



MPO POLICY COMMITTEE **MEETING AGENDA**

August 25, 2022
10:30 a.m.

Executive Conference Room
Farmington City Hall
800 Municipal Drive
Farmington, New Mexico

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
August 25, 2022 10:30 AM

This regular meeting will be held in Council Chambers at Farmington City Hall, 800 Municipal Drive, Farmington, New Mexico. Virtual participation will also be provided via GoToMeeting.

ITEM	PAGE
1. Call to Order: Call meeting to order	
2. Minutes: Approve the minutes from the May 26, 2022 Policy Committee Meeting.	
3. Reports from NMDOT a. Update from the District 5 (<i>Paul Brasher</i>) b. Update from the Planning Bureau (<i>Rosa Kozub</i>)	
4. Information Items a. Final FMPO ITS Architecture b. Bike/Ped Plan update c. Local Road Safety Plan update d. Transportation Project Fund update Presented by: FMPO Staff	3
5. Business from Chairman, Members, and Staff	
6. Public Comment on Any Issues Not on the Agenda	
7. Adjournment	

The public body may only take action on an item if it is listed for action on the publicly noticed agenda.

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ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Assistant at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Assistant if a summary or other type of accessible format is needed.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #4**

Subject:	Information Items
Prepared by:	MPO Staff
Date:	August 25, 2022

INFORMATION ITEMS

- a. Final FMPO ITS Architecture
- b. Bike/Ped Plan update
- c. Local Road Safety Plan update
- d. Transportation Project Fund update

The minutes from the

May 26, 2022

Policy Committee meeting

are on the following pages.

- The Public Notice for Amendment #4 to the FFY2022-2027 TIP was published on the MPO's website and in the Daily Times on May 8, 2022
- The amendment includes five projects:
 - Sunset Avenue Sidewalk and ADA Improvements
 - East Main Street Sidewalk and ADA Improvements
 - Glade Run Trail Improvements
 - Westland Park Trail Connection
 - US-550
- The Technical Committee recommended their approval of proposed Amendment #4 and the Self-Certification for Amendment #4 on May 11

AMENDED TIP PROJECT(S)

- Sunset Avenue Sidewalk and ADA Improvements
 - New project
- East Main Street Sidewalk and ADA Improvements
 - New project
- Glade Run Trail Improvements
 - New project
- Westland Park Trail Connection
 - New project
- US-550 from MM 161-164.9
 - Funding adjustments

ANTICIPATED WORK

- Hold a public hearing on TIP Amendment #4 on May 26, 2022.
- Seek approval by the Policy Committee of Amendment #4 to the FFY2022-2027 TIP and the Self-Certification at the May 26, 2022 Policy Committee meeting.

ACTION ITEM

- The Technical Committee and Staff recommend that the Policy Committee consider approval of proposed Amendment #4 and the Self-Certification for Amendment #4 to the FFY2022-2027 TIP.

APPLICABLE CITATIONS

- § 450.328 TIP revisions and relationship to the STIP.
- (a) An MPO(s) may revise the TIP at any time under procedures agreed to by the cooperating parties consistent with the procedures established in this part for its development and approval. In nonattainment or maintenance areas for transportation-related pollutants, if a TIP amendment involves non-exempt projects (per 40 CFR part 93), or is replaced with an updated TIP, the MPO(s) and the FHWA and the FTA must make a new conformity determination. In all areas, changes that affect fiscal constraint must take place by amendment of the TIP. The MPO(s) shall use public participation procedures consistent with § 450.316(a) in revising the TIP, except that these procedures are not required for administrative modifications.) After approval by the MPO(s) and the Governor, the State shall include the TIP without change, directly or by reference, in the STIP required under 23 U.S.C. 135. In nonattainment and maintenance areas, the FHWA and the FTA must make a conformity finding on

the TIP before it is included in the STIP. A copy of the approved TIP shall be provided to the FHWA and the FTA.

- (c) The State shall notify the MPO(s) and Federal land management agencies when it has included a TIP including projects under the jurisdiction of these agencies in the STIP.

DISCUSSION:

Mr. Koepfel informed the committee that amendment #4 to the 2022-2027 TIP include the addition of four new projects, which are funded by the Transportation Alternatives Program (TAP) and Recreational Trail Program (RTP). These new projects include the following:

- New Projects
 - Sunset Avenue Sidewalk and ADA Improvements
 - \$1.45 million (TAP)
 - East Main Street Sidewalk and ADA Improvements
 - \$1.68 million (TAP)
 - Glade Run Trail Improvements
 - \$330,000 (RTP)
 - Westland Park Trail Connection
 - \$225,000 (RTP)

Mr. Koepfel also informed the committee that in addition to the four new project, amendment #4 to the 2022-2027 TIP also includes a funding amount adjustment for the segment of US550 from mile marker 161-164.9. This amendment was requested by NMDOT.

MPO Staff and the Farmington MPO Technical Committee recommend that the Policy Committee approve Amendment #4 to the 2022-2027 TIP.

There was no further discussion by the committee.

Chair Sharer opened the public hearing. There was no public comment. The public hearing was closed.

ACTION:

Mr. Brasher motioned to approve the FFY2022-2027 TIP Amendment #4. Commissioner George seconded the motion. The motion was passed with no opposition.

