

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
December 9, 2020

Technical Members Present: Steven Saavedra, City of Aztec
Jason Thomas, City of Bloomfield
Beth Escobar, City of Farmington
Virginia King, City of Farmington
Javier Martinez, NMDOT District 5
Andrew Montoya, Red Apple Transit
Scott Martin, San Juan County
Dan Flack, Town of Kirtland

Technical Members Absent: Nick Porell, San Juan County

Staff Present: Peter Koepfel, MPO Officer
Kathryn Leys, MPO Associate Planner
June Markle, Administrative Assistant

Staff Absent: None

Others Present: Joseph Moriarty, Planning Liaison, NMDOT

Continuing to take health precautions, all of the Technical Committee members listed above as "Present" attended via the GoToMeeting link. FMPO Staff were present in person.

1. CALL TO ORDER

Vice Chair Jason Thomas called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE NOVEMBER 4, 2020 TECHNICAL COMMITTEE MEETING

Ms. Escobar moved to approve the minutes from the November 4, 2020 Technical Committee meeting. Mr. Martin seconded the motion. The motion to approve the minutes passed unopposed.

3. 2021 ANNUAL MEETING SCHEDULE

Subject:	2021 Annual Meeting Schedule
Prepared by:	Peter Koepfel, MPO Officer
Date:	December 9, 2020

BACKGROUND

- Each year the Technical Committee approves a resolution ensuring compliance with the open meetings act and establishes its meeting schedule for the coming year.
- Technical Committee meetings will continue to be held on the 2nd Wednesday of each month at 10:00 a.m. Meetings continue to be rotated among the entities to facilitate member attendance.

CURRENT WORK

- Staff is presenting this proposed meeting schedule for final review and considered adoption by the Technical Committee.
- Staff will seek approval of the 2021 meeting schedule and Technical Committee Resolution 2020-1 at the December 9 Technical Committee meeting.

ACTION ITEM

- Staff recommends that the Technical Committee adopt the proposed 2021 meeting schedule and Technical Committee Resolution 2020-1.

DISCUSSION: Mr. Koepfel presented the proposed 2021 Technical Committee meeting schedule and Technical Committee Resolution 2020-1. The schedule suggests returning to the rotation of meetings among the entities in 2021; however, Mr. Koepfel proposed that until health and safety restrictions are lifted and the Committee can actually resume in-person meetings, the physical meeting location be the MPO Office with continued virtual participation with GoToMeeting. There was Committee consensus on this recommendation to amend the proposed meeting schedule.

ACTION: Ms. Escobar moved to adopt the 2021 Technical Committee meeting schedule as amended above. Mr. Thomas seconded the motion. The motion was approved with no opposition.

4. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff & Technical Committee Members
Date:	December 9, 2020

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

- The Policy Committee approved the new FFY2020-2025 TIP during a Special meeting on July 25, 2019.
- The projects currently on the FFY2020-2025 TIP are listed below.

TRACKING INFORMATION (2018-2023 TIP)

Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification
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PROJECTS ON FMPO FFY2020-2025 TIP

- Aztec
F100091 - East Aztec Arterial Phase II
- Bloomfield
F100300 - East Blanco Bridge
- Farmington
F100099 - Foothills Drive Enhancement Phase II
F100100 - East Pinon Hills Blvd Extension Phase I
F100101 - East Pinon Hills Blvd Extension Phase II
F100132 - 20th Street Phase III
TF00001 - Red Apple Transit
- San Juan County
F100021 - East Pinon Hills Blvd Extension Phase III
F100240 - Glade Run Recreation Area Trails
F100290 - CR 5500 Bridge Replacement
F100320 - Kirtland Schools Walk Path Extension
F100330 - Glade Run Recreation Area Trails Extension
F100360 - CR 3000 Bridge Replacement
F100370 - CR 3500 Bridge Replacement
- NMDOT
F100170 - NM 173 Safety Improvements
F100340 - US 550 Pavement Rehab
F100350 - NM 371/N36 (PE)
F100351 - NM 371/N36 (Const)

ATTACHMENT

- If available, the Status Reports-FMPO TIP Projects table for the current month will be included with the agenda. Otherwise, the table will be distributed at the meeting.

INFORMATION ITEM

- This is an information item only. Committee members will have an opportunity to provide any needed feedback/updates regarding current TIP projects status and details.

DISCUSSION: The Technical Committee members provided their TIP project updates:

Aztec - Steven Saavedra

East Aztec Arterial Phase II

On November 30, the City of Aztec learned that the acquisition filed with NMDOT had been approved. Right-of-way certifications have been submitted and the City of Aztec is working with the NMDOT's right-of-way division to get those approved.

Bloomfield - Jason Thomas

East Blanco Bridge

The project is under construction with expected completion in about a month and one-half.

City of Farmington - Virginia King

Foothills Drive Enhancement Phase II

The City of Farmington is waiting on the construction agreement from NMDOT.

East Pinon Hills

It is anticipated that NMDOT will be conducting an environmental update in order to get the project moving.

20th Street Phase III

Nine TCPs were donated, eight were acquired, and one went before the City Council on December 8. Once finalized, the right-of-way audit scheduled.

San Juan County - Scott Martin

Glade Run Recreation Area Trails

This project has been closed out.

CR 5500 Bridge

The bid for this project was let on December 6 and the pre-phase conference is set for December 17.

NMDOT - District 5 - Javier Martinez

US 64 Widening

This project is complete and all punch list items finalized.

5. REPORTS FROM NMDOT

District 5 - Javier Martinez

All NMDOT District 5 projects on STIP are on schedule and ready to go.

Planning Bureau - Joseph Moriarty

Mr. Moriarty thank MPO Staff for producing and posting on the website the Annual Listing of Obligated Projects. This is one of the many federal requirements necessary for the MPO and member agencies to be eligible to receive federal aid highway program funding.

6. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	December 9, 2020

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion on the Agenda.

7. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	December 9, 2020

INFORMATION ITEMS

- a. **MPO Quarterly Update.** The MPO quarterly meeting, scheduled for December 7, 2020, was canceled.
- b. **NMDOT's Performance Measures (PM 1 and PM 2) Target Reports.** The Technical Committee will review the PM 1 and PM 2 targets for 2021 and consider recommending them for approval to the Policy Committee in January 2021.

DISCUSSION: Mr. Koepfel reported that the MPO Quarterly scheduled for December 7 in Las Cruces was cancelled. The next one is planned for March 2021 to be hosted by Mid-Region Council of Governments in Albuquerque.

Discussion and considered recommended approval of PM 1 and PM 2 Targets will be brought to the Technical Committee at the January 13, 2021 meeting. Adoption is required by the end of February 2021.

8. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Thomas recognized Javier Martinez and his staff (James Mexia and Stephanie Medina) for their efforts in re-opening lines of communication between the entities and District 5. Mr. Martinez thanked Mr. Thomas and stated that District 5 is committed to reaching out to the entities and will work hard to keep communication lines open.

There was no additional business from the Chairman, Members and Staff.

9. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

10. ADJOURNMENT

Ms. King moved to adjourn the meeting. Ms. Escobar seconded the motion. The motion passed with no opposition. Vice Chair Thomas adjourned the meeting at 10:13 a.m.



Jason Thomas, Technical Committee
Vice Chair



June Markle, Administrative Assistant