The December FY2020 Gross Receipts Tax report is shown below. November reflects September business activity.

<table>
<thead>
<tr>
<th>Month</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>December FY2020 GRT Received (Gross)</td>
<td>$ 4,717,402</td>
</tr>
<tr>
<td>December FY2020 Budget**</td>
<td>$ 4,937,092</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budget to Actual</th>
<th>Over / (under) Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month of November</td>
<td>(4.45%)</td>
</tr>
<tr>
<td>Fiscal Year-To-Date</td>
<td>4.22%</td>
</tr>
</tbody>
</table>

GRT - Major Sectors
Month-Over-Month Comparison
July - December FY2020

<table>
<thead>
<tr>
<th>Single Month*</th>
<th>December FY2020</th>
<th>December FY2019</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>76,970</td>
<td>340,481</td>
<td>(264,000)</td>
<td>(78%)</td>
</tr>
<tr>
<td>Construction</td>
<td>296,923</td>
<td>272,290</td>
<td>25,000</td>
<td>9%</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>209,712</td>
<td>132,919</td>
<td>77,000</td>
<td>58%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>169,952</td>
<td>138,318</td>
<td>32,000</td>
<td>23%</td>
</tr>
<tr>
<td>Retail</td>
<td>2,030,280</td>
<td>1,536,109</td>
<td>494,000</td>
<td>32%</td>
</tr>
<tr>
<td>Professional, Scientific, and Technical</td>
<td>225,585</td>
<td>183,546</td>
<td>42,000</td>
<td>23%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>366,406</td>
<td>327,638</td>
<td>39,000</td>
<td>12%</td>
</tr>
<tr>
<td>Accommodations / Food Service</td>
<td>480,045</td>
<td>362,318</td>
<td>118,000</td>
<td>33%</td>
</tr>
<tr>
<td>Other Services</td>
<td>373,790</td>
<td>409,690</td>
<td>(36,000)</td>
<td>(9%)</td>
</tr>
<tr>
<td>Misc./Unclassified</td>
<td>487,738</td>
<td>421,117</td>
<td>67,000</td>
<td>16%</td>
</tr>
</tbody>
</table>

Total | 4,717,402 | 4,124,427 | 593,000 | 14.4% |

*FY2020 includes 5/8ths increment implemented on 1/1/2019.

** Budget shown has been reduced for economic trend.

GRT - Major Sectors
Year-Over-Year Comparison
July - December FY2020

<table>
<thead>
<tr>
<th>12 Months Period*</th>
<th>FY2020 YTD</th>
<th>FY2019 YTD</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mining, Oil, Gas</td>
<td>1,373,819</td>
<td>1,565,640</td>
<td>$ (192,000)</td>
<td>(12%)</td>
</tr>
<tr>
<td>Construction</td>
<td>2,082,284</td>
<td>1,618,765</td>
<td>464,000</td>
<td>29%</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>1,284,167</td>
<td>1,017,831</td>
<td>266,000</td>
<td>26%</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>1,201,337</td>
<td>801,071</td>
<td>400,000</td>
<td>50%</td>
</tr>
<tr>
<td>Retail</td>
<td>12,487,342</td>
<td>10,161,866</td>
<td>2,325,000</td>
<td>23%</td>
</tr>
<tr>
<td>Prof, Scientific, Technical</td>
<td>1,522,049</td>
<td>1,151,272</td>
<td>371,000</td>
<td>32%</td>
</tr>
<tr>
<td>Healthcare &amp; Assistance</td>
<td>2,266,534</td>
<td>1,878,753</td>
<td>388,000</td>
<td>21%</td>
</tr>
<tr>
<td>Accomodations / Food Svc.</td>
<td>2,961,891</td>
<td>2,410,488</td>
<td>551,000</td>
<td>23%</td>
</tr>
<tr>
<td>Other Services</td>
<td>2,657,053</td>
<td>2,673,817</td>
<td>(17,000)</td>
<td>(1%)</td>
</tr>
<tr>
<td>Misc./Unclassified</td>
<td>3,981,276</td>
<td>2,585,830</td>
<td>1,395,000</td>
<td>54%</td>
</tr>
</tbody>
</table>

Total | 31,817,751 | 25,865,333 | $ 5,952,000 | 23.0% |

*FY2020 includes all 5/8ths increments.
### Inspection of Public Records Requests

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>42</td>
<td>56</td>
<td>47</td>
<td>45</td>
<td>49</td>
<td>62</td>
<td>40</td>
<td>43</td>
<td>40</td>
<td>52</td>
<td>38</td>
<td>32</td>
</tr>
<tr>
<td>2019</td>
<td>54</td>
<td>56</td>
<td>71</td>
<td>65</td>
<td>61</td>
<td>54</td>
<td>58</td>
<td>57</td>
<td>38</td>
<td>46</td>
<td>33</td>
<td>49</td>
</tr>
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</table>

### Business Registration

**New Registrations Issued**

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
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<th>Nov</th>
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<tbody>
<tr>
<td>2018</td>
<td>48</td>
<td>26</td>
<td>32</td>
<td>36</td>
<td>39</td>
<td>40</td>
<td>25</td>
<td>22</td>
<td>26</td>
<td>32</td>
<td>15</td>
<td>22</td>
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<tr>
<td>2019</td>
<td>40</td>
<td>38</td>
<td>43</td>
<td>40</td>
<td>38</td>
<td>43</td>
<td>30</td>
<td>28</td>
<td>31</td>
<td>29</td>
<td>17</td>
<td>26</td>
</tr>
</tbody>
</table>

### Renewals Processed

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>591</td>
<td>224</td>
<td>182</td>
<td>136</td>
<td>37</td>
<td>18</td>
<td>12</td>
<td>5</td>
<td>5</td>
<td>2</td>
<td>17</td>
<td>1994</td>
</tr>
<tr>
<td>2019</td>
<td>459</td>
<td>224</td>
<td>176</td>
<td>129</td>
<td>28</td>
<td>10</td>
<td>7</td>
<td>4</td>
<td>0</td>
<td>1</td>
<td>10</td>
<td>1965</td>
</tr>
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</table>

### Liquor Licenses

**New Licenses Issued**

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

**Renewals Processed**

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>34</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>18</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>33</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>24</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Renewals are due in February, June & October depending on the type of State License issued.