4. FFY2023-2024 PROPOSED UNIFIED PLANNING WORK PROGRAM (UPWP)

Subject:	FFY2023-2024 Proposed Unified Planning Work Program (UPWP)
Prepared by:	Peter Koepfel MPO Officer
Date:	May 26, 2022

BACKGROUND

- The Unified Planning Work Program (UPWP) is the MPO’s work plan for two federal fiscal years. The UPWP pairs the MPO’s required work tasks/products with the MPO’s anticipated funding.
- The FFY2023-2024 UPWP will cover planning activities and work products to be completed from October 1, 2022 to September 30, 2024.
- Based on the Planning Procedures Manual (PPM), the MPO needs to provide a draft UPWP to NMDOT in late April, receive input/corrections from NMDOT by June 1 (NMDOT comments have been incorporated), and obtain the approvals by the Committees in June, before submitting the final version to NMDOT before July 1.
- Both the Committees reviewed the proposed FFY2023-2024 UPWP during their April 2022 meetings.
- A 30-day public comment period was noticed from May 24, 2020 to June 22, 2020
- Page 9 of the document outlines the five major work program tasks for the MPO; these tasks are based on a format provided by NMDOT. Subtasks are listed below. You should be aware that the same numbering system is utilized in the MPO’s quarterly invoicing system and in our financial reports, including the Annual Performance & Expenditure Report (APER), which we prepare and submit at the end of every FFY.
- The Technical Committee recommended their approval on May 11, 2022.

CURRENT WORK

- Annual activities in the UPWP include administering the MPO’s programs, TIP development and management, development of performance measures, GIS activities, Safe Routes to School activities, transit data collection and mapping.
- Major activities for the FFY2023-2024 UPWP will include the implementing the policies of the 2045 Metropolitan Transportation Plan, land-use and transportation planning support activities, transportation performance management, and travel demand modeling updates.
- Per NMDOT direction, staff projects that FHWA PL funds of \$269,488.00 and FTA 5303 funds of \$74,386.25 (both including local matches) for each of the two (2) federal fiscal years will be available.

ANTICIPATED WORK

- Hold a public hearing on the proposed FFY2023-2024 UPWP.
- Seek final approval of the FFY2023-2024 UPWP by the Policy Committee at the May 26, 2022 meeting.

ACTION ITEM

- The Technical Committee and Staff recommend that the Policy Committee consider approval of the proposed FFY2023-2024 UPWP and PC Resolution 2022-3.

DISCUSSION:

Mr. Koepfel introduced the FY2023-2024 Unified Planning Work Program (UPWP). The UPWP is the MPO’s two-year budget and work program. It says what work the MPO will do, who will do the work, when will the work get done, how much the work will cost, and where the funding will come from. The UPWP is divided into five categories:

- Program Administration and Management: Includes hosting meetings and trainings and the day-to-day running of the agency
- Transportation Improvement Program: Ensuring the TIP meets all federal and NMDOT requirements
- General Development and Data Collection/Analysis: Includes mapping and GIS work
- Transportation Planning: Includes the long-range transportation plan, bicycle and pedestrian planning, and similar studies, plans and work
- Special Studies and Activities: Include a new requirement to work more closely with housing coordinators

MPO Staff and the Farmington MPO Technical Committee recommend that the Policy Committee approve the FFY2023-2024 proposed UPWP.

Commissioner Todacheene asked if the Joint Powers Agreement (JPA) included in the UPWP included the MPO's work with the tribal communities. Mr. Koepfel explained that not in this case. The MPO's JPA is an interlocal agreement between the MPO and their member governments. It is one of the legal foundations of the MPO and how they are chartered. Since the MPO does not overlap with any tribal lands they are not a part of this JPA.

There was no further discussion by the committee.

Chair Sharer opened the public hearing. There was no public comment. The public hearing was closed.

ACTION:

Councilor Bingham-Kelly motioned to approve the FFY2023-2024 UPWP. Councilor George seconded the motion. The motion was passed with no opposition.

5. REPORTS FROM NMDOT

Planning Bureau – John Neunuebel

Mr. Neunuebel or any representative from the Planning Bureau was not in attendance.

District 5 – Paul Brasher

Mr. Brasher informed the committee the on May 19th, 2022 the New Mexico State Transportation Commission met to review and approve the FY2022 Local Government Road Fund Program. The programs they approved on are:

- The Municipal Arterial Program, including \$733,425 for the City of Farmington,
- The County Cooperative Agreements, including \$48,404 for San Juan County,
- The Municipal Cooperative Agreements, including \$55,199 each for the City of Bloomfield, the City of Farmington, the Town of Kirtland,
- The School District Cooperative Agreements, in \$20,469 for the Central Consolidated School District,
- The County Arterial Program, including \$174,792 for San Juan County, and
- The School Bus Routes Agreements, including \$91,692 for San Juan County.

The amounts listed were state funded amounts, not total amount and do not include the local match.

DISCUSSION:

Commissioner Todacheene asked Mr. Brasher if he was aware of the condition of the street lights in Shiprock and if they could have a separate conversation about how these are maintained. Mr. Brasher said they could have an conversation about this but the DOT does not maintain these types of facilities, this would be the responsibility of the local government.

There was no further discussion.

6. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	May 26, 2022

INFORMATION ITEMS

- a. **Next meeting:** June 23 at the MPO Office - 2nd Floor, 100 W. Broadway, Farmington *Note the location change*

DISCUSSION:

Mr. Koepfel informed the committee that the next Policy Committee meeting will be held on June 23rd in the MPO office. It was originally scheduled to be held in Kirtland, however, due to technical issues, it will be moved to the MPO Office. Ms. Leys informed the committee that it still will be open to attend in person.

There was no further discussion.

7. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no additional business from the Chairman, Members and Staff.

8. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda

9. ADJOURNMENT

Commissioner Todacheene moved to adjourn the meeting. Councilor Bingham-Kelly seconded the motion. The motion passed with no opposition. Chair Sharer adjourned the meeting at 10:51a.m.

Sean Sharer, Policy Committee Chair

MPO Staff