C.I. waterline with a 12" PVC waterline, Construction 69% complete.

San Juan Blvd., American to Scott

Replacing 6" C.I. waterline with a 12" PVC waterline, Construction 72% complete.

Sullivan Ave., 20th St. to Cliffside

Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction complete

Sullivan Ave., Cliffside to 30th St.

Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction – 99% complete

SEWER PROJECTS:

WWTP Phase III

Project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; substantial completion issued on June 21, 2018. RMCI completed as-built drawings and project closeout documents. Working on loan *close out* documents with NMED.

Lift Station #9 Improvements

The project is rehab of the existing lift station, which includes the mechanical, pumping equipment, piping and electrical system. Contract awarded to TRC Construction, Inc. Anticipate construction to begin August 2019, tentative pump delivery scheduled for the last week in July.

WATER & SEWER PROJECTS:**West Main, 4100' water and sewer replacement**

Replace existing 6" CI waterline with a 12" PVC waterline and replace existing 8" sewer line with a 16" FPVC sewer line; City Council awarded contract on November 27th to AUI. Inc. of Albuquerque. Contractor installing waterline along W. Main Street – construction 70% complete; Contractor pipe bursting sewer line along W. Main Street – construction 65% complete.

Traffic Division:**Traffic Signal Techs:**

- 16 - Emergency call-outs
- 97 - NM811 calls
- 9 - Control Cabinet preventative maintenance completed
- 9 - Monitor preventative maintenance completed

Maintenance: replaced detection loops: Main/Scott; and Butler/Apache; resealed detection loops: 2 at Broadway/Schwartz and 1 at Browning/ MOC; replaced 12 signal heads at Main/Butler

Projects: reprogramed Video Detection at Andrea/US64 (camera support failure); installed radar detection at Murray/Bisti Hwy/Piñon Street; provide support for US64 project, weekly project meeting and adjust timing as needed at 2 intersections.

Fork Lift Training

LGBTQ Parade

Signs and Markings:

27 - Maintenance tickets completed; completed sight obstruction list for Stop/Yield signs

31 - Signs Upgraded / Replaced

74 - Traffic signs made

144 – Street Name Signs made

Long line Striping Continues

Ground Markings: 1 stop bar; painted out gray curbs at FHS on Sunset

Special Events: LGBTQ Parade; Art Walk

Work orders for Parking Lot Painting Completed: City Hall/Attorney's, Lions Pool, Aquatic Center, Ricketts Park, PRCA Admin, Soccer Fields on Fairgrounds and Navajo.

Downtown Alley Sign Upgrades, North & South of Main Street – 15 signs upgraded

Traffic Engineering:

Traffic Control Plans: reviewed & approved Two (2) for Southwest Safety; Two (2) for Four Corners Materials; One (1) for DB Tech; Five (5) from TRC; and assisted TRC with traffic control on San Juan Blvd at Scott.

Traffic Reviews & Observations: review liquor request for Lauter Haus Brewing Co

Traffic Counts in process: 2-month study for Hood Mesa Trail

Special Traffic Counts Completed: Hood Mesa Speed Hump Study

Traffic Counts Completed: North Carlton and Messing Drive; La

Traffic Studies: Speed Hump Studies – Country Club Drive between Wilshire and Beckland, and, Hood Mesa Trail Preliminary Report

Estimates: Downtown On-site Estimate 90% - striping, symbols & signage

Layout Work: McCormick School Road, HydroPlant Road, Sunset Ave

Maintenance: troubleshoot issues with ADDCO

Message Board Deployment: retrieved 2 from 30th Street at Sunset

Street Division:**Heavy Equipment and Truck Crew**

Graded 27,497 ft. of dirt streets, 232.75 man hours for street blading. Crews were rebuilding and grading dirt streets, hauling material as needed. Milled Asphalt Program in process.

Asphalt Crew

89 patches repaired with Hot Mix Asphalt; 35 potholes repaired with UPM bag mix and hot asphalt

Sweepers & Roadside Crew

1,321 miles of residential and main arterial streets (low number is result of equipment breakdown); crews are picking up trash and cutting weeds on City lots, drainages and right-of-ways. City right-of-way sprayed with Herbicides.

Concrete Crew

Poured 53.5 CY of concrete for maintenance on sidewalk, curb and gutter.