### Visitors “Checked In” at City Hall

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>140</td>
<td>117</td>
<td>121</td>
<td>124</td>
<td>167</td>
<td>77*</td>
<td>89*</td>
<td>48*</td>
<td>49*</td>
<td>203</td>
<td>72</td>
<td>81</td>
</tr>
<tr>
<td>2019</td>
<td>116</td>
<td>96</td>
<td>110</td>
<td>112</td>
<td>182</td>
<td>110</td>
<td>127</td>
<td>66</td>
<td>68</td>
<td>125</td>
<td>82</td>
<td>129</td>
</tr>
</tbody>
</table>

*Executive Conference Room closed for construction
AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

01/28/20 CC
*Minutes - 1/14 CC
No P&Z (1/16/20 mtg canceled)
Recognition of PRCA for reaccreditation (Bair)
Proposed ordinance regarding swimming at Lake Farmington (final action) (Breakell)
Proposed ordinance regarding Lodgers’ Tax (final action) (Breakell)

02/11/20 CC
*Minutes - 1/21 WS and 1/28 CC
*Recommendation from the Liquor Hearing Officer - Trattoria Di Bernardone (Smylie)
P&Z x 1

02/18/20 WS

02/25/20 CC
*Minutes - 2/11 CC
*FY21 Detox Grant (Oliver)

03/10/20 CC
*Minutes - 2/18 WS and 2/25 CC

03/17/20 WS

03/24/20 CC
*Minutes - 3/10 CC

04/14/20 CC
*Minutes - 3/17 WS and 3/24 CC

04/21/20 WS
FY21 Capital Improvement Plan (Mayes/Emrich)

04/28/20 CC

05/05/20 SP WS
FY21 budget hearings (Mayes/Emrich)

05/12/20 CC
FY21 Budget presentation/community input session (Mayes/Emrich)

05/19/20 WS
Resolution adopting the FY21 preliminary budget (Mayes/Emrich)

05/26/20 CC
Resolution adopting the FY21 final budget (Mayes/Emrich)
Building Inspection Activities:

Permits Issued for the following projects:
1. Tenant Improvement, Dino Mart, 3101 La Plata Highway

Plans ready to permit:
1. Tenant Improvement, Hobby Lobby, 4601 E. Main Street, Animas Valley Mall
2. Addition / Renovation, Sage Brush Church, 1501 Sunrise Parkway
3. Two-Nursing Homes for Beehive, 6900 & 6950 Casey Drive
4. New HCL Processing Facility, Thatcher Chemical, 3111 Bloomfield Highway

Plans currently under Review:
1. New Havens Trucking, 1275 Mission Avenue
2. New Four Corners Community Bank, 2811 E 20th Street
3. Tenant Improvement, Bow & Arrow, 5100 E. Main Street
4. Tenant Improvement, Oncology Offices, 2325 East 30th Street

The Division issued 42 building permits with a valuation of $846,848; issued 2 building permits for new Single Family Home construction; performed 8 Final Inspections for New Single Family Home construction; and, performed 265 inspections. The Division also processed 6 Public Records requests.

Planning Division Activities:

Staff accepted, reviewed, processed, and/or presented the following:
1 – Variance Request, 2 - Summary Plats, 1 – Preliminary Plat, 1 - temporary sign permits and met with 24 counter visitors to answer inquiries and/or approve permit plans. 14 – Zoning verifications; 5 – sign permits approved; 1 – zoning verification letter issued; 1 – public records request response for Arroyo Mobile Home Park; completed initial site plan for 2 proposed Maverick Gas Stations.

CDBG: Staff submitted certified environmental reviews to Housing and Urban Development (HUD) to secure release of 2019 CDBG funds. The 2018 Consolidated Annual Performance Evaluation Report (CAPER) adopted by resolution at the City Council December 10, 2019 meeting. The 2018 CAPER completed and submitted to HUD for review. Staff met with PRCA and Purchasing to provide direction for CDBG-funded ADA improvement projects; and, notification received from HUD the findings from CDBG on-site monitoring have been addressed. Conference call with HUD’s Fair Housing and Equal Opportunity Office to receive approval of the 2019 Analysis of Impediments to Fair Housing Choice.

Comprehensive Plan Update: Email invitations sent to Steering Committee members for the January 30th event; Come to the Feast will cater the event; Both Airport and Outdoor Recreation personnel have been invited to have display space at the event.

Addressing: Staff processed 10 Affidavit of Compliance requests; three addresses assigned to City property outside our boundaries for the Among the Waters trail system; In addition, staff responded to an address verification request from a ditch association in the county.

Meetings: Air B & B meeting sponsored by the Administrative Services Department and the monthly MPO Technical Committee meeting on December 11, 2019.

Other: The January 16, 2020 Planning and Zoning Commission meeting has been cancelled due to lack of an agenda item. Staff is developing design guidelines for small cell wireless facilities in the Historic District. These draft guidelines will be presented to the MRA at the January 21 meeting.
Engineering Division:

Foothills Enhancement Project – Holmes to Lakewood
1. **Phase 2 and Phase 3** - NMDOT Phase II MAP funds for roadwork $180,000 state and $60,000 local match. Requested funding moved to FFY19 due to right-of-way process. Right of way nearing completion with 8 property owners paid. Completion of right-of-way acquisition for Phase 2. Final audit for Phase 3 acquisition completed; ROW certification request to be submitted. Souder Miller and Associate is updating the design and NMDOT certifications update is in process. NMDOT TAP funds awarded for Foothills Drive, Phase II Multiuse Trail and Bike Lanes construction, $300,047 Federal and $51,132 local match. Awaiting NMDOT contract. No funding yet in place for Phase 3.

20th Street Sidewalks
1. **Phase III, Sullivan to Dustin** - NMDOT approved right of way mapping June 4; sent initial letters to property owners asking for donation of TCP; Engineering meetings with property owners discussing 60% plans. Of the 20 Temporary Construction Permits, 4 donated, 3 have verbally agreed, and 5 more potential donations as of November.

20th Street Storm Drain
   Project moved to spring 2020; cost $209,000.

Villa View Detention Facilities
1. **Phase I** - construction 100% complete.
2. **Phase II** - BHI finalizing Main Street Storm Drain plans, 100% construction plans for the E. Main Street storm drain re-alignment; NMDOT utility permit approval pending asphalt design, will be obtained when new contractor has been selected. Grant Agreement (NMDOT) received and signed.
3. **Phase III** – BHI has submitted construction plans, bid specifications and bid schedule that combines Phase II & Phase III. Completing review of BHI’s submitted information for comment and prepare project for bid. New Mexico Department of Transportation returned fully executed grant agreement. RFQ submitted to Purchasing.

Bridge Repairs
2. **Broadway Bridge** – Phase 2 on ICIP, pending funding
3. **Miller Street #8919** -- Purchase Order issued to Hasse Contracting Co., Inc., $49,000; Notice to proceed -- Jan 8, 2020; completion by January 24, 2020.

CDBG Project - Broadway Southside River Road to Scott
   Design underway for sidewalk repair, ADA accommodations, bike lanes. Project to bid mid-February.

Pavement Management
   City Council approved Bond for FY20-21 on February 12, 2019. Spencer Drive, Nelson Avenue, Compañía Way and Herrera Road reconstructions complete. Upcoming reconstruction projects: Bella Vista Circle. The overlay projects for Hannon Drive and Sandstone are on hold due to weather; will resume in spring.

Pinon Hills Funding
   Working with NMDOT on possible funding options/sources for FFY 2023-2025.

San Juan Blvd Resurfacing
   NMDOT MAP Cooperative Agreement D18313 received for San Juan Blvd resurfacing, $113,869 state and $37,956 local match. NMDOT LGTP Grant Agreement D18427 received for San Juan Blvd Resurfacing Project, $546,250 state and $28,750 local match. Request for certification to begin in January.

East Main Street Resurfacing
   NMDOT LGRF Cooperative Agreement for Resurfacing East Main Street from Butler Avenue to South Court Avenue received $93,055 state and $31,018 local match. Request for certification to begin in January.
Water / Wastewater Division:

WATER PROJECTS:

2P Waterline Project – waterline upgrades

2P Phase 2 - City Council awarded bid to TRC Construction; Notice to Proceed - issued July 9, 2018; Construction completed. Contractor completed final punch list, working on close out documents.


Polyline Replacement

KG Sewer is working in Foothills – 490 polylines replaced to date.

Farmington Reach - Navajo Municipal Pipeline Project

On hold, pending BOR completion of pipeline.

San Juan Blvd., American to Scott

Replacing 6” C.I. waterline with a 12” PVC waterline, construction complete.

N. Butler Ave, Cooper St to Hopi St

Replace existing 6” C.I. waterline with a 12” PVC waterline, construction complete.

N. Butler Ave, Hopi St to Apache

Replace existing 6” C.I. waterline with an 8” PVC waterline, construction complete.

E. Main Street – Hallmarc Dr to Kira Drive

Replace existing 6” C.I. waterline with a 12” PVC or 8” PVC waterline, construction in 2020.

Water Treatment Plant Upgrade Study:

Workshop held on August 26, 2019 with JACOBS: reviewed WTP #1 Hydraulic Model; discussed WTP #2 treatment plant options and future plant capacity, reviewed preliminary construction cost estimates for WTP #1 and WTP #2. Meeting held December 19 to review draft report and discuss Water Plant 1 & 2 Improvement options and schedule. JACOBS to revise report and prepare presentation for staff review in January.

SEWER PROJECTS:

Lift Station #9 Improvements

The project is rehab of the existing lift station, which includes the mechanical, pumping equipment, piping and electrical system. Contract awarded to TRC Construction, Inc. Contractor has set new pump equipment, completed wet well rehab, electrical equipment installed; Lift Station startup completed; Lift Station placed into service on October 30, 2019. Contractor working on punch list items and close out paperwork.

East Main Sanitary Sewer Rehab, Phase 2

Project is rehab of the existing 24” concrete pipe with a 22” fiberglass pipe, rehab manholes with fiberglass inserts and reconnect services. Contract awarded to AUI, Inc., Albuquerque, NM construction 75% complete. Construction on hold until spring 2020 due to material availability for manufacture.

WATER & SEWER PROJECTS:

West Main, 4100’ water and sewer replacement

Replace existing 6” CI waterline with a 12” PVC waterline and replace existing 8” sewer line with a 16” FPVC sewer line; City Council awarded contract on November 27th to AUI. Inc. of Albuquerque. Contractor completed installing waterline along W. Main Street; Contractor completed pipe bursting sewer line along W. Main Street; Contractor working on punch list items and closeout documents.

Cost of Service Study

Compiled and submitted water and wastewater financial & volume data for FY16 through FY19 to NewGen Strategies & Solutions; project Kick-off meeting scheduled October 17, 2019. Meeting with Staff and PUC
Committee on December 3rd, discussed scope of services, inflation factors, existing utility data, proposed capital improvement plan and funding options. Next meeting scheduled at 1:30 PM on January 23, 2020.

Traffic Division:

Traffic Signal Techs:
   - 54 - NM811 calls
   - 9 - Control Cabinet preventative maintenance completed
   - 4 - Emergency call-outs

Projects: US 64 Project support - attend weekly meeting, adjust timing and camera detection due to lane shift to the north at 2 intersections. Build 5 solar beacon assemblies and set 6 beacons in place for Farmington Schools. Install new loop at 20th / Sullivan.

San Juan County @ CR 350 / CR 3100 Project: set cabinet and battery backup in place; pulled all underground cable for signal; install 14 signal heads and aboveground wiring; install Wavetronix vehicle detection system; and, emergency vehicle preemptions system; placed signal in flash for holidays.

Signs and Markings:
   - 14 - Maintenance tickets completed
   - 36 - Signs Upgraded
     - 4 - Sign Assemblies Upgraded / Replaced 16 signs
     - 2 - Work orders for 6 signs
   - 176 - Traffic signs made – regulatory, warning, bike lane & other

Bike Route Project: 2 - Work Orders for 69 signs

Downtown Revitalization Project: removed all non-Regulatory signs

Special Events: Christmas Parade, San Juan College Luminarias, Downtown Reindeer Romp, and, HR Parking Lot Cone off for Blood Drive

Traffic Engineering:

Traffic Control Plans: 6 reviewed & approved: 1 – TRC, 1 – XL Concrete, 1 – Traffic Engineering and 1 – Southwest Safety

Designed Flagger operation TCP for Mesa Verde Elementary;

Assisted in setting of traffic control for Downtown (tree removal);

Traffic Reviews & Observations: Butler, 20th to Sunrise Parkway (speed limit sign placement); and East Main at Pinon Hills (congestion)

Traffic Counts: East Main Speed Study in process

Reports Completed: Traffic Circle, 7208 East Main turn lane study and East Main Street Signal Optimization

Traffic Counts Completed: College near Mesa Verde Elementary; backup observation at Main and Pinon Hills Blvd; Traffic volume count for SJ College Luminarias; Turning Movement Counts Completed: Mesa Verde Ave / San Medina Ave; Pinon Hills Blvd / Foothills; 7208 E Main (the granite guy)

Projects: Traffic Circle Project (test) on Carlton – removed devices; Bluffview Elementary student drop-off/pickup design continued; Broadway Bridge

Message Boards: Downtown Project – set up; set up and remove for Luminarias; set up and remove for signal work at Pinon Hills / Dustin; and Set up for Miller Bridge Project.

Street Division:

Asphalt Crew
   - 8 patches repaired with Hot Mix Asphalt and 3 patches with Cold Mill; 819 potholes repaired with UPM bag mix

Sweepers & Roadside Crew
   - 1,489 miles of residential and main arterial streets swept; Roadside crews are picking up trash and cutting weeds on City lots, drainages and right-of-ways.

Concrete Crew
   - Poured 63 CY of concrete for maintenance on sidewalk, curb and gutter.

Heavy Equipment and Truck Crew
Crews were rebuilding and grading dirt streets, hauling material as needed; 24,265 ft. of dirt streets graded using 183.5 man-hours.
Administration
1. Testimony for cross examination in state PRC SJGS Abandonment Filing.
2. Public/Private partnership work for east main electric vehicle charging station.
3. Meetings related to subject matter expert support for upcoming gas contract changes.

Business Operations
1. NMEEAA audit completed.
2. Analysis completed to project revenue for upcoming budget cycle.
3. Presentation to Commission and Council for approval of dark fiber contract changes.
4. Capital project work and training completed related to upcoming budget cycle.
5. Several reports and queries completed to help leadership in financial analysis.

Customer Service
1. DataProse has completed testing and new billing has begun with a new bill format.
2. Work related to begin evaluating a Kiosk approach to bill payment.
3. There were 13,149 customer interfaces in the month of December.

Compliance, Environmental, Safety
3. Safety: Continued work on MSDS on line implementation.
5. Compliance: Completed CIP low impact training.
6. Environmental: Set up spring RATA testing with certified contractor.
7. Environmental: Began collecting data for all yearly reports to be filed for year end.

Engineering:
1. La Plata transformer renovation approved by council to award bid.
2. Completed installation of a fault recorder at the Hogback substation.
3. Continued work to transition FEUS to becoming a reliability coordinator.

Customer Inquiries: 35  Estimates: 24  Work Orders Written by EE: 12  Transformer Checks: 12
Meter/Quad Spots: 1  Easements Obt: 1  Work Orders Released by EE: 10  Easements Renewed: 30

Transmission and Distribution:
Construction/Maintenance:
1. Started construction of the Vista to Lakeview tie. Currently 75% complete.
2. Continued work on the highway 64 widening project.
3. The mesa conversion project is currently at 50% complete.
4. Nearly complete with circuit 2204 construction work.

Maintenance WOs Completed: 66  Construction WOs Completed: 19
Tree Trimming WOs Completed: 93  Customer Trouble calls: 49
Street Light locations maintained: 63
Relay/Substation/Meter:
1. Relay: NERC testing and functional testing completed at the Hogback substation.
2. Relay: Upgraded firmware at multiple substations.
3. Substation: Hogback transformer testing.
5. Meter: AMI work continues with infrastructure to be installed first.
6. Completed two key identification reports related to meters for Catalyst.

New Service Installations: 5  Meters Tested: 135  Power Quality Checks: 3
Meters Verified: 97  Tampering: 3

Generation:
2. Continued development of the FY 21 operating budget.

Fuel Sales & Purchases:
1. Animas total estimated gas sale – 135,000 MMBtu.
   Bluffview total estimated gas sale – zero MMBtu.
2. Animas estimated gas buy back – 8,400 MMBtu.
   Bluffview estimated gas buy back – zero MMBtu.

SCADA/EMS/Control Center:
1. A system operator trainee was promoted to system operator in the month.
2. PER-005 annual review and program training development.
3. Installation of SPP specific UPS systems where needed.

System Outages:
1. There were two circuit outages in the month of December. One on December 12th related to the Vista circuit and one on December 14th related to the Fruitland circuit.

Operating Statistics:

<table>
<thead>
<tr>
<th>Statistic</th>
<th>December 2019</th>
<th>December 2018</th>
<th>% Increase/(Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animas Plant MWh</td>
<td>1,719</td>
<td>0</td>
<td>NA</td>
</tr>
<tr>
<td>Bluffview Plant MWh</td>
<td>41,179</td>
<td>41,211</td>
<td>(0.08%)</td>
</tr>
<tr>
<td>Navajo Plant MWh</td>
<td>10,982</td>
<td>0</td>
<td>NA</td>
</tr>
<tr>
<td>San Juan Plant MWh</td>
<td>17,153</td>
<td>29,163</td>
<td>(41.18%)</td>
</tr>
<tr>
<td>WAPA MWh</td>
<td>5,992</td>
<td>8,928</td>
<td>(32.88%)</td>
</tr>
<tr>
<td>Purchase MWh</td>
<td>12,342</td>
<td>14,217</td>
<td>(13.19%)</td>
</tr>
<tr>
<td>Purchase Power Cost</td>
<td>$475,690</td>
<td>$585,691</td>
<td>(18.78%)</td>
</tr>
<tr>
<td>Avg. Purch. Power Price</td>
<td>$38.54</td>
<td>$41.20</td>
<td>(6.46%)</td>
</tr>
<tr>
<td>Peak Demand Mw</td>
<td>142</td>
<td>147</td>
<td>(3.4%)</td>
</tr>
<tr>
<td>Total MWh System Energy</td>
<td>88,878</td>
<td>93,139</td>
<td>(4.57%)</td>
</tr>
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</table>
CALL TYPE | NUMBER OF RESPONSES

<table>
<thead>
<tr>
<th></th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Yearly Totals</th>
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<tbody>
<tr>
<td>Structure Fires</td>
<td>4</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>2</td>
<td>7</td>
<td>7</td>
<td>3</td>
<td>2</td>
<td>4</td>
<td>12</td>
<td>4</td>
<td>55</td>
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<tr>
<td>Vehicle Fires</td>
<td>4</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>3</td>
<td>0</td>
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<td>25</td>
</tr>
<tr>
<td>Brush/Grass Fires</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>6</td>
<td>7</td>
<td>5</td>
<td>7</td>
<td>2</td>
<td>2</td>
<td>8</td>
<td>7</td>
<td>0</td>
<td>49</td>
</tr>
<tr>
<td>Rubbish/Dumpster Fires</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>0</td>
<td>8</td>
<td>3</td>
<td>6</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>34</td>
</tr>
<tr>
<td>Other Fires</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>17</td>
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<tr>
<td>Rescue/Emergency Medical</td>
<td>599</td>
<td>552</td>
<td>558</td>
<td>556</td>
<td>536</td>
<td>620</td>
<td>585</td>
<td>492</td>
<td>557</td>
<td>560</td>
<td>530</td>
<td>505</td>
<td>6650</td>
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<tr>
<td>False Alarms</td>
<td>27</td>
<td>23</td>
<td>31</td>
<td>18</td>
<td>29</td>
<td>26</td>
<td>39</td>
<td>30</td>
<td>32</td>
<td>35</td>
<td>30</td>
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<td>347</td>
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<tr>
<td>Mutilal Aid Given</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>6</td>
<td>5</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>23</td>
</tr>
<tr>
<td>Hazardous Materials Response</td>
<td>11</td>
<td>9</td>
<td>9</td>
<td>10</td>
<td>7</td>
<td>8</td>
<td>7</td>
<td>7</td>
<td>13</td>
<td>9</td>
<td>17</td>
<td>28</td>
<td>135</td>
</tr>
<tr>
<td>General Hazard Response</td>
<td>11</td>
<td>11</td>
<td>12</td>
<td>8</td>
<td>13</td>
<td>18</td>
<td>19</td>
<td>12</td>
<td>12</td>
<td>7</td>
<td>12</td>
<td>7</td>
<td>142</td>
</tr>
<tr>
<td>Other Responses</td>
<td>293</td>
<td>262</td>
<td>321</td>
<td>322</td>
<td>287</td>
<td>286</td>
<td>309</td>
<td>298</td>
<td>274</td>
<td>410</td>
<td>463</td>
<td>442</td>
<td>3967</td>
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<tr>
<td>ARU Transports</td>
<td>73</td>
<td>139</td>
<td>303</td>
<td>402</td>
<td>477</td>
<td>1394</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>952</td>
<td>866</td>
<td>940</td>
<td>934</td>
<td>892</td>
<td>982</td>
<td>989</td>
<td>924</td>
<td>1041</td>
<td>1344</td>
<td>1478</td>
<td>1496</td>
<td>12838</td>
</tr>
</tbody>
</table>

TRAINING

- EMS Training: Pharmacology review by Lieutenant VanHerwaarden.
- EMS Training: Pediatrics by San Juan College EMS staff.
- Company Training: Live fire evolutions at San Juan College Drill Tower.
- Engineer Training: “The Evolving Fire-ground” by Fire Engineering Video.
- Engineer Training: Fleet program- “Adjusting to Changing Conditions” and “Dangers of Speeding” by Target Solutions.
- Engineer Training: Big Water training evolution at East Main Walmart.
- Team Training: HazMat Team Refresher by Captain Lesscher.

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include San Juan College Luminaria planning meeting, the Christmas Parade, Salvation Army’s Battle of the Badges, Toys for Tots, Cortez Police Funeral services, Senior Center Christmas lunch service.
- Annual FAA required testing and inspection was conducted on the airport rescue truck.
- FFD members participated in the Farmington Municipal Schools Inspire program.
- FFD members participated in the monthly Farmington Schools Safety Committee meeting.
- FFD Cadets completed their 16 week fire academy at San Juan College.
- FFD conducted a basic ropes and knots training for the NM State Police.
- FFD members attended a briefing on the Navajo Police E911 project.
- FFD hosted numerous EMT students for their required hands on portion of their San Juan College curriculum.
- FFD conducted quarterly airport inspection of Atlantic Aviation.
- FFD on-duty crews hosted a Safer NM Car Seat Clinic at Fire Station 2.
- FFD performed annual bridge debris removal.
- The Fire Marshal’s office completed 53 business inspections and re-inspections, performed 2 building finals including Planet Fitness, 2 sprinkler systems tested and approved, 2 alarm systems tested and approved, 4 plan reviews done, multiple follow-up meetings, and 3 fire investigations. Numerous contacts relating to code questions and enforcement. Several projects continue with City Legal, Code Compliance, Public Works and the COF Building Officials.
- The Alternative Response Unit (ARU) for down subjects, operated for 31 days in the month of December. They transported 477 individuals to the sobering center.
General Services Department

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:
- Vehicle Job Orders Completed: 368, 487
- Service Calls Completed: 38, 39
- PM Services Completed: 91, 80

Building & Maintenance Division:
- Active Job Orders: 146, 87
- Completed Job Orders (Month): 65, 121
- Completed Job Orders (YTD): 1,455, 1,277

Status of Construction Projects:
- Energy Upgrade – Final punch, acceptance, close out
- Civic Center – Final Punch List and warranty items

Red Apple Transit

Ridership Numbers:
- Blue: 3,122
- Green: 2,117
- Purple: 1,291
- Red: 684
- Yellow: 1,622
- Saturday: 346
- Aztec: 433
- Kirtland: 230
- Bloomfield: 0
- Dial A Ride: 249

(Bloomfield Route Cancelled until further notice)

Total Ridership this Month 10,094

Total Ridership Year to Date: 126,378
Total Ridership Year to Date Last Year: 120,964

Advertising frames for City department use
- Bus #  
  - Organization
  - 10275: Open
  - 10276: Civility First, Kindness
  - 10418: Open
  - 10419: Open
  - 10420: Open
  - 10500: Farmington Animal Shelter Spay/Neuter
  - 10501: Open
  - 10502: Farmington Animal Shelter Spay/Neuter
  - 10541: Open

Annual San Juan College Luminaries Tour
Red Apple Transit participated in the annual San Juan College luminaries’ tour which is “a glimmering array of bags that shine from rooftops, along sidewalks, in courtyards and in select campus parking lots throughout the evening”. The two trolleys were decorated with Christmas lights and playing Christmas music as they made 6 round trips from PV High School around the college. The Red Apple Transit is open to the community free of charge for this event. There were a total of 260 riders.
### Four Corners Regional Airport
Monthly Report - December 2019
(Current Month Percentage & Y-T-D Percentage Change)

<table>
<thead>
<tr>
<th></th>
<th>Current Year Dec-19</th>
<th>Percentage of Change</th>
<th>Previous Year Dec-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Air Traffic Operations:</td>
<td>2,789</td>
<td>12.51%</td>
<td>2,479</td>
</tr>
<tr>
<td>Y-T-D Traffic Operations:</td>
<td>42,372</td>
<td>10.33%</td>
<td>38,404</td>
</tr>
<tr>
<td>Monthly Fuel Flowage (gals):</td>
<td>24,993</td>
<td>63.03%</td>
<td>15,330</td>
</tr>
<tr>
<td>Y-T-D Fuel Flowage (gals):</td>
<td>325,100</td>
<td>2.88%</td>
<td>315,994</td>
</tr>
<tr>
<td>Monthly Car Rental Revenue:</td>
<td>$3,750.00</td>
<td>0.00%</td>
<td>$3,750.00</td>
</tr>
<tr>
<td>Y-T-D Car Rental Revenue:</td>
<td>$45,000.00</td>
<td>-5.26%</td>
<td>$47,500.00</td>
</tr>
</tbody>
</table>

(EAN/Enterprise gone after Feb, 2018)
PERSONNEL DIVISION

Job Postings:
Regular/Full-Time: 10
Temporary/Seasonal: 12
Inter-Department: 1
Inter-Division: 4

New Hires:
Temporary/Seasonal: 3
Regular/Full-Time: 8

Terminated:
Temporary/Seasonal: 4
Regular/Full-Time: 8

PAYROLL

<table>
<thead>
<tr>
<th>PP#25</th>
<th>PP# 26</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Direct Deposits</td>
<td>Printed Direct Deposits</td>
</tr>
<tr>
<td></td>
<td>170</td>
</tr>
<tr>
<td>Regular Checks</td>
<td>45</td>
</tr>
<tr>
<td>Emailed Direct Deposits</td>
<td>760</td>
</tr>
<tr>
<td>Total Checks printed</td>
<td>975**</td>
</tr>
<tr>
<td>Gross Pay</td>
<td>$1,923,752.89</td>
</tr>
<tr>
<td>Net Pay</td>
<td>$1,253,233.36</td>
</tr>
<tr>
<td>Regular Employees</td>
<td>740</td>
</tr>
<tr>
<td>Temporary Employees</td>
<td>250</td>
</tr>
</tbody>
</table>

Low Sick Leave
Total Checks Printed | 121
Gross Pay            | $134,594.56
Net Pay              | $87,421.88

** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL
- Open Enrollment Meetings
- Drug and Alcohol Policy Review
- Review and enhance P&C insurance plan- Cyber Security
- Prep for implementation of minimum wage
Application Services Division

High-Level Projects and Activities
- Responded to a broad range of help desk requests
- Worked on FileBound OCR problem – Problem identified and patched
- Worked on 2019 W2’s and 1099’s
- Worked on various year-end tasks and processes
- Continued Help Desk Optimization Project – Adding second Helpdesk Analyst
- Continued working on Wells Fargo and Finance on SAFE Transmission project
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:
- 238 tickets created
- 108 tickets closed – Down due to Raul’s departure
- 73 tickets in-progress

GIS Services Division

High-Level Projects and Activities
- Responded to numerous IT and GIS Helpdesk tickets
- Worked on creating a Project Management page for Community Works
- Created a Public Notification application that allows users to identify attributes and create list for notification
- Created large water map for entire city in order to identify zones and evaluate fire hydrants.
- Updated the Luminaria Map for the 2019 display
- Worked with Jacobs on migrating water data to them for updating As-Builts

Infrastructure Services Division

High-Level Activities and Projects
- Responded to a broad range of escalated technical issues
- Performed clones of virtual servers and distributed MS security patches enterprise wide
- Continued upgrading remaining Win 2008 servers to Win 2012/2016 – Due Feb, 2020
- Started server and storage capacity evaluation and planning
- Continued providing support to new application projects – Intellicast, Selectron, Avaya
- Cylance Protect – 971 devices and systems protected. Currently 0 threats

Technical Services Division

High-Level Activities and Projects:
- Setup new users and responded to helpdesk calls for various departments
- Continued working on Avaya Phone System upgrade – Scheduled for late Jan 2020
- Continued working on Windows 10 upgrade – 82 percent complete
- Deployed numerous desktop and laptop upgrades; providing support on various internal projects
Looking Back…

<table>
<thead>
<tr>
<th></th>
<th>This Month</th>
<th>This Month Last Year</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Visitors</td>
<td>22,317</td>
<td>21,952</td>
<td>2%</td>
</tr>
<tr>
<td>Circulation</td>
<td>25,562</td>
<td>23,900</td>
<td>7%</td>
</tr>
<tr>
<td>Library Programs</td>
<td>132</td>
<td>190</td>
<td>-31%</td>
</tr>
<tr>
<td>Library Program Attendance</td>
<td>3,585</td>
<td>4,170</td>
<td>-14%</td>
</tr>
<tr>
<td>Computer Users</td>
<td>3,968</td>
<td>3,452</td>
<td>15%</td>
</tr>
<tr>
<td>WiFi Users</td>
<td>2,037</td>
<td>1,945</td>
<td>5%</td>
</tr>
<tr>
<td>Volunteers</td>
<td>23</td>
<td>20</td>
<td>15%</td>
</tr>
<tr>
<td>Volunteer Hours</td>
<td>126.75</td>
<td>158</td>
<td>-20%</td>
</tr>
</tbody>
</table>

IN CASE YOU MISSED IT:
The Tale of the Tiger Slippers Bus Tour with Jan Brett

Author/illustrator Jan Brett brought her tour bus to the Farmington Public Library on Wednesday, December 11! While at the library, she read the story, “The Tale of the Tiger Slippers” to over 460 attendees and illustrated a tiger from the story. Jan Brett met and autographed books and the first 100 families received a signed autographed poster. Miss New Mexico Latina, Valeria Marquez purchased “Mermaids” and a young fan, drew a picture of Hedgie the Hedgehog that Jan Brett signed for her.
Farmington Metropolitan Planning Organization (FMPO) Activities:

1. The MPO Technical Committee met on December 11 to receive a progress report on the development of the 2045 Metropolitan Transportation Plan Update, approve their meeting schedule for 2020, and report on the progress of their TIP projects. The Policy Committee did not meet in December.

2. MPO Staff: prepared and posted the FFY 2019 Obligated Federal Funding List; provided NMDOT a status report on the MPO’s Quality Assurance Review findings; worked with a consultant to prepare and post current MPO traffic count and functional classification maps; developed and provided committee member orientation training; attended the MPO Quarterly in El Paso by phone on December 3: made the first call for projects for TIP Amendment #2 on December 17; and, processed an administrative modification to TIP Project #F100170 (NM 173 Safety Improvements).
**Administration**

Department Projects
- CMWS executive board has approached the City of Farmington about doing a $600,000 bleacher renovation to Ricketts Park. Council accepted the project on December 17, 2019.
- Roundabout project is halfway completed.
- Continued development on Among the Waters trail.
- Planning for fire mitigation this spring.
- Aquatic Center slide installation is scheduled to begin January 7, concrete work and preparations for installation are complete.

Marketing
- 2020 winter department guide is complete and newly designed to be much more user-friendly.

Park Planning
- Pump track project at Sycamore Park is in the planning stage.
- CDBG parking lot projects at Senior Center, Sycamore Park, Recreation Center, and Civitan are ongoing.
- CDBG ADA facility upgrades at Indian Center and Recreation Center are ongoing.

**PRCA Commission**
- The December meeting was cancelled.

---

### Aquatics Division

<table>
<thead>
<tr>
<th></th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Safety Instructor Course</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lifeguard Certification</td>
<td>1</td>
<td>15</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Swimming Lessons</td>
<td>619</td>
<td>512</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Public Swim Single Payment (FAC)*</td>
<td>12,740*</td>
<td>16,069*</td>
<td>489*</td>
<td>581*</td>
</tr>
<tr>
<td>Pass Usage*</td>
<td>491*</td>
<td>895*</td>
<td>37*</td>
<td>81*</td>
</tr>
<tr>
<td>Aquacise (Lions)</td>
<td>1,967</td>
<td>2,621</td>
<td>261</td>
<td>158</td>
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<tr>
<td>Arthritis (Lions)</td>
<td>499</td>
<td>700</td>
<td>77</td>
<td>37</td>
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<tr>
<td>Bisti Bay Laps**</td>
<td>142</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Bisti Bay Public Swim**</td>
<td>19,725</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Bisti Bay Parties (revenue)**</td>
<td>29 ($8,930.00)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*Note:* FAC had 466 lap swimmers and 33 water rocket rentals during the month of December. Lions Pool had 276 lap swimmers and 191 water therapy participants. Pass usage was low in December due to closures for slide foundation prep work. Slide installation at FAC is about to begin. Fiberglass slide flumes and steel are both on site. *These numbers are for FAC only.

### Bonnie Dallas Senior Center

<table>
<thead>
<tr>
<th></th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Congregate Meals Served</td>
<td>30,148</td>
<td>28,709</td>
<td>4,912</td>
<td>4,138</td>
</tr>
<tr>
<td>Home Delivered Meals</td>
<td>11,481</td>
<td>12,403</td>
<td>1,694</td>
<td>1,784</td>
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<tr>
<td>Silver Fitness Center</td>
<td>9,578</td>
<td>6,105</td>
<td>1,547</td>
<td>815</td>
</tr>
</tbody>
</table>

*Note:* The Bonnie Dallas Senior Center celebrated the holidays with a great dinner on Friday, December 20. 450 meals were served in the dining room and another 65 meals were delivered to homebound seniors in our community. Unfortunately, the Home Delivered Meals program has been restricted by our funding agency and fewer new seniors are being added as in previous years. BDSC and PRCA managers are looking into options to see that all elders in our community are being served by this very critical service. There are currently 75 elders receiving Home Delivered Meals, with another 34 on the waitlist.

### Civic Center/Lions Amphitheater

<table>
<thead>
<tr>
<th></th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Center Attendance</td>
<td>51,420</td>
<td>23,925</td>
<td>14,701</td>
<td>9,583</td>
</tr>
<tr>
<td>Lions Amphitheater Attendance (includes Sandstone/HMCT)</td>
<td>5,864</td>
<td>7,896</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Civic Center Paid Events</td>
<td>306</td>
<td>155</td>
<td>62</td>
<td>53</td>
</tr>
<tr>
<td>Civic Center Free Events</td>
<td>244</td>
<td>62</td>
<td>30</td>
<td>19</td>
</tr>
<tr>
<td>Total Civic Center Events</td>
<td>550</td>
<td>217</td>
<td>92</td>
<td>72</td>
</tr>
<tr>
<td>Total Amphitheater Events</td>
<td>20</td>
<td>13</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Scheduled Events</td>
<td>570</td>
<td>230</td>
<td>92</td>
<td>72</td>
</tr>
<tr>
<td>Total No Shows/Canceled</td>
<td>17</td>
<td>4</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>Total Walk-In</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Note:* Our December kicked off with the Festival of Trees, we had a very busy month with numerous Christmas parties, Christmas plays and musicals. December attendance is up from last year due to the added events in the banquet rooms and events in the theatre.
Farmington Indian Center (FIC)          YTD FY20 | YTD FY19 | DEC FY20 | DEC FY19
Total Customers                      18,824 | 21,825 | 2,780    | 3,587
Restaurant Customers                 16,493 | 18,132 | 2,507    | 2,888

Note: No special events were held in December 2019. There was a decrease in the number of customers served from both FY19 and November 2019 (FY20). FIC attributes the decrease to a shorter holiday shopping season as well as FIC not participating with the Miracle on Main Street holiday event.

Farmington Museum                      YTD FY20 | YTD FY19 | DEC FY20 | DEC FY19
Total Museum General Attendance       73,695 | 59,375* | 4,095    | 4,129*
Attendance by Facility:
Farmington Museum                      1,292
E3 Children's Museum & Science Center  2,028
Riverside Nature Center               695
Museum of Navajo Art & Culture        80

Growers Market                        -
Other Statistics:
Programs                              7
Groups                                 2
Rentals                                3
Tours/Hikes                            1 (SWAT)

Note: The E3 Children’s Museum & Science Center hosted the largest State qualifier for the First Lego League with 28 participating teams on December 14th with an incredible 450 people attending. The Farmington Museum continued to showcase the Gateway to Imagination: A National Juried Art Competition through December 7th. “Along the Rio Grande,” an art quilt show depicting vibrant quilting designs inspired by life along the Rio Grande, continued in the atrium. The “Petroliana” exhibit featuring oil and gas memorabilia from the Alan Hawkinson collection highlights the new gallery along with “Stan the T-Rex.” The Museum of Navajo Arts & Culture closed briefly for two weeks to install new Navajo weavings from the newly donated Culpepper Collection. The Riverside Nature Center hosted the annual Christmas Bird Count. (* denotes does not include Growers Market attendance, SWAT=Southwest Adventure Tours)

Farmington Regional Animal Shelter    YTD FY20 | YTD FY19 | DEC FY20 | DEC FY19
Intake Dog / Cat
Owner Surrender                       849/767 | 826/676 | 166/82   | 120/70
O/S Return                           8/3     | 2/1     | 2/1      | 0/0
Stray                                1,115/1,023 | 1,096/1,013 | 147/79   | 184/85
Seized                               45/1    | 54/8    | 6/0      | 5/0
Public S/N                           429/442 | 390/312 | 56/78    | 57/62
Total Public S/N                     871     | 702     | 134      | 119
TOTAL                                2,446/2,236 | 2,368/2,010 | 377/240  | 366/217

Outcomes Dog / Cat
Adopt                                 787/841 | 783/860 | 149/134  | 136/114
Transfer                             518/94  | 460/146 | 82/31    | 56/20
Return to Owner (RTO)                381/37  | 417/27  | 47/11    | 46/6
Euthanized                           308/941 | 309/749 | 61/73    | 49/66
Died                                 10/26   | 12/41   | 3/3      | 2/1
TOTAL                                1,918/1,839 | 1,886/1,773 | 327/248  | 272/205

Note: We hosted several holiday themed events during the month of December - all were well attended and successful. Our adoptions were up compared to December of last year. We are still struggling to fill several part-time positions.

Lake Farmington                      YTD FY20 | YTD FY19 | DEC FY20 | DEC FY19
Standard Vehicle Day                 9,767 ($48,837) | 8,983 ($44,908) | 19 ($95) | 15 ($75)
Commercial Vehicle Day               1 ($20) | 2 ($40) | 0 ($0) | 0 ($0)
Season Pass                          42 ($2,093) | 47 ($2,345) | 0 ($0) | 0 ($0)
Camping Nights                       286 ($1,130) | 122 ($1,234) | 2 ($10) | 0 ($0)
Night Fishing                         0 ($0) | 31 ($155) | 0 ($0) | 0 ($0)
Total Revenue                        $52,080 | $48,682 | $105  | $15

Note: We hosted several holiday themed events during the month of December - all were well attended and successful. Our adoptions were up compared to December of last year. We are still struggling to fill several part-time positions.
Note: Beach is closed for the season. Looking forward to another great summer in 2020! YTD FY19 was calculated incorrectly by previous management. Numbers are now correct. Night Fishing passes will no longer be sold effective 2019 season. Patrons may purchase a day use pass and fish until gates close at 10:00 p.m. or pay to camp overnight.

Parks Operations

Parks Maintenance and Construction: December has been colder than usual. We are training on safety each morning and covering topics such as equipment care and abuse, fertilizer and chemical application calibrations, playground safety etc. Our goal is to have every full time employee hold a public applicators license with New Mexico Dept. of Agriculture. We are also training pruning techniques so the entire city will have one uniform standard. We played an active role in setting up all the Christmas Events for the season. Park Ops started off the downtown renovation by removing all the planters (17), and 44 trees ranging from 15-30 foot in height in less than 2 days without any incident or interruption of downtown businesses. Downtown Christmas decorations were removed early this year to accommodate the downtown contractor.

Construction: Foothills Roundabout is near completion; awaiting on the steel section to finish up the walls. Park Ops will repurpose all the downtown benches and trash cans for use in high profile areas of our parks. Construction crews will be pouring concrete pads to set benches, some of the older concrete benches will be removed at the river corridor.

Graffiti: We are keeping up with removing Graffiti though it can be challenging during the cold weather. Some additional staff are being trained in graffiti removal to assist when tagging is increased.

Vector: Technician has been busy with inside rodent removal since the weather turned cold. He has been an indispensable asset to our department in taking up the slack on many other projects.

Sports Fields: At the complex crews are replacing fencing in front of the dugouts damaged from years of baseball and player use. Winters are hard on our fields with goose manure and overgrazing; coyote replica cutouts are placed in the fields in order to scare off the geese, it seems to be working. We are gearing up for the 2020 season as practice will start February 1, 2020. In order to keep the Ricketts stadium closure to a minimum, crews will coincide irrigation installation with the Ricketts stadium seating renovation.

<table>
<thead>
<tr>
<th>Piñon Hills Golf Course</th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Rounds</td>
<td>13,751</td>
<td>15,024</td>
<td>813</td>
<td>895</td>
</tr>
<tr>
<td>Pro Shop Sales</td>
<td>$71,801</td>
<td>$73,875</td>
<td>$4,177</td>
<td>$6,695</td>
</tr>
<tr>
<td>Golf Revenue</td>
<td>$312,614</td>
<td>$311,762</td>
<td>$15,247</td>
<td>$14,222</td>
</tr>
<tr>
<td>Total Facility Gross Revenue</td>
<td>$394,344</td>
<td>$380,756</td>
<td>$19,424</td>
<td>$20,917</td>
</tr>
</tbody>
</table>

Note: As expected, the golf course was open and closed various times during the month due to winter weather. Similar numbers as FY19 were the end result, with the golf course being closed 12/31 days. However, we were able to produce almost the same amount of revenue as FY19, when the golf course was only closed 5/31 days. Winter projects are underway, including the maintenance crew refurbishing many of the on-course golf ball washers, trash cans, etc.

<table>
<thead>
<tr>
<th>Recreation Center</th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Racquetball Courts</td>
<td>2,061</td>
<td>2,712</td>
<td>487</td>
<td>403</td>
</tr>
<tr>
<td>Gym:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Open</td>
<td>1,075</td>
<td>1,394</td>
<td>332</td>
<td>335</td>
</tr>
<tr>
<td>- Programs</td>
<td>11,298</td>
<td>9,441</td>
<td>3,019</td>
<td>2,523</td>
</tr>
<tr>
<td>Customer Contacts (counter)</td>
<td>3,850</td>
<td>3,321</td>
<td>255</td>
<td>93</td>
</tr>
<tr>
<td>Special Events / Athletics</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Holiday Family Craft Workshop</td>
<td>19</td>
<td>25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Jingle &amp; Mingle Holiday Open House</td>
<td>393</td>
<td>176</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Reindeer Romp &amp; North Pole Stroll</td>
<td>158</td>
<td>155</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The staff was busy in December planning and facilitating the annual holiday events listed above, all of which were successful and well attended! The staff also assisted at the department’s holiday event, Miracle on Main Street, by helping facilitate a holiday craft in coordination with the downtown businesses, and working an information table. In sports, regular season games continued throughout the month for the Women’s and Coed Volleyball Leagues.

<table>
<thead>
<tr>
<th>Sycamore Park Community Center</th>
<th>YTD FY20</th>
<th>YTD FY19</th>
<th>DEC FY20</th>
<th>DEC FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Activities</td>
<td>4,033</td>
<td>5,886</td>
<td>587</td>
<td>525</td>
</tr>
<tr>
<td>Kids Activities</td>
<td>7,333</td>
<td>8,158</td>
<td>636</td>
<td>650</td>
</tr>
<tr>
<td>Facility Rentals</td>
<td>306</td>
<td>366</td>
<td>50</td>
<td>54</td>
</tr>
<tr>
<td>Visiting Patrons</td>
<td>37,892</td>
<td>36,186</td>
<td>4,897</td>
<td>4,407</td>
</tr>
<tr>
<td>SPCC Tree Lighting</td>
<td>28</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: December was a steady month at the facility. The colder weather is starting to bring in more open gym basketball players. Sycamore Park Community Center assisted with other PRCA department events for the month of December including Miracle on Main Street, Reindeer Romp and Jingle and Mingle. SPCC brought back the Tree Lighting event that included a small activity, refreshments and the lighting of our lobby Christmas tree. We were happy to bring back a small event that served our community kids.
Statistics for the month:

Calls for Service: 7,242 bringing the 2019 total to 91,380
Arrests: 468 Adult arrests (51 were DWI arrests)
Traffic Cites: 1,085 (includes 14 handwritten citations) 487 Warnings, 4 Parking Tickets (handwritten)
Municipal Cites: 60 Municipal Citations
Accidents: 129 accidents processed: 0 fatal, 8 with injury, 82 property damage, 15 hit & run, 1 city vehicle, 23 on or involving private property (8 of the 129 are alcohol-related)
Evidence Processed: 671, total number of items currently in evidence 27,133
Total Fees collected by Records to date: $25,594.75
Total evidence monies deposited in general fund $0.00
Reports Taken: 1,928
Code Violations: 624, bringing the 2019 total to 10,152

Major Events and Accomplishments for the month of December:

FPD assisted with several community and regional events in December to include, Shop with A Cop, Luminarias, Christmas Parade and the Senior Citizen Christmas Lunch.

After receiving information about a firearm on Rocinante High School Campus FPD investigated the incident and located the student in possession of the firearm. The investigation led to the arrest of two juveniles for Unlawful Carrying of a Deadly Weapon.

FPD conducted its Christmas Caper Operation to deter shoplifting in Farmington businesses during the Holiday season extending from Thanksgiving weekend through Christmas Eve.

FPD responded to the 7-2-11 on E. Main St. on 12/11/2019 in reference to a robbery. On 12/31/2019, FPD received information identifying the suspect in the robbery which ultimately resulted in his arrest